

**EAST LAMPETER  
SEWER AUTHORITY  
2250 Old Philadelphia Pike  
Lancaster, PA 17602  
(717) 393-1567  
FAX (717) 393-4609**

**Minutes of Regular Meeting  
June 11<sup>th</sup>, 2025**

The East Lampeter Sewer Authority met on Wednesday June 11<sup>th</sup>, 2025 at 4:00PM at the Township Building 2250 Old Philadelphia Pike, Lancaster, PA. 17602.

The meeting is being conducted virtually utilizing Zoom, which is a cloud-based platform for remote video and audio conferencing. The meeting is being recorded.

The meeting was called to order with the Pledge of Allegiance by Chairman, Mr. Rick Robinson.

**Members' Present:** Mr. Rick Robinson, Mr. Fred Clark, and Mr. Gavin Scalyer

**Members Present via Zoom:** None

**Members Absent:** Mr. Vinod Patel & Mr. Todd Stumpf

**Present were:** Ms. Tara Hitchens, Twp. Manager, Mr. Charlie Thomas, Public Works Director, Ralph Hutchison, Ms. Stephanie Leakway, Public Works Admin. Assistant

**Present via Zoom:** None

**Guest were:** Mr. Matt Cichy, HRG

The minutes of the regular May 14th, 2025, meeting were approved.

The treasurer's report was:

\$ \$10,229.55 ELSA PLGIT-Admin checking account as of 5/31/2025.

\$ \$55,262.77 Storm water PLGIT-Class checking account as of 5/31/2025.

**A. Sanitary Sewer:**

**The following administrative bills were presented for payment:**

Report of Approval for Checks dated June 11th, 2025, totaling \$7,285.12

**The following requisitions were presented for payment:**

03-662 – HRG – Strasburg Pk Project, Stauffer Run, Wet Well Lining	\$ 4,320.00
03-663 – MFG Trade & Trust – Outfall Expansion	\$ 2,986.00
03-664 – MFG Trade & Trust – Belt Filter Press	\$ 268,740.00

Total= \$276,046.00

Motion 1<sup>st</sup> by Mr. Clark to pay the Sewer Bills/Requisitions. 2<sup>nd</sup> by Mr. Scalyer, Motion carried.

**B. Stormwater:**

**The following bills were presented for payment:**

Report of Approval for Checks/Transfers dated June 11th, 2025, totaling \$6,875.22

Motion 1<sup>st</sup> by Mr. Clark to pay the Storm water bills. 2<sup>nd</sup> by Mr. Scalyer. Motion carried.

**Old Business:**

**A. Sanitary Sewer**

**i. Stauffer Run Upgrade**

Mr. Cichy reported Enviro-Rep should have components by July 18<sup>th</sup>, will work with Township Staff to get them installed.

**ii. CFA Funding-**

**a. Oaks #2 Elimination Project**

Mr. Thomas stated he finally spoke to Mr. Nissley & he is no longer interested in providing an easement through his property. Mr. Nissley felt since we built a pump station & it works there is no need for an easement. Mr. Thomas advised this would be less maintenance, wear & tear on equipment, etc. Mr. Clark asked if we have the benefit analysis to show the benefits of upgrading. Mr. Clark also asked if this would affect the grant; Mr. Hutchison stated we run the risk of having to ask for an extension or losing it if we miss the deadline. Mr. Thomas asked if we can even get an extension on a CFA Grant. Mr. Cichy stated September 2026 is the date on the grant. Mr. Hutchison stated the way he thinks it works is once the Authority would take the action to take the permanent & temporary construction easements, they are the Authorities and have control of the area. What takes time is determining the compensation amount due to property owner from the taking, unless agreed upon prior it could take time. Mr. Robinson asked if the solicitor should send a certified letter to Mr. Nissley. Mr. Hutchison stated the Solicitor would know how to handle this. Mr. Cichy asked if they should wait or continue moving forward. Mr. Clark & Mr. Robinson stated the project should continue to move forward. Mr. Hutchison stated they should make sure the easements are wide enough. Mr. Cichy stated there was a question concerning the easement location, if they should stay on the property of the HOA,

Mr. Hutchison stated no one has spoken to the HOA yet & should probably speak to them.

b. Stauffer Run PS Wet Well Lining Project

Mr. Cichy stated they reached out to the grant agency for the project to get clarification that this was maintenance work. He was told they could not make that determination, we had to go to the Department of Labor & Industry which was done. Department Of Labor & Industry said they reviewed the information, and their determination was because we are changing 1/8" it's maintenance work and is going to require prevailing wage which will change the price to \$57,050.00. ½ the work has been completed, will finish next week. Motion made to accept USG's new quote by Mr. Clark, 2<sup>nd</sup> by Mr. Scalyer, motion passed unanimously.

iii. Strasburg Pike Project

Mr. Cichy stated they finalized PENNDOT HOP and will submit it next week. Mr. Cichy stated he did not get the WQM permit, and he will do that next month. Ms. Hitchens asked if we have the same time constraint, Mr. Cichy stated yes. Mr. Clark asked what is going to be the longest permit, stream crossing. Mr. Cichy stated it will be about 4-6 months. Mr. Cichy stated they should wait until all permits are in. Mr. Cichy stated starting construction Spring/Summer 2026, should go out to bid November 2025. Mr. Hutchison stated they still need easements crossing private property.

B. Stormwater

i. None

**New Business:**

A. Sanitary Sewer:

- i. Ms. Hitchens stated the tapping fee will be increased to \$4,058.00 per EDU. It will be effective 1/1/2026, any project currently underway by the Authority or Township that is underway would remain at the \$2,650.00 including Strasburg Pike Sewer Extension. Any Land Development that is in process before January 1st, 2026, will also remain at \$2,650.00. Ms. Hitchens asked if they agree with the resolution 1-2025, they may make a motion to accept. Motion made by Mr. Clark, 2<sup>nd</sup> by Mr. Scalyer. Motion passed unanimously.
- ii. Mr. Thomas stated the Authority will need its own BPID number. Forms were completed, then they were returned due to resolution not being included. Mr. Scalyer made a motion, 2<sup>nd</sup> by Mr. Clark for Resolution 2-2025 for BPID. Motion passed unanimously.

B. Storm Water:

i. None

**Other Business:**

Mr. Thomas stated that there is a serious grease problem with Kettle & Fire. This is still under investigation, but thinking when they dump the unused broth it is so hot that it is not solidifying and just going through the grease trap. Mr. Cichy stated there is a temporary flow meter there & they are calculating based upon the flows of 300,000 gallons a day which would be a thousand EDU'S but have only purchased 28. Mr. Thomas stated they are looking into seeing if they qualify for industrial waste. Some of the temperatures that were pulling were around 165 degrees. This is 1 manhole down from the business. They do have a 3,000-gallon grease trap on the outside of the building. It starts cooling off at Stauffer Run. 2 days after they opened is when they started seeing the issue. Mr. Clark stated he thinks they use to have a contractor make the product, this is the first attempt at making their product on their end, and stated they are going to be in a learning process. Mr. Thomas stated Township has received the contact information of the Design Engineer & Maintenance Engineer to see what their thoughts are & how they are going to stop this. Mr. Clark asked what was being seen at Stauffer Run; Mr. Thomas stated thousands & thousands of grease balls. Amsoil & Stevens Trade are the only others on that line. Mr. Cichy stated the flow is increasing on average 300,000 gallons a day, but we also experienced wet weather & are not sure how much of that contributed to the larger flow numbers. Mr. Clark asked if anyone had been in contact with Kettle & Fire, Mr. Thomas stated they had been as well as High was made aware. Mr. Clark asked what could be done, Mr. Cichy stated there might be a heat exchange system that would drop the temperature prior to going through the grease trap or have a series of grease traps. Mr. Thomas said hopefully he will have a better report on this next month.

**Public Comments:** None

Adjournment at 4:32 P.M. Motion 1<sup>st</sup> by Mr. Scalyer. 2<sup>nd</sup> by Mr. Robinson. Motion carried.

The next regular scheduled meeting is July 9th, 2025, at 4:00 P.M. at the Township building 2250 Old Philadelphia Pike.

Respectfully submitted – Tara Hitchens, Township Manager