

**EAST LAMPETER
SEWER AUTHORITY
2250 Old Philadelphia Pike
Lancaster, PA 17602
(717) 393-1567
FAX (717) 393-4609**

**Minutes of Regular Meeting
February 12th 2025**

The East Lampeter Sewer Authority met on Wednesday, February 12th, 2025, at 4:00PM at the Township Building 2250 Old Philadelphia Pike, Lancaster, PA. 17602.

The meeting is being conducted virtually utilizing Zoom, which is a cloud-based platform for remote video and audio conferencing. The meeting is being recorded.

The meeting was called to order with the Pledge of Allegiance by Chairman, Mr. Rick Robinson.

Members' Present: Mr. Rick Robinson, Mr. Vinod Patel, Mr. Todd Stumpf, and Mr. Gavin Scalyer

Members Present via Zoom: Mr. Fred Clark

Members Absent: None

Present were: Ms. Tara Hitchens, Assist Twp. Manager, Mr. Charlie Thomas, Public Works Director, Ms. Stephanie Leakway, Public Works Admin. Assistant

Present via Zoom: Mr. Matt Cichy, HRG

Guest were: Ms. Bernadette Hohenadel, Esq.

The minutes of the regular January 8th, 2025, meeting was approved.

The treasurer's report was:

\$ 13,863.27 ELSA PLGIT-Admin checking account as of 1/31/2025.
\$ 202,487.33 Storm water PLGIT-Class checking account as of 1/31/2025.

A. Sanitary Sewer:

The following administrative bills were presented for payment:

Report of Approval for Checks dated February 12th, 2025, totaling \$13,972.59

The following requisitions were presented for payment:

03-655 HRG

Stauffer Run PS Pump & Elec Upgrade-Const. Admin	\$ 1,636.00
Rockvale Redevelop Sewer Capacity Study-HRG	\$ 871.50
Strasburg Pike Sewer Ext. Design/Permitting	\$ 8,547.50
Hobson Road Sewer Lining Project-Const. Admin	\$ 1,550.53
Oaks Pump Station 2 Elimination-Design/Permitting	\$ 44.00

Total=\$12,649.53

Motion 1st by Mr. Patel to pay the Sewer Bills/Requisitions. 2nd by Mr. Scalyer. Motion carried.

B. Stormwater:

The following bills were presented for payment:

Report of Approval for Checks/Transfers dated February 12th, 2025,
totaling \$3,831.30

Motion 1st by Mr. Patel to pay the Storm water bills. 2nd by Mr. Scalyer. Motion carried.

Old Business:

A. Sanitary Sewer:

i. Stauffer Run Upgrade

Mr. Cichy reported that Envirep, Inc. (Gorman-Rupp pump manufacturer's representative has recommended installing trimmed impellers in pumps 1 and 2, change the v-belt drive to a 1:1 ratio, and run the motors at full speed. This was already done to pump #3 and is working fine now.

ii. CFA Funding-

a. Oaks #2 Elimination Project

Mr. Thomas reported that he spoke to Mr. Nissley. It was a positive conversation, and Mr. Nissley would like to meet Mr. Thomas in the spring to see the area. Mr. Thomas will follow up in March 2025.

b. Hobson Road Sewer Rehabilitation Project

Mr. Cichy informed that Mr. Rehab has completed the CCTV investigation and the next step is to install the CIPP liners in the sewer main. There needs to be a change order to manhole MH-F44 which is currently an outside drop connection. Staff would like it to be an inside drop connection.

Motion 1st by Mr. Stumpf to accept Mr. Rehab change order in the amount of \$1,400.00, 2nd by Mr. Clark. Motion carried.

c. Stauffer Run PS Wet Well Lining Project

No update. The contractor will work on it in late winter/early spring 2025.

iii. Strasburg Pike Project

Mr. Cichy reported that HRG is working on the Design Engineer's Report for the project and the PADEP Water Quality Management Permit application.

iv. Tapping Fee Analysis

Mr. Cichy discussed the sewer tapping fee table which outlined the fees in the local municipalities surrounding East Lampeter Township. After lengthy discussion, the item will be on the next meeting agenda to continue the discussion.

B. Stormwater:

i. PRP Update

Ms. Hitchens reported that their meeting with DEP went well. Almost every other project was approved by DEP. In the future there will not be PRP. It will be based on the volume. The current permit has been extended for now.

New Business:

A. Sanitary Sewer:

i. Greenfield North Improvement Guarantee Reduction

Motion 1st by Mr. Stumpf to reduce the performance bond in the amount of \$25,927.00 which remaining balance of the Performance Bond for the offsite sanitary sewer components to \$0.00. 2nd by Mr. Clark. Motion carried.

ii. Partners Meeting-1/14/25

Mr. Cichy discussed the handout. He informed that the biggest impact project will be AWWTP facilities Plan which the project maybe around the \$30 Million range and maybe starting around the Jan. 2027. The authority share would be 14.93%. The city is currently looking for funding sources.

iii. Approval of Agreement with Wilmington Trust (D/B/A M&T) to establish escrow agent.

Motion 1st by Mr. Scalyer to approve the Escrow Agreement. 2nd by Mr. Stumpf. Motion carried.

- iv. Approval of Agreement to Replace Escrow Agent for the following Projects
 - 1. Special & Emergency
 - 2. S Train Screen
 - 3. Primary Clarifier
 - 4. Oxygen Plant
 - 5. N. Secondary Clarifier
 - 6. Facilities Plan
 - 7. Electrical Service Upgrade
 - 8. Dewatering Building Locker Room
 - 9. Chlorine Scrubber
 - 10. Belt Filter Press Rebuild
 - 11. Conestoga Gardens Pump Station & Stevens Ave. Pump Station Capacity Evaluation

Motion 1st by Mr. Stumpf to approve escrow agent for items 1-9 and 11. 2nd by Mr. Scalyer. Motion carried.

- vi. Approval of Escrow Agreement for the Outfall Expansion

Motion 1st by Mr. Stumpf to approve escrow agent for item 10 Belt Filter Press Rebuild and Outfall Expansion. 2nd by Mr. Clark. Motion carried.

- vii. Engagement Letter with PLGIT to determine arbitrage calculations

Motion by Mr. Scalyer to approve to sign the authorization letter from U.S. Bancorp Asset Management Inc. 2nd by Mr. Stumpf. Motion carried.

B. Storm Water:

- i. None

Other Business: None

Public Comments: None

Mr. Robinson announced that the authority will be holding Confidential Session to discuss legal matters.

Adjournment at 4:45 P.M. Motion 1st by Mr. Stumpf. 2nd by Mr. Patel. Motion carried.

The next regular scheduled meeting is March 12th, 2025, at 4:00 P.M. at the Township building 2250 Old Philadelphia Pike.

Respectfully submitted- Vinod P. Patel-Secretary