

East Lampeter Township
Lincoln Highway Business Improvement District Authority

2250 Old Philadelphia Pike
Lancaster, PA 17602

Tuesday, April 14, 2026

The regular meeting of the East Lampeter Township Business Improvement District meeting was held on Tuesday, April 14, 2026, at the East Lampeter Township Office, 2250 Old Philadelphia Pike, Lancaster. A statement of recorded meetings was played for all in attendance. Chairman Mr. Steve Sikking called the meeting to order at 4:00 pm followed by the Pledge of Allegiance. Other members present in the meeting room were Ms. Kristi Burkholder, Mr. Zac Geig, and Mr. Brandon Martin. Mr. Mihir Patel was absent from the meeting. Township Staff present included Ms. Tara Hitchens, Township Manager and Leigh Obetz, Administrative Assistant.

Public Present in Public Meeting Room:

Public Present via ZOOM:

None

Consent Agenda:

a. Approval of the April 14, 2026 meeting agenda :

-Ms. Kristie Burkholder made a motion to approve , and Mr. Geig seconded. The agenda was approved unanimously by voice vote.

b. Approval of Minutes , March 10,2026 :

Brandon Martin made a motion to approve the minutes from the meeting in April, and Mr. Geig seconded. The motion carried unanimously by voice vote.

Treasurer's report :

None

Old Business:

a. Assessment Collection Agreement:

-Ms. Hitchens spoke with the Authority about the potential assessment collection agreement. In the last meeting , on March 10, 2026, the Authority had discussed billing for millage and a potential assessment collection agreement. In this agreement, the Board would authorize the township to assess the millage rate for the Business Improvement District. The township would send the bills out, and collect those bills, and monies would be in a separate fund for the Business Improvement District for them to access. Ms. Hitchens also let the Board know they could also hire an outside firm, such as a CPA firm. The county would also do it, through the tax bill for the entire township. Mr. Sikking did not think the fee increase on an annual basis of 5% was unreasonable. There was some discussion about the rate.

Mr. Martin made a motion to approve the collection agreement with the township for the sum of \$ 6,000.00 a year for 2026. Mr. Geig seconded, and the motion carried unanimously by voice vote.

New Business:

a. Resolution for Millage Rate # 2026-02 :

-Mr. Sikking let the Authority know they saw this at the last meeting and was discussed then. Ms. Hitchens let the Authority know that , the plan itself suggested 0.4 millage, and being that the Authority and Ms. Piestrak had no concerns is what was presented to the Board of Supervisors. There was some discussion about the millage rate. Ms. Burkholder asked if the millage rate could be higher ? Mr. Martin said that the highest it could go was 1.1, and Ms. Burkholder said they shouldn't go as high as 0.75. Mr. Geig would be fine with it being a little higher. Mr. Martin likes the 0.4, and to make it higher right away wouldn't feel right and possibly cause concern. Mr. Sikking asked if starting a little less, might be smart since there's a little anxiety about the upcoming assessment across the county. Mr. Geig was also in agreement with the 0.4 millage rate . There was some discussion about the Streetscape Project. Mr. Sikking brought the discussion back to the millage rate, and felt like 0.4 was a good number for them to start out at, and the other members agreed.

Mr. Martin made a motion to approve the resolution and Ms. Burkholder seconded. The motion carried unanimously by voice vote.

Other Business:

-Mr. Sikking wanted to add some clarity to how this group will proceed in ensuring the best use of the money to create what they're hoping to create. Mr. Sikking brought up Strasburg as an example, and how when you enter it feels like its own little town. That is how Mr. Sikking would like Lincoln Highway to feel , or something close. He suggested that the

members read the plan for Lincoln Highway , just so there can be some discussion about it at the next meeting.

Adjournment:

On a motion by Mr. Steve Sikking, the meeting was adjourned at 4:48 pm. The next East Lampeter Township Business Improvement District Meeting will be held on Tuesday, May 14, 2026 , at 4:00 pm in the East Lampeter Township Office, 2250 Old Philadelphia Pike, Lancaster, PA 17602 and via ZOOM, check the Township website at www.eastlampetertownship.org for more information.

Respectfully submitted,

Kimberly Piestrak