

**EAST LAMPETER
SEWER AUTHORITY
2250 Old Philadelphia Pike
Lancaster, PA 17602
(717) 393-1567
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**Minutes of Regular Meeting
July 9th 2025**

The East Lampeter Sewer Authority met on Wednesday July 9th, 2025 at 4:00PM at the Township Building 2250 Old Philadelphia Pike, Lancaster, PA. 17602.

The meeting is being conducted virtually utilizing Zoom, which is a cloud-based platform for remote video and audio conferencing. The meeting is being recorded.

The meeting was called to order with the Pledge of Allegiance by Chairman, Mr. Fred Clark.

Members' Present: Mr. Fred Clark, Mr. Vinod Patel, Mr. Todd Stumpf, and Mr. Gavin Scalyer

Members Present via Zoom: None

Members Absent: Mr. Rick Robinson

Present were: Ms. Kim Piestrak, Assistant Twp. Manager, Mr. Charlie Thomas, Public Works Director, Ralph Hutchison, Ms. Stephanie Leakway, Public Works Admin. Assistant

Present via Zoom: Mr. Matt Cichy, HRG

Guest were: None

The minutes of the regular June 11th, 2025, meeting were approved.

The treasurer's report was:

\$ 2,997.68 ELSA PLGIT-Admin checking account as of 6/30/2025.

\$ 44,863.73 Storm water PLGIT-Class checking account as of 6/30/2025.

A. Sanitary Sewer:

The following administrative bills were presented for payment:

Report of Approval for Checks dated July 9th, 2025, totaling \$2,909.00

The following requisitions were presented for payment:

03-665 HRG

Stauffer Run PS Pump & Electric Upgrade-Const. Admin	\$ 88.00
Strasburg Pike Sewer Extension-Geotechnical Investigation	\$ 506.00
Strasburg Pike Sewer Extension-Design/Permitting	\$ 3,795.00
Oaks Pump Station 2 Elimination-Design/Permitting	\$ 4,189.08
Stauffer Run PS Wet Well Lining-COSTARS Procurement	\$ 110.00
Stauffer Run PS Wet Well Lining-Const. Admin	\$ 1,144.00

03-666 Utility Services Group-Stauffer Run PS Wet Well Lining Constr. \$ 26,575.00

Total= \$36,407.08

Motion 1st by Mr. Scalyer to pay the Sewer Bills/Requisitions. 2nd by Mr. Patel. Motion carried.

B. Stormwater:

The following bills were presented for payment:

Report of Approval for Checks/Transfers dated July 9th, 2025, totaling \$53,402.60

Motion 1st by Mr. Patel to pay the Storm water bills. 2nd by Mr. Scalyer. Motion carried.

Old Business:

A. Sanitary Sewer:

i. Stauffer Run Upgrade

Mr. Cichy nothing new to report. Gorman-Rupp will be shipping the belt/sheave parts around July 11, 2025. Once they are received then Envirep will work with Township staff to schedule the installation.

ii. CFA Funding-

a. Oaks #2 Elimination Project

Mr. Thomas reported that he spoke to Solicitor Mr. Matt Crème, Jr. to prepare a draft letter to the property owner for the board to review.

b. Stauffer Run PS Wet Well Lining Project

Mr. Cichy reported that the contractor Utility Services Group is getting a sewer plug to divert the flow within the pump station, before they can start the open portion of the wet well lining project.

- iii. Strasburg Pike Project
Mr. Cichy reported that they did receive comments from Penn Dot that will need to be reviewed and resubmit the revised application. ECS has completed the geotechnical investigation and preparing a report which will need to be submitted for the PA DEP Water Obstruction and Encroachment Permit application. HRG is working with Township Staff and Solicitor to obtain the necessary easements for the project.
- iv. Kettle & Fire
Mr. Thomas informed the board that there is a meeting scheduled with the representatives of Kettle & Fire to discuss the problem. Mr. Hutchison informed that the property had about 28 Edu's approval, however the current flows are significantly higher as well as the temperature of the waste if extremely high.

- B. Stormwater:
 - i. None

New Business:

- A. Sanitary Sewer:
 - i. Partners Meeting
Mr. Hutchison shared the discussion at the meeting. Mr. Cichy discussed the city projects and the cost. Mr. Patel discussed his concern that the city projects seem to be a significant portion of our budget. Mr. Hutchison informed that there has been discussion at the Partners' Meeting to escrow money as the project progresses verses having to escrow all funds up front.
 - ii. Escrow Agreements
 - 1. City Escrow agreement No. 1 for the WWTP South Train Screenings Handling Improvement Project, Authority share is \$11,347.00
 - 2. City Escrow agreement Amendment No. 2 for the WWTP Facilities Plan Project, Authority share is \$20,902.00
 - 3. City Escrow agreement Amendment No. 2 for the WWTP Chlorine Scrubber Project, Authority share is \$12,691.00
 - 4. City Escrow agreement Amendment No. 1 for the WWTP North Secondary Clarifier Addition Project, Authority share is \$22,395.00
 - 5. City Escrow agreement Amendment No. 3 for the WWTP Special and Emergency Capital Improvements (Revised Allocations), Authority share is \$37,325.00
 - 6. City Escrow agreement Amendment No. 2 for the WWTP Dewatering Building Locker Room Project, Authority share is \$8,211.00
 - 7. City Escrow agreement Amendment No. 1 for the WWTP Belt Filter Press Rebuilds Project, Authority share is \$25,381.00

Motion 1st by Mr. Stumpf to approve all seven (7) escrow agreements totaling \$138,252.00. 2nd by Mr. Scalyer. Motion carried.

B. Storm Water:

- i. None

Other Business: Mr. Thomas informed the board that during their video taping of the storm sewers, they discovered that there many situation in which either gas, electric, telephone/internet wires have been bored and running thru the storm sewer pipes. Staff have contacted each utility to correct the issue as it is being discovered.

Mr. Hutchison handed out the draft financial report. Motion 1st by Mr. Stumpf to accept the draft financial report for year ended December 31, 2024. 2nd by Mr. Scalyer. Motion carried.

Public Comments: None

Adjournment at 4:55 P.M. Motion 1st by Mr. Clark. 2nd by Mr. Patel. Motion carried.

The next regular scheduled meeting is August 13th, 2025, at 4:00 P.M. at the Township building 2250 Old Philadelphia Pike.

Respectfully submitted- Vinod P. Patel-Secretary