

# **EAST LAMPETER TOWNSHIP PARKS AND RECREATION BOARD**

**January 22<sup>nd</sup>, 2025**

The East Lampeter Township Parks and Recreation Board met on Wednesday, January 22<sup>nd</sup>, 2025 at the Township Office: 2250 Old Philadelphia Pike, Lancaster, PA 17602. The statement of recorded meetings was played for all in attendance. Board members present were: Chairperson Jim Everhart, Ms. Diane Tyson, Mr. Chris Chretien, Mr. Frank Hollingsworth and Mr. Bruce Hess. Also present was Mr. Ralph Hutchison, Township Manager, Mr. Charles Thomas, Public Works Director, Stephanie Leakway, Administrative Assistant and Lisa Cleveland, Park & Rec Director. The meeting was called to order by Chairperson Jim Everhart at 4:00pm followed by the Pledge of Allegiance.

The meeting was also held using Zoom, an internet web conferencing tool. A recorded statement was played regarding the use of Zoom for this public meeting which included instructions for the public to use in order to participate in the meeting via zoom.

## **Public Present in Public Meeting Room**

Jim Lewis  
Julie Slach

## **Public Present via Zoom**

None

## **Approval of Minutes**

Motion made by Frank Hollinsworth to approve the minutes of the special meeting November 20<sup>th</sup>, 2024 of the Parks and Recreation Board which was seconded by Bruce Hess and unanimously approved by voice vote.

## **Board Reorganization**

Motion made by Ms. Tyson to keep board assignments the same, 2<sup>nd</sup> by Mr. Hollingsworth and unanimously approved by voice vote

## **Public Comment**

Jim Lewis representing East Lampeter Police Foundation a newly formed 501c3 which formed midyear last year. The mission is to provide funds to the East Lampeter Township police department for additional resources. The first is to provide funds for the comfort dog. They would like to have a dog walk, asking for permission to use Community Park. The details have

not been worked out yet as to when this will be. Mr. Everhart & Mr. Hollingsworth stated they are in support of this & to keep communicating with Ms. Cleveland.

## **Reports**

### **a. Recreation**

- i. Mr. Chretien stated he has been disconnected from baseball & Ms. Cleveland should coordinate moving forward. Mr. Thomas stated he will keep Mr. Chretien in the loop. Mr. Thomas stated baseball has not reached out to him as of yet. Mr. Everhart stated Ms. Cleveland will be handling scheduling of facility usage.

### **b. Grounds, Buildings and Trails**

- i. Mr. Thomas stated nothing to report at this time of year. Plowing was done to allow access to porta johns for cleaners & any public that is walking in the park. That is the extent of the winter maintenance that will be done.
- ii. Mr. Thomas stated pavilion at Lafayette park is moving through the process. Mr. Hutchison stated it would be realistic to be in front of the Planning Commission in February and probably Board of Supervisors in March, shortly after that hopefully going out to bid.

### **c. East Lampeter Township Recreation Program**

- i. Ms. Cleveland stated baseball reservations at Community park are April 1<sup>st</sup> – June 30<sup>th</sup>, Monday – Thursday, 5:00pm-8:00pm. Mr. Hutchison stated they were also a couple Saturday's they are looking at as well. Mr. Hutchison stated Township is working on an updated agreement between the Township & baseball to cover all of the maintenance responsibilities as well as things we have been in agreement with before, hope to have that completed shortly.
- ii. Ms. Cleveland stated she had sent out previously the cost associated with the screening of part of Community Park. Mr. Hutchison clarified this is for the Community Gardens area.
- iii. Ms. Cleveland reported on the upcoming events. Solar System Ambassador, Cooking on a Budget, Indoor Yoga, Chair Yoga has been a little bit of a challenge getting the information out. Community Gardens & Summer Playground are in the system and on Township website for people to start registering for them. Indoor Yoga started last evening & there were 8 people participating. Alliance Auto did an egg hunt in the park last spring, Township is going to partner with them on that. Starting Seeds will be held on March 26th at Lafayette Fire Company.
- iv. Pavilion rentals have been coming in, currently at 23. 17 Residents & 6 nonresidents. Last year we were at 26.
- v. Township is currently working on a Park & Rec foundation to support the parks for special projects and Recreation programming. Ms. Tyson asked if the purpose is to apply for grants since it is a 501C3. Mr. Hutchison stated it is definitely part

of it, but more resources in general. Mr. Hess asked if it would allow for the Big Give, does it allow people to target give. Mr. Hutchison wasn't sure of the criteria that the Big Give uses to allow organizations to participate, but would be assuming it would be eligible.

- vi. Ms. Cleveland stated Township applied for a Fish & Boat grant for Gibbons.
- vii. Mr. Hutchison stated reservations are being made on a kiosk in the lobby. Ms. Cleveland stated it has been going well, as people are also happy to be making reservations online & not having to come into the office.
- viii. Ms. Cleveland stated Summer Playground is being established at the "Old Elementary School in Smoketown" Planning to hire 1 lead counselor, 3 camp counselors that will be under the lead. Camp will run from 9:00am-1:00pm. Looking for sponsors for the Summer Playground Program. Registration is open, Maximum is 40 children. Program will run June 16<sup>th</sup> – August 8<sup>th</sup>, no playground June 19<sup>th</sup> & July 4<sup>th</sup>.

### **Old Business**

None

### **New Business**

None

### **Adjournment**

A motion to adjourn the meeting at 4:35pm was made by Frank Hollingsworth and seconded by Bruce Hess. Motion was approved by unanimous voice vote.

Respectfully submitted,  
Diane Tyson  
Secretary