

July 14, 2025

The East Lampeter Township Industrial and Commercial Development Authority met on Monday, July 14, 2025 at 6:30 pm at the East Lampeter Township Office: 2250 Old Philadelphia Pike, Lancaster, PA 17602. The statement of recorded meetings was played for all in attendance. Chairperson Rutt called the meeting to order at 6:30pm followed by the Pledge of Allegiance. Members present in the meeting room were Mr. Tim Lapp, Mr. Ethan Demme, Mr. John Blowers, and Mr. Glen Eberly. Also present in the meeting room were Ms. Tara Hitchens, Township Manager; Ms. Kimberly Piestrak, Assistant Township Manager; Mr. Ralph Hutchison, Advisor to the Township Manager; and Ms. Rhiannon Eckinger-Seda, Administrative Assistant.

Public Present: None

Public Comment on non-Agenda items: None

Consent Agenda:

- a. Approval of the July 14, 2025, meeting agenda
- b. Approval of the April 7, 2025, regular meeting minutes

Mr. Demme moved to approve the Consent Agenda, seconded by Mr. Lapp. The motion carried.

Old and Unfinished Business:

- a. Branding, Gateway Features & Wayfinding

Branding is complete. Staff attempted to contact the Eastern Gateway property owner numerous times but have not made contact. Additional attempts will be made. The Western Gateway feature was shared with KCI, the consulting team working on PennDOT's project in the western portion of the Lincoln Highway, for coordination with that project. No progress has been made on Wayfinding since the April 7, 2025, meeting.

- b. Report on Business Improvement District (BID)

Kafferlin Associates presented the BID at the June 2, 2025, Board meeting and sent out letters to business owners. The 45-day comment period is underway to end on July 16, 2025. So far 3 business owners have sent letters opposing the BID. The letters received do not reach the 40% business owner BID rejection needed to stop the BID from continuing. The ordinance establishing the BID will be scheduled for Board action at the August 4, 2025, meeting.

New Business: None

Action Items:

- a. Acceptance of 2024 Audited Financial Statement

Mr. Demme moved to approve the 2024 Audited Financial Statement, seconded by Mr. Blowers. The motion carried.

Adjournment:

Mr. Eberly moved to adjourn the meeting, seconded by Mr. Demme. The motion carried and the meeting adjourned at 6:37pm.

The next meeting will be held Monday, October 6, 2025, at 6:30pm at the Township office