

**EAST LAMPETER
SEWER AUTHORITY
2250 Old Philadelphia Pike
Lancaster, PA 17602
(717) 393-1567
FAX (717) 393-4609**

**Minutes of Regular Meeting
May 14th 2025**

The East Lampeter Sewer Authority met on Wednesday May 14th, 2025 at 4:00PM at the Township Building 2250 Old Philadelphia Pike, Lancaster, PA. 17602.

The meeting is being conducted virtually utilizing Zoom, which is a cloud-based platform for remote video and audio conferencing. The meeting is being recorded.

The meeting was called to order with the Pledge of Allegiance by Chairman, Mr. Rick Robinson.

Members' Present: Mr. Rick Robinson, Mr. Fred Clark, Mr. Vinod Patel, Mr. Todd Stumpf, and Mr. Gavin Scalyer

Members Present via Zoom: None

Members Absent: None

Present were: Ms. Tara Hitchens, Twp. Manager, Mr. Charlie Thomas, Public Works Director, Ralph Hutchison, Ms. Stephanie Leakway, Public Works Admin. Assistant

Present via Zoom: None

Guest were: Mr. Matt Cichy, HRG, Mr. Matthew J. Crème, Jr., Nikolus & Hohenadel, LLP

The minutes of the regular April 9th, 2025, meeting was approved.

The treasurer's report was:

\$ 6,732.99 ELSA PLGIT-Admin checking account as of 4/30/2025.
\$ 65,764.46 Storm water PLGIT-Class checking account as of 4 /30/2025.

A. Sanitary Sewer:

The following administrative bills were presented for payment:

Report of Approval for Checks dated May 14th, 2025, totaling \$11,543.00

The following requisitions were presented for payment:

03-661 HRG

SR0030-132 Bridge Replace-Sewer Relocation-Const. Admin	\$ 66.00
Rockvale Redevelop Sewer Capacity Study-HRG	\$ 528.00
Strasburg Pike Sewer Ext. Design/Permitting	\$ 7,268.00
Hobson Road Sewer Lining Project-Const. Admin	\$ 135.00
Stauffer Run PS Wet Well Lining-Const. Admin	\$ 418.50

Total= \$8,415.50

Motion 1st by Mr. Clark to pay the Sewer Bills/Requisitions. 2nd by Mr. Patel. Motion carried.

B. Stormwater:

The following bills were presented for payment:

Report of Approval for Checks/Transfers dated May 14th, 2025, totaling \$10,743.20

Motion 1st by Mr. Clark to pay the Storm water bills. 2nd by Mr. Scalyer. Motion carried.

Old Business:

A. Sanitary Sewer:

i. Stauffer Run Upgrade

Mr. Cichy reported that Gorman-Rupp has provided the trimmed impellers to Envirep, however Envirep is still waiting for the new belt/sheave assemblies.

ii. CFA Funding-

a. Oaks #2 Elimination Project

Mr. Thomas has not been able to contact Mr. Nissley; however, efforts are still being made to reach out to him.

b. Stauffer Run PS Wet Well Lining Project

Mr. Cichy reported that the contractor Utility Services Group was delayed due to equipment repairing. They are scheduled to finish week of May 26th 2025 or June 2, 2025. HRG is still waiting to hear back from Pa. Department of Labor and Industry to confirm that this is a maintenance project and therefore excluded from the prevailing wage rates.

- iii. Strasburg Pike Project
Mr. Cichy reported that Township staff is reviewing the PADEP Water Quality Management Permit application drawings. Once the staff comments are provided to HRG, it will be incorporated into the Permit application to DEP.
Motion 1st by Mr. Clark to approve the Pa. Department of Transportation applicant's authorization for agent to apply for highway occupancy permit application. 2nd by Mr. Scalyer. Motion carried.
- iv. Millbridge Village Campground
Mr. Thomas informed the board that there is a new owner at the campground. Mr. Thomas met the new owner and informed that they will be required to submit the necessary paperwork or close the new lines that were installed. Mr. Thomas informed also that the new owner was not aware of the stream bank restoration that was done a few years ago and it appeared that they may have cut the shrubs that were supposed to be there to maintain the stream bank. The staff was going to verify once the water level subsided. There was a discussion that the water meter is read at the campground site and Paradise Twp. is billed accordingly since the campground is located in Paradise Twp.
- v. Tapping Fee Resolution Comments
Since there were no comments from the board, the resolution will be prepared in the final document for consideration at the next board meeting.

B. Stormwater:

- i. Mr. Hutchison informed the board that I2 Capital may have a resolution with DEP.

New Business:

A. Sanitary Sewer:

- i. Partner Bank Escrow
Mr. Robinson informed that he signed all the necessary paperwork. Mr. Thomas will follow up and make sure everything is submitted.

B. Storm Water:

- i. None

Other Business: None

Public Comments: None

Mr. Robinson announced that the authority will be holding Confidential Session to discuss legal matters.

Adjournment at 4:30 P.M. Motion 1st by Mr. Scalyer. 2nd by Mr. Stumpf. Motion carried.

The next regular scheduled meeting is June 11th, 2025, at 4:00 P.M. at the Township building 2250 Old Philadelphia Pike.

Respectfully submitted- Vinod P. Patel-Secretary