

January 6, 2014

The East Lampeter Township Board of Supervisors met on Monday, January 6 2014, at 7:30 p.m. at the East Lampeter Township Office, 2250 Old Philadelphia Pike, Lancaster, PA 17602. The meeting was called to order by Mr. David Buckwalter and was followed by the Pledge of Allegiance. In addition to Mr. Buckwalter, supervisors present were: Mr. Eberly, Mr. John Blowers, Mr. Corey Meyer and Mr. Ethan Demme. Also present was Mr. Ralph Hutchison, Township Manager.

The following persons signed in as being present in the audience:

Roger Fry, 21 S. Hershey Avenue, Leola, PA 17540, representing Beiler  
Lynn Commero, representing Lancaster Newspapers  
Bernadette Hohenadel, 212 N. Queen St, Lancaster, PA, representing Ephraim Esch Millcross Property  
Mark Hackenburg, RGS Associates Inc, 53 W. James St., Lancaster, PA, representing Metro Bank

Board of Supervisors Reorganization:

- a. Appointment of Temporary Chairman

Mr. Buckwalter asked Mr. Eberly to serve as the Temporary Chairman for the election of Chairman.

- b. Election of Chairman

Mr. Eberly asked for nominations for the position of Chairman of the Board of Supervisors for 2014. Mr. Buckwalter made a motion to nominate Mr. Blowers for the position of Chairman of the Board of Supervisors. Mr. Meyer seconded the motion. Mr. Eberly asked for a motion to close the nominations for the position of Chairman of the Board of Supervisors. Mr. Buckwalter made a motion to close the nominations for the position of Chairman of the Board of Supervisors. Mr. Demme seconded the motion which was then approved by unanimous voice vote. Mr. Eberly announced that Mr. John Blowers would be the Chairman of the Board of Supervisors for 2014.

Mr. Eberly and the other Board members thanked Mr. Buckwalter for his years of service as Chairman.

- c. Election of Vice Chairman

Chairman Blowers asked the Board for nominations for the position of Vice Chairman of the Board of Supervisors for 2014. Mr. Eberly made a motion to nominate Mr. Buckwalter to the position of Vice Chairman of the Board of Supervisors. Mr. Meyer seconded the motion. Mr. Blowers moved to close the nominations for the position of Vice Chairman of the Board of Supervisors which was then approved by unanimous voice vote. Chairman Buckwalter announced that Mr. Buckwalter would be the Vice Chairman of the Board of Supervisors for 2014.

Annual Appointments:

- a. Appointment of Township Solicitor – Blakinger, Byler & Thomas, Stephen M. Kraybill, Esq.

Mr. Buckwalter made a motion to appoint the law firm of Blakinger, Byler & Thomas with Mr. Stephen M. Kraybill, Esq. as Township Solicitor. The motion was seconded by Mr. Eberly and passed by unanimous voice vote.

- b. Appointment of Township Engineer & Alternates – David Miller & Assoc., Rettew Assoc., HRG, Inc., ELA Group, and Grove Miller Engineering

Mr. Buckwalter made a motion to appoint David Miller & Assoc., Rettew Assoc., HRG, Inc., ELA Group, and Grove Miller Engineering as Township Engineer and alternates. The motion was seconded by Mr. Meyer and passed by unanimous voice vote.

- c. Appointment of Vacancy Board Chairman – Mr. Michael Landis

Mr. Eberly made a motion to appoint Mr. Michael Landis to serve as Vacancy Board Chairman for 2014. The motion was seconded by Mr. Buckwalter and passed by unanimous voice vote.

- d. Appointment of Depositories – PLGIT and M & T Bank

Mr. Meyer made a motion to appoint PLGIT and M & T Bank as Township Depositories for 2014. The motion was seconded by Mr. Eberly and passed by unanimous voice vote.

- e. Resolution re: Appointment of CPA Firm to Perform 2013 Audit – Weinhold Nickel Co.

Mr. Buckwalter made a motion to adopt Resolution 2014-01 appointing the CPA firm of Weinhold Nickel to perform the 2013 audit for the Township. The motion was seconded by Mr. Demme and passed by unanimous voice vote.

#### **Resolution #2014-01**

- f. Appointment of PSATS Conference Delegates and Voting Delegate

Chairman Blowers indicated that in past years all of the Supervisors have been appointed as delegates and that the Township Manager has been appointed as the voting delegate. Mr. Buckwalter made a motion to appoint Mr. Hutchison as the voting delegate for the Township and Mr. Eberly, Mr. Demme, Mr. Meyer, Mr. Buckwalter and Chairman Blowers as delegates to the PSATS Conference. The motion was seconded by Mr. Eberly and passed by unanimous voice vote.

#### Appointments to Vacant Positions and Reappointments:

- a. Emergency Services Committee – Two Year Terms Ending 12/31/15
  - i. Hand In Hand Fire Co. Alternate Representative – Mr. Lonnie Kauffman
  - ii. Hand In Hand Fire Co. Citizen Representative – Mr. Joel Sweitzer
  - iii. Lafayette Fire Co. Representative – Mr. Dave Keens
  - iv. Ronks Fire Co. Alternate Representative – Mr. Dave Gribble
  - v. Ronks Fire Co. Citizen Representative – Ms. Melanie McHenry
  - vi. Witmer Fire Co. Representative – Mr. Matt Bono
  - vii. Township Representative/Supervisor – Mr. John Blowers
  - viii. Township Citizen Representative – Mr. Jim Smith
- b. Emergency Services Committee – Vacant Position: Term Ending 12/31/14
  - i. Lafayette Fire Co. Alternate Representative – Mr. Scott Hershey

Chairman Blowers stated the names listed on the agenda are to fill two (2) year terms on the Emergency Services Committee to end on 12/31/15. Mr. Buckwalter made a motion to appoint Mr. Lonnie Kauffman, Mr. Joel Sweitzer, Mr. Dave Keens, Mr. Dave Gribble, Ms. Melanie McHenry, Mr. Matt Bono, Mr. John Blowers, and Mr. Jim Smith to the Emergency Services Committee for a two (2) year term ending on 12/31/15 and to appoint Mr. Scott Hershey to the vacant position on the Emergency Services Committee for the term ending on 12/31/14. The motion was seconded by Mr. Meyer and passed by unanimous voice vote.

Establishment of Treasurer's Bond Amount - \$520,000:

Mr. Demme made a motion to approve the Treasurer's Bond amount of \$520,000. Mr. Buckwalter seconded the motion which was then passed by unanimous voice vote.

Minutes of December 17, 2013 Regular Meeting:

Chairman Blowers asked if there were any additions or corrections regarding the minutes of the December 17, 2013 regular meeting as prepared. There were no comments.

A motion was made by Mr. Buckwalter to dispense with the reading of the minutes and approve the minutes as presented. Mr. Eberly seconded the motion and it was passed by a vote of three in favor and two abstaining. (Mr. Meyer and Mr. Demme abstained due to not being present for the December 17, 2013 meeting.)

Bills:

Chairman Blowers indicated that bills to be paid from various funds in the amount of \$166,023.35 were presented for payment.

A motion was made by Mr. Buckwalter and seconded by Mr. Meyer to approve payment of the bills as listed in the amount of \$166,023.35. The motion was passed by unanimous voice vote.

Old Business:

- a. Request for Time Extension to Record Conditionally Approved Plan #13-27- Esch:  
2985 Lincoln Highway East

Chairman Blowers asked if anyone was present for this project. Ms. Bernadette Hohenadel was present.

Ms. Hohenadel, representing Mr. Ephraim Esch, stated her client is requesting a six (6) month extension of time to record their plan. She explained the time is necessary for Mr. Esch to go through the PennDOT approval process that is required for the project.

Mr. Eberly made a motion to approve the six (6) month time extension for the conditionally approved plan #13-27 Esch: 2985 Lincoln Highway East. Mr. Buckwalter seconded the motion and it was passed by unanimous voice vote.

- b. Request for Time Extension to Record Conditionally Approved Plan #13-29 - Manheim Car King – 2047 Lincoln Highway East

Chairman Blowers asked if anyone was present for this project. No one was present.

Mr. Hutchison explained the applicant is requesting a time extension to obtain financial securities closer to the time of construction.

Mr. Buckwalter made a motion to approve the time extension to record the conditionally approved plan #13-29: Manheim Car King, 2047 Lincoln Highway East, until May 5, 2014. Mr. Eberly seconded the motion and it was passed by unanimous voice vote.

- c. Request for Time Extension to Record Conditionally Approved Plan #13-28 – Fisher:  
2337 South View Drive

Chairman Blowers asked if anyone was present for this project. No one was present.

Mr. Buckwalter explained the time extension is necessary to permit the processing of the DEP Planning Module.

Mr. Buckwalter made a motion to approve the sixty (60) day time extension to record the conditionally approved plan #13-28: Fisher, 2337 South View Drive. Mr. Meyer seconded the motion and it was passed by unanimous voice vote.

- d. Request for Time Extension to Record Conditionally Approved Plan #13-34 – Lapp:  
2220 Horseshoe Road

Chairman Blowers asked if anyone was present for this project. No one was present.

The board discussed issues of the project including installed sewer laterals. Mr. Hutchison stated they were not on original plans and construction was discovered and stopped. The board discussed if ninety (90) days was enough time for the issues to be resolved.

Mr. Buckwalter made a motion to approve the ninety (90) day time extension to record the conditionally approved plan #13-34: Lapp, 2220 Horseshoe Road. Mr. Eberly seconded the motion and it was passed by unanimous voice vote.

- e. Request for Time Extension to Record Conditionally Approved Plan #13-22 –  
Waterfront/Millcross Properties: 680 Millcross Road

Chairman Blowers asked if anyone was present for this project. Ms. Bernadette Hohenadel was present.

Ms. Bernadette Hohenadel, representing Waterfront/Millcross Properties, stated her client is requesting a ninety (90) day time extension to record the conditionally approved plan. Ms. Hohenadel stated her client needs the time to complete the required document preparation and obtain necessary financing.

Mr. Eberly made a motion to approve the ninety (90) day time extension from January 31, 2014 to record the conditionally approved plan #13-22: Waterfront/Millcross Properties, 680 Millcross Road. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

- f. Request for Time Extension to Remove Temporary Structures: Neff: 360 Mount Sidney Road

Chairman Blowers asked if anyone was present for this project. No one was present.

Mr. Neff, in a letter dated December 20, 2013, is asking for a time extension until January 31, 2014 for removal of the temporary structures on his property. The Board discussed the progress of the removal of the two trailers and if the barn was included as a temporary structure. Mr. Hutchison stated that on the land development plan it is removed. He stated he will discuss this with the property owner.

Mr. Buckwalter made a motion to approve the time extension to remove temporary structures to January 31, 2014 for Neff: 360 Mount Sidney Road. Mr. Eberly seconded the motion and it was passed by unanimous voice vote.

g. Request for Release of Financial Security – Manheim Car King: 2051 Lincoln Highway East

Chairman Blowers asked if anyone was present for this project. No one was present.

Mr. Buckwalter stated that the township engineer, David Miller Associates, visited the site on December 27, 2013 and is recommending a reduction of financial security in the amount of \$5,000.00, which will leave a balance of \$4,380.93.

Mr. Buckwalter made a motion for reduction of financial security for Manheim Car King in the amount of \$5,000.00, as recommended by David Miller Associates, leaving a balance of \$4,380.93. The motion was seconded by Mr. Eberly and passed by unanimous voice vote.

New Business:

a. Daniel and Esther Beiler Lot Add-on Plan #13-35: 634 Willow Road

Chairman Blowers asked if anyone was present for this project. Mr. Roger Fry was present.

Mr. Fry, representing Mr. Daniel Beiler, stated that Mr. Beiler is proposing to join-in-common a 32.202 acre tract from a 42.752 acre lot to a 43.88 acre lot creating a new area of 10.55 acres and 76.082 acres. The plan does not include any development on the new lot of 10.55 acres. Mr. Fry discussed the waivers and modifications from David Miller Associates including a request for deferral of street improvements; supplying a conservation plan, removal of an existing driveway and submitting a corrected LCPC plan.

Mr. Hutchison asked Mr. Fry to clarify the new property lines. Mr. Fry stated the new property line being created will be at the rear of the property purchased by Mr. Shreiner. Mr. Buckwalter asked if any issues related to multiple usages had been considered. Mr. Hutchison stated that he believes there is one usage right left on the one property and zero usage rights on the other. The Board questioned the zoning on the 10 acre lot created. Mr. Hutchison stated it is zoned rural.

Mr. Buckwalter made a motion to conditionally approve the waivers and deferrals subject to the comments of the Township Engineer and Lancaster County Planning Commission for the Daniel and Esther Beiler Lot Add-on Plan #13-35, 634 Willow Road. The motion was seconded by Mr. Eberly and passed by unanimous voice vote.

b. Gideon and Rachel Beiler Lot Add-on Plan #13-36: 928 Hartman Station Road

Chairman Blowers asked if anyone was present for this project. Mr. Roger Fry was present.

Mr. Fry, representing Mr. Gideon Beiler, stated that Mr. Beiler is proposing to join-in-common a 1.292 acre parcel from 72.67 acre tract to a .71 acre tract. Mr. Beiler is in negotiations to buy a home on the

Blank property from Mr. Amos S. Blank. Mr. Fry stated that this may not happen but that Mr. Beiler would like to continue through the planning process but it may be withdrawn at a later date. Mr. Fry discussed the waivers and modifications from David Miller Associates including a request for waiver of preliminary plan, a waiver of plan scale of 1 in to 30 feet, a request for deferral of street improvements, a withdraw of waiver of sidewalks, an approved conservation plan and nutrient management plan.

Mr. Eberly made a motion to conditionally approve the waivers and deferrals subject to the comments of the Township Engineer and Lancaster County Planning Commission for the Gideon and Rachel Beiler Lot Add-on Plan #13-36, 928 Hartman Station Road. The motion was seconded by Mr. Buckwalter and passed by unanimous voice vote.

- c. Proposed Time Extension for Township Review and Action – Amos and Sadie Beiler Subdivision Plan #13-37: 2725 Lincoln Highway East

Chairman Blowers asked if anyone was present for this project. Mr. Roger Fry was present.

Mr. Fry, representing Mr. Amos Beiler, stated that Mr. Beiler is requesting a time extension of ninety (90) days to comply with comments. Mr. Fry stated that this is not a Lot Add-on Plan. Mr. Buckwalter asked for the location of the property. Mr. Fry stated it is on South Cherry Lane. He explained that he has spoken with staff about outstanding issues regarding obtaining public sewer and the permit process with PennDOT. The Board asked if this is a Lot Add-on Plan or Subdivision Plan. Mr. Hutchison stated that it would be a Subdivision Plan.

Mr. Buckwalter made a motion to approve the ninety (90) day time extension for Township review and action for Amos and Sadie Beiler Subdivision Plan #13-37, 2725 Lincoln Highway East. The motion was seconded by Mr. Meyer and passed by unanimous voice vote.

- d. Request for Waiver of Land Development Planning – Metro Bank Revised Plan: 2121 Lincoln Highway East

Chairman Blowers asked if anyone was present for this project. Mr. Mark Hackenburg was present.

Mr. Mark Hackenburg, RGS Associates, is representing Metro Bank. He stated Metro Bank is requesting a waiver of the land development process for a minor modification to the layout of their building. The front door and lobby have been shifted slightly and result in a change in the building footprint as well as a decrease in the amount of impervious surface that will be constructed on the site. He stated nothing else is changing regarding curbing, sidewalk, or easement of stormwater. His clients are asking for relief to rerecord the plan.

Mr. Buckwalter made a motion to conditionally approve the waiver of land development plan for Metro Bank, 2121 Lincoln Highway East subject to conditions of staff letter. Mr. Eberly seconded the motion and it was passed by unanimous voice vote.

#### Other Business:

- a. Request for use Township Roads – Buckskin Breakout 5K Race

Mr. Blowers reviewed the letter from Conestoga Valley School District requesting the use of Township Roads to hold the Buckskin Breakout 5K Race.

Mr. Hutchison explained that the race will be held on March 22, 2014. He noted that the run has been held in previous years without any difficulties and they have supplied the insurance certificate needed.

Mr. Eberly made a motion to approve the use of Township Roads for the Buckskin Breakout 5K Race. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

b. Approval of AFSCME Collective Bargaining Agreement for 2014-2016

Mr. Hutchison summarized for the Board the changes in the agreement. He indicated that changes to the employee's contribution toward Healthcare Premiums will increase as to 10% in 2014, 12.5% in 2015, and 15% in 2016 but if the employee completes the Wellness Requirements their contributions would reduce to 7.75% in 2014, 9.25% in 2015, and 10.75% in 2016. He indicated that if the Township's Health Plan is determined to be subject to the Cadillac Tax under the Affordable Care Act, after meeting with the union, the Township will be empowered to make changes to the plan where the Township would no longer be considered subject to the Cadillac Tax. He indicated that the new employee pension benefit formula will be reduced from 1.9% times years of service to 1.5% times years of service. He indicated a new tier for pay scale for new Public Work employees with increases of 2.5% in 2015 and 2% in 2016. He indicated for current employees' pay scales covered by the agreement would increase 3% in 2014, 2.5% in 2015, and 2% in 2016.

Mr. Eberly made a motion to ratify the terms of agreement with AFSCME for the contract period of 2014 - 2016 as presented. Mr. Buckwalter seconded the motion and it was then passed by unanimous voice vote.

c. Resolution re: Police Officer Contributions to Police Pension Plan (5%)

Mr. Buckwalter made a motion to adopt the resolution for the police officers contribution to the pension plan set at 5%. Mr. Meyer seconded the motion and it was passed by unanimous voice vote.

**Resolution 2014-02**

d. Resolution re: Non Uniform Employees Contributions to Pension Plan (2.5%)

Mr. Eberly made a motion to adopt the resolution for the non uniform employee contribution to the pension plan set at 2.5%. Mr. Buckwalter seconded the motion and it was passed by unanimous voice vote.

**Resolution 2014-03**

Public Comment:

None

Adjournment:

A motion was made by Mr. Eberly and seconded by Mr. Buckwalter to adjourn the meeting. The motion was passed by unanimous voice vote. The next regularly scheduled meeting is to be held on Tuesday, January 21, 2014 beginning at 7:30 pm.

Respectfully submitted,

Ralph Hutchison  
Township Manager

EAST LAMPETER TOWNSHIP  
2250 Old Philadelphia Pike  
Lancaster PA 17602  
(717) 393-1567  
FAX (717) 393-4609  
Board of Supervisor's Meeting  
January 6, 2014

General Fund  
Checks Written at YearEnd

Cks#56469-56480  
\$16,833.24

Ck#56481-Void  
Cks#56482-56518  
\$133,650.64

ICMA-EE Contributions ACHd to ICMA from GFPIgit#6011 For  
PR#26- \$2,162.51

12/2013 WrightExp/Sunoco/FuelPurchases,Will ACHFrom MT#6696 on 01/24/2014  
\$7,760.62

01/2014-GuardianLife,LTD-Grp#00490384:ACH From MT#19191  
\$1,483.40

Quest,Inv#2863 for Services on 12/09/2013  
\$682.50

Significa-01/2014/HRA Fees/ToBeACHdFromMT#19191  
\$312.00

BankOfNY/PFMGrp:AutoWD/PIgit#6011On01/02/2014  
#1SF-January,2014 ELT Int/Fees: \$2351.76  
#2SF-January,2014 ELT Int/Fees: \$786.68

Grand Total: \$166,023.35

SIGNATURE 1:

SIGNATURE 2:



A C C O U N T S P A Y A B L E C H E C K R E G I S T E R

Document Ctl# 003485-01

Sequenced By Check Number

Pay From: M & T Bank

Period: December 2013

Chk#	Date	Vnd#	Vendor Name (*=Payee)	Vcr#	Invoice#	Inv Date	Type	Amount Paid	Discount Taken	Check Amount
056469	12/23/13	CVGI	Conestoga Valley Garage Inc.	047137	29649	12/23/13	R Full	633.43	0.00	633.43
				047138	29622	12/23/13	R Full	61.50	0.00	61.50
				047139	29620	12/23/13	R Full	102.97	0.00	102.97
				047140	29609	12/23/13	R Full	790.29	0.00	790.29
Check Totals:										1,588.19
056470	12/23/13	CVLL	CV Little League	047141	'13Contrib	12/23/13	R Full	3,000.00	0.00	3,000.00
056471	12/23/13	FORMEX	Formex, Inc.	047142	77170	12/23/13	R Full	158.92	0.00	158.92
056472	12/23/13	HRG	Herbert, Rowland & Grubic, Inc	047143	95676	12/23/13	R Full	2,096.00	0.00	2,096.00
056473	12/23/13	MANN	Mannion Enterprises	047144	2572	12/23/13	R Full	80.00	0.00	80.00
056474	12/23/13	MEH	Matthew E. Hess	047135	'13 Equip	12/23/13	R Full	200.00	0.00	200.00
056475	12/23/13	RRDON	R R Donnelley	047145	554975730	12/23/13	R Full	130.00	0.00	130.00
056476	12/23/13	RRW	Robin R. Weaver	047136	'13Equip	12/23/13	R Full	185.78	0.00	185.78
056477	12/23/13	SGOSS	Sam M. Goss	047134	ReimbExps	12/23/13	R Full	91.00	0.00	91.00
056478	12/23/13	SLF	Stephen L. Fazekas	047133	ReimbExps	12/23/13	R Full	91.00	0.00	91.00
056479	12/23/13	STEFFY	Steffy's Garage, Inc.	047146	137446	12/23/13	R Full	130.56	0.00	130.56
				047147	137439	12/23/13	R Full	143.59	0.00	143.59
				047148	137462	12/23/13	R Full	31.46	0.00	31.46
				047149	137378	12/23/13	R Full	69.91	0.00	69.91
				047150	137356	12/23/13	R Full	731.22	0.00	731.22
				047151	137337	12/23/13	R Full	437.28	0.00	437.28
				047152	137319	12/23/13	R Full	90.99	0.00	90.99
				047153	137282	12/23/13	R Full	123.35	0.00	123.35
				047154	137251	12/23/13	R Full	242.94	0.00	242.94
				047155	13721	12/23/13	R Full	60.85	0.00	60.85
				047156	137175	12/23/13	R Full	133.21	0.00	133.21
Check Totals:										2,195.36
056480	12/23/13	WA	Witmer Public Safety Group Inc.	047157	1515066	12/23/13	R Full	1,491.99	0.00	1,491.99
				047158	U1513603	12/23/13	R Full	5,525.00	0.00	5,525.00
Check Totals:										7,016.99

Register Totals: Regular Chks 12; Manual Chks 0; Void Chks 0; All Chks 12; Total Amount 16,833.24

A C C O U N T S P A Y A B L E C H E C K R E G I S T E R

Document Ct# 003486-01

Sequenced By Check Number

Pay From: M & T Bank

Period: January 2014

Chk#	Date	Vnd#	Vendor Name (*=Payee)	Vcr#	Invoice#	Inv Date	Type	Amount Paid	Discount Taken	Check Amount
056481	-	056481	***** Voided *****							
056482	01/06/14	APMM	Assoc for PA Municipal Mgmt	047159	35110	01/06/14	R Full	165.00	0.00	165.00
056483	01/06/14	ATTW	AT&T Mobility	047160	12192013	01/06/14	R Full	193.70	0.00	193.70
056484	01/06/14	BELL	Verizon	047202	7173900805	01/06/14	R Full	29.36	0.00	29.36
				047203	7173976431	01/06/14	R Full	33.82	0.00	33.82
Check Totals:										63.18
056485	01/06/14	CART	Carter Lumber Company	047162	388365111	01/06/14	R Full	6.96	0.00	6.96
056486	01/06/14	CCSER	Cody Computer Services, Inc.	047163	6290	01/06/14	R Full	14,798.07	0.00	14,798.07
056487	01/06/14	CQ	Carquest/Leola-BWP Dist, Inc.	047161	8806-50149	01/06/14	R Full	23.00	0.00	23.00
				047161	8806-50149	01/06/14	R Full	16.02	0.00	16.02
Check Totals:										39.02
056488	01/06/14	DCED	PA DCED/Governor Cntr/LocalGov	047206	3Q13	01/06/14	R Full	216.00	0.00	216.00
				047207	4Q13	01/06/14	R Full	276.00	0.00	276.00
Check Totals:										492.00
056489	01/06/14	EDPA	Eagle Disposal of PA, Inc.	047164	19901	01/06/14	R Full	245.00	0.00	245.00
				047164	19901	01/06/14	R Full	245.00	0.00	245.00
Check Totals:										490.00
056490	01/06/14	ELTS	East Lampeter Twp, Sewer Fund	047165	4Q13Swr	01/06/14	R Full	65.00	0.00	65.00
				047165	4Q13Swr	01/06/14	R Full	32.50	0.00	32.50
				047165	4Q13Swr	01/06/14	R Full	32.50	0.00	32.50
Check Totals:										130.00
056491	01/06/14	FBIVA	FBI NATIONAL ACADEMY ASSOC INC	047169	'14Dues	01/06/14	R Full	100.00	0.00	100.00
				047169	'14Dues	01/06/14	R Full	100.00	0.00	100.00
Check Totals:										200.00
056492	01/06/14	FBMW	Faulkner BMW, Inc.	047168	BMCS101404	01/06/14	R Full	304.83	0.00	304.83
056493	01/06/14	FILL	Yorgeys Fine Cleaning	047205	69221	01/06/14	R Full	236.10	0.00	236.10
056494	01/06/14	GSG	Gary Schmidt's Garage	047170	32101	01/06/14	R Full	321.22	0.00	321.22

A C C O U N T S P A Y A B L E C H E C K R E G I S T E R

Document Ctl# 003486-01

Sequenced By Check Number

Pay From: M & T Bank

Period: January 2014

Chk#	Date	Vnd#	Vendor Name (*=Payee)	Vcr#	Invoice#	Inv Date	Type	Amount Paid	Discount Taken	Check Amount
056495	01/06/14	ITD	INFORMATION TECHNOLOGY	047173	12198	01/06/14	R Full	3,769.80	0.00	3,769.80
056496	01/06/14	JDM	JEFFREY D. MOHLER	047171	RefTranTax	01/06/14	R Full	1,068.20	0.00	1,068.20
056497	01/06/14	JDS	James D. Shank	047192	'13Equip	01/06/14	R Full	200.00	0.00	200.00
056498	01/06/14	JOUPUB	Journal Multimedia Corporation	047172	93471	01/06/14	R Full	302.00	0.00	302.00
056499	01/06/14	JWE	Joseph W. Edgell	047166	'13Cloth	01/06/14	R Full	655.06	0.00	655.06
				047167	'13Equip	01/06/14	R Full	200.00	0.00	200.00
Check Totals:										855.06
056500	01/06/14	LNEW	Classified Accounts Section	047174	3157992	01/06/14	R Full	526.10	0.00	526.10
056501	01/06/14	LPOSEW	Postmaster	047175	4Q13Swr	01/06/14	R Full	1,129.92	0.00	1,129.92
056502	01/06/14	MHCK	Morgan, Hallgren, Crosswell	047176	41625WCC	01/06/14	R Full	2,622.16	0.00	2,622.16
056503	01/06/14	MIAI	Murray Securus	047179	409985	01/06/14	R Part	535.00	0.00	535.00
				047180	406553	01/06/14	R Part	1,890.16	0.00	1,890.16
				047180	406553	01/06/14	R Full	137.36	0.00	137.36
				047180	406553	01/06/14	R Full	3,263.72	0.00	3,263.72
				047180	406553	01/06/14	R Full	10,284.50	0.00	10,284.50
				047180	406553	01/06/14	R Full	156.69	0.00	156.69
				047180	406553	01/06/14	R Full	1,988.07	0.00	1,988.07
				047180	406553	01/06/14	R Full	2,808.55	0.00	2,808.55
				047180	406553	01/06/14	R Full	297.50	0.00	297.50
				047180	406553	01/06/14	R Full	613.09	0.00	613.09
				047180	406553	01/06/14	R Full	288.82	0.00	288.82
				047180	406553	01/06/14	R Full	7,856.11	0.00	7,856.11
				047180	406553	01/06/14	R Full	4,330.76	0.00	4,330.76
				047180	406553	01/06/14	R Full	2,159.52	0.00	2,159.52
				047180	406553	01/06/14	R Full	1,635.52	0.00	1,635.52
				047180	406553	01/06/14	R Full	1,472.89	0.00	1,472.89
				047180	406553	01/06/14	R Full	1,495.74	0.00	1,495.74
				047181	408395	01/06/14	R Part	-914.00	0.00	-914.00
Check Totals:										40,300.00
056504	01/06/14	MS	Morgan Stanley	047177	1/14Police	01/06/14	R Full	40,000.00	0.00	40,000.00
				047178	1/14NonUni	01/06/14	R Full	1,760.00	0.00	1,760.00
				047178	1/14NonUni	01/06/14	R Full	320.00	0.00	320.00
				047178	1/14NonUni	01/06/14	R Full	800.00	0.00	800.00
				047178	1/14NonUni	01/06/14	R Full	880.00	0.00	880.00
				047178	1/14NonUni	01/06/14	R Full	1,920.00	0.00	1,920.00
				047178	1/14NonUni	01/06/14	R Full	400.00	0.00	400.00

A C C O U N T S P A Y A B L E C H E C K R E G I S T E R

Document Ctl# 003486-01

Sequenced By Check Number

Pay From: M & T Bank

Period: January 2014

Chk#	Date	Vnd#	Vendor Name (*=Payee)	Vcr#	Invoice#	Inv Date	Type	Amount Paid	Discount Taken	Check Amount
				047178	1/14NonUni	01/06/14	R Full	1,920.00	0.00	1,920.00
Check Totals:										48,000.00
056505	01/06/14	NASR	National Assoc/SchoolResource	047182	14474PA	01/06/14	R Full	495.00	0.00	495.00
056506	01/06/14	OFBA	Office Basics Inc	047183	02755082	01/06/14	R Part	222.05	0.00	222.05
				047183	02755082	01/06/14	R Full	4.48	0.00	4.48
				047183	02755082	01/06/14	R Full	6.56	0.00	6.56
				047183	02755082	01/06/14	R Full	12.56	0.00	12.56
				047184	02760442	01/06/14	R Part	-184.67	0.00	-184.67
Check Totals:										60.98
056507	01/06/14	PADL&I	Comm/PA:PA Dept/Labor/Indust	047188	002747	01/06/14	R Full	50.00	0.00	50.00
056508	01/06/14	PCPA	Pa. Chiefs of Police Assn.	047185	'14Annual	01/06/14	R Full	1,000.00	0.00	1,000.00
				047186	03529	01/06/14	R Full	125.00	0.00	125.00
Check Totals:										1,125.00
056509	01/06/14	RAI	Retnew Associates, Inc.	047190	54656	01/06/14	R Full	573.84	0.00	573.84
056510	01/06/14	ROYER	Royers/US Retail Flowers&Gifts	047191	446778	01/06/14	R Full	106.00	0.00	106.00
056511	01/06/14	RSI	Ragnasoft, Inc.	047189	RSI-01595	01/06/14	R Full	1,125.00	0.00	1,125.00
056512	01/06/14	SOJE	South Jersey Energy	047193	H31434Nov	01/06/14	R Full	668.85	0.00	668.85
				047193	H31434Nov	01/06/14	R Full	397.24	0.00	397.24
				047193	H31434Nov	01/06/14	R Full	397.25	0.00	397.25
Check Totals:										1,463.34
056513	01/06/14	SUSTRU	Susquehanna Truck Service,Inc.	047194	184120	01/06/14	R Full	171.29	0.00	171.29
056514	01/06/14	SWIF	State Worker's Insurance Fund	047187	05925759	01/06/14	R Full	8,810.00	0.00	8,810.00
056515	01/06/14	TELC	Telco, Inc.	047195	23435	01/06/14	R Full	148.75	0.00	148.75
056516	01/06/14	UGI	UGI Utilities	047196	3151314060	01/06/14	R Full	858.37	0.00	858.37
				047197	3151314065	01/06/14	R Full	8.51	0.00	8.51
				047198	3151314067	01/06/14	R Full	4.74	0.00	4.74
				047198	3151314067	01/06/14	R Full	4.74	0.00	4.74
Check Totals:										876.36
056517	01/06/14	UNIFC	Unifirst Corporation	047199	0616629	01/06/14	R Full	78.08	0.00	78.08

A C C O U N T S P A Y A B L E C H E C K R E G I S T E R

Document Ctl# 003486-01

Sequenced By Check Number

Pay From: M & T Bank

Period: January 2014

Chk#	Date	Vnd#	Vendor Name (*=Payee)	Vcr#	Invoice#	Inv Date	Type	Amount Paid	Discount Taken	Check Amount
				047199	0616629	01/06/14	R Full	78.08	0.00	78.08
				047199	0616629	01/06/14	R Full	17.15	0.00	17.15
				047199	0616629	01/06/14	R Full	17.14	0.00	17.14
				047200	0617580	01/06/14	R Full	78.08	0.00	78.08
				047200	0617580	01/06/14	R Full	78.08	0.00	78.08
				047200	0617580	01/06/14	R Full	17.15	0.00	17.15
				047200	0617580	01/06/14	R Full	17.14	0.00	17.14
				047201	0618517	01/06/14	R Full	75.21	0.00	75.21
				047201	0618517	01/06/14	R Full	75.21	0.00	75.21
				047201	0618517	01/06/14	R Full	16.52	0.00	16.52
				047201	0618517	01/06/14	R Full	16.51	0.00	16.51
Check Totals:										564.35
056518	01/06/14	WA	Witmer Public Safety GroupInc.	047204	1470947006	01/06/14	R Full	1,867.41	0.00	1,867.41

Register Totals: Regular Chks 37; Manual Chks 0; Void Chks 1; All Chks 38; Total Amount 133,650.64



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Transactions - Transaction Complete

Please print this page for your records.

The reference number for this transaction is: 1880110

Transaction Type	ACH Redemption
Entry Date	12/30/2013
Transaction Date	12/31/2013
Account	[REDACTED]
Investment Type	PLGIT - Class
ACH Instruction	[REDACTED]
Amount	\$2,162.51

*ICMA  
R#26*

*ACH'd to ICMA - EE Contrib*

*Signature 1: [Handwritten Signature]*

*Signature 2: [Handwritten Signature]*

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# Invoice Statement

INVOICE NUMBER: 35298547  
ACCOUNT NAME: East Lampeter Township

PAGE 1 OF 1

ACCOUNT NUMBER	CREDIT LIMIT	DAYS THIS PERIOD	BILL CLOSING DATE	PAYMENT DUE DATE	AMOUNT DUE
[REDACTED]	26,000.00	31	DEC-31-2013	JAN-24-2014	7,760.62

DATE	ACTIVITY DESCRIPTION	CHARGES/DEBITS	PAYMENTS/CREDITS
DEC-26-2013 DEC-31-2013	PAYMENT - THANK YOU FUEL PURCHASES	7,760.62	7,738.43
<div style="border: 1px solid black; padding: 5px; margin: 10px auto; width: 80%;"> <p><b>REMINDER</b> REMINDER PLEASE BE SURE TO INCLUDE REMITTANCE STUB WITH PAYMENT. MAIL TO THE ADDRESS SHOWN IN THE RIGHT PORTION OF THE REMITTANCE STUB.</p> </div> <p>Approved BOS Mtg 1/6/2014 MT Bank A/c # [REDACTED]</p> <p>Signature 1: <i>[Signature]</i> Signature 2: <i>[Signature]</i></p> <p style="text-align: right;">Put up for payment 01/24/14 MT# [REDACTED]</p>			

PURCHASES, RETURNS AND PAYMENTS MADE JUST PRIOR TO BILLING DATE MAY NOT APPEAR UNTIL THE NEXT INVOICE/STATEMENT.

PREVIOUS BALANCE	(-)PAYMENTS	(+)PURCHASES	(+)DEBITS	(-)CREDITS	(+)LATE FEE	(=)NEW BALANCE
7,738.43	7,738.43	7,760.62	0.00	0.00	0.00	7,760.62

CALL CUSTOMER SERVICE TO PAY BY PHONE  
FEDERAL TAX ID: 841425616

The Late Fee is determined by applying a monthly rate of	Which is an EFFECTIVE ANNUAL RATE of	To the balance subject to late fee for this period which is
0.000 %	0.00 %	0.00

SEE REVERSE SIDE FOR IMPORTANT INFORMATION AND TERMS.

TO ENSURE PROPER CREDIT, TEAR AT PERFORATION AND INCLUDE BOTTOM PORTION WITH YOUR PAYMENT.

ACCOUNT NAME	East Lampeter Twnshp
ACCOUNT NUMBER	[REDACTED]
INVOICE NUMBER	35298547
BILL CLOSING DATE	DEC-31-2013
AMOUNT DUE	7,760.62
AMOUNT ENCLOSED	
PAYMENT DUE DATE	JAN-24-2014

PAYMENTS RECEIVED AFTER THIS DATE SUBJECT TO LATE FEES.

## Sunoco Universal

FAX CHANGE OF ADDRESS REQUEST TO 1-800-395-0809.  
Make check payable to: WEX BANK.  
Use enclosed envelope or send to:



WEX BANK  
P.O. BOX 6293  
CAROL STREAM IL 60197-6293



# Billing Statement

For Period 01/01/14 to 01/31/14  
Statement Date: 12/16/13

## Payment Summary

Payment Received 12/03/13	-1,454.31
No Outstanding Balance As Of 12/16/13	0.00
Current Premium	1,483.40
<b>Total Payment Due 1/01/14</b>	<b>\$1,483.40</b>

Approval: \_\_\_\_\_  
\*Planholder use only\*

## Summary of Activity this Period

Coverage	Previous No. Ins.	Adds.	Terms.	Current No. Ins.	Current Premiums	Premium Adjustments
Basic Term Life	55	0	0	55	\$565.73	\$0.00
LTD	55	0	0	55	\$917.67	\$0.00
<b>TOTAL</b>					<b>\$1,483.40</b>	<b>\$0.00</b>

Signature 1:

Signature 2:

## Summary of Current Premiums by Rate Class

Coverage	Emp	Total
Basic Term Life	\$565.73	\$565.73
LTD	\$917.67	\$917.67
<b>TOTAL</b>	<b>\$1,483.40</b>	<b>\$1,483.40</b>

## Planholder Reference

JEANNE GLICK FINANCE DIRECTOR  
EAST LAMPETER TOWNSHIP  
Group ID: [REDACTED]  
Division ID: 0000  
RHO: BE  
RGO: 016  
A/R: BE2

## Questions?

Log on to [www.GuardianAnytime.com](http://www.GuardianAnytime.com)

Check or make changes to members' eligibility, view and pay bills and more.

Log on or register in two minutes at [www.GuardianAnytime.com](http://www.GuardianAnytime.com)

PREAUTH ACH MT # [REDACTED]  
Approved BOS Mtg 1/6/2014  
Guardian Life Ltd for Jan. 2014

Please detach and return with payment

## Payment Coupon



JEANNE GLICK FINANCE DIRECTOR  
EAST LAMPETER TOWNSHIP  
2250 OLD PHILADELPHIA PIKE  
LANCASTER, PA 17602

**Due Date: 01/01/14**  
**Payment Due: \$1,483.40**

- Please do not write on payment coupon. If you have changes, please submit them via Guardian Anytime or submit on Change Report.
- For fast and easy payment, submit via [www.guardiananytime.com](http://www.guardiananytime.com), or detach and send Payment Coupon and your check made payable to Guardian in the enclosed envelope to: GUARDIAN, P O BOX 824404, PHILADELPHIA, PA 19182-4404.

Group ID: [REDACTED]  
Division: 0000  
A/R: BE2

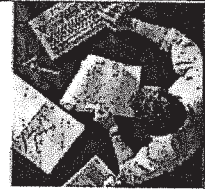


POSTED  
13565



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Transactions - Transaction Complete

Please print this page for your records.

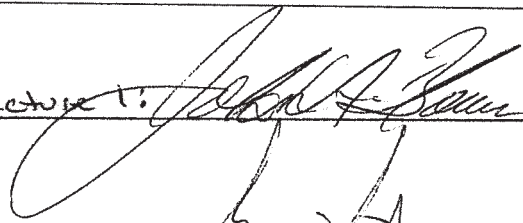
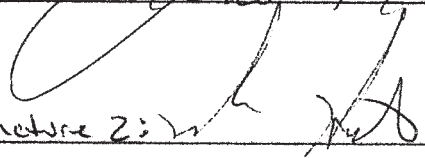
The reference number for this transaction is: 1875193

Transaction Type	ACH Redemption
Entry Date	12/18/2013
Transaction Date	12/19/2013
Account	[REDACTED]
Investment Type	PLGIT - Class
ACH Instruction	[REDACTED]
Amount	\$682.50

Quest Services Invoiced for 12/9/2013  
 ACH'd from PLGIT Acct # [REDACTED]  
 Approved BOS Mtg 1/6/2014

A/C  
401-154

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Signature 1:   
 Signature 2: 



**INVOICE SUMMARY**  
 SIGNIFICA BENEFIT SERVICES, INC.  
 P O BOX 7777  
 LANCASTER, PA 17604

EAST LAMPETER TOWNSHIP  
 ATTN: JEANNE GLICK  
 2250 OLD PHILADELPHIA PIKE  
 LANCASTER, PA 17602

TRUST 2  
 GROUP [REDACTED]  
 DIVISION  
 DUE DATE 1/01/2014

SINGLE MEDICAL EE'S	
FAMILY MEDICAL EE'S	
EE'S W/OUT MEDICAL	38
EMPLOYEES WAIVING COVERAGE	

**FIXED COST PREVIOUS STATEMENT BALANCE: \$188.10**

COVERAGE	FIXED COSTS	ADJUSTMENTS	PAYMENTS
HRA	197.60		
IND ADMIN			188.10 -
		Approved BOS Mtg 1/6/2014	
		ACH'd from M7 Ac# [REDACTED]	
		SIGNATURE 1: <i>[Signature]</i>	
		SIGNATURE 2: <i>[Signature]</i>	
<b>SUBTOTALS</b>	<b>197.60</b>		<b>188.10 -</b>

SUBTOTAL CURRENT PERIOD: 9.50  
 ADMINISTRATION FEE: .00  
**BALANCE DUE FIXED COSTS: \$197.60**

**CLAIMS FUNDING**

PREVIOUS BALANCE:	\$ .00
CHARGEABLE CLAIMS:	.00
REINSURANCE CHARGEABLE CLAIMS:	.00
CLAIM PAYMENTS:	.00
REINSURANCE CLAIM PAYMENTS:	.00
<b>BALANCE DUE CLAIMS:</b>	<b>\$ .00</b>

**TOTAL DUE: \$197.60**



# The PFM Group

Multifunctional Finance, Inc. 900  
Market Street, Harrisburg, PA 17101  
17101-2044

One Keystone Plaza  
Suite 300  
North Front & Market Streets  
Harrisburg, PA 17101-2044

717-232-2723  
717-232-8610 (FAX)  
www.pfm.com

## INVOICE/NOTICE OF REDEMPTION

December 31, 2013

**TO:** Mr. Ralph Hutchison  
Township Manager  
East Lampeter Township  
2250 Old Philadelphia Pike  
Lancaster, PA 17602  
**email:** rhutchison@eastlampetertownship.org  
**email:** ktreier@eastlampetertownship.org  
**via facsimile:** (717-393-4609)

**FROM:** Glen M. Williard  
Public Financial Management, Inc.  
Program Administrator  
1996 Emmaus/PLGIT Bond Pool

**RE:** Emmaus General Authority - 1996 Variable Rate Loan Program  
\$3,540,000

**PAYMENT DUE BY 11:00 A.M. ON:** 1/2/2014

Interest payment for the month of:	December '13	<u>\$2,351.76</u>
<b>TOTAL</b>		<u><u>\$2,351.76</u></u>

The above amount will be automatically wired from your  
PLGIT Acct # [REDACTED] to:

The Bank of New York  
ABA: [REDACTED]  
For credit to GLA: [REDACTED]  
For final credit to: [REDACTED]  
Account Name: Emmaus 96 E. Lampeter Twp #1 S/F  
Attn: Cathy Duffy

cc: Judith Wisniewski/Bank of New York  
Clay Griffith/PLGIT

Approved BOS Mtg 1/6/20  
Signature 1: [Handwritten Signature]  
Signature 2: [Handwritten Signature]



# The PFM Group

Public Financial Management, Inc.  
1996 Emmaus/PLGIT Bond Pool  
17101-2044

One Keystone Plaza Suite 300  
North Front & Market Streets  
Harrisburg, PA 17101-2044  
717-232-2723  
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## INVOICE/NOTICE OF REDEMPTION

December 31, 2013

**TO:** Mr. Ralph Hutchison  
Township Manager  
East Lampeter Township  
2250 Old Philadelphia Pike  
Lancaster, PA 17602  
**email:** rhutchison@eastlampetertownship.org  
**email:** ktreier@eastlampetertownship.org  
**via facsimile:** (717-393-4609)

**FROM:** Glen M. Williard  
Public Financial Management, Inc.  
Program Administrator  
1996 Emmaus/PLGIT Bond Pool

**RE:** Emmaus General Authority - 1996 Variable Rate Loan Program  
\$1,210,000

**PAYMENT DUE BY 11:00 A.M. ON:** 1/2/2014

Interest payment for the month of:	December '13	<u>\$786.68</u>
<b>TOTAL</b>		<u><u>\$786.68</u></u>

The above amount will be automatically wired from your  
PLGIT Acct # [REDACTED] to:

The Bank of New York  
ABA: [REDACTED]  
For credit to GLA: [REDACTED]  
For final credit to: [REDACTED]  
Account Name: Emmaus 96 E. Lampeter Two #2 S/F  
Attn: Cathy Duffy

cc: Judith Wisniewski/Bank of New York  
Clay Griffith/PLGIT

Approved BOS Mtg 1/6/2014

Signature 1: [Handwritten Signature]  
Signature 2: [Handwritten Signature]