EAST LAMPETER
SEWER AUTHORITY

2250 Old Philadelphia Pike
Lancaster, PA 17602
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Minutes of Regular Meeting
December 11th 2024

The East Lampeter Sewer Authority met on Wednesday, December 11th, 2024, at 4:00PM at the Township Building 2250 Old Philadelphia Pike, Lancaster, PA. 17602.

The meeting is being conducted virtually utilizing Zoom, which is a cloud-based platform for remote video and audio conferencing. The meeting is being recorded.

The meeting was called to order with the Pledge of Allegiance by Chairman, Mr. Rick Robinson.

Members' Present: Mr. Rick Robinson, Mr. Fred Clark, and
Mr. Todd Stumpf

Members Present via Zoom: Mr. Vinod Patel

Members Absent: None

Present were: Ms. Tara Hitchens, Assist Twp. Manager, Mr. Charlie Thomas, Public Works Director, Mr. Ralph Hutchison, Twp. Manager

Present via Zoom: None

Guest were: Mr. Anthony Tsoflias, East Lampeter Resident
Ms. Claudia Shank, McNees Wallace & Nurick LLC

The minutes of the regular November 13, 2024, meeting was approved.

The treasurer's report was:

$ 7,395.60	ELSA	PLGIT-Admin	checking account as of 11/30/2024.
$ 523,356.68	Storm water	PLGIT-Class	checking account as of 11/30/2024.

A. Sanitary Sewer:

The following administrative bills were presented for payment:

Report of Approval for Checks dated December 11th, 2024, totaling $4,133.00

The following requisitions were presented for payment:

03-653 HRG Stauffer Run PS Wet Well Lining-Costars Procurement	$ 357.00
Stauffer Run PS Wet Well Lining-Const. Admin	$ 797.72
Stauffer Run PS Pump & Elec Upgrade-Const. Admin	$ 1,513.00
Rockvale Redevelop Sewer Capacity Study-HRG	$ 7,833.00
Rockvale Redevelop Sewer Capacity Study-Flow Meter	$ 9,240.00
Rockvale Redevelop Sewer Capacity Study-Traffic Control	$ 809.44
Strasburg Pike Sewer Ext. Design/Permitting	$ 1,595.00
Hobson Road Sewer Lining Project-Design	$ 777.00
Hobson Road Sewer Lining Project-Costars Procurement	$1,406.00

Total=$24,328.16

Motion 1st by Mr. Clark to pay the Sewer Bills/Requisitions. 2nd by Mr. Stumpf. Motion carried.

B. Stormwater:

The following bills were presented for payment:

Report of Approval for Checks/Transfers dated December 11th, 2024,
totaling $27,894.54

Motion 1st by Mr. Clark to pay the Storm water bills. 2nd by Mr. Stumpf. Motion carried.

Old Business:

A. Sanitary Sewer:

i. Stauffer Run Upgrade

HRG engineering report dated 12/10/24 states that HRG is waiting for recommendation from Gorman-Rupp in regard to Pump 1 and Pump 2. Also, HRG is working with DESSCO to get the contract close out paperwork.

ii. CFA Funding-

a. Oaks #2 Elimination Project

HRG has prepared a draft easement drawing for Mr. Nissley's property for staff to discuss with Mr. Nissley. Mr. Hutchison reported that they will talk to the owner after the first of the year.

b. Hobson Road Sewer Rehabilitation Project

HRG received an updated quote in the amount of $73,707.35. This quote only includes the sewer main CIPP lining and associated work and not include the manhole rehabilitation that was in the original quote. The project is ELSA Hobson Road & Starlite Drive Sewer Rehab Project.

Motion 1st by Mr. Clark to accept Mr. Rehab quote in the amount of $73,707.35, 2nd by Mr. Stumpf. Motion carried.

c. Stauffer Run PS Wet Well Lining Project

HRG, Township staff, and USG had a meeting to discuss the project. USG has informed us that due to the winter and cold weather the project cannot be done until late winter/early spring 2025.

iii. Strasburg Pike Project

Mr. Hutchison reported that HRG has changed the design drawings based on the authority's direction from the last meeting. The PADEP Water Quality Management Permit application is being worked on as well as Penn Dot Highway Occupancy Permit application.

B. Stormwater:

i. PRP Update

Ms. Hitchens reported that DEP has approved only 90% of the projects done. The part that is not approved is the I2 Capital project. The staff is in the process of setting up a meeting with everyone involved so far. There are numerous townships experiences this issue with DEP. Ms. Hitchens reported that the Strasburg Pike project was approved.

New Business:

A. Sanitary Sewer:

i. 2025 Budget

Motion 1st by Mr. Clark to approve the 2025 Budget. 2nd by Mr. Stumpf. Motion carried.

ii. Tapping Fee Analysis

Mr. Hutchison discussed the HRG preliminary report of the fee analysis.

iii. Payment Resolution

Motion 1st by Mr. Stumpf to approve the Resolution No. 2024-_01 for the increase in board member compensation. 2nd by Mr. Clark. Motion carried.

iv. Request to transfer approved Sanitary Sewer Planning EDU's-Greenfield North
Ms. Claudia Shank stated that everything was explained in the letter. Mr. Hutchison wants them to go through the planning module process. Motion 1st by Mr. Stumpf to approve the request. 2nd by Mr. Patel. Motion approved Yes-3 , No- 0 and Abstain-1 Mr. Clark.

B. Storm Water:
i. 2025 Budget
Motion 1st by Mr. Clark to approve the 2025 Stormwater Budget.
2nd by Mr. Stumpf. Motion carried.

Other Business: Mr. Hutchison informed that the Rockvale metering has been done and will be shared with the developer soon.

Public Comments: Mr. Anthony Tsoflias discussed that Ms. Hitchens told him that only municipal employees are allowed in the manhole. Ms. Hitchens informed that she did not have a telephone conversation with Mr. Tsoflias. The only conversation Ms. Hitchens has had with Mr. Tsoflias is only in a public meeting. Mr. Robinson explained that the authority always takes the lowest bid for a project. Mr. Tsoflias appreciated the board working hard to do a good job.

Adjournment at 4:30 P.M. Motion 1st by Mr. Clark. 2nd by Mr. Stumpf. Motion carried.

The next regular scheduled meeting is January 8th, 2024, at 4:00 P.M. at the Township building 2250 Old Philadelphia Pike.

Respectfully submitted- Vinod P. Patel-Secretary