

**EAST LAMPETER TOWNSHIP  
PARKS AND RECREATION BOARD**

**May 22<sup>nd</sup>, 2024**

The East Lampeter Township Parks and Recreation Board met on Wednesday, May 22<sup>nd</sup>, 2024 at the Township Office: 2250 Old Philadelphia Pike, Lancaster, PA 17602. Board members present were: Mr. Jim Everhart, Ms. Diane Tyson, Mr. Chris Chretien, Mr. Frank Hollingsworth and Mr. Bruce Hess. Also present were Mr. Ralph Hutchison, Township Manager, Mr. Charles Thomas, Public Works Director and Ms. Stephanie Leakway, Administrative Assistant.

The meeting was called to order by Chairman Jim Everhart at 4:00pm followed by the Pledge of Allegiance.

The meeting was also held using Zoom, an internet web conferencing tool. A recorded statement was played regarding the use of Zoom for this public meeting which included instructions for the public to use in order to participate in the meeting via zoom.

**Public Present in Public Meeting Room**

None

**Public Present via Zoom**

None

**Approval of Minutes**

Motion made by Frank Hollingsworth to approve the minutes of the regular April 24<sup>th</sup>, 2024 meeting of the Parks and Recreation Board which was seconded by Bruce Hess and unanimously approved by voice vote.

**Public Comment**

None

**Reports**

- a. Recreation
  - i. Mr. Chretien stated he hasn't seen the girls softball using the field at Community Park, Mr. Thomas stated he has not received any emails, insurance from the association.
  - ii. Mr. Thomas stated the baseball teams have been warned several times concerning parking on the grass at Flory Park. Suggestion was made to put cones out when games are being played & then collect cones at the end of the evening. Mr.

Hutchison asked if it is a parking space issue? Mr. Thomas stated there are plenty of vacant spaces. If damage is done, costs could be forwarded to the league for reimbursement. Mr. Everhart stated they are in support with whatever needs done to rectify this issue.

b. Grounds, Buildings and Trails

- i. Mr. Thomas stated flowers for the parks have been picked up, received a lot of generous donations. The board signed thank you cards that will be mailed to each greenhouse.
- ii. Mr. Thomas stated temporary parking has been set up at Gibbons Park. The Township is in the process of placing signs at Millcreek Rd at the overpass of the railroad bridge with address to park at Old Philadelphia Pike.
- iii. Mr. Thomas is in communication with the engineer concerning the design of the pavilion at Lafayette Park.
- iv. Ms. Tyson asked if the Township is doing anything for water week. Mr. Thomas stated we have not received any complaints about trash, Township workers are good about if they see trash they automatically pick it up. After the Township initial cleanups, a couple years ago, everything has been well maintained. Mr. Hutchison stated there is an activity planned related to a Stauffer Run tour that people are able to sign up for that is not being ran by the Township.
- v. Mr. Everhart asked where the Township is with updates on Gibbons Park for recommendation for budgeting for next year. Wanted to clarify that the engineering study is complete. Mr. Thomas stated the Township filed for a grant through DCNR, but were denied. Mr. Hutchison stated full design is done, estimates, costs for different aspects of it, so all that could be considered. Mr. Chretien asked if the mill has been designated as a National Historic site? Mr. Hutchison stated it is old enough, but doesn't believe it's ever been listed on the register. Mr. Chretien asked if there is anyway to get it fixed up for Historic Preservation? Could possibly help with additional funding. Mr. Hutchison stated it is quite a process to get on the National Register. Ms. Tyson asked if there could be recreation classes in the mill. Mr. Hutchison stated it would depend on what they might be, maybe. Once Recreation Director is here, space can be shown.
- vi. Mr. Hess asked if funds can be used to make it "uncomfortable" to park where people have been parking at the tunnel on Millcreek Rd under the bridge & by the dam with landscaping. Mr. Thomas stated we are not eliminating parking, we are eliminating access to the water because of the dam. The signage is going to try to direct people to park at the other area. There is currently no parking in the area from dusk to dawn. It has not been posted no parking completely.
- vii. Mr. Thomas asked to bring ideas for next year's budget and reminded pavilion is going to be an expensive bill, but would like ideas on things that might need repaired. Will need ideas as soon as possible as budgeting begins in July.

c. East Lampeter Township Recreation Program

- i. Mr. Hutchison stated Recreation Director Lisa Cleveland will be starting Tuesday, May 28<sup>th</sup>.

**Old Business**

None

**New Business**

None

**Adjournment**

A motion to adjourn the meeting at 4:25pm was made by Frank Hollingsworth and seconded by Chris Chretien. Motion was approved by unanimous voice vote.

Respectfully submitted,  
Diane Tyson  
Secretary