

January 4, 2016

The East Lampeter Township Board of Supervisors met on Monday, January 4, 2016, at 7:30 p.m. at the East Lampeter Township Office: 2250 Old Philadelphia Pike, Lancaster, PA 17602. The meeting was called to order by Mr. John Blowers, Chairman and was followed by the Pledge of Allegiance. In addition to Mr. Blowers, supervisors present were: Mr. Dave Buckwalter and Mr. Ethan Demme. Absent were supervisors Mr. Glenn Eberly and Mr. Corey Meyer. Also present was Mr. Ralph Hutchison, Township Manager.

The following persons signed in as being present in the audience:

Lynn Commero, representing Lancaster Newspapers
Jeff Cutler, 67 Cambridge Village, Tax Collector

Board of Supervisors Reorganization

a. Appointment of Temporary Chairman

Mr. Blowers made a motion for Mr. Buckwalter to serve as the Temporary Chairman for the election of Chairman. Mr. Demme seconded the motion which was then approved by unanimous voice vote.

b. Election of Chairman

Mr. Buckwalter asked for nominations for the position of Chairman of the Board of Supervisors for 2016. Mr. Demme made a motion to nominate Mr. Blowers for the position of Chairman of the Board of Supervisors. Mr. Buckwalter seconded the motion which was then approved by unanimous voice vote. Mr. Buckwalter announced that Mr. Blowers would be the Chairman of the Board of Supervisors for 2016.

c. Election of Vice Chairman

Chairman Blowers asked the Board for nominations for the position of Vice Chairman of the Board of Supervisors for 2016. Mr. Demme made a motion to nominate Mr. Buckwalter to the position of Vice Chairman of the Board of Supervisors. Mr. Blowers seconded the motion which was then approved by unanimous voice vote. Chairman Blowers announced that Mr. Buckwalter would be the Vice Chairman of the Board of Supervisors for 2016.

Annual Appointments

a. Appointment of Township Solicitor – Blakinger Thomas, Stephen M. Kraybill, Esq.

Chairman Blowers asked Mr. Hutchison how long Blakinger Thomas has been serving the Township. Mr. Hutchison stated more than 25 years. Mr. Blowers asked if there is a process for this appointment. Mr. Hutchison stated there is no requirement to do any bids for professional services but if the Board desires the Township can solicit other proposals. Mr. Demme,

Mr. Blowers and Mr. Buckwalter commented that they would like to see proposals for 2017 for consideration for other professional services.

Mr. Buckwalter made a motion to appoint the law firm of Blakinger Thomas with Mr. Stephen M. Kraybill, Esquire as Township Solicitor. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

- b. Appointment of Township Engineer & Alternates – David Miller & Associates, Becker Engineering, HRG Inc. and Grove Miller Engineering

Mr. Demme made a motion to appoint David Miller & Associates as the primary Township Engineer and Becker Engineering, HRG Inc., ELA Group, and Grove Miller Engineering as the alternate Township Engineers. Mr. Buckwalter seconded the motion and it was passed by unanimous voice vote.

- c. Appointment of Vacancy Board Chairman – Mr. Michael Landis

Mr. Hutchison explained that the Vacancy Board Chairman's role is to fill a vacancy on the Board as a fifth vote if the Board is unable to fill the vacant seat in a certain period of time.

Mr. Buckwalter made a motion to appoint Mr. Michael Landis to serve as Vacancy Board Chairman for 2016. Mr. Blowers seconded the motion and it was passed by unanimous voice vote.

- d. Appointment of Depositories – PLGIT and M&T Bank

Mr. Buckwalter made a motion to appoint PLGIT and M&T Bank as Township Depositories for 2016. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

- e. Resolution re: Appointment of CPA Firm to Perform 2015 Audit – Weinhold Nickel Co.

Chairman Blowers stated that the Board would also like to see proposals for this professional service for 2017.

Mr. Buckwalter made a motion to adopt the Resolution appointing the CPA firm of Weinhold Nickel Company to perform the 2015 audit for the Township. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

Resolution #2016-01

- f. IRS Mileage Rate Approval

Chairman Blowers stated that the new IRS mileage rate for 2016 is .54 cents per mile.

Mr. Demme made a motion to approve the 2016 IRS Mileage Rate. Mr. Buckwalter seconded the motion and it was passed by unanimous voice vote.

g. Appointment of PSATS Conference Delegates and Voting Delegate

Chairman Blowers stated that the Board needs to appoint delegates and a voting delegate for the annual PSATS Conference. He stated that in the past all of the Supervisors have been appointed as delegates and that the Township Manager has been appointed as the voting delegate.

Mr. Demme made a motion to appoint all the Board of Supervisor members who wish to attend the PSATS Conference as delegates and Mr. Hutchison as the voting delegate for the Township. Mr. Buckwalter seconded the motion and it was passed by unanimous voice vote.

h. Appointments to LCTCB Board – Representative and Alternate

Chairman Blowers stated he recommends Mr. Hutchison as the representative for the Board. Mr. Hutchison stated that he has served as municipal representative for several years and would be willing to continue that service. Mr. Hutchison stated that West Earl Township's Manager Candie Johnson has indicated that she would be willing to serve as the alternate. Upper Leacock Township and West Earl Township managers are going to propose that to their respective Boards.

Mr. Buckwalter made a motion to appoint Mr. Ralph Hutchison as the representative and Ms. Candie Johnson as the alternate representative to the LCTCB Board as the municipal representatives for the Conestoga Valley School District. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

Appointments to Vacant Positions and Reappointments

- a. Emergency Services Committee – Two Year Term Ending 12/31/17
 - 1. Hand In Hand Fire Co. Alternate Representative – Mr. Lonnie Kauffman
 - 2. Hand In Hand Fire Co. Citizen Representative – Mr. Brad Kiser
 - 3. Lafayette Fire Co. Representative – Mr. Dave Keens
 - 4. Ronks Fire Co. Alternate Representative – Mr. Dave Gribble
 - 5. Ronks Fire Co. Citizen Representative – Mrs. Melanie McHenry
 - 6. Witmer Fire Co. Representative – Mr. Matt Bono
 - 7. Township Representative Supervisor – Mr. Corey Meyer
 - 8. Township Citizen Representative – Mr. James Smith

Chairman Blowers stated the names listed on the agenda are to fill two (2) year terms on the Emergency Service Committee to end on 12/31/17.

Mr. Demme made a motion to appoint Mr. Lonnie Kauffman, Mr. Brad Kiser, Mr. Dave Keens, Mr. Dave Gribble, Mrs. Melanie McHenry, Mr. Matt Bono, Mr. Corey Meyer and Mr. James Smith to the Emergency Services Committee for a two (2) year term ending 12/31/17. Mr. Buckwalter seconded the motion and it was passed by unanimous voice vote.

Establishment of Treasurer's Bond Amount - \$720,000

Mr. Hutchison stated that the amount of the bond is based upon PA DOT's requirements for Highway Aid funding. He stated as Township Manager the Bond is in his name and protects the Township from any theft or negligence. He stated that the auditors determine the amount.

Mr. Demme made a motion to approve the Treasurer's Bond in the amount of \$720,000.00. Mr. Buckwalter seconded the motion and it was passed by unanimous voice vote.

Minutes of the December 21, 2015 Regular Meeting

Chairman Blowers asked if there were any additions or corrections regarding the minutes of the December 21, 2015 regular meeting as prepared.

A motion was made by Mr. Buckwalter to dispense with the reading of the minutes and approve the minutes as presented. Mr. Demme seconded the motion and the motion was passed by unanimous voice vote.

Bills:

Chairman Blowers indicated that bills to be paid from various funds in the amount of \$163,458.21 were presented for payment. Chairman Blowers stated there were no items of note.

A motion was made by Mr. Demme and seconded by Mr. Buckwalter to approve the payment of the bills as listed in the amount of \$163,458.21. The motion was passed by unanimous voice vote.

Old Business:

None

New Business:

None

Other Business:

a. Ordinance re: Stop Sign and Speed Limit Regulations – Various Streets

Mr. Hutchison stated that the ordinance was prepared to address stop sign and speed limit issues in the Township. He stated that stop conditions were created for the private portion of Zook's Lane, Stonecrest Drive, North Shereem Road, Quail Drive and Mallard Drive. He stated that the ordinance also establishes speed limit regulations of 25 mph on Zook's Lane, Waterford Drive, Mallard Drive, and Quail Drive (all streets in the Waterford subdivision) and a 35 mph limit for Pitney Road. He stated that the stops signs have been in place but there was not an ordinance adopted to address them. Mr. Blowers asked if the neighbors are aware of the ordinance. Mr. Hutchison stated that it has been advertised and Mr. Thomas has spoken the resident at the corner and there has been discussed among the neighbors.

Mr. Buckwalter made a motion to adopt the Ordinance regarding Stop Sign and Speed Limit Regulations. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

Ordinance #319

b. Resolution re: Police Officer Contributions to Police Pension Plan (5%)

Mr. Hutchison stated that the Township is required by the Auditor General's office to adopt a Resolution setting the contribution rate for both pension plans each year. The current contractual arrangement with Police Department is a 5% contribution level.

Mr. Buckwalter made a motion to adopt the resolution for the police officers contribution to the pension plan set at 5%. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

Resolution 2016-02

c. Resolution re: Non-Uniform Employees Contributions to Pension Plan (2.5%)

Mr. Hutchison stated that the Township is required by the Auditor General's office to adopt a Resolution setting the contribution rate for both pension plans each year. The current arrangement is a 2.5% contribution level.

Mr. Buckwalter made a motion to adopt the resolution for the non-uniform employee contribution to the pension plan set at 2.5%. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

Resolution 2016-03

d. MS4 Report

Mr. Hutchison stated that the Township continues to its efforts to address items from the DEP review of the Township's program. He stated that efforts are focused on development of the "Map Shed" project that the Township has been working on with the Lancaster Farmland Trust staff. He stated their staff is gathering information on BMP's for the agricultural properties while Township staff has been gathering information on BMP's for the developed properties. He stated that this information will be given to Land Studies, the consultant for the project, who will input the information into a program called "Map Shed". He stated that this will give baseline information regarding the pollutants going into the Conestoga and Mill Creek from the Township. He stated that Ms. Kalupson has organized a meeting for some municipalities in the Pequea watershed for the purpose of working together to complete a similar Map Shed project for the Pequea. He stated that if this is completed the Township will have baseline information for all three of the watersheds in the Township which will provide guidance regarding where pollutant reduction efforts should be focused and help the Township develop a Chesapeake Bay Pollution Reduction Plan that is due this spring.

e. Deputy Tax Collector

Chairman Blowers stated that they have been provided the name of Mr. Matthew Burdick for Deputy Tax Collector. Mr. Blowers asked Mr. Hutchison if he was able to meet with Mr. Burdick. Mr. Hutchison replied he had not met with him but he requested that he attend tonight's meeting. Mr. Blowers asked Mr. Cutler if Mr. Burdick was planning or able to come to tonight's meeting. Mr. Cutler stated that he was not able to arrange with him to get him to come but also his wife is more interested in being the Deputy Tax Collector then he is and she's a stay at home mom with three kids. He stated that she was more available then Mr. Burdick is. He stated that he had spoken to her so she was more available and he was not able to get a hold of him because he sometimes travels and he wasn't able to get a hold of him.

Mr. Blowers asked if the Board needed to have Mrs. Burdick and he asked Mr. Cutler what her first name was. Mr. Cutler replied Cheryl. Mr. Cutler stated that he would meet with her and see, so one of them would be at the next meeting or something or meet with you prior to. Mr. Blowers asked if the he was pulling back the name Matthew Burdick and putting forth a new appointment. Mr. Cutler stated that he said he would do it but his wife is actually, how should I put it, more interested and she's more available. Mr. Demme stated that if he's willing and his name is on the form. Mr. Cutler stated there can be two deputies (inaudible). Mr. Hutchison stated that he doesn't think there can be two deputies but it is entirely up to Mr. Cutler as to who he is nominating, he has given the Board the Matthew Burdick, if he is withdrawing that and offering a different name then he needs to say that but he hasn't heard him say that. Mr. Blowers asked Mr. Cutler if he is offering Mr. Matthew Burdick to the Board. Mr. Cutler said right and he would try to get him to speak to the Board. Mr. Buckwalter asked Mr. Cutler if he could tell the Board a little bit about Mr. Burdick. Mr. Cutler stated that he lives 2 doors down from him in Bentley Ridge, he has 3 kids and a dog and the dog is like this big. Mr. Buckwalter stated that he was curious what might be germane to his appointment as Deputy Tax Collector. Mr. Cutler stated that he is a hard working person, he works for an engineering firm and looking at other tax collector alternates throughout the state he is as qualified as any of them. Mr. Buckwalter asked if any training is required for the deputy as it is for the tax collector. Mr. Cutler stated there is no training specified for the deputy in most cases its girlfriends, wives, cousins, and spouses. Mr. Buckwalter stated that hopefully it doesn't come up that we would need a deputy to be put in place. Mr. Cutler stated right. He stated that one of the things the Board specified and he was unable to get Mr. Burdick here today, he wasn't home when he (inaudible). Mr. Blowers stated that the Board would like to meet him.

Mr. Demme made a motion to approve Mr. Matthew Burdick as Deputy Tax Collector.
Mr. Buckwalter seconded the motion and it was passed by unanimous voice vote.

Public Comment:

None

Adjournment:

A motion was made by Mr. Buckwalter and seconded by Mr. Demme to adjourn the meeting. The motion was passed by unanimous voice vote. The next regularly scheduled meeting is to be held on Monday, January 18, 2016 beginning at 7:30 pm.

Respectfully submitted,

Ralph Hutchison

EAST LAMPETER TOWNSHIP
2250 Old Philadelphia Pike
Lancaster PA 17602
(717) 393-1567
FAX (717) 393-4609
Board of Supervisor's Meeting
January 4, 2016

Between Meetings
Ck#60363
\$82.50

General Fund - 2015 Checks
Cks#60364-60393
\$60,122.04

Highway Aid Fund
Ck#532 - \$6,089.41

Guardian Life/LTD, January, 2016
\$1,547.16

Hasler/Postage Meter/ Dec29,'15
\$ 500.00

ICMA-EE Contributions ACHd to ICMA from GFPIgit# [REDACTED]
PR#26- \$2,370.97

IIC Medical/Dental-Claims Insurance/January, 2016
TrfdFromPIgit ac# [REDACTED] To Jersey Shore# [REDACTED]
\$92,746.13

Grand Total \$163,458.21

SIGNATURE 1:

SIGNATURE 2:

0.0

82.50
60,122.04
6,089.41
1,547.16
500.00
2,370.97
92,746.13
163,458.21

December 22, 2015
10:13 AM

East Lampeter Township
Check Register By Check Id

Page No: 1

Range of Checking Accts: GENERAL to GENERAL Range of Check Ids: 60363 to 60363
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
60363	12/21/15	COMMP035 COMM/PA-USTIF					71
15-01674	1	StaufferRunPS/underground tank	82.50	08-429-372-000	Expenditure	1	1
				Collection System - Repair & Maintenance			

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	82.50	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	82.50	0.00

Range of Checking Accts: GENERAL to GENERAL Range of Check Ids: 60364 to 60393
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
60364	12/31/15	ALPS0005 ALPS					72
15-01679	1	PD/toner	501.96	01-410-374-000 Office Equipment Maint & Repairs	Expenditure		1 1
60365	12/31/15	ATTM0005 AT&T MOBILITY					72
15-01680	1	service 11/12-12/11	243.40	01-410-324-000 Communications - Cellular	Expenditure		2 1
60366	12/31/15	BAMLI005 BAM LIGHTING INC					72
15-01681	1	bulbs	78.00	01-409-236-000 Building Supplies	Expenditure		3 1
60367	12/31/15	CAPIT005 CAPITAL TRISTATE ELECT. DISTR.					72
15-01699	1	ballasts	104.57	01-409-236-000 Building Supplies	Expenditure		55 1
60368	12/31/15	CHEMS005 CHEMSEARCH DIV OF NCH CORP					72
15-01682	1	oil dry	503.29	01-430-241-000 Operating Supplies	Expenditure		4 1
15-01682	2	return of concentrate	201.75	01-438-241-000 Hwy and Bridges Misc Supplies	Expenditure		5 1
			301.54				
60369	12/31/15	COMPL005 COMPLEAT ENVIRONMENTAL SERVICE					72
15-01683	1	admin bldg/duct cleaning	2,645.00	01-409-373-000 Building repair & Maintenance Serv	Expenditure		6 1
60370	12/31/15	DAVID005 DAVID MILLER ASSOCIATES INC				12/31/15 VOID	0
60371	12/31/15	DAVID005 DAVID MILLER ASSOCIATES INC					72
15-01684	1	dma #8658,#00-31,HartmanPhas2	312.50	2000-31 HARTMAN STATION PHASE 2 ESCROW	Project		7 1
15-01684	2	dma #8659,#09-08,Melvin Lapp	125.00	2009-08 281 LYNWOOD RD SUBDIVISION	Project		8 1
15-01684	3	dma #8660,#12-14,Sheetz LDP	525.00	2012-14 SHEETZ	Project		9 1
15-01684	4	dma #8666,#15-7,DWL ParkingLot	1,579.50	2015-07 DUTCH WONDERLAND-PRKING LOT EX	Project		10 1
15-01684	5	dma #8665,#14-27,DevonCrkPhas2	2,861.50	2014-27 KEYSTONE CUSTOM HOMES-COND USE	Project		11 1
15-01684	6	prof.serv/DEP Audit	754.60	01-446-313-000 MS4 Investigations	Expenditure		12 1
15-01684	7	prof.serv/Rev Draft Ord	188.65	01-414-317-000 Miscellaneous Services	Expenditure		13 1
15-01684	8	dma #8668,#15-08,Fairfield	125.00	2015-08 2270 LINCOLN HWY EAST	Project		14 1
15-01684	9	dma #8669,#15-16,ZookEshSWM	1,466.75	2015-16 ZOOK-ESH-HIGH/SWM PLAN	Project		15 1
15-01684	10	dma #8670,#15-18,BentleyNorth	1,898.00	2015-18 BENTLEY RIDGE NORTH EXPANSION	Project		16 1

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
60371	DAVID MILLER ASSOCIATES INC	Continued							
15-01684	11	dma #8671,#15-19,StoltzWoodwk	250.00	2015-19	Project		17	1	
				STOLTZFUS WOODWORKING-LDP					
15-01684	12	dma #8672,#2205LHE,2205LHE	125.00	2205LHE	Project		18	1	
				2205 LINCOLN HWY EAST-LDP					
15-01684	13	dma #8673,#15-21,Tanger CU	780.48	2015-21	Project		19	1	
				TANGER PROP/CONDITIONAL USE					
15-01684	14	dma #8675,#15-34,KolbAcreSubdi	3,262.55	2015-34	Project		20	1	
				KOLB ACRES IV-2040 PINE DRIVE					
15-01684	15	dma #8676,#15-33,LancTravelSWM	250.00	2015-33	Project		21	1	
				LANCASTER TRAVEL PLAZA-SWM					
15-01684	16	dma #8677,#15-31,ChettLappSub	924.00	2015-31	Project		22	1	
				CHET LAPP 2806-2808 IRISHTOWN					
15-01684	17	dma #8678,#15-36,CountryInn	1,475.00	2015-36	Project		23	1	
				COUNTRY INN & SUITES-LDP/SWM					
15-01684	18	dma #8679,#15-37,TomwrightSWM	1,545.00	2015-37	Project		24	1	
				1945 MILLPORT RD-SWM					
15-01684	19	dma #8680,#15-35,Greenfd Gate	800.00	2015-35	Project		25	1	
				GREENFIELD RD GATEWAY-SWM					
			19,248.53						
60372	12/31/15	EMKUT005 E. M. KUTZ INC					72		
15-01707	1	solenoid	124.22	01-454-451-000	Expenditure		63	1	
				Vehicle Maintenance					
60373	12/31/15	EVOQU005 EVOQUA WATER TECHNOLOGIES LLC					72		
15-01686	1	bioxide, 1825 gal,FertilityPS	4,398.25	08-429-222-000	Expenditure		31	1	
				Chemicals					
60374	12/31/15	FREYL005 FREY LUTZ CORP INC					72		
15-01701	1	SC 12/10 Boiler Motor Repair	1,190.37	01-409-373-000	Expenditure		57	1	
				Building repair & Maintenance Serv					
60375	12/31/15	HAJOC005 HAJOCA CORPORATION					72		
15-01687	1	wade repair kit	328.49	01-409-236-000	Expenditure		32	1	
				Building Supplies					
60376	12/31/15	HERBE005 HERBERT ROWLAND & GRUBIC INC					72		
15-01685	1	hrg#109047,246 Maple	51.60	08-429-313-000	Expenditure		26	1	
				Engineering Services					
15-01685	2	hrg#108955,#15-34,KolbAcre	645.00	2015-34	Project		27	1	
				KOLB ACRES IV-2040 PINE DRIVE					
15-01685	3	hrg#108953,ELSA,DevonCrkPS	1,564.96	2015-34	Project		28	1	
				KOLB ACRES IV-2040 PINE DRIVE					
15-01685	4	hrg#108954,#15-08,Fairfield	105.90	2015-08	Project		29	1	
				2270 LINCOLN HWY EAST					
15-01685	5	prof.serv 11/2-11/9FertilityPS	1,715.70	08-429-313-000	Expenditure		30	1	
				Engineering Services					
			4,083.16						
60377	12/31/15	LANCA080 LANCASTER FLEET & AUTO					72		
15-01702	1	PD/Towing 01 Jaguar Investigat	295.00	01-410-317-000	Expenditure		58	1	
				Miscellaneous Services					

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
60378	12/31/15	LANC005 ClassifiedAccts/LNP MediaGroup					72
15-01698	1	ad,2016 Meeting Dates	525.84	01-401-341-000 Advertising	Expenditure		53 1
15-01698	2	ad, 1/4/16 BOS Traffic Ord	396.88	01-401-341-000 Advertising	Expenditure		54 1
			<u>922.72</u>				
60379	12/31/15	LUISR005 LUIS M RIVERA					72
15-01688	1	Refund Error Swr Payment	128.50	08-364-120-000 Sewer Use Charge	Revenue		33 1
60380	12/31/15	MARTI010 MARTIN PAVING INC					72
15-01689	1	oil/oil kettle	540.00	01-438-245-000 Blacktop,Patch, Oil, Stone, Supplies	Expenditure		34 1
60381	12/31/15	MORGA015 MorganHallgrenCrosswell&KanePC					72
15-01703	1	prof. serv ZHB thru 11/17	2,451.92	01-414-314-000 Legal Services	Expenditure		59 1
60382	12/31/15	PPLEL005 PP&L ELECTRIC UTILITIES					72
15-01690	1	electric thru 12/10	2,571.04	01-409-361-000 Electricity	Expenditure		35 1
15-01690	2	electric thru 12/10	415.75	01-430-361-000 Electric	Expenditure		36 1
15-01690	3	electric thru 12/10	1,349.15	01-433-361-000 Electricity - Traffic Signals	Expenditure		37 1
15-01690	4	electric thru 12/10	127.91	01-454-361-000 Electricity	Expenditure		38 1
15-01690	5	electric thru 12/10	393.66	08-429-361-002 Electricity - Amish	Expenditure		39 1
15-01690	6	electric thru 12/10	3,970.94	08-429-361-001 Electricity Pump Stations/metering	Expenditure		40 1
15-01690	7	electric thru 12/10	415.74	08-429-361-000 Electricity - PW Bldg	Expenditure		41 1
			<u>9,244.19</u>				
60383	12/31/15	RAYMO005 RAYMOND M. DANYO					72
15-01691	1	12/14 Rezoning Hearing	190.00	01-414-318-000 Court Reporter	Expenditure		42 1
60384	12/31/15	REDRO005 RED ROSE SCREEN PRINT/AWARDS					72
15-01700	1	plaque:C.Stumpf	99.00	01-401-220-000 General Supplies	Expenditure		56 1
60385	12/31/15	SCULL005 SCULLY WELDING SUPPLY CORP					72
15-01692	1	propane	16.98	01-430-241-000 Operating Supplies	Expenditure		43 1
15-01692	2	propane	16.97	08-429-241-000 Operating Supplies	Expenditure		44 1
			<u>33.95</u>				

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East Lampeter Township
Check Register By Check Id

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
60386	12/31/15	STAPL005 StaplesCreditDept31-0000119091					72
15-01704	1	PD/mouse	7.99	01-410-241-000	Expenditure		60 1
				Materials and Supplies			
60387	12/31/15	SUMMI005 SUMMIT TECH CONSULT GRP LLC					72
15-01705	1	SC 12/15 VDP backup issue	625.00	01-407-374-000	Expenditure		61 1
				Repair and Maintenance Services			
60388	12/31/15	TASER005 TASER INTERNATIONAL					72
15-01706	1	cartridges	1,125.54	01-410-242-000	Expenditure		62 1
				Weapons and Ammunition			
60389	12/31/15	TELCO005 TELCO INC					72
15-01693	1	inv#25320,LHE&NRonks	253.13	01-433-372-000	Expenditure		45 1
				Maintenance/Repairs- Traffic signals			
15-01693	2	inv#25321,Rt30&Tanger	225.00	01-433-372-000	Expenditure		46 1
				Maintenance/Repairs- Traffic signals			
15-01693	3	inv#25298,Rt30&Harvest,30&896	276.25	01-433-372-000	Expenditure		47 1
				Maintenance/Repairs- Traffic signals			
15-01693	4	inv#25299,Hemp&Pitney	349.17	01-433-372-000	Expenditure		48 1
				Maintenance/Repairs- Traffic signals			
			1,103.55				
60390	12/31/15	UGIUT005 UGI UTILITIES					72
15-01694	1	gas 12/1-12/19DevonCrkPS	156.38	08-429-362-001	Expenditure		49 1
				Gas - Devon Creek Pump Station			
60391	12/31/15	VERIZ005 VERIZON					72
15-01695	1	397-6431 service 12/16-1/15	38.31	01-433-321-002	Expenditure		50 1
				Closed Loop Phone-Bridgeport			
60392	12/31/15	WESTL005 WEST LAMPETER TOWNSHIP					72
15-01696	1	StormwtrCoor7/1-12/31	9,437.50	01-446-312-000	Expenditure		51 1
				Stormwater Professional			
60393	12/31/15	YISCO005 YIS/COWDEN GROUP INC					72
15-01697	1	PD/Car#3&17 repairs	475.00	01-410-451-000	Expenditure		52 1
				Vehicle Repair and Maintenance			

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	29	1	60,122.04	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	29	1	60,122.04	0.00



Billing Statement

For Period 01/01/16 to 01/31/16

Statement Date: 12/16/15

Payment Summary

Payment Received 12/10/15	-1,534.56
No Outstanding Balance As Of 12/16/15	0.00
Current Premium	1,547.16
Total Payment Due 1/01/16	\$1,547.16

Approval:

Planholder use only

Summary of Activity this Period

Coverage	Previous No. Ins.	Adds.	Terms.	Current No. Ins.	Current Premiums	Premium Adjustments
Basic Term Life	57	1	0	58	\$593.47	\$0.00
LTD	57	1	0	58	\$953.69	\$0.00
TOTAL					\$1,547.16	\$0.00

Summary of Current Premiums by Rate Class

Coverage	Emp	Total
Basic Term Life	\$593.47	\$593.47
LTD	\$953.69	\$953.69
TOTAL	\$1,547.16	\$1,547.16

Planholder Reference

JEANNE GLICK FINANCE
DIRECTOR

EAST LAMPETER TOWNSHIP

Group ID: [REDACTED]

Division ID: 0000

RHO: BE

RG0: 016

A/R: BE2

Questions?

Log on to

www.GuardianAnytime.com

Check or make changes to members' eligibility, view and pay bills and more.

Log on or register in two minutes at

www.GuardianAnytime.com

▲ Please detach and return with payment

Payment Coupon



JEANNE GLICK FINANCE DIRECTOR
EAST LAMPETER TOWNSHIP
2250 OLD PHILADELPHIA PIKE
LANCASTER, PA 17602

■ Please do not write on payment coupon.
■ If you have changes, please submit them via Guardian Anytime or submit on Change Report.
■ For fast and easy payment, submit via www.guardiananytime.com, or detach and send Payment Coupon and your check made payable to Guardian in the enclosed envelope to: GUARDIAN, P O BOX 824404, PHILADELPHIA, PA 19182-4404.

Due Date: 01/01/16
Payment Due: \$1,547.16

Group ID: [REDACTED]
Division: 0000
A/R: BE2

Kathy Treier

From: Tracey Fritz
Sent: Tuesday, December 29, 2015 9:54 AM
To: Jeannie Nelson
Cc: Kathy Treier; Jeanne Glick
Subject: Postage

\$500.00 in postage has been loaded onto the postal meter

Tracey Fritz,
Administrative Assistant-Billing

East Lampeter Township
2250 Old Philadelphia Pike
Lancaster PA 17602
Phone: 717-393-1567 x3502
Fax: 717-393-4609

APPROVED BOS MTG 01/04/2016

SIGNATURE 1:

SIGNATURE 2:



Welcome to the Pennsylvania Local Government Investment Trust

Managed by PFM Asset Management LLC

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[Pending Trans Manager](#)

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Transactions - Transaction Complete

Please print this page for your records.

The reference number for this transaction is: 2207942

Transaction Type	ACH Redemption
Entry Date	12/29/2015
Transaction Date	12/31/2015
Account	██████████ GENERAL FUND
Investment Type	PLGIT - Class
ACH Instruction	M & T Bank - ██████████
Amount	\$2,370.97

APPROVED BOS MTG 01/04/2016

SIGNATURE 1

SIGNATURE 2

CMA
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Intergovernmental Insurance Cooperative Medical Invoice

Billed Date: 12/1/2015

East Lampeter Township

Employee Name	Cov Code	Medical Group Number	Benecon Management Fee	Specific Deductible Side Fund	Specific Premium	Aggregate Premium	Dental Group Number	Dental Premium or Admin	Vision Group Number	Vision Premium or Admin	Maximum Claim Rates	Monthly Premium
Subtotal for 02549650			\$40.25	\$139.31	\$117.52	\$6.00		\$0.00		\$0.00	\$1,006.40	\$1,346.51

* Dental Claims Total

* Vision Claims Total

Grand Total for: East Lampeter Township

Total Employees Enrolled 59

Payment due by: 1/1/2016

Please make check payable to: Intergovernmental Insurance Cooperative

Please mail payment to: Intergovernmental Insurance Cooperative
PO Box 5406
Lancaster, PA 17606-5406

Electronic Payment (ACH) Intergovernmental Insurance Cooperative
Jersey Shore State Bank
Williamsport, PA
Account [REDACTED]
Wire ABA [REDACTED]

Physical address:
147 W. Airport Rd.
Lititz, PA 17543

If you have questions about this invoice please contact Claire Eshleman at 717-723-4600 x170

APPROVED BOS MTG 01/04/2016
SIGNATURE: [Signature]
SIGNATURE: [Signature]