

**EAST LAMPETER TOWNSHIP
PARKS AND RECREATION BOARD**

June 26th, 2024

The East Lampeter Township Parks and Recreation Board met on Wednesday, June 26th, 2024 at the Township Office: 2250 Old Philadelphia Pike, Lancaster, PA 17602. The statement of recorded meetings was played for all in attendance. Board members present were: Chairperson Jim Everhart, Mr. Chris Chretien, Mr. Frank Hollingsworth and Mr. Bruce Hess. Also present was Mr. Ralph Hutchison, Township Manager, Ms. Tara Hitchens, Assistant Township Manager, Mr. Charles Thomas, Public Works Director and Ms. Lisa Cleveland, Recreation Director. The meeting was called to order by Chairperson Jim Everhart at 4:00pm followed by the Pledge of Allegiance.

The meeting was also held using Zoom, an internet web conferencing tool. A recorded statement was played regarding the use of Zoom for this public meeting which included instructions for the public to use in order to participate in the meeting via zoom.

Public Present in Public Meeting Room

None

Public Present via Zoom

None

Approval of Minutes

Motion made by Frank Hollingsworth to approve the minutes of the regular May 22nd, 2024 meeting of the Parks and Recreation Board which was seconded by Chris Chretien and unanimously approved by voice vote.

Public Comment

None

Reports

- a. Recreation
 - i. Mr. Chretien stated he has not heard anything concerning Baseball. Mr. Thomas stated the season is starting to wrap up. He also stated that he spoke with the head of the baseball association and will continue to work with him to prevent parking on the grass. Mr. Chretien stated he has not heard back from girls softball.

- b. Grounds, Buildings and Trails

- i. Mr. Thomas stated it has been dry, so mowing has not been done for approximately 3 weeks.
 - ii. Mr. Thomas stated a couple test holes have been dug at Lafayette Tower Park for stormwater management. Looking at a possible rain garden area. Waiting on final design related to the pavilion. Also test holes will be done at Flory park for new trail. Mr. Chretien asked if pavilion at Lafayette Tower Park will have restrooms, Mr. Thomas stated it will be based on the Clark Pavilion with 2 restrooms, mechanical building & pavilion will be able to accommodate 50-60 people.
 - iii. Mr. Everhart questioned police caution tape at Community Park. Mr. Chretien stated it could have been because of a branch that snapped off. Mr. Thomas confirmed. Mr. Thomas noted that there was also tape around Merry Go Round due to bottom plate being broken.
- c. East Lampeter Township Recreation Program
- i. Mr. Hutchison introduced Lisa Cleveland as the Township's first Recreation Director.
 - ii. Ms. Cleveland stated Movie Night scheduled for June 26th has been postponed due to weather until July 11th. She stated there are various food trucks participating in movie night and this is a free event for the community.
 - iii. Ms. Cleveland noted she is working on an online registration software program and a fee structure that would cover the cost of programs with a higher rate for Non-Residents.
 - iv. Ms. Cleveland stated she is looking for location & curriculum for Summer Playground Program for next year.
 - v. Ms. Cleveland is looking at collaborating with Local Groups & searching for funding options. Some things planned this summer are Yoga in The Park Series at Community Park, Goat Yoga at Lafayette Tower Park, Touch the Trucks for kids that are doing CVCCS Lunch Club at Flory Park on Wednesdays.
 - vi. Mr. Hutchison stated they have spoken to CV School District concerning formalizing a relationship to be able to use the facilities there for Rec Programs.
 - vii. Mr. Chretien asked what is happening with Smoketown Elementary. Mr. Hutchison stated his understanding is they are going to move the students from this school to the old Middle School, which they are calling Smoketown Elementary. The students in Leola Elementary are going to move to the old Smoketown Elementary while they renovate Leola Elementary. When that is done the students at Fritz Elementary are going to move into old Smoketown Elementary while they are renovating Fritz Elementary. Probably 4 years away from property being something other than an elementary school.
 - viii. Mr. Hutchison stated Ms. Cleveland has been very busy, working on getting things organized. Mr. Everhart stated they are looking forward to working with her and anything she might need to let them know. Mr. Hess asked if her role will be strictly program orientation or will she have input on facility needs. Mr. Hutchison stated she will be primarily programming, but will be using park

spaces and will be able to provide feedback on what might be useful for the programs.

Old Business

- i. Mr. Hollingsworth checked mini discs, 4 are left in the box. Mr. Everhart stated he is seeing more people using the course in the early evening. They feel having discs in the box is helping. Mr. Thomas asked if signs are still there, Mr. Hollingsworth stated they are.

New Business

- i. Mr. Hollingsworth stated his times changed for work & will have to leave meetings by 4:45.
- ii. Mr. Thomas reminded that budget deadline is next meeting.
- iii. Mr. Chretien asked how the parking is working at Gibbons? Ms. Hitchens stated she has seen several cars in parking area. Mr. Hutchison stated the Board of Supervisors are working on an ordinance for no parking on Millcreek Rd at the Amtrak overpass. Mr. Hess asked if the park could be developed without the bridge, due to cost. Mr. Hutchison stated it could.

Public Comment

None

Adjournment

A motion to adjourn the meeting at 4:25pm was made by Mr. Hollingsworth and seconded by Mr. Chretien. Motion was approved by unanimous voice vote.

Respectfully submitted,

Bruce Hess