

January 5, 2015

The East Lampeter Township Board of Supervisors met on Monday, January 5, 2015, at 7:30 p.m. at the East Lampeter Township Office: 2250 Old Philadelphia Pike, Lancaster, PA 17602. The meeting was called to order by Mr. John Blowers, Chairman and was followed by the Pledge of Allegiance. In addition to Mr. Blowers, supervisors present were: Mr. Dave Buckwalter and Mr. Ethan Demme. Absent were supervisors Mr. Glenn Eberly and Mr. Corey Meyer. Also present was Mr. Ralph Hutchison, Township Manager.

The following persons signed in as being present in the audience:

Matt Bono, 811 Waterfront Drive, representing ELT ESC and Witmer Fire Company
David Keens, 342 Woodcrest Drive, representing Lafayette Fire Company
Dale & Patti Shellenberger, RD #1, Bird In Hand, PA
Tim Hoerner, 2642 Old Philadelphia Pike, representing Hand In Hand Fire Company
Steve Gribble, 127 North Ronks Road, Ronks, PA, representing Ronks Fire Company
Donna Gribble, 127 North Ronks Road, Ronks, PA, representing Ronks Fire Company
Paul Fisher, 2623 Old Philadelphia Pike, representing Bird In Hand Fire Company
Ivan Stoltzfus, 250 Maple Avenue, Bird In Hand, PA, representing Bird In Hand Fire Company
Bruce Paul, 112 Crestmont Avenue, representing ELT ESC, chairman
Chris Kauffman, 2540 Horseshoe Road, representing Witmer Fire Company
Dereck Duffy, 63 Oxford Village, representing Witmer Fire Company
Elias Beiler, 73 Witmer Road, representing Witmer Fire Company
Jacob Lapp, representing Witmer Fire Company
Lloyd Miller, 2361 Stumptown Road, Lancaster, PA, representing Witmer Fire Company
Reuben Lapp, 2306C Hobson Road, Lancaster, PA, representing Witmer Fire Company
Andrew Duffy, 231 Basswood Drive, Lancaster, PA, representing Witmer Fire Company
Melvin King, 2337 South View Drive, Lancaster, PA, representing Witmer Fire Company
Daniel Glick, 414 Mount Sidney Road, Lancaster, PA, representing Witmer Fire Company
Joel Sweitzer, 2460 Creek View Road, Lancaster, PA, representing Bird In Hand Fire Company
Jeff Swinehart, 125 Lancaster Avenue, Strasburg, PA, representing Lancaster Farmland Trust
Elijah Bell Jr, 73 Cambridge Village
Bert Kunkle, 821 Hornig Road
Eric Reath, 10 Homestead Drive
Lynn Commero, representing Lancaster Newspapers

Board Of Supervisors Reorganization

a. Appointment of Temporary Chairman

Mr. Demme made a motion for Mr. Buckwalter to serve as the Temporary Chairman for the election of Chairman. Mr. Buckwalter seconded the motion which was then approved by unanimous voice vote.

b. Election of Chairman

Mr. Buckwalter asked for nominations for the position of Chairman of the Board of Supervisors for 2015. Mr. Demme made a motion to nominate Mr. Blowers for the position of Chairman of the Board of Supervisors. Mr. Buckwalter seconded the motion which was then approved by unanimous voice vote. Mr. Buckwalter announced that Mr. John Blowers would be the Chairman of the Board of Supervisors for 2015.

c. Election of Vice Chairman

Chairman Blowers asked the Board for nominations for the position of Vice Chairman of the Board of Supervisors for 2015. Mr. Demme made a motion to nominate Mr. Buckwalter to the position of Vice Chairman of the Board of Supervisors. Mr. Blowers seconded the motion which was then approved by unanimous voice vote. Chairman Blowers announced that Mr. Buckwalter would be the Vice Chairman of the Board of Supervisors for 2015.

Annual Appointments

a. Appointment of Township Solicitor – Blakinger, Byler & Thomas, Stephen M. Kraybill, Esq.

Mr. Buckwalter made a motion to appoint the law firm of Blakinger, Byler & Thomas with Mr. Stephen M. Kraybill, Esquire as Township Solicitor. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

b. Appointment of Township Engineer & Alternates – David Miller & Associates, Becker Engineering, HRG Inc. and Grove Miller Engineering

Mr. Buckwalter made a motion to appoint David Miller & Associates as the primary Township Engineer and Becker Engineering, HRG Inc., ELA Group, and Grove Miller Engineering as the backup Township Engineer's. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

c. Appointment of Vacancy Board Chairman – Mr. Michael Landis

Mr. Buckwalter made a motion to appoint Mr. Michael Landis to serve as Vacancy Board Chairman for 2015. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

d. Appointment of Depositories – PLGIT and M&T Bank

Mr. Buckwalter made a motion to appoint PLGIT and M&T Bank as Township Depositories for 2015. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

- e. Resolution re: Appointment of CPA Firm to Perform 2014 Audit – Weinhold Nickel Co.

Mr. Buckwalter made a motion to adopt the Resolution appointing the CPA firm of Weinhold Nickel Company to perform the 2014 audit for the Township. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

Resolution #2015-01

- f. IRS Mileage Rate Approval

Chairman Blowers stated that the new IRS mileage rate for 2015 is 57.5 cents per mile. Mr. Demme made a motion to approve the 2015 IRS Mileage Rate. Mr. Buckwalter seconded the motion and it was passed by unanimous voice vote.

- g. Appointment of PSATS Conference Delegates and Voting Delegate

Chairman Blowers stated that the Board needs to appoint delegates and a voting delegate for the annual PSATS Conference. He stated that in the past all of the Supervisors have been appointed as delegates and that the Township Manager has been appointed as the voting delegate.

Mr. Demme made a motion to appoint all the Board of Supervisor members who wish to attend the PSATS Conference as delegates and Mr. Hutchison as the voting delegate for the Township. Mr. Buckwalter seconded the motion and it was passed by unanimous voice vote.

- h. Appointments to LCTCB Board – Representative and Alternate

Mr. Hutchison stated that the Board formerly was represented by the members from the School Board but now includes members from municipalities based upon the school board areas. He stated that he has served as municipal representative for several years and would be willing to continue that service. He stated that West Earl Township's Manager Candie Johnson has indicated that she would be willing to serve as the alternate. Upper Leacock Township and West Earl Township managers are going to propose that to their respective Boards.

Mr. Demme made a motion to appoint Mr. Ralph Hutchison as the representative and Ms. Candie Johnson as the alternate representative to the LCTCB Board as the municipal representatives for the Conestoga Valley School District. Mr. Buckwalter seconded the motion and it was passed by unanimous voice vote.

Appointments to Vacant Positions and Reappointments

- a. Emergency Services Committee – Two Year Term Ending 12/31/16
 - 1. Hand In Hand Fire Co. Representative – Mr. Paul Fisher
 - 2. Lafayette Fire Co. Alternate Representative – Mr. Scott Hershey
 - 3. Lafayette Fire Co. Citizen Representative – Mr. Bruce Paul
 - 4. Ronks Fire Co. Representative – Mr. Steve Gribble
 - 5. Witmer Fire Co. Alternate Representative – Mr. Christian Kauffman
 - 6. Witmer Fire Co. Citizen Representative – Mr. Tim Lapp

7. Township Representative/Alternate Supervisor – Mr. Dave Buckwalter
8. Township Citizen Representative – Mr. Clair Graham

Chairman Blowers stated the names listed on the agenda are to fill two (2) year terms on the Emergency Service Committee to end on 12/31/16.

Mr. Buckwalter made a motion to appoint Mr. Paul Fisher, Mr. Scott Hershey, Mr. Bruce Paul, Mr. Steve Gribble, Mr. Christian Kauffman, Mr. Tim Lapp, Mr. Dave Buckwalter and Mr. Clair Graham to the Emergency Services Committee for a two (2) year term ending 12/31/16. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

Establishment of Treasurer's Bond Amount - \$660,000

Mr. Hutchison stated that the amount of the bond is based upon PA DOT's requirements for Highway Aid funding. He stated as Township Treasurer the Bond is in his name and protects the Township from any theft or negligence.

Mr. Buckwalter made a motion to approve the Treasurer's Bond in the amount of \$660,000.00. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

Minutes of the December 16, 2014 Regular Meeting

Chairman Blowers asked if there were any additions or corrections regarding the minutes of the December 16, 2014 regular meeting as prepared.

A motion was made by Mr. Buckwalter to dispense with the reading of the minutes and approve the minutes as presented. Mr. Demme seconded the motion and the motion was passed by unanimous voice vote.

Bills:

Chairman Blowers indicated that bills to be paid from various funds in the amount of \$192,177.68 were presented for payment. Chairman Blowers discussed some of the larger items included in that amount was a payment in the amount of \$119,598.00 to Millcross Properties LLC for the partial release of financial security previously approved by the Board.

A motion was made by Mr. Demme and seconded by Mr. Buckwalter to approve the payment of the bills as listed in the amount of \$192,177.68. The motion was passed by unanimous voice vote.

Old Business:

- a. Presentation re: Fire Services Funding Plan Developed by ESC

Chairman Blowers stated that the Emergency Services Committee has a presentation on the Fire Services Funding Plan that the committee has been working on for the past twenty-four (24) months. He stated that Mr. Matt Bono, Witmer Fire Company Chief and Vice Chairman of the ESC and Mr. Bruce Paul, Chairman of the ESC will be presenting information to the Board.

Mr. Bruce Paul stated that the goals of reviewing the current funding plan of the ESC were the new apparatus plan developed by the current Chiefs and an apparatus funding request requested by the ESC and the changes to the annual Township operating contribution radio purchase program and future plans for the ESC. He stated the primary goals of the ESC have been to maintain 100% volunteer fire fighting service across the four companies in East Lampeter Township, to provide the best possible fire and rescue services in a cost effective and economical manor, to have no paid fire service employees in the Township and to continue to respond to all types of emergencies with properly trained and equipped volunteers. He made note that having a firefighter on duty 24/7 for 365 days a year at the four fire companies would cost approximately \$900,000.00 for salary and benefits that do not include equipment costs, insurance, etc. He went on to explain that the plan is to have East Lampeter Township participate in the funding of the entire fire service in the Township at an amount that is lower than previously stated. The current funding plan provides for an annual operating contribution to each fire company as well as an apparatus funding plan for two pieces of apparatus and one specialty piece. The revised funding plan developed by the fire chiefs and the Emergency Services Committee is for three pieces of apparatus per company. The funding request has been changed from a two tier level to a flat rate of sixty percent of the cost of equipment is being recommended by the Emergency Services Committee. He stated that the increase in apparatus funding will greatly help the fire companies concentrate on providing emergency protection to the residents of East Lampeter Township. The annual operating contribution will stay the same in 2015 with 2 percent annual increases thereafter and starting in 2015 the Township will begin to pay for fuel expenses and insurance expenses on the apparatus. He stated that the Lancaster County P25 Radio Replacement Program, which the Board had appropriated \$35,000.00 per fire company, has one final expenditure in 2015 to assist in purchasing portable radios. He reviewed the plans for the Emergency Services Committee in 2015 including developing & implementing a volunteer firefighter recognition program and reviewing the annual financial statements of the four fire companies.

Mr. Matt Bono stated that he has been involved since the original plan was put into effect and it has functioned well. He stated that in that time \$3.4 million worth of equipment has been added to the fire service and that \$2.0 million was funded by fundraising by the Township's fire companies. He stated that he feels the plan is fair for the four companies and for the Township as a whole.

Mr. Buckwalter commented that he feels the plan to support the fire companies is reasonable. He asked the members of the ESC about the status of recruiting memberships. Mr. Bono stated that they are all facing daytime response issues but it could easily be nighttime response issues due to peoples work schedules. He stated that all four companies are actively seeking new members. He stated that they are competing with other activities in people's schedules and if they can reduce the amount of fundraising it may help encourage membership.

Mr. Demme asked about the trends in the increased apparatus costs and if they had an annual percentage. Mr. Bono stated that it's hard to predict. Mr. Demme asked how the Township can help the fire companies build in a variable rate for increased apparatus costs. Mr. Bono stated

that the costs may increase and maybe the Township could adjust the percentage if needed. He stated that all four companies try to control operating costs.

Mr. Paul responded to Mr. Demme's question about the increased costs and stated that they will be reviewing the plan every five years.

The Board asked if there is a timing issue on approving this funding plan. Mr. Hutchison stated that there is not. Mr. Blowers asked the amount to be designated for the apparatus replacement fund. Mr. Hutchison stated that it would be an annual transfer of \$243,000.00 but if the Board adopts the plan as presented that modified annual transfer amount would be \$330,000.00.

Mr. Blowers stated that a challenge presented itself at the ESC meeting when the Bird In Hand Fire Company chose not to support the plan as presented but the majority of the ESC voted to support the plan and forward it to the Board of Supervisors. He expressed his concern regarding reopening the budget, transferring funds and then having to make adjustments. He recommends that the Board accept the plan as presented and consider transferring of additional funds if needed over the next thirty days after the missing Board members have time to review the plan. Mr. Demme asked if it would be an appropriation not a reopening of the budget. Mr. Hutchison confirmed that it would be an additional appropriation.

The Board took no action on this agenda item.

b. PSP Troop J Stormwater Management Plan: 2009 Lincoln Highway East

Chairman Blowers asked if anyone was present for this project. No one was present.

Chairman Blowers stated that this agenda item will be tabled until a future date.

c. Kunkle Subdivision Plan #14-18: 821 Hornig Road

Chairman Blowers asked if anyone was present for this project. Mrs. Bert Kunkle was present.

Mrs. Kunkle reminded the Board of their sidewalk deferral they granted at the September 8, 2014 Board of Supervisors meeting. She showed them the final subdivision plans to be recorded for the changes to the boundary lines to make the properties marketable. She stated her neighbor would be arriving later and hoped to speak to the Board concerning the properties. She stated that she is at an impasse due to a misunderstanding on the ruling from the Board. She stated that when she made the request the Board asked her about the vacant lot and she explained that it was a situation that created great distress beyond her control and if the Board could grant her the sidewalk deferment there would be a greater chance of changes to the vacant lot in the near future. She assumed the deferment would be like "Exhibit A" from 2001 basically stating that the deferral of sidewalks was granted. She stated that the language from the minutes from that meeting stated that there was a condition for the deferral based upon any improvements to the vacant lot it would be mandatory that sidewalks be installed. She was unaware of this condition until she received a letter from Ms. Hitchens informing her of the conditions. She stated that this creates a challenge. She stated that they met the deadline shown on "Exhibit B" with the

appropriate recommendation that “1B” would be removed because “1A” & “1C” per the deferment gives the Township complete freedom to require sidewalks at property owner’s expense but “1B” puts a mandatory condition on it. She had her attorney send a letter to the Board explaining the situation. Her husband is not willing to sign with “1B”. She is asking the Board to consider removing “1B” from the deferment agreement so that the plans can be filed and the boundary lines can be changed so the properties can become marketable. She stated that the Board asked if the Board grants the deferment would it be just until something happens on vacant lot and she responded that she asked that it be deferred until it was necessary. She stated that her neighbor Mr. Montague was going to talk about the sidewalks taking away half of his driveway and front yard. She stated that the neighbors are fine with covering the costs when it is necessary but this condition puts her in a financial burden and she is back to square one except with more debt and still cannot make the properties marketable.

Mr. Buckwalter asked if the other lots are encumbered with the same deferral agreements. Mr. Hutchison stated that the two subdivisions both have the same agreements. Mrs. Kunkle stated that the conditions prohibit her husband from making any improvements such as filing in the holes, putting up a shed or a garage. The Board discussed the property setbacks in the neighborhood. Mrs. Kunkle again asked for the Board to consider removing the condition “1B” so that they may change the boundary lines.

Mr. Buckwalter asked how it would change Mrs. Kunkle’s situation if the Board takes away the condition “1B” and approves this plan with the deferment but if there is anything else or if the Board changes it minds they could ask you to do it at anytime. She stated that her husband feels his rights are being violated by the condition that no improvements can be made on the lot which means he can’t clean up the lot or do anything to the lot to make it marketable. Mr. Blowers asked if there are improvements made to the lot would there need to be a land development plan. Mr. Hutchison stated that once the subdivision is recorded, even with the existing recorded subdivision plan, it is a buildable lot there would be no further plan requirements. Mr. Demme asked if whoever builds on the lot would know there are deferments. Mrs. Kunkle confirmed that if they would sell the new owner would be informed.

Mr. Blowers asked Mr. Hutchison if the two properties were deferred in the past. Mr. Hutchison stated that the original subdivision plan was deferred with a note on the plan. He stated that the process since changed and the Township put notes on the plans and agreements are recorded that has certain other requirements involved.

The Board delayed action until the end of the meeting.

- d. Request for Time Extension to Record Conditionally Approved Stormwater Management Plan – Esh: Creek Hill Road

Chairman Blowers asked if anyone was present for this agenda item. No one was present.

Mr. Hutchison stated that the applicant is requesting a ninety (90) day extension to satisfy all the conditions of approval to be able to record the plan.

Mr. Buckwalter asked if there have been any previous requests for time extensions for this property. Mr. Hutchison stated that there have been no requests.

Mr. Buckwalter made a motion to grant the request of a ninety (90) day Time Extension to Record the Conditionally Approved Stormwater Management Plan for Esh: Creek Hill Road. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

- e. Request for Time Extension to Record Conditionally Approved Plan – Beiler: 2061 Jarvis Road

Chairman Blowers asked if anyone was present for this agenda item. No one was present.

Mr. Hutchison stated that the applicant is requesting a ninety (90) day time extension to satisfy conditions of approval to be able to record the plan.

Mr. Blowers asked if there were any previous time extensions for this property. Mr. Hutchison stated that there have been no requests.

Mr. Buckwalter made a motion to grant the request of a ninety (90) day Time Extension to Record the Conditionally Approved Plan for Beiler: 2061 Jarvis Road. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

New Business:

None

Other Business:

- a. Consideration of Supplemental Appropriation re: Fire Services Funding Plan

Chairman Blowers stated that the Board has delayed action on this agenda item.

- b. SALDO Amendment re: Road Frontage Improvement Requirements

Mr. Hutchison stated that in 2014 the Board was asked to consider an amendment to the Subdivision Land Development Ordinance that would change the requirements with respect to agricultural subdivisions in the rural zone of the Township. The Board asked the Township Planning Commission to review that issue and make a recommendation. The Planning Commission recommended an amendment to the Subdivision Land Development Ordinance. The Board received the recommendation and authorized it to proceed through the formal review process so that it could be presented in ordinance form to be reviewed by our planning partners. It has gone through that process and is now ready Board action. He stated that it has been advertised for action. He stated that the language has to do with changing the road frontage requirements in a rural zone where there is an agricultural type subdivision that curbs and sidewalks would not be required under that circumstance which is different from the current ordinance.

Mr. Buckwalter asked if there are any outstanding plans that are waiting on the decision of this amendment. Mr. Hutchison mentioned that there is a one subdivision on Hartman Station Road that is awaiting this decision before recording their plan. Mr. Blowers asked if the County Planning Commission and Lancaster Inter-Municipal Committee had reviewed the plan. Mr. Hutchison had confirmed they had and the Township has received no negative comments.

Mr. Buckwalter made a motion to adopt the SALDO Amendment Ordinance on road frontage improvement requirements. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

Chairman Blowers asked if there was any public comment on this agenda item. Mr. Jeff Swinehart from the Lancaster Farmland Trust thanked the Board for their consideration in changing the ordinance. On behalf of the farmers that the Trust works with, they want to express their appreciation for the Board's consideration in recognizing the hardship the current ordinance placed on them and thank them for changing the ordinance.

c. Request to Use Township Roads – Buckskin Breakout 5K Race

Chairman Blowers stated that the Board has received a request from the Conestoga Valley School District to use the Township roads for the annual Buckskin Breakout 5K Race on Saturday, March 21, 2015 at 9 am.

Mr. Buckwalter made a motion to approve the request to use Township roads for the Buckskin Breakout 5K Race subject to liability insurance and Upper Leacock Township approval. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

d. Request to Use Township Roads – UDS 5K Race/Run

Chairman Blowers stated the Board has received a request from United Disability Services to use the Township roads for their annual 5K Paws for the Cause race on Saturday, April 18, 2015 at 9 am.

Mr. Buckwalter made a motion to approve the request to use Township roads for the UDS 5K Race subject to liability insurance. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

e. Resolution re: Police Officer Contributions to Police Pension Plan (5%)

Mr. Hutchison stated that the Township is required by the Auditor General's office to adopt a Resolution setting the contribution rate for both pension plans each year. The current contractual arrangement with Police Department is a 5% contribution level.

Chairman Blowers asked Mr. Hutchison where the Township stands on funding of the police pension. Mr. Hutchison stated the Township is more than 90% fully funded. The Township pays a little annual amount into this fund to amortize an underfunding. Chairman Blowers asked

if Mr. Hutchison knew the percentages of other municipalities in the county. Mr. Hutchison stated that he did not but stated that most of the municipal plans in the county are well funded. He commented that Townships do face challenges and costs of pensions are significant.

Mr. Buckwalter made a motion to adopt the resolution for the police officers contribution to the pension plan set at 5%. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

Resolution 2015-02

f. Resolution re: Non-Uniform Employees Contributions to Pension Plan (2.5%)

Mr. Hutchison stated that the Township is required by the Auditor General's office to adopt a Resolution setting the contribution rate for both pension plans each year. The current arrangement is a 2.5% contribution level.

Mr. Buckwalter made a motion to adopt the resolution for the non-uniform employee contribution to the pension plan set at 2.5%. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

Resolution 2015-03

Public Comment:

None

Revisit of Kunkle Subdivision Plan #14-18: 821 Hornig Road

Chairman Blowers stated that Mrs. Kunkle has asked the Board to review the deferment that was previously granted and to revise that deferment to reflect similar language that was in the original subdivision plan. Mrs. Kunkle stated that she wants to be able to clean up the property and this is the first step of many to be able to do that. Mr. Blowers asked if the hole on the property would be filled. Mrs. Kunkle stated she didn't know, it could either be filled in or have something built on it. Mr. Buckwalter stated he doesn't see a downside to allowing the particular line to be removed from that agreement so that they may move forward with their improvements but he doesn't see a lot of change in the Boards position.

Mr. Scott Montague discussed his property at 819 Hornig Road. He expressed his concerns of adding sidewalks in the area but understands that if it is needed to protect the students he has no problem with installing them in the future. Mr. Buckwalter asked if he was aware that he has a deferment agreement for road frontage improvements on his property. Mr. Montague stated that he understands it now but did not previously. Mr. Buckwalter stated that at some point and time the road frontage improvements will need to be constructed. He stated the issues is what can the Board do to help Mr. & Mrs. Kunkle's move forward to allow them to make their property marketable without giving up control of requiring those improvements. He stated that with the improvements around the front of Creek Hill and Horning it would be appropriate in the near future to make those improvements. Mr. Demme stated that the biggest issue is communication with the property owners in regards to the agreements.

Chairman Blowers stated that property owners have come before the Board to seek approval to use their property and as part of the local ordinances we require that when that property is improved they have to do certain things such as putting in sidewalks, curbs, etc. The Board has heard requests from property owners to defer those kinds of improvements and then over time and the Board has gone back to seek building of those deferments and property owners aren't aware they were there. He stated that the Board decided about a year and half ago to be more forward with this so that the people know when the time comes; the Board decides the trigger is there and the improvements need to be made. He stated that the deferral agreements are in place on the surrounding properties and the Board is not considering changing those deferments. He stated when the time comes, regardless of what the Board decides on Mrs. Kunkles' property, if this Board or future Boards decide that they want those improvements done the property owner will be asked to make those improvements. He stated that the Township has adopted a "Complete Streets Program" and are working toward providing alternatives to the residents for other means of transportation.

Mr. Hutchison stated that the condition that is on the document requiring the trigger if improvements are made (staff interprets this as if a permit is pulled for any of the properties) would trigger those improvements. He stated that was the motion that was passed by the Board. He stated that those were the conditions accepted by Mrs. Kunkle and that is what is in the agreement. He stated that the original part of the discussion the Board was having with Mrs. Kunkle when they first considered the plan was the Board was going to require those improvements now and the Board agreed to defer them as in the earlier subdivision plan. He commented that it is up to the Board whether they want to remove that trigger but staff was implementing the order and action of the Board.

Mrs. Kunkle responded that she does not have recollection of ever agreeing that she was saying yes that is what I'm asking. She stated she was specifically asked "Are you asking for this to be deferred until permits are pulled?" and she said no that she was asking for it to be deferred until its necessary. She stated that her whole request was for changing the rear boundary line between two properties. She doesn't know how it got misunderstood; if it was ruled, she didn't catch it and neither did her representative from TriTech.

Mr. Buckwalter stated that it becomes an issue of time. He stated that Mrs. Kunkle is agreeing to put these improvements in but is asking the Board to put it off for a little bit longer. Mrs. Kunkle stated exactly. Mr. Buckwalter stated that it needs to be made clear that when Mrs. Kunkle says "until it makes sense", it's not whether it makes sense to her but when it makes sense to the Board. Mrs. Kunkle agreed and stated that "1A" and "1C" clearly give the Board those rights.

Mr. Demme made a motion to approve the elimination of requirement "1B" in regards to the improvement trigger on frontage improvements for the Kunkle Subdivision Plan #14-18: 821 Hornig Road. Mr. Buckwalter seconded the motion and it was passed by unanimous voice vote.

Adjournment:

A motion was made by Mr. Demme and seconded by Mr. Buckwalter to adjourn the meeting. The motion was passed by unanimous voice vote. The next regularly scheduled meeting is to be held on Monday, January 19, 2015 beginning at 7:30 pm.

Respectfully submitted,

Ralph Hutchison

EAST LAMPETER TOWNSHIP
2250 Old Philadelphia Pike
Lancaster PA 17602
(717) 393-1567
FAX (717) 393-4609
Board of Supervisor's Meeting
January 5, 2015

General Fund
Ck#57934 - Void
Cks#57935-57968
\$62,331.67

M&T ImproveGuaranteeAcct#
Saldo# 2013-22, Partial Reduction
Millcross Properties LLC
\$119,598.00

ICMA-EE Contributions ACHd to ICMA from GFPlgit#
PR#26 - \$2,063.77

Significa-1/2015/HRA Fees/To Be ACHd from MT#
\$322.40

Guardian Life, LTD-Grp#00490384 ACHdFromMT#
\$1,577.00

IIC Medical Insurance/November2014
TrfdFunds/FromPlgitAcS#ToJerseyShoreac#
November Dental Claims: \$3,798.82

SignificaAutoWD MT# HRA Claims Reimb On:
12/3/14 - \$398.37
12/17/14 - \$1261.00
12/24/14 - \$826.65

Grand Total: \$192,177.68

SIGNATURE 1:

SIGNATURE 2:

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826.65
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ACCOUNTS PAYABLE CHECK REGISTER

Document Ctl# 003592-01

Sequenced By Check Number

Pay From: M & T Bank

Period: December 2014

Chk#	Date	Vnd#	Vendor Name (*=Payee)	Vcr#	Invoice#	Inv Date	Type	Amount Paid	Discount Taken	Check Amount
057934 - 057934			***** Voided *****							
057935	12/30/14	AAP	Advance Auto Parts	049772	9245	12/30/14	R Full	7.00	0.00	7.00
057936	12/30/14	ATTW	AT&T Mobility	049773	12192014	12/30/14	R Full	245.30	0.00	245.30
057937	12/30/14	BB&T	Blakinger, Byler & Thomas PC	049775	153601SMK	12/30/14	R Full	7,532.09	0.00	7,532.09
057938	12/30/14	BELL	Verizon	049828	7173976431	12/30/14	R Full	35.99	0.00	35.99
057939	12/30/14	BSA&I	Ballard Spahr LLP	049774	2014121012	12/30/14	R Full	450.00	0.00	450.00
057940	12/30/14	CARLEF	RichlandPartners,LLC dba	049777	765401	12/30/14	R Full	395.52	0.00	395.52
				049777	765401	12/30/14	R Full	181.20	0.00	181.20
Check Totals:										576.72
057941	12/30/14	CHEMP	Chempace Corp.	049778	607236	12/30/14	R Full	2,640.00	0.00	2,640.00
				049779	607237	12/30/14	R Full	930.00	0.00	930.00
Check Totals:										3,570.00
057942	12/30/14	CPUS	Commonwealth of PA - USTIF	049780	596900	12/30/14	R Full	82.50	0.00	82.50
057943	12/30/14		***** Voided *****							
057944	12/30/14	DMAI	David Miller/Associates, Inc.	049781	7464	12/30/14	R Full	261.20	0.00	261.20
				049782	7465	12/30/14	R Full	969.85	0.00	969.85
				049783	7466	12/30/14	R Full	386.20	0.00	386.20
				049784	7467	12/30/14	R Full	738.44	0.00	738.44
				049785	7468	12/30/14	R Full	1,110.78	0.00	1,110.78
				049786	7469	12/30/14	R Full	267.50	0.00	267.50
				049787	7470	12/30/14	R Full	1,071.92	0.00	1,071.92
				049788	7471	12/30/14	R Full	437.32	0.00	437.32
				049789	7473	12/30/14	R Full	345.00	0.00	345.00
				049790	7474	12/30/14	R Full	588.78	0.00	588.78
				049791	7475	12/30/14	R Full	172.50	0.00	172.50
				049792	7476	12/30/14	R Full	2,681.50	0.00	2,681.50
				049793	7477	12/30/14	R Full	3,436.20	0.00	3,436.20
				049794	7478	12/30/14	R Full	1,326.25	0.00	1,326.25
				049795	7479	12/30/14	R Full	312.50	0.00	312.50
				049796	7480	12/30/14	R Full	250.00	0.00	250.00
Check Totals:										14,355.94
057945	12/30/14	DOUG	Douglas L. Jaquith	049804	'14 Equip	12/30/14	R Full	24.99	0.00	24.99

ACCOUNTS PAYABLE CHECK REGISTER

Document Ctl# 003592-01

Sequenced By Check Number

Pay From: M & T Bank

Period: December 2014

Chk#	Date	Vnd#	Vendor Name (*=Payee)	Vcr#	Invoice#	Inv Date	Type	Amount Paid	Discount Taken	Check Amount
057946	12/30/14	HRG	Herbert, Rowland & Grubic, Inc	049799	102387	12/30/14	R Full	165.00	0.00	165.00
				049800	102357	12/30/14	R Full	2,633.08	0.00	2,633.08
				049801	102358	12/30/14	R Full	159.60	0.00	159.60
				049802	102359	12/30/14	R Full	244.70	0.00	244.70
				049803	102360	12/30/14	R Full	206.90	0.00	206.90
Check Totals:										3,409.28
057947	12/30/14	JDS	James D. Shank	049819	'14Equip	12/30/14	R Full	200.00	0.00	200.00
057948	12/30/14	JIM	James D. McElheny, Sr.	049811	'14 Equip	12/30/14	R Full	128.25	0.00	128.25
057949	12/30/14	L/BWAT	L/B Water Service, Inc.	049808	3679172	12/30/14	R Full	120.00	0.00	120.00
057950	12/30/14	LGH	Lancaster General Hospital	049805	120414	12/30/14	R Full	53.00	0.00	53.00
057951	12/30/14	LNEW	Classified Accounts Section	049806	3335668	12/30/14	R Full	641.23	0.00	641.23
				049807	3325925	12/30/14	R Full	788.12	0.00	788.12
Check Totals:										1,429.35
057952	12/30/14	MANN	Mannion Enterprises	049810	3240	12/30/14	R Full	250.00	0.00	250.00
057953	12/30/14	MARK	Mark E. Manley	049809	'14 Equip	12/30/14	R Full	200.00	0.00	200.00
057954	12/30/14	MHCK	Morgan, Hallgren, Crosswell	049812	44333wCC	12/30/14	R Full	2,498.09	0.00	2,498.09
057955	12/30/14	OFBA	Office Basics Inc	049813	03106317	12/30/14	R Full	294.30	0.00	294.30
057956	12/30/14	PDMS	POWER DMS	049815	09801	12/30/14	R Full	5,366.00	0.00	5,366.00
057957	12/30/14	PL	Porter Lee Corp.	049814	15210	12/30/14	R Full	794.00	0.00	794.00
057958	12/30/14	PP&L	PPL Electric Utilities	049816	7293444002	12/30/14	R Full	2,622.41	0.00	2,622.41
				049816	7293444002	12/30/14	R Full	591.28	0.00	591.28
				049816	7293444002	12/30/14	R Full	1,313.21	0.00	1,313.21
				049816	7293444002	12/30/14	R Full	140.99	0.00	140.99
				049816	7293444002	12/30/14	R Full	405.47	0.00	405.47
				049816	7293444002	12/30/14	R Full	6,068.06	0.00	6,068.06
				049816	7293444002	12/30/14	R Full	591.28	0.00	591.28
Check Totals:										11,732.70
057959	12/30/14	RAI	Rettew Associates, Inc.	049817	78495	12/30/14	R Full	258.49	0.00	258.49
				049818	78496	12/30/14	R Full	1.08	0.00	1.08

ACCOUNTS PAYABLE CHECK REGISTER

Document Ctl# 003592-01

Sequenced By Check Number

Pay From: M & T Bank

Period: December 2014

Chk#	Date	Vnd#	Vendor Name (*=Payee)	Vcr#	Invoice#	Inv Date	Type	Amount Paid	Discount Taken	Check Amount
Check Totals:										259.57
057960	12/30/14	RRW	Robin R. Weaver	049829	'14 Equip	12/30/14	R Full	200.00	0.00	200.00
057961	12/30/14	SLF	Stephen L. Fazekas	049798	'14Equip	12/30/14	R Full	200.00	0.00	200.00
057962	12/30/14	STEFFY	Steffy's Garage, Inc.	049820	145221	12/30/14	R Full	144.65	0.00	144.65
				049821	145734	12/30/14	R Full	555.38	0.00	555.38
				049822	145738	12/30/14	R Full	29.95	0.00	29.95
				049823	145911	12/30/14	R Full	459.43	0.00	459.43
				049824	145982	12/30/14	R Full	331.16	0.00	331.16
Check Totals:										1,520.57
057963	12/30/14	SUMTEC	Summit Tech.Consult Grp,LLC	049825	1495	12/30/14	R Full	215.55	0.00	215.55
057964	12/30/14	SWT	Evoqua Water Technologies, LLC	049797	901984505	12/30/14	R Full	2,175.32	0.00	2,175.32
057965	12/30/14	TELC	Telco, Inc.	049826	24313	12/30/14	R Full	255.15	0.00	255.15
057966	12/30/14	TR8	Boy Scout Troop #8	049776	'14Fall	12/30/14	R Full	200.00	0.00	200.00
057967	12/30/14	UNIFC	Unifirst Corporation	049827	0667876	12/30/14	R Full	98.57	0.00	98.57
				049827	0667876	12/30/14	R Full	98.57	0.00	98.57
				049827	0667876	12/30/14	R Full	21.64	0.00	21.64
				049827	0667876	12/30/14	R Full	21.63	0.00	21.63
Check Totals:										240.41
057968	12/30/14	WA	Witmer Public Safety GroupInc.	049830	1573156	12/30/14	R Full	3,709.60	0.00	3,709.60
Register Totals: Regular Chks 33; Manual Chks 0; Void Chks 2; All Chks 35; Total Amount										62,331.67

12/30/14 13:56

East LampedeI TEwnship

Page 000001

ACCOUNTS PAYABLE CHECK REGISTER

Document Ctl# 003593-01

Sequenced By Check Number

Pay From: M & T Bank

Period: December 2014

Chk#	Date	Vnd#	Vendor Name (*=Payee)	Vcr#	Invoice#	Inv Date	Type	Amount Paid	Discount Taken	Check Amount
001008	12/30/14		MCROSS Millcross Group LLC	049831	2013-22B	12/30/14	N Full	119,598.00	0.00	119,598.00

Register Totals: Regular Chks 0; Manual Chks 1; Void Chks 0; All Chks 1; Total Amount 119,598.00



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- [Flexible Batch Form](#)

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- [Single Entry Form](#)

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Transactions - Transaction Complete

Please print this page for your records.

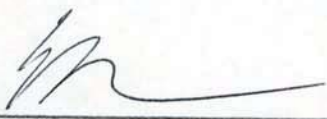
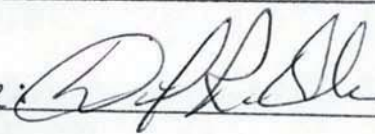
The reference number for this transaction is: 2045814

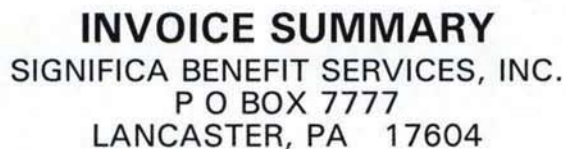
Transaction Type	ACH Redemption
Entry Date	12/29/2014
Transaction Date	12/31/2014
Account	██████████ - GENERAL FUND
Investment Type	PLGIT - Class
ACH Instruction	M & T Bank - ██████████
Amount	\$2,063.77

ICMA
PR#26

Approved 1/5/15 BOS Mtg.

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Signature 1: 
Signature 2: 



TRUST
GROUP

2

SINGLE MEDICAL EE'S	
FAMILY MEDICAL EE'S	
EE'S W/OUT MEDICAL	62
EMPLOYEES WAIVING COVERAGE	

COVERAGE	FIXED COSTS	ADJUSTMENTS	PAYMENTS
IND ADMIN			322.40 -
SUBTOTALS	322.40		322.40 -

Approve 1/5/15 BOS Mtg

Signature 16

signature 2

CLAIMS FUNDING

PREVIOUS BALANCE:	\$.00
CHARGEABLE CLAIMS:	1,204.07
REINSURANCE CHARGEABLE CLAIMS:	.00
CLAIM PAYMENTS:	1,204.07
REINSURANCE CLAIM PAYMENTS:	.00
BALANCE DUE CLAIMS:	\$.00

EGABILLSM2@SBS: 09/30/10



Billing Statement

For Period 01/01/15 to 01/31/15

Statement Date: 12/17/14

Payment Summary

Outstanding Balance As Of 12/17/14	1,577.00	■ Past Due Notice
Current Premium	1,577.00	<i>If we do not receive payment of your outstanding balance by 1/1/15, your plan will automatically cancel.</i>
Total Payment Due 1/01/15	\$3,154.00	

Approval:

"Planholder use only"

Summary of Activity this Period

Coverage	Previous No. Ins.	Adds.	Terms.	Current No. Ins.	Current Premiums	Premium Adjustments
Basic Term Life	59	0	0	59	\$604.02	\$0.00
LTD	59	0	0	59	\$972.98	\$0.00
TOTAL					\$1,577.00	\$0.00

Summary of Current Premiums by Rate Class

Coverage	Emp	Total
Basic Term Life	\$604.02	\$604.02
LTD	\$972.98	\$972.98
TOTAL	\$1,577.00	\$1,577.00

Planholder Reference

JEANNE GLICK FINANCE
DIRECTOR
EAST LAMPETER TOWNSHIP
Group ID: 00 [REDACTED]
Division ID: 0000
RHO: BE
RGO: 016
A/R: BE2

Questions?

Log on to
www.GuardianAnytime.com

Check or make changes to
members' eligibility, view and pay
bills and more.

Log on or register in two minutes at
www.GuardianAnytime.com

Due Date: 01/01/15

Payment Due: \$3,154.00

■ Please do not write on payment coupon.
If you have changes, please submit them

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▲ Please detach and return with payment

Payment Coupon



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Redemptions

Initiate ACH Redemption

- [Single Entry Form](#)- [Multi-entry Form](#)- [Flexible Batch Form](#)[Initiate Wire Redemption](#)

Transfers

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Exchange

[Miscellaneous](#)[Stop Payment Request](#)[Pending Trans Manager](#)

Transactions - Transaction Complete

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The reference number for this transaction is: 2042591

Transaction Type	ACH Redemption
Entry Date	12/19/2014
Transaction Date	12/23/2014
Account	██████████ - GENERAL FUND
Investment Type	PLGIT - Class
ACH Instruction	Jersey Shore State Bank - ██████████
Amount	\$3,798.82

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11/2014
DENTAL
CLAIMS
PAID IN
2014

Approve 1/5/15
BOS Mtg

ON 01/2015
11C med.
120016

Signature 1:

Signature 2:



Applied Filters :

Financial Institution : [In] M&T Bank
Account # : [In] [REDACTED] - EAST LAMPETER TOWNSHIP
Custom Dates : [Equal To (=)] 12/03/14
Detail Type : [Equal To (=)] Debits Only

Financial Institution : M&T Bank
Account # : [REDACTED] EAST LAMPETER TOWNSHIP
Date : 12/03/14
Currency : USD

Debits

Preauth ACH DB USD 398.37

Bank Reference : 014336004784902

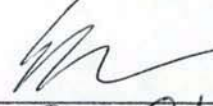
Customer Reference :

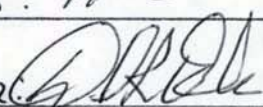
Significa Benefi GRP FUNDS [REDACTED]

Item Count : 1 USD 398.37

--- End of Report ---

HRA Claim Reimbursement
Approval 1/5/15 BOS Mtg

Signature 1: 

Signature 2: 



Applied Filters :

Financial Institution : [In] M&T Bank
Account # : [In] [REDACTED] - EAST LAMPETER TOWNSHIP
Custom Dates : [Equal To (=)] 12/17/14
Detail Type : [Equal To (=)] Debits Only

Financial Institution : M&T Bank
Account # : [REDACTED] - EAST LAMPETER TOWNSHIP
Date : 12/17/14
Currency : USD

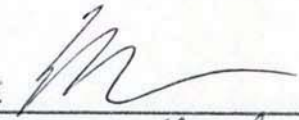
Debits


Preauth ACH DB USD 1,261.00
Bank Reference : 014350005723930
Customer Reference :
Significa Benefi GRP FUNDS [REDACTED]

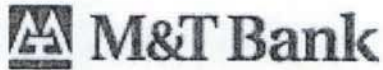
Item Count : 1 USD 1,261.00

--- End of Report ---

HRA claim Reimbursements
Approved 1/5/15 BOS Mtg

Signature 1: 

Signature 2: 



Applied Filters :

Financial Institution : [In] M&T Bank
Account # : [In] [REDACTED] - EAST LAMPETER TOWNSHIP
Custom Dates : [Equal To (=)] 12/24/14
Detail Type : [Equal To (=)] Debits Only


Financial Institution : M&T Bank
Account # : [REDACTED] - EAST LAMPETER TOWNSHIP
Date : 12/24/14
Currency : USD

Debits

Preauth ACH DB		USD 826.65
	Bank Reference : 014357001480270	
	Customer Reference :	
	Significa Benefi GRP FUNDS [REDACTED]	
Preauth ACH DB		USD 1,577.00
	Bank Reference : 014357001396030	
	Customer Reference :	
	THE GUARDIAN DEC GP INS [REDACTED]	
Item Count	: 2	USD 2,403.65

--- End of Report ---

HRA Claim Reimbursements
Approved 1/5/15 BOS Mts

Signature 1: 
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