

**EAST LAMPETER
SEWER AUTHORITY
2250 Old Philadelphia Pike
Lancaster, PA 17602
(717) 393-1567
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**Minutes of Regular Meeting
December 10th, 2025**

The East Lampeter Sewer Authority met on Wednesday December 10th, 2025, at 4:00PM at the Township Building 2250 Old Philadelphia Pike, Lancaster, PA. 17602.

The meeting is being conducted virtually utilizing Zoom, which is a cloud-based platform for remote video and audio conferencing. The meeting is being recorded.

The meeting was called to order with the Pledge of Allegiance by Chairman, Mr. Rick Robinson.

Members' Present: Mr. Rick Robinson, Fred Clark, Mr. Todd Stumpf, and Mr. Gavin Scalyer.

Members Present via Zoom: None

Members Absent: Mr. Vinod Patel

Present were: Ms. Tara Hitchens, Twp. Manager, Ms. Stephanie Leakway, Public Works Admin Asst.

Present via Zoom: None

Guest: Mr. Matt Cichy, HRG

The minutes of the regular November 12th, 2025, meeting were approved as written.

The treasurer's report was:

\$ 9,015.17 ELSA PLGIT-Admin checking account as of 11/30/2025.

\$ 16,497.36 Storm water PLGIT-Class checking account as of 11/30/2025.

A. Sanitary Sewer:

The following administrative bills were presented for payment:

Report of Approval for Checks dated December 10th, 2025, totaling \$5,271.50

The following requisitions were presented for payment:

03-679 HRG

Strasburg Pike Sewer Extension-Design/Permitting	\$ 577.00
Oaks Pump Station 2 Elimination-Design/Permitting	\$ 1867.50

Motion 1st by Mr. Clark to pay the Sewer Bills/Requisitions. 2nd by Mr. Scalyer. Motion carried.

B. Stormwater:

The following bills were presented for payment:

Report of Approval for Checks/Transfers dated December 10th, 2025, totaling \$201,213.03

Motion 1st by Mr. Clark to pay the Storm water bills. 2nd by Mr. Scalyer. Motion carried.

Old Business:

A. Sanitary Sewer:

i. CFA Funding-

a. Oaks PS#2 Elimination Project

Mr. Cichy reported that PennDOT has issued the permits and agreement. The Easement Agreement with the Oaks HOA has been received.

Motion 1st by Mr. Stumpf to approve the Oaks Condominium Assoc. Easement Agreement. 2nd by Mr. Scalyer. Motion carried.

b. Stauffer Run PS Wet Well Lining Project

Mr. Cichy reported that the project has been completed. Final paperwork is in process of being completed.

ii. Strasburg Pike Project

Mr. Cichy explained that PennDOT HOP application was approved. The DEP WO&E application is currently being reviewed. No comments have been returned. Solicitor Crème has submitted some comments of the draft for review. They should have them back shortly. Mr. Cichy hopes to have the project out to bid in January and proceed in March.

iii. Rockvale Sewer Capacity Reservation & Improvement Agreement. Mr Cichy commented on the plans to Rockvale that they are aware of laterals that tie into their proposed system and part of the upgrade.

After a considerable discussion about the possibility of upgrading the current 15” pipe to 18” it was agreed to keep the pipe at the current 15”.

Motion 1st by Mr. Clark. 2nd by Mr. Stumpf. Motion carried.

There was discussion about the pipe section in front of American Music Theatre that is 8”. Due to unknown costs and possibilities of making future system adjustments to control flow to the 8” section it was decided to not upgrade that section of pipe at this time.

- iv. Adoption of 2026 Budget: Noted changes to the 2026 budget can be found on the Township’s web site.

Motion 1st by Mr. Clark to adopt the 2026 budget. 2nd by Mr. Scalyer. Motion carried.

B. Stormwater:

- i. Adoption of 2026 Budget.

Motion 1st by Mr. Clark to adopt the 2026 budget. 2nd by Mr. Scalyer. Motion carried.

New Business:

A. Sanitary Sewer:

- i. Western Gateway – PennDOT Resolution #3. There is a cost-share of 75% PennDOT and 25% Sewer Authority.
- ii. Western Gateway – PennDOT Engineer Agreement. Consultant Agreement with HRG.

Both of the above points were voted on in one motion. Motion 1st by Mr. Scalyer. 2nd by Mr. Clark. Motion Carried.

- iii. CGPS and SAPS Interceptor Capacity Evaluation and Condition Assessment Escrow Agreement Amendment No. 1. The Lancaster City project to execute the Amendment. The Authority’s portion of the project is \$386,466.97.

Motion 1st by Mr. Clark. 2nd by Mr. Stumpf. Motion Carried.

B. Storm Water:

- i. None

Other Business: None

Public Comments: The new COO of Kettle and Fire introduced himself to the Board.

Adjournment at 5:05 P.M. Motion 1st by Mr. Robinson. 2nd by Mr. Clark. Motion carried.

The next regular scheduled meeting is January 14th, 2026, at 4:00 P.M. at the Township building 2250 Old Philadelphia Pike.

Respectfully submitted- Gavin Scalyer for the Board Secretary