

February 8, 2016

The East Lampeter Township Board of Supervisors met on Monday, February 8, 2016, at 7:30 p.m. at the East Lampeter Township Office: 2250 Old Philadelphia Pike, Lancaster, PA 17602. The meeting was called to order by Mr. John Blowers, Chairman and was followed by the Pledge of Allegiance. In addition to Mr. Blowers, supervisors present were: Mr. Dave Buckwalter, Mr. Glenn Eberly, Mr. Corey Meyer and Mr. Ethan Demme. Also present was Mr. Ralph Hutchison, Township Manager.

The following persons signed in as being present in the audience:

Chris Brown, 33 South Broad Street, Lititz, representing High Associates
Michael Lorelli, William Penn Way, representing High Associates
Jeffrey Cutler, 67 Cambridge Village, Tax Collector

Minutes of the January 18, 2016 Regular Meeting

Chairman Blowers asked if there were any additions or corrections regarding the minutes of the January 18, 2016 regular meeting as prepared.

A motion was made by Mr. Buckwalter to dispense with the reading of the minutes and approve the minutes as presented. Mr. Meyer seconded the motion and the motion was passed by a vote of four in favor and one abstaining (Mr. Eberly was not present at the January 18, 2016 meeting.)

February 8, 2016 Executive Session

Chairman Blowers announced that the Board held an Executive Session prior to tonight's meeting for the matter of litigation related to an ongoing issue with the Township's Tax Collector.

Bills:

Chairman Blowers indicated that bills to be paid from various funds in the amount of \$662,022.10 were presented for payment. Chairman Blowers discussed some of the larger items included in the amount was a payment in the amount of \$315,706.46 to Bank of New York for debt service annual principal and interest payments, a payment in the amount of \$8,212.00 to Lancaster County District Attorney's office for semiannual Drug Task Force contribution, a payment in the amount of \$2,226.00 to H.L. Wiker & Sons for contracted snow operations on 1/23 and 1/24, and a payment in the amount of \$2,232.50 to Richard T. Wimer Inc. for contracted snow operations on 1/23 and 1/24.

A motion was made by Mr. Meyer and seconded by Mr. Buckwalter to approve the payment of the bills as listed in the amount of \$662,022.10. The motion was passed by unanimous voice vote.

Old Business:

- a. Request for Time Extension to Record Conditionally Approved Plan #13-27:
Esch – 2985 Lincoln Highway East

Chairman Blowers asked if anyone was present for this project. No one was present.

Mr. Hutchison stated that this is the fifth time extension request from the applicant. He stated that the only remaining issue is the resolution of the financial security for the required improvements. He stated that staff is recommending denial of the time extension.

Mr. Buckwalter made a motion to deny the request for a time extension for the conditionally approved plan #13-27 for Esch at 2985 Lincoln Highway East. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

b. Request for Time Extension to Record Conditionally Approved Plan #15-29:
Horst – 1901 Millport Road

Chairman Blowers asked if anyone was present for this project. No one was present.

Mr. Hutchison stated that the applicant is continuing to work on satisfying the conditions for the plan and are requesting an additional thirty (30) day time extension to complete the conditions and record the plan.

Mr. Eberly made a motion to approve the request for a thirty (30) day time extension to record the conditionally approved plan #15-29 for Horst at 1901 Millport Road. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

c. Request for Time Extension to Record Conditionally Approved Plan #15-31:
Lapp – 2806/2808 Irishtown Road

Chairman Blowers asked if anyone was present for this project. No one was present.

Mr. Hutchison stated that the applicant is continuing to work on satisfying the conditions of the plan and are requesting an additional ninety (90) days of time to complete the conditions and record the plan.

Mr. Meyer made a motion to approve the request for a time extension of ninety (90) days to record the conditionally approved plan #15-31 for Lapp at 2806/2808 Irishtown Road. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

d. High Associates Land Development Plan #15-32: 1861 William Penn Way

Chairman Blowers asked if anyone was present for this project. Mr. Chris Brown & Mr. Michael Lorelli were present.

Mr. Brown spoke about the project. He stated that High is proposing to combine two existing lots into one and construct a building expansion. He stated that there would be no change to any existing parking lots but will have to do some limited cutting to that pavement to implement new stormwater management facilities. He stated that behind the building will be a courtyard and to

the east of the building a rain garden will be installed to address the stormwater management requirements. He stated that sidewalks and edges will be made to allow for continued pedestrian access. He reviewed the waivers and modifications from the David Miller Associates letter dated January 7, 2016 including waiver of the preliminary plan, waiver of plan scale, and modification of curbing. He reviewed items regarding financial security, sidewalks and walkways, and the operation and maintenance plan.

Mr. Mike Lorelli also spoke about the project. He stated that the tenant will be a division of High. The Board, Mr. Hutchison, Mr. Brown and Mr. Lorelli discussed the PennDOT standards for the midblock pedestrian crosswalks, truncated domes and signage for the proposed crosswalks on Charter and William Penn Way. Mr. Demme asked for clarification between the Township and the applicant. Mr. Hutchison stated that PennDOT standards should be utilized for the midblock pedestrian crosswalks.

Mr. Meyer made a motion to approve High Associates Land Development Plan #15-32 for 1861 William Penn Way granting the waivers and modifications and conditioned upon the applicant be required to install the midblock crossings according to PennDOT standards. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

New Business:

None

Other Business:

a. Amendment to Ordinance Adopting the Property Maintenance Code (IPMC)

Chairman Blowers stated that this ordinance is to amend the Property Maintenance Code to allow the appeals to be heard by the Board of Supervisors. Mr. Hutchison stated that it is the only change to the ordinance. Mr. Blowers asked if the hearings would take place outside of the regular Board of Supervisors meeting. Mr. Hutchison stated that it would be better to have them as a special meeting or hearing not done during the regular meeting.

Mr. Eberly made a motion to adopt the amendment to the Property Maintenance Code (IPMC). Mr. Demme seconded the motion and it was passed by unanimous voice vote.

b. Authorization to Apply for County Leadership Award re: Rt. 30 Streetscape Plan

Mr. Hutchison explained that this is a program that the County Planning Commission started several years ago. He stated that they are requesting applications to be submitted for projects/plans that have been completed in the prior year for them to consider for their Leadership Award. He stated that based on the efforts involved in the Streetscape Plan and the results of that plan, he would like the Boards permission to submit the application.

Mr. Buckwalter made a motion to approve the authorization to apply for the County Leadership Award for the Route 30 Streetscape Plan. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

c. MS4 Report

Mr. Hutchison stated that several municipalities along the Pequea Creek Watershed including Strasburg Borough, Pequea Township, West Lampeter Township and East Lampeter Township have pulled together to do the MapShed project similar to the project being completed through the Lancaster Farmland Trust for the Conestoga River and Mill Creek Watersheds. He stated that it will provide East Lampeter Township a baseline for all three of our Watersheds.

Chairman Blowers asked Mr. Hutchison if there were any unknown tributaries that can be identified and named throughout the process. Mr. Hutchison stated he did not know if there was a process for naming tributaries but he is aware of a couple tributaries that are unnamed.

d. Authorization to Submit Payment Demand to Tax Collector and Surety

Mr. Hutchison stated that the Solicitor's office has recommend that the Board take this action. He stated that the Township now has information that tax collections weren't collected or remitted in the appropriate period. He stated that a value has been identified through the County Controllars office. He stated that based on that value the Solicitor is recommending that the Township make the payment demand on the Tax Collector and his Surety.

Chairman Blowers asked for the amount owed. Mr. Hutchison stated that the amount is \$7,677.55.

Mr. Eberly made a motion authorizing the Solicitor to submit payment demand to the Tax Collector and Surety. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

Public Comment:

Mr. Cutler expressed his appreciation to Chief Bowman for his prompt response to an incident that occurred to his property. Mr. Cutler asked for the Board's approval to use the Township's York based presorted first class permit on the mailing of the tax bills. Mr. Hutchison stated that the permit is issued through our vendor that prints the newsletter it is not owned by the Township. Mr. Cutler also stated because of changing to the Devnet program, a new County program, there is some confusion in the tax bills this year. He stated that Lancaster County has not even gone live with tax collectors so that's delaying things the best they can. Mr. Hutchison stated to Mr. Cutler that tax bills from the rest of the County are out to other County municipalities already and doesn't feel that is preventing tax bills from getting mailed out. Mr. Cutler responded that because he uses Fulton Bank they have to use a scan code at the bottom so that people can walk into the branch and pay their bill. He stated by putting that scan code on the bottom anybody can use any of the 80 branches which seems to be liked by a lot of people. He stated that out of all the people who pay their tax bills he would say basically 20% of

all the people who pay by...who don't have a mortgage and are not paying that way, use that service. He stated that it is well like, it is the same bank that CV uses and they can get a receipt. He stated that one other thing that is nice is that when somebody pays at a branch for less than it costs for postage the person billed is verified at the teller location with a second set of eyes and they check that the check is signed and that the person has written the right amount and all those things are checked. He stated that it eliminates less...I've had two headaches...or three headaches at the branch as opposed to a lot more by mail. He stated that is one of the features that it does. He stated that he has previously requested for the past three years to have the scan codes included on the bottom of the bill and that has not occurred. He stated that he talked to the new treasurer Amber Green and she was suggesting that they are looking at something in the future but hadn't worked it out but obviously this is her first year in office so it's something that is potentially admirable for the County. Mr. Hutchison asked Mr. Cutler if he is suggesting that the Devnet program is what is preventing him from getting the tax bills out to the taxpayers. Mr. Cutler stated that the Devnet program has not submitted enough information to allow...the bills should be going out any day now because he is getting them printed. He stated that they haven't actually been forth coming with the information required to get the exchange done and he is trying to work that out very, very quickly. He stated that the bills should go out basically the same time they went out last year which is the 20th of February.

Adjournment:

A motion was made by Mr. Demme and seconded by Mr. Eberly to adjourn the meeting. The motion was passed by unanimous voice vote. The next regularly scheduled meeting is to be held on Monday, March 7, 2016 beginning at 7:30 pm.

Respectfully submitted,

Ralph Hutchison

EAST LAMPETER TOWNSHIP
2250 Old Philadelphia Pike
Lancaster PA 17602
(717) 393-1567
FAX (717) 393-4609
Board of Supervisor's Meeting
February 8, 2016

Between Meetings
Ck#60446-60447
\$5,073.00

General Fund
Cks#60448-60541
\$224,869.78

Highway Aid Fund
Ck#533 - \$6,089.41

Bank of NY/PFM AutoWD/Plgit# [REDACTED] for
#1SF-Jan'16ELT Int/Fees: \$233,282.69
#2-Jan'16ELT Int/Fees: \$ 82,423.77

Guardian Life/LTD, Feb'16
\$1,547.16

ICMA-EE Contributions ACHd to ICMA from GFPlgit# [REDACTED]
PR#2 - \$2,348.55
PR#3 - \$2,329.73

IIC Medical/Dental-ClaimsDeposits/February, 2016
TrfdFromPlgitac# [REDACTED] ToJerseyShore# [REDACTED]
\$94,870.44

Mastercard ac#6708, Stmt#2016-01 AutoWD Plgit GF ac# [REDACTED]
\$4,480.95

Wrights Exp/Fuel, Inv#43869653-January, 2016
\$4,706.62

Grand Total \$662,022.10

SIGNATURE 1:

SIGNATURE 2:

5,073.00
224,869.78
5,089.41
233,282.69
82,423.77
1,547.16
2,348.55
2,329.73
94,870.44
4,480.95
4,706.62
662,022.10

January 18, 2016
07:55 AM

East Lampeter Township
Check Register By Check Id

Page No: 1

Range of Checking Accts: GENERAL to GENERAL Range of Check Ids: 60446 to 60446
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Num Acct
PO #	Item	Description						
60446	01/18/16	PASTA010 PA STATE ASSOC/TOWNSHIP SPVRS						77
16-00063	1	2016 PSATS dues, Twp.	2,209.00	01-400-420-000	Expenditure		1	1
				Dues, Subscriptions, Memberships				
16-00063	2	2016 PSATS dues, Supervisors	180.00	01-400-420-000	Expenditure		2	1
				Dues, Subscriptions, Memberships				
16-00063	3	2016 PSATS dues, Glick	36.00	01-401-420-000	Expenditure		3	1
				Dues, Subscription, Memberships				
16-00063	4	2016 PSATS dues, Zoning	180.00	01-414-420-000	Expenditure		4	1
				Dues, Subscription, Membership				
16-00063	5	2016 PSATS dues, Thomas	18.00	01-430-420-000	Expenditure		5	1
				Dues, Subscription, Memberships				
16-00063	6	2016 PSATS dues, Thomas	18.00	08-429-420-000	Expenditure		6	1
				Dues, Subscriptions, Memberships				
16-00063	7	2016 PSATS dues, Bowman	36.00	01-410-420-000	Expenditure		7	1
				Dues, Subscriptions, Memberships				
			2,677.00					

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	2,677.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	2,677.00	0.00

January 28, 2016
08:21 AM

East Lampeter Township
Check Register By Check Id

Page No: 1

Range of Checking Accts: GENERAL to GENERAL Range of Check Ids: 60447 to 60447
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor				Reconciled/Void	Ref Num
PO #	Item	Description	Amount Paid	Charge Account	Account Type	Contract	Ref Seq Acct
60447	01/28/16	STATE005 STATE WORKER'S INSURANCE FUND					78
16-00064	1	'16 WC pmt #2	2,396.00	01-411-195-000	Expenditure		1 1
				Worker's Compensation Insurance			

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	2,396.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	2,396.00	0.00

February 4, 2016
12:16 PM

East Lampeter Township
Check Register By Check Id

Page No: 1

Range of Checking Accts: GENERAL to GENERAL Range of Check Ids: 60448 to 60541
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
60448	02/08/16	ADVAN005 ADVANCE AUTO PARTS							80
16-00066	1	Tk#13 rear axle oil	32.99	08-429-451-000	Expenditure			2	1
				Repair & Maintenance - Vehicle					
16-00066	2	Tk#13 rear brake spring kit	10.99	08-429-451-000	Expenditure			3	1
				Repair & Maintenance - Vehicle					
16-00066	3	Tk#16 parts	8.58	01-430-451-000	Expenditure			4	1
				Vehicle Repair and Maintenance					
16-00066	4	bulg	5.99	08-429-451-000	Expenditure			5	1
				Repair & Maintenance - Vehicle					
			58.55						
60449	02/08/16	ALLEG005 ALLEGRA PRINT & IMAGING INC							80
16-00133	1	PD/form printing	317.35	01-410-340-000	Expenditure			176	1
				Advertising & Printing					
60450	02/08/16	ALLEN005 ALLEN S. BLANK							80
16-00067	1	1/14/16 ZHB	305.00	01-414-318-000	Expenditure			6	1
				Court Reporter					
60451	02/08/16	AMERI025 AMERICAN PLANNING ASSOCIATION							80
16-00146	1	'16-'17 dues/Hitchens	490.00	01-414-420-000	Expenditure			196	1
				Dues, Subscription, Membership					
60452	02/08/16	ARTIR005 A & R TIRE SALES & RECYCLING							80
16-00065	1	Tk#1 tire	420.00	01-430-451-000	Expenditure			1	1
				Vehicle Repair and Maintenance					
60453	02/08/16	ASSOC010 ASSOC BUILDING INSPECTIONS INC				02/08/16 VOID			0
60454	02/08/16	ASSOC010 ASSOC BUILDING INSPECTIONS INC							80
16-00147	1	abi#13091:#13091,final 1/11	155.00	13091	Project			197	1
				35 S willowdale Dr/BB&T Signs					
16-00147	2	abi#13092:#13092,final 1/11	155.00	13092	Project			198	1
				35 S willowdale Dr/BB&T Signs					
16-00147	3	abi#13091:#13093 final 1/11	155.00	13093	Project			199	1
				35 S willowdale Dr/BB&T Signs					
16-00147	4	abi#13091:#13095 final 1/11	155.00	13095	Project			200	1
				35 S willowdale Dr/BB&T Signs					
16-00147	5	abi#13091:#13232 final 1/13	130.00	13232	Project			201	1
				2195 Old Philadelphia Pk					
16-00147	6	abi#10078:#10078 final 12/30	55.00	10078	Project			202	1
				Robert Allgood					
16-00147	7	abi#10078:#13167 rev&insp12/31	425.00	13167	Project			203	1
				2435 Douglas Drive					
16-00147	8	abi#10078:#13175 rev&insp12/31	191.00	13175	Project			204	1
				364 Enterprise Drive					
16-00147	9	abi#13138:#13138 rev&insp1/6	500.00	13138	Project			205	1
				52 Greenfield Road					
16-00147	10	abi#13138:#13160 final 1/7	85.00	13160	Project			206	1
				33 Meadow Lane					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
60454	ASSOC	BUILDING INSPECTIONS INC Continued							
16-00147	11	abi#13211 insp 12/23	100.00	13211	Project		207	1	
				2160 Lincoln Highway East					
16-00147	12	abi#13221 rev 1/4	74.00	13221	Project		208	1	
				223 Randall Court					
16-00147	13	abi#13233:#13233 rev	55.00	13233	Project		209	1	
				311 SK Tanger #115					
16-00147	14	abi#13233:#13230 rev	55.00	13230	Project		210	1	
				2405 Covered Bridge Dr #100					
16-00147	15	abi#13233:#13232 rev	25.00	13232	Project		211	1	
				2195 Old Philadelphia Pk					
16-00147	16	abi#15-12755:#12755revins1/18	185.00	12755	Project		212	1	
				2205 Creek Hill Rd					
16-00147	17	abi#15-12755:#13145revins12/30	850.00	13145	Project		213	1	
				270 Brook Farms Road					
16-00147	18	abi#15-13187BR insp 1/20	165.00	13187	Project		214	1	
				49 Midway Farms Lane					
16-00147	19	abi#ELT13246:#13246rev	55.00	13246	Project		215	1	
				2121 LHE					
16-00147	20	abi#ELT13246:#13247rev	55.00	13247	Project		216	1	
				2121 LHE					
16-00147	21	abi#ELT13248 rev	55.00	13248	Project		217	1	
				2121 LHE					
			3,680.00						
60455	02/08/16	ATTM005 AT&T MOBILITY					80		
16-00068	1	service 12/12-1/11	242.98	01-410-324-000	Expenditure		7	1	
				Communications - Cellular					
60456	02/08/16	BATTE005 BATTERY WAREHOUSE					80		
16-00069	1	PD/12 chargers	359.40	01-410-241-000	Expenditure		8	1	
				Materials and Supplies					
60457	02/08/16	BEILE005 BEILER HYDRAULICS INC					80		
16-00070	1	Tk#12 auger motor	173.70	01-432-374-000	Expenditure		9	1	
				Snow Equipment - Repair and Maintenance					
16-00070	2	chipper motor seal kit	107.41	08-429-374-000	Expenditure		10	1	
				Equipment - Repair & Maintenance					
16-00070	3	chipper motor seal kit	107.41	01-430-374-000	Expenditure		11	1	
				Mach. And Equip. Repairs and Maint.					
16-00070	4	hose repair/gapvax	136.93	08-429-451-000	Expenditure		12	1	
				Repair & Maintenance - Vehicle					
16-00070	5	snow plow parts	48.26	01-432-374-000	Expenditure		13	1	
				Snow Equipment - Repair and Maintenance					
			573.71						
60458	02/08/16	BIRDI010 BIRD IN HAND FARM SUPPLY LLC					80		
16-00071	1	propane tanks	66.00	01-430-241-000	Expenditure		14	1	
				Operating Supplies					
16-00071	2	clevis fastener	30.36	01-430-260-000	Expenditure		15	1	
				Minor Equipment					
			96.36						

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
60459	02/08/16	BLAKI010 BLAKINGER THOMAS PC					80		
16-00134	1	service thru 12/29/15	4,421.80	01-401-314-000 Legal Services	Expenditure		177	1	
16-00134	2	service thru 12/29/15	1,275.00	01-414-314-001 Legal Expenses General Counsel	Expenditure		178	1	
16-00134	3	service thru 12/29/15	4,449.93	01-403-314-000 Legal Services	Expenditure		179	1	
16-00134	4	service thru 12/29/15	136.00	01-401-314-001 Legal Services-Sewer	Expenditure		180	1	
			<u>10,282.73</u>						
60460	02/08/16	BONSA005 BONSA AMERICAN/OLDCASTLE ARCH					80		
16-00072	1	tack remover	68.27	01-438-245-000 Blacktop,Patch, Oil, Stone, Supplies	Expenditure		16	1	
60461	02/08/16	BROWN005 BROWN TRANSMISSION & BEAR INC.					80		
16-00073	1	connecting link	4.80	08-429-374-000 Equipment - Repair & Maintenance	Expenditure		17	1	
60462	02/08/16	CDWGO005 CDW GOVERNMENT INC					80		
16-00074	1	2 of 8 dell computers	1,364.60	01-407-740-000 Equipment Purchases	Expenditure		18	1	
16-00074	2	6 dell comp & 8 monitors	5,519.00	01-410-740-000 Technology Equipment	Expenditure		19	1	
16-00074	3	dual monitor kit	260.00	01-410-740-000 Technology Equipment	Expenditure		20	1	
16-00074	4	6 workstations	2,400.00	01-410-740-000 Technology Equipment	Expenditure		21	1	
16-00074	5	1 workstation	400.00	01-401-210-000 Office Supplies	Expenditure		22	1	
			<u>9,943.60</u>						
60463	02/08/16	COMMU005 CommForumAgainstUnderAgeDrink					80		
16-00076	1	3/24/16 trng Eachus	30.00	01-410-461-000 Training	Expenditure		25	1	
60464	02/08/16	DAVID005 DAVID MILLER ASSOCIATES INC				02/08/16 VOID		0	
60465	02/08/16	DAVID005 DAVID MILLER ASSOCIATES INC					80		
16-00077	1	dma #8759, #03-18,FallsOldMill	912.08	2003-18 FALLS AT OLDE MILL	Project		26	1	
16-00077	2	dma #8760,#96-17,AMT Escrow	262.08	1996-17 The willows/American Music Tht	Project		27	1	
16-00077	3	dma #8761,#14-24,EschManufact	637.65	2014-24 ESCH MANUFACTURING	Project		28	1	
16-00077	4	dma #8764,#14-19,Carano LDP	250.00	2014-19 CARANO DENTISTRY/1668LHE	Project		29	1	
16-00077	5	dma #8765,#14-21,A.Beiler SWM	362.08	2014-21 ABNER BEILER-SWM PLAN	Project		30	1	
16-00077	6	dma#8766,#15-38,DevonCrkPhasII	3,076.50	2015-38 DEVON CREEK PHASE 2	Project		31	1	
16-00077	7	dma#8767,#15-07DwL Parking Lot	620.13	2015-07 DUTCH WONDERLAND-PRKING LOT EX	Project		32	1	

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	
PO #	Item	Description					Ref Seq	Acct
60465	DAVID MILLER ASSOCIATES INC	Continued						
16-00077	8	prof.serv/revise zoning map	289.15	01-414-313-000 Engineering Services	Expenditure		33	1
16-00077	9	dma#8769,#15-08,Fairfield Inn	300.00	2015-08 2270 LINCOLN HWY E-FAIRFIELD	Project		34	1
16-00077	10	dma#8770,#15-16,ZookEshSWM	621.85	2015-16 ZOOK-ESH-HIGH/SWM PLAN	Project		35	1
16-00077	11	dma#8771,#15-18,BentleyRdgn	1,047.73	2015-18 BENTLEY RIDGE NORTH EXPANSION	Project		36	1
16-00077	12	dma#8773,#15-34,MeadowRidge	1,050.00	2015-34 KOLB ACRES IV-2040 PINE DRIVE	Project		37	1
16-00077	13	dma#8774,#15-33,Lanc.TravelSWM	350.00	2015-33 LANCASTER TRAVEL PLAZA-SWM	Project		38	1
16-00077	14	dma#8775,#15-30,D.King SWM	408.05	2015-30 419 MT SIDNEY RD - SWM PLAN	Project		39	1
16-00077	15	dma#8776,#15-31,C.Lapp Sub	250.00	2015-31 CHET LAPP 2806-2808 IRISHTOWN	Project		40	1
16-00077	16	dma#8777,#15-37,SeasonImagSWM	500.00	2015-37 1945 MILLPORT RD-SWM	Project		41	1
16-00077	17	dma#8778,#15-35,GreenfieldGate	545.55	2015-35 GREENFIELD RD GATEWAY-SWM	Project		42	1
16-00077	18	dma#8779,#16-01,TangerFinal	600.00	2016-01 TANGER EXPANSION	Project		43	1
			12,082.85					
60466	02/08/16	DEACO005 DEACON EQUIPMENT CO INC					80	
16-00078	1	anvil,chipper knife	276.23	08-429-374-000 Equipment - Repair & Maintenance	Expenditure		44	1
60467	02/08/16	DELUX005 DELUXE					80	
16-00079	1	deposit tickets	76.29	01-401-342-000 Printing	Expenditure		45	1
60468	02/08/16	EAGLE005 EAGLE DISPOSAL OF PA INC					80	
16-00144	1	2/16 trash stmt	245.00	01-409-367-000 Solid waste and Recycling	Expenditure		193	1
16-00144	2	2/16 trash stmt	245.00	01-454-367-000 Trash Disposal	Expenditure		194	1
			490.00					
60469	02/08/16	EDMUN005 EDMUNDS & ASSOCIATES INC					80	
16-00080	1	extra validator	760.00	01-401-210-000 Office Supplies	Expenditure		46	1
60470	02/08/16	EVOQU005 EVOQUA WATER TECHNOLOGIES LLC					80	
16-00081	1	bioxide, 1700 gal	4,097.00	08-429-222-000 Chemicals	Expenditure		47	1
16-00081	2	bioxide, 500 gal	1,205.00	08-429-222-000 Chemicals	Expenditure		48	1
			5,302.00					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
60471	02/08/16	EXETE005 EXETER SUPPLY CO INC					80
16-00154	1	protectors-manhole/valve box	1,519.75	01-438-245-000	Expenditure		236 1
				Blacktop,Patch, Oil, Stone, Supplies			
60472	02/08/16	FARME005 FARMERS SUPPLY CO					80
16-00082	1	wood stakes/sewer easements	102.00	08-429-372-000	Expenditure		49 1
				Collection System - Repair & Maintenance			
60473	02/08/16	FASTE010 FASTENING PRODUCTS LANC. INC					80
16-00135	1	snow plow bolts	213.63	01-432-374-000	Expenditure		181 1
				Snow Equipment - Repair and Maintenance			
60474	02/08/16	FBINA005 FBI NATIONAL ACADEMY ASSOC INC					80
16-00083	1	2016 FBI dues Bowman	100.00	01-410-420-000	Expenditure		50 1
				Dues, Subscriptions, Memberships			
16-00083	2	2016 FBI dues Zerbe	100.00	01-410-420-000	Expenditure		51 1
				Dues, Subscriptions, Memberships			
			200.00				
60475	02/08/16	FERGU005 FERGUSON WATERWORKS #920					80
16-00136	1	pvc	128.48	01-430-373-000	Expenditure		182 1
				Bldg. Repair and Maintenance			
16-00136	2	pvc	128.47	08-429-373-000	Expenditure		183 1
				Public Works bldg			
			256.95				
60476	02/08/16	FISHE005 FISHER AUTO PARTS					80
16-00084	1	wash brush,filters,gum cutter	226.27	01-430-451-000	Expenditure		52 1
				Vehicle Repair and Maintenance			
16-00084	2	headlight switch, wipers	36.53	01-430-451-000	Expenditure		53 1
				Vehicle Repair and Maintenance			
16-00084	3	wash head w/bumper	21.98	01-430-260-000	Expenditure		54 1
				Minor Equipment			
16-00084	4	wash head w/bumper	21.98	08-429-260-000	Expenditure		55 1
				Small tools			
16-00084	5	hvac heater relay(returned)	18.66	01-430-451-000	Expenditure		56 1
				Vehicle Repair and Maintenance			
16-00084	6	plow headlight bulb	42.72	01-432-374-000	Expenditure		57 1
				Snow Equipment - Repair and Maintenance			
16-00084	7	glass cleaner,windshield wash	40.77	01-430-451-000	Expenditure		58 1
				Vehicle Repair and Maintenance			
16-00084	8	return brush,switch,relay	131.02	01-430-451-000	Expenditure		59 1
				Vehicle Repair and Maintenance			
16-00084	9	Tk#19, hvac heater relay	17.41	01-432-374-000	Expenditure		60 1
				Snow Equipment - Repair and Maintenance			
16-00084	10	Tk#12, oil	115.18	01-430-451-000	Expenditure		61 1
				Vehicle Repair and Maintenance			
16-00084	11	trailer connector kit	9.49	08-429-374-000	Expenditure		62 1
				Equipment - Repair & Maintenance			
16-00084	12	Tk#12 oil & connector kit	124.67	01-430-451-000	Expenditure		63 1
				Vehicle Repair and Maintenance			
16-00084	13	Tk#12, oil	115.18	01-430-451-000	Expenditure		64 1
				Vehicle Repair and Maintenance			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
PO #	Item	Description							
60476	02/08/16	FISHER AUTO PARTS							
16-00084	14	Tk#15 battery	140.23	01-430-451-000	Expenditure		65		1
			800.05	Vehicle Repair and Maintenance					
60477	02/08/16	FREYL005 FREY LUTZ CORP INC					80		
16-00085	1	SC 1/5&1/8 toilet,faucet,wtrhy	374.33	01-409-373-000	Expenditure		66		1
				Building repair & Maintenance Serv					
60478	02/08/16	GARYS005 GARY SCHMIDTS GARAGE					80		
16-00086	1	blizzard plow oil	60.00	01-432-374-000	Expenditure		67		1
				Snow Equipment - Repair and Maintenance					
60479	02/08/16	GINZA005 GINZA WZ INC					80		
16-00137	1	Refund ZHB#16-06/withdrawn	650.00	01-361-340-000	Revenue		184		1
				Zoning Hearing Fees					
60480	02/08/16	GROVE005 GROVE MILLER ENGINEER INC					80		
16-00148	1	gme#6651517,#15-15,TangerExp	270.00	2015-15	Project		218		1
				TANGER OUTLETS EXPANSION					
60481	02/08/16	HAJOC005 HAJOCA CORPORATION					80		
16-00087	1	spray outlet	13.41	01-409-236-000	Expenditure		68		1
				Building Supplies					
60482	02/08/16	HERBE005 HERBERT ROWLAND & GRUBIC INC					80		
16-00088	1	hrg#109409,#15-38,DevonCrkII	2,343.30	2015-38	Project		69		1
				DEVON CREEK PHASE 2					
16-00088	2	hrg#109410,#15-34,MeadowRidge	643.50	2015-34	Project		70		1
				KOLB ACRES IV-2040 PINE DRIVE					
16-00088	3	hrg#109411,#16-02,355Pitney	490.20	2016-02	Project		71		1
				355 PITNEY RD APT LDP					
16-00088	4	prof.serv11/30-12/31Sikaswell	77.40	08-429-313-000	Expenditure		72		1
				Engineering Services					
16-00088	5	518 Greenfield ELSA serv/RGS	12.90	08-429-313-000	Expenditure		73		1
				Engineering Services					
16-00088	6	hrg#109408C,#15-28,Sherman&Wal	77.40	2015-28	Project		74		1
				2324 SOUTHVIEW DR-SKETCH PLAN					
			3,644.70						
60483	02/08/16	HIGHL005 HIGHLAND CAR WASH INC					80		
16-00090	1	50 car washes	300.00	01-410-451-000	Expenditure		76		1
				Vehicle Repair and Maintenance					
60484	02/08/16	HIGHS005 HIGH STEEL STRUCTURES INC					80		
16-00089	1	2/15 rent telemetry	500.00	08-429-381-000	Expenditure		75		1
				Rent of Land					
60485	02/08/16	HLWIK005 H. L. WIKER & SONS INC					80		
16-00138	1	1/23-1/24 snow removal	2,226.00	01-432-455-000	Expenditure		185		1
				Contracted Snow Removal					

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PO #	Item	Description							
60486	02/08/16	JOHNR005 JOHN R. LANDIS JR/SNAP ON TOOL					80		
16-00091	1	prybar, grinder	234.98	01-430-260-000 Minor Equipment	Expenditure		77	1	
16-00091	2	prybar, grinder	199.32	08-429-260-000 Small tools	Expenditure		78	1	
16-00091	3	tools	52.83	01-430-260-000 Minor Equipment	Expenditure		79	1	
16-00091	4	tools	42.47	08-429-260-000 Small tools	Expenditure		80	1	
			<u>529.60</u>						
60487	02/08/16	LANCA010 LANCASTER AREA SEWER AUTHORITY					80		
16-00139	1	4Q15 swr, 588 edus	13,382.88	08-429-368-002 LASA Transmission Charge	Expenditure		186	1	
60488	02/08/16	LANCA025 LANCASTER GENERAL HOSPITAL					80		
16-00094	1	drug screening:frankford	41.00	08-429-317-000 Miscellaneous Services	Expenditure		83	1	
60489	02/08/16	LANCA045 LANCASTER TRUCK BODIES INC					80		
16-00095	1	switch	35.10	01-432-374-000 Snow Equipment - Repair and Maintenance	Expenditure		84	1	
60490	02/08/16	LANCC015 Lanc.Co.Lanc/DistrictAttorney					80		
16-00092	1	'16 Contribution Pmt#1	8,212.00	01-419-530-000 Contribution to County Drug Task Force	Expenditure		81	1	
60491	02/08/16	LANCC045 LANC. CO. SPCA					80		
16-00093	1	'16 contract/1st install	3,400.00	01-410-317-002 SPCA Contract	Expenditure		82	1	
60492	02/08/16	LANCN005 ClassifiedAccts/LNP MediaGroup					80		
16-00075	1	ad, 1/16 BOS 2016 forecast mtg	138.96	01-401-341-000 Advertising	Expenditure		23	1	
16-00075	2	ad, 2/1 CDBG Hearing	253.04	01-401-341-000 Advertising	Expenditure		24	1	
			<u>392.00</u>						
60493	02/08/16	LAWSO005 LAWSON PRODUCTS INC					80		
16-00096	1	hair pins, ty-rap	150.69	01-430-374-000 Mach. And Equip. Repairs and Maint.	Expenditure		85	1	
60494	02/08/16	LEFFL005 LEFFLER ENERGY					80		
16-00097	1	1/11/16 biodiesel 183 gal	257.83	01-430-232-000 Vehicle Fuel - Diesel	Expenditure		86	1	
16-00097	2	1/22/16 biodiesel, 370 gal	457.76	01-430-232-000 Vehicle Fuel - Diesel	Expenditure		87	1	
16-00097	3	1/27 biodiesel 960 gal	1,255.58	01-430-232-000 Vehicle Fuel - Diesel	Expenditure		88	1	
			<u>1,971.17</u>						

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PO #	Item	Description							
60495	02/08/16	LOWES005 LOWES					80		
16-00098	1	spray bottle, light	31.57	08-429-241-000 Operating Supplies	Expenditure		89	1	
60496	02/08/16	MAILF005 MAIL FINANCE					80		
16-00100	1	postage lease 2/19 to 5/18	249.00	01-401-215-000 Postage	Expenditure		94	1	
60497	02/08/16	MARVI005 MARVIN STONER					80		
16-00101	1	2/16 retainer	100.00	01-413-318-000 Sewer Enforcement Officer	Expenditure		95	1	
60498	02/08/16	MOHAW005 MOHAWK LIFTS OF PA INC					80		
16-00102	1	lift safety insp	100.00	01-430-373-000 Bldg. Repair and Maintenance	Expenditure		96	1	
16-00102	2	lift safety insp	100.00	08-429-373-000 Public works bldg	Expenditure		97	1	
			<u>200.00</u>						
60499	02/08/16	MORGA005 MORGAN STANLEY					80		
16-00103	1	2/16 MMO NONUNIF	2,068.00	01-401-197-000 Pension contribution-Non-Uniformed	Expenditure		98	1	
16-00103	2	2/16 MMO NONUNIF	376.00	01-407-197-000 Pension Contribution	Expenditure		99	1	
16-00103	3	2/16 MMO NONUNIF	94.00	01-409-197-000 Pension Contribution	Expenditure		100	1	
16-00103	4	2/16 MMO NONUNIF	752.00	01-410-197-000 Pension contribution-Non Unif	Expenditure		101	1	
16-00103	5	2/16 MMO NONUNIF	752.00	01-414-197-000 Pension contribution	Expenditure		102	1	
16-00103	6	2/16 MMO NONUNIF	2,444.00	01-430-197-000 Pension Contribution	Expenditure		103	1	
16-00103	7	2/16 MMO NONUNIF	470.00	01-454-197-000 Pension contribution	Expenditure		104	1	
16-00103	8	2/16 MMO NONUNIF	2,444.00	08-429-197-000 Non-Uniformed Pension	Expenditure		105	1	
16-00103	9	2/16 MMO POLICE	54,530.00	01-410-197-001 Pension contribution-Uniformed	Expenditure		106	1	
			<u>63,930.00</u>						
60500	02/08/16	MORGA015 MorganHallgrenCrosswell&KanePC					80		
16-00104	1	prof serv thru 1/13/16	1,032.50	01-414-314-000 Legal Services	Expenditure		107	1	
60501	02/08/16	MTTRU005 M & T TRUCK & AUTO REPAIR					80		
16-00099	1	Tk#6 tires	75.00	01-454-451-000 Vehicle Maintenance	Expenditure		90	1	
16-00099	2	Tk#4,plug to plow lights/flash	271.22	01-430-451-000 Vehicle Repair and Maintenance	Expenditure		91	1	
16-00099	3	Tk#4 brakes	172.00	01-430-451-000 Vehicle Repair and Maintenance	Expenditure		92	1	

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
60501	M & T TRUCK & AUTO REPAIR	Continued							
16-00099	4	Tk# safety insp	78.15	01-430-451-000	Expenditure		93	1	
			<u>596.37</u>	Vehicle Repair and Maintenance					
60502	02/08/16	MURRA005 MURRAY SECURUS					80		
16-00105	1	'16 bond renew/Hutch increase	30.00	01-401-353-000	Expenditure		108	1	
				Treasurer's Bond					
60503	02/08/16	MYGOV005 MYGOV LLC					80		
16-00140	1	2/16 stmt	900.00	01-407-452-001	Expenditure		187	1	
				Software Support					
60504	02/08/16	NATLM005 NAT'L MEDICAL SERVICES INC					80		
16-00106	1	PD/testing	2,398.00	01-410-317-000	Expenditure		109	1	
				Miscellaneous Services					
60505	02/08/16	OFFIC005 OFFICE BASICS INC					80		
16-00107	1	PD/office supplies	175.33	01-410-241-000	Expenditure		110	1	
				Materials and Supplies					
60506	02/08/16	PCMSA005 PCM SALES INC DBA TIGER DIRECT					80		
16-00109	1	PD:cd/dvd sleeves	64.40	01-410-225-000	Expenditure		111	1	
				Laboratory Supplies					
60507	02/08/16	PEQUE005 PEQUEA ALTERNATOR & STARTER					80		
16-00155	1	stud	2.00	01-430-451-000	Expenditure		237	1	
				Vehicle Repair and Maintenance					
60508	02/08/16	PINEH005 PINE HILL MANUFACTURING LLC					80		
16-00131	1	light fixture/mowing trailer	22.47	08-429-374-000	Expenditure		167	1	
				Equipment - Repair & Maintenance					
16-00131	2	mowing trailer parts	50.64	08-429-374-000	Expenditure		168	1	
			<u>73.11</u>	Equipment - Repair & Maintenance					
60509	02/08/16	POSTM005 POSTMASTER/GMF Lanc.Perm#1039					80		
16-00110	1	'16 streetlight bills postage	260.75	01-401-215-000	Expenditure		112	1	
				Postage					
60510	02/08/16	PPELE005 PP&L ELECTRIC UTILITIES					80		
16-00132	1	electric thru 1/12/16	2,804.25	01-409-361-000	Expenditure		169	1	
				Electricity					
16-00132	2	electric thru 1/12/16	468.21	01-430-361-000	Expenditure		170	1	
				Electric					
16-00132	3	electric thru 1/12/16	1,329.85	01-433-361-000	Expenditure		171	1	
				Electricity - Traffic Signals					
16-00132	4	electric thru 1/12/16	128.79	01-454-361-000	Expenditure		172	1	
				Electricity					
16-00132	5	electric thru 1/12/16	392.93	08-429-361-002	Expenditure		173	1	
				Electricity - Amish					
16-00132	6	electric thru 1/12/16	5,950.23	08-429-361-001	Expenditure		174	1	
				Electricity Pump Stations/metering					

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PO #	Item	Description							
60510	PP&L	ELECTRIC UTILITIES	Continued						
16-00132	7	electric thru 1/12/16	468.20	08-429-361-000	Expenditure		175	1	
			<u>11,542.46</u>	Electricity - PW Bldg					
60511	02/08/16	PSCEP005 PSCE PROGRAM FUND					80		
16-00157	1	3/14 TRNG:McPhail&Bresch	190.00	01-454-461-000	Expenditure		239	1	
				Training					
60512	02/08/16	RANDY005 RANDY S. SHROM					80		
16-00111	1	2016 equip reimb	200.00	01-410-238-000	Expenditure		113	1	
				Clothing and Uniforms					
60513	02/08/16	RETTE005 RETTEW ASSOCIATES INC					80		
16-00141	1	rai#102923,2696/26980PP LD	35.00	01-414-313-000	Expenditure		188	1	
				Engineering Services					
60514	02/08/16	RHOND005 RHONDA A. ADAMS RMR CMRS					80		
16-00149	1	ZHB 1/28/16	95.00	01-414-318-000	Expenditure		219	1	
				Court Reporter					
60515	02/08/16	RICHA005 RICHARD T WIMER INC					80		
16-00142	1	1/23-1/24 plowing	2,232.50	01-432-455-000	Expenditure		189	1	
				Contracted Snow Removal					
60516	02/08/16	RIVER005 RIVER'S TRUCK CENTER INC					80		
16-00112	1	Tk#4 relay	19.14	01-430-451-000	Expenditure		114	1	
				Vehicle Repair and Maintenance					
60517	02/08/16	RRDON005 RR DONNELLEY					80		
16-00113	1	PD/traffic citations	202.50	01-410-340-000	Expenditure		115	1	
				Advertising & Printing					
60518	02/08/16	SCHAE005 SCHAEGLER YESCO DISTRIBUTION					80		
16-00114	1	cable ties, volt tester	86.76	08-429-374-003	Expenditure		116	1	
				Grinder Pump (residential)					
16-00114	2	cable ties, volt tester	24.21	01-409-236-000	Expenditure		117	1	
			<u>110.97</u>	Building Supplies					
60519	02/08/16	SHRED005 Rep1erInc dba ShredIt of CentPA					80		
16-00151	1	shredding Twp	225.00	01-401-317-000	Expenditure		222	1	
				Miscellaneous Services					
16-00151	2	shredding PD	610.00	01-410-317-000	Expenditure		223	1	
			<u>835.00</u>	Miscellaneous Services					
60520	02/08/16	SMUCK005 SMUCKER WELDING SHOP					80		
16-00156	1	Tk#4 plow pipe	27.09	01-432-374-000	Expenditure		238	1	
				Snow Equipment - Repair and Maintenance					

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PO #	Item	Description					Ref Seq Acct
60521	02/08/16	SOUTH010 SOUTHERN BLOOMER MFG. CO.					80
16-00115	1	PD/gun cleaning patches	70.46	01-410-242-000 Weapons and Ammunition	Expenditure		118 1
60522	02/08/16	SPECT005 SPECTRUM PRINTING INC					80
16-00116	1	2016 streetlight bills	283.80	02-401-342-000 Bill Printing	Expenditure		119 1
60523	02/08/16	STATE005 STATE WORKER'S INSURANCE FUND					80
16-00117	1	'16 WC Pmt #3	2,396.00	01-411-195-000 Worker's Compensation Insurance	Expenditure		120 1
60524	02/08/16	STEFF005 STEFFY'S GARAGE INC					80
16-00152	1	'14Exp#4,service,tire	194.10	01-410-451-000 Vehicle Repair and Maintenance	Expenditure		224 1
16-00152	2	'15Exp#5,service	26.80	01-410-451-000 Vehicle Repair and Maintenance	Expenditure		225 1
16-00152	3	'14Taurus#3,battery,towing	185.19	01-410-451-000 Vehicle Repair and Maintenance	Expenditure		226 1
16-00152	4	'13Exp#8,service,brakes	187.57	01-410-451-000 Vehicle Repair and Maintenance	Expenditure		227 1
16-00152	5	'14Taurus#3,headlight	68.58	01-410-451-000 Vehicle Repair and Maintenance	Expenditure		228 1
16-00152	6	'15Exp#18,service	25.64	01-410-451-000 Vehicle Repair and Maintenance	Expenditure		229 1
16-00152	7	'13Chrgr#6,service,filter	120.48	01-410-451-000 Vehicle Repair and Maintenance	Expenditure		230 1
16-00152	8	'12Chrgr#17,wipers,antifreeze	49.53	01-410-451-000 Vehicle Repair and Maintenance	Expenditure		231 1
16-00152	9	'07Exp#9,battery	153.90	01-410-451-000 Vehicle Repair and Maintenance	Expenditure		232 1
16-00152	10	'06Avalon/accident investigate	118.93	01-410-317-000 Miscellaneous Services	Expenditure		233 1
16-00152	11	'14Taurus#3,service	27.04	01-410-451-000 Vehicle Repair and Maintenance	Expenditure		234 1
			<u>1,157.76</u>				
60525	02/08/16	SUMMI005 SUMMIT TECH CONSULT GRP LLC					80
16-00118	1	1yr renew SophosNetworkProtect	338.54	01-407-452-001 Software Support	Expenditure		121 1
60526	02/08/16	SUSQU005 SUSQUEHANNA FIRE EQUIPMENT CO					80
16-00119	1	gas alert max meter	1,608.95	08-429-242-000 Safety Supplies	Expenditure		122 1
60527	02/08/16	SUSQU010 SUSQUEHANNA MUNICIPAL TRUST					80
16-00120	1	1Q16 WC	213.18	01-401-195-000 worker's Compensation	Expenditure		123 1
16-00120	2	1Q16 WC	40.68	01-407-195-000 worker's Compensation	Expenditure		124 1
16-00120	3	1Q16 WC	338.30	01-409-195-000 worker's Compensation	Expenditure		125 1

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PO #	Item	Description							
60527		SUSQUEHANNA MUNICIPAL TRUST							
		Continued							
16-00120	4	1Q16 WC	29,928.77	01-410-195-000	Expenditure		126		1
				Worker's Compensation					
16-00120	5	1Q16 WC	164.21	01-414-195-000	Expenditure		127		1
				Worker's Compensation					
16-00120	6	1Q16 WC	3,643.99	01-430-195-000	Expenditure		128		1
				Worker's Compensation Insurance					
16-00120	7	1Q16 WC	958.43	01-454-195-000	Expenditure		129		1
				Worker's Compensation Insurance					
16-00120	8	1Q16 WC	3,503.44	08-429-195-000	Expenditure		130		1
				Worker's Compensation					
			<u>38,791.00</u>						
60528	02/08/16	TELCO005 TELCO INC							80
16-00122	1	inv#25396,Rt30&GreenlandRt30DW	592.50	01-433-372-000	Expenditure		133		1
				Maintenance/Repairs- Traffic signals					
16-00122	2	inv#25405,Rt340&30	670.63	01-433-372-000	Expenditure		134		1
				Maintenance/Repairs- Traffic signals					
16-00122	3	inv#25406,Rt30&Greenfield	318.75	01-433-372-000	Expenditure		135		1
				Maintenance/Repairs- Traffic signals					
16-00122	4	inv#25407,Rt30&HartmanBridge	106.75	01-433-372-000	Expenditure		136		1
				Maintenance/Repairs- Traffic signals					
16-00122	5	inv#25414Rt30&340,Witmer&CovBr	465.63	01-433-372-000	Expenditure		137		1
				Maintenance/Repairs- Traffic signals					
			<u>2,154.26</u>						
60529	02/08/16	TERMI005 TERMINIX INTERNATIONAL INC							80
16-00145	1	1/21 pest service Twp Bldg.	111.00	01-409-373-000	Expenditure		195		1
				Building repair & Maintenance Serv					
60530	02/08/16	THOSS005 THOS. SOMERVILLE CO.							80
16-00123	1	control switch	1,114.02	08-429-374-003	Expenditure		138		1
				Grinder Pump (residential)					
60531	02/08/16	TRACT005 TractorSupplyCo #XXXXXX133211							80
16-00124	1	wooden handles, vehicle wash	30.36	01-430-241-000	Expenditure		139		1
				Operating Supplies					
60532	02/08/16	TRANS005 TransUnionRisk/AltDataSol.Inc							80
16-00153	1	1/16 stmt	70.00	01-410-452-002	Expenditure		235		1
				Computer Licenses					
60533	02/08/16	TWTRA005 T&W TRAFFIC CONTROL							80
16-00121	1	signs, marking paint	81.00	01-433-241-000	Expenditure		131		1
				signals, signs, markings supplies					
16-00121	2	signs, marking paint	128.55	08-429-241-000	Expenditure		132		1
				Operating Supplies					
			<u>209.55</u>						
60534	02/08/16	UGIUT005 UGI UTILITIES							80
16-00125	1	gas service 12/10-1/11 DevonPS	80.58	08-429-362-001	Expenditure		140		1
				Gas - Devon Creek Pump Station					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Ref Num
PO #	Item	Description						Acct
60534	UGI UTILITIES	Continued						
16-00125	2	gas service 12/23-1/26 PW Bldg	4.25	01-430-362-000 Gas	Expenditure		141	1
16-00125	3	gas service 12/23-1/26 PW Bldg	4.25	08-429-362-000 Gas- Public Works Bldg	Expenditure		142	1
16-00125	4	gas service 12/23-1/26 PW Bldg	536.70	08-429-362-000 Gas- Public Works Bldg	Expenditure		143	1
16-00125	5	gas service 12/23-1/26 PW Bldg	536.71	01-430-362-000 Gas	Expenditure		144	1
16-00125	6	gas service 12/23-1/26 TwpBldg	827.80	01-409-362-000 Natural Gas	Expenditure		145	1
			<u>1,990.29</u>					
60535	02/08/16	UNIFI005 UNIFIRST CORPORATION						80
16-00126	1	1/14 uniforms	121.09	08-429-238-000 Uniform Cleaning	Expenditure		146	1
16-00126	2	1/14 uniforms	121.09	01-430-238-000 Uniform Cleaning	Expenditure		147	1
16-00126	3	1/14 uniforms	26.58	01-454-238-000 Uniform Cleaning	Expenditure		148	1
16-00126	4	1/14 uniforms	26.57	01-409-238-000 Uniform Cleaning	Expenditure		149	1
16-00126	5	1/28 uniforms	107.00	08-429-238-000 Uniform Cleaning	Expenditure		150	1
16-00126	6	1/28 uniforms	107.00	01-430-238-000 Uniform Cleaning	Expenditure		151	1
16-00126	7	1/28 uniforms	23.49	01-454-238-000 Uniform Cleaning	Expenditure		152	1
16-00126	8	1/28 uniforms	23.49	01-409-238-000 Uniform Cleaning	Expenditure		153	1
16-00126	9	1/21 uniforms	107.00	08-429-238-000 Uniform Cleaning	Expenditure		154	1
16-00126	10	1/21 uniforms	107.00	01-430-238-000 Uniform Cleaning	Expenditure		155	1
16-00126	11	1/21 uniforms	23.49	01-454-238-000 Uniform Cleaning	Expenditure		156	1
16-00126	12	1/21 uniforms	23.49	01-409-238-000 Uniform Cleaning	Expenditure		157	1
			<u>817.29</u>					
60536	02/08/16	VERIZ005 VERIZON						80
16-00127	1	397-6431, service 1/16-2/15	38.60	01-433-321-002 Closed Loop Phone-Bridgeport	Expenditure		158	1
16-00127	2	390-0805, serv 1/22-2/21	33.72	01-433-321-001 Closed Loop Phone-Walmart	Expenditure		159	1
			<u>72.32</u>					
60537	02/08/16	WEINH005 WEINHOLD NICKEL & CO						80
16-00150	1	prof.service thru 12/2015	145.00	01-401-311-000 Auditing Services	Expenditure		220	1

February 4, 2016
12:16 PM

East Lampeter Township
Check Register By Check Id

Page No: 14

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
PO #	Item	Description							
60537		WEINHOLD NICKEL & CO							
16-00150	2	prof.service thru 12/2015	1,160.00	01-403-311-000	Expenditure		221	1	
			<u>1,305.00</u>	Auditing Services					
60538	02/08/16	WILLI005 WILLIAM E. CHILLAS, ESQUIRE						80	
16-00128	1	1/16 stmt	60.00	01-401-314-001	Expenditure		160	1	
				Legal Services-Sewer					
60539	02/08/16	WINDS005 WINDSTREAM						80	
16-00143	1	phone service 1/25-2/24	171.79	01-401-321-000	Expenditure		190	1	
				Telephone					
16-00143	2	phone service 1/25-2/24	19.09	01-401-321-000	Expenditure		191	1	
				Telephone					
16-00143	3	phone service 1/25-2/24	445.39	01-410-321-000	Expenditure		192	1	
			<u>636.27</u>	Telephone					
60540	02/08/16	YORGE005 YORGEYS FINE CLEANING INC						80	
16-00129	1	12/15 stmt uniform cleaning	475.15	01-410-440-000	Expenditure		161	1	
				Uniform Cleaning Services					
16-00129	2	1/16 stmt uniform cleaning	459.15	01-410-440-000	Expenditure		162	1	
			<u>934.30</u>	Uniform Cleaning Services					
60541	02/08/16	ZIMME010 ZIMMERMAN'S HDWR & VARIETY INC						80	
16-00130	1	vehicle brush, clip	69.41	01-430-373-000	Expenditure		163	1	
				Bldg. Repair and Maintenance					
16-00130	2	return vehicle brush	59.97	01-430-373-000	Expenditure		164	1	
				Bldg. Repair and Maintenance					
16-00130	3	nu finish, kerosene	31.59	08-429-241-000	Expenditure		165	1	
				Operating Supplies					
16-00130	4	straps for tire chains	39.51	01-432-374-000	Expenditure		166	1	
			<u>80.54</u>	Snow Equipment - Repair and Maintenance					
Report Totals									
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>				
	Checks:	92	2	224,869.78	0.00				
	Direct Deposit:	0	0	0.00	0.00				
	Total:	92	2	224,869.78	0.00				

February 4, 2016
11:29 AM

East Lampeter Township
Check Register By Check Id

Page No: 1

Range of Checking Accts: HIGHWAY AID to HIGHWAY AID Range of Check Ids: 533 to 533
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
533	02/08/16	PADEP015 PA DEPT OF TRANSPORTATION					79
16-00108	1	PADot Proj#10-36215-48ADA Ramp	6,089.41	35-439-601-000	Expenditure		1 1
		ADA improvements Old Philadelphia Pike					

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	6,089.41	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>1</u>	<u>0</u>	<u>6,089.41</u>	<u>0.00</u>

Range of Checking Accts: P-CARD to P-CARD Range of Check Ids: 160101 to 160101
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
160101	02/04/16	BMOHA005 BMO HARRIS BANK NA #6708					81
16-00175	1	MC:1/16ForecastDeposit/Nelson	200.00	01-401-220-000 General Supplies	Expenditure		1 1
16-00175	2	MC:1/16ForecastBreakfast/Hutch	275.29	01-401-220-000 General Supplies	Expenditure		2 1
16-00176	1	MC:12/15OfficeLicFee/Shirk	24.50	01-407-452-001 Software Support	Expenditure		3 1
16-00177	1	MC:photobattery/Zerbe	51.47	01-410-241-000 Materials and Supplies	Expenditure		4 1
16-00178	1	MC:15 IPMC books/Nelson	117.81	01-414-210-000 Materials and Supplies	Expenditure		5 1
16-00179	1	MC:AAPP RegFee:Edgell/Bowman	320.00	01-410-460-000 Meetings and conferences	Expenditure		6 1
16-00180	1	MC:12/10-1/19internet/Shirk	134.90	01-407-325-000 Internet	Expenditure		7 1
16-00181	1	MC:12/26-1/25internet/Bowman	131.22	01-410-329-000 County Computer System	Expenditure		8 1
16-00182	1	MC:12/24-1/23modems/Treier	372.22	01-410-324-000 Communications - Cellular	Expenditure		9 1
16-00183	1	MC:12/24-1/23 cells/Treier	54.64	01-401-324-000 Cellular	Expenditure		10 1
16-00183	2	MC:12/24-1/23 cells/Treier	27.85	01-454-324-000 Cellular phones	Expenditure		11 1
16-00183	3	MC:12/24-1/23 cells/Treier	54.64	01-407-324-000 Cellular	Expenditure		12 1
16-00183	4	MC:12/24-1/23 cells/Treier	40.01	01-446-324-000 Cellular	Expenditure		13 1
16-00183	5	MC:12/24-1/23 cells/Treier	273.62	01-410-324-000 Communications - Cellular	Expenditure		14 1
16-00183	6	MC:12/24-1/23 cells/Treier	137.66	01-430-324-000 Cellular Phones	Expenditure		15 1
16-00183	7	MC:12/24-1/23 cells/Treier	214.46	08-429-324-000 Cellular Phone	Expenditure		16 1
16-00184	1	MC:'16 Dues:Glick/Glick	75.00	01-401-420-000 Dues, Subscription, Memberships	Expenditure		17 1
16-00185	1	MC:EdgellHotelDep/Bowman	112.70	01-410-460-000 Meetings and conferences	Expenditure		18 1
16-00186	1	MC:1/22 WS Hutch/Nelson	65.00	01-401-460-000 Meetings/Conferences/Continuing Educatio	Expenditure		19 1
16-00187	1	MC:Camtasia Studio/Bowman	199.20	01-410-352-000 Professional Liability	Expenditure		20 1
16-00188	1	MC:flowers:Thomas/Treier	51.92	01-401-220-000 General Supplies	Expenditure		21 1
16-00189	1	MC:water/Nelson	95.76	01-401-211-000 Soda and coffee	Expenditure		22 1
16-00190	1	MC:'16 PSATS Conf Supvr/Nelson	750.00	01-400-460-000 Meeting/Conference/Continuing Edu	Expenditure		23 1
16-00190	2	MC:'16 PSATS Conf Hutch/Nelson	150.00	01-401-460-000 Meetings/Conferences/Continuing Educatio	Expenditure		24 1

February 8, 2016
10:19 AM

East Lampeter Township
Check Register By Check Id

Page No: 2

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Num Acct
PO #	Item	Description						
160101	BMO HARRIS BANK NA #6708	Continued						
16-00191	1	MC:2016 Conference/Glick	350.00	01-401-460-000	Expenditure		25	1
				Meetings/Conferences/Continuing Educatio				
16-00192	1	MC:clean supply/Heidelbaugh	201.08	01-409-236-000	Expenditure		26	1
				Building Supplies				
			4,480.95					

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	4,480.95	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	4,480.95	0.00



The PFM Group

Public Financial Management, Inc.
PFM Asset Management LLC
PFM Advisors

One Keystone Plaza
Suite 300
North Front & Market Streets
Harrisburg, PA 17101-2044

717-232-2723
717-232-8610 (FAX)
www.pfm.com

INVOICE/NOTICE OF REDEMPTION

January 29, 2016

TO: Ms. Jeanne Glick
Township Manager
East Lampeter Township
2250 Old Philadelphia Pike
Lancaster, PA 17602
email: jglick@eastlampetertownship.org
email: ktreier@eastlampetertownship.org
via facsimile: (717-393-4609)

FROM: Glen M. Williard
Public Financial Management, Inc.
Program Administrator
1996 Emmaus/PLGIT Bond Pool

RE: Emmaus General Authority - 1996 Variable Rate Loan Program
\$3,540,000

PAYMENT DUE BY 11:00 A.M. ON: 2/1/2016

Trustee Fee		\$1,855.00
Principal Payment		\$230,000.00
Interest payment for the month of:	January '16	\$1,427.69
TOTAL		\$233,282.69

The above amount will be automatically wired from your
PLGIT Acct # [REDACTED] to:

The Bank of New York
ABA: [REDACTED]
Account #: [REDACTED]
Account Name: Emmaus 96 E. Lampeter Twp #1 S/F
Attn: Aaron Shore

cc: Judith Wisniewski/Bank of New York
Clay Griffith/PLGIT

APPROVED BOS MITG 2/8/2016
SIGNATURE 1: [Signature]
SIGNATURE 2: [Signature]



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January 29, 2016

TO: Ms. Jeanne Glick
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2250 Old Philadelphia Pike
Lancaster, PA 17602
email: jglick@eastlampetertownship.org
email: ktreier@eastlampetertownship.org
via facsimile: (717-393-4609)

FROM: Glen M. Williard
Public Financial Management, Inc.
Program Administrator
1996 Emmaus/PLGIT Bond Pool

RE: Emmaus General Authority - 1996 Variable Rate Loan Program
\$1,210,000

PAYMENT DUE BY 11:00 A.M. ON: 2/1/2016

Trustee Fee		\$1,943.00
Principal Payment		\$80,000.00
Interest payment for the month of:	January '16	\$480.77
TOTAL		\$82,423.77

The above amount will be automatically wired from your
PLGIT Acct # [REDACTED] to:

The Bank of New York
ABA: [REDACTED]
Account #: [REDACTED]
Account Name: Emmaus 96 E. Lampeter Two #2 S/F
Attn: Aaron Shore

cc: Judith Wisniewski/Bank of New York
Clay Griffith/PLGIT

APPROVED BOS MTG 2/18/2016
SIGNATURE 1: [Signature]
SIGNATURE 2: [Signature]



Billing Statement

For Period 02/01/16 to 02/29/16

Statement Date: 01/14/16

Payment Summary

Payment Received 01/07/16	-1,547.16
No Outstanding Balance As Of 1/14/16	0.00
Current Premium	1,547.16
Total Payment Due 2/01/16	\$1,547.16

Approval:

Planholder use only

Summary of Activity this Period

Coverage	Previous No. Ins.	Adds.	Terms.	Current No. Ins.	Current Premiums	Premium Adjustments
Basic Term Life	58	0	0	58	\$593.47	\$0.00
LTD	58	0	0	58	\$953.69	\$0.00
TOTAL					\$1,547.16	\$0.00

Summary of Current Premiums by Rate Class

Coverage	Emp	Total
Basic Term Life	\$593.47	\$593.47
LTD	\$953.69	\$953.69
TOTAL	\$1,547.16	\$1,547.16

Planholder Reference

JEANNE GLICK FINANCE
DIRECTOR
EAST LAMPETER TOWNSHIP
Group ID: [REDACTED]
Division ID: 0000
RHO: BE
RGO: 016
A/R: BE2

Questions?

Log on to
www.GuardianAnytime.com

Check or make changes to
members' eligibility, view and pay
bills and more.

Log on or register in two minutes at
www.GuardianAnytime.com

Due Date: 02/01/16
Payment Due: \$1,547.16

■ Please do not write on payment coupon.
If you have changes, please submit them
via Guardian Anytime or submit on
Change Report.

■ For fast and easy payment, submit via
www.guardiananytime.com, or detach
and send Payment Coupon and your
check made payable to Guardian in the
enclosed envelope to: GUARDIAN, P O
BOX 824404, PHILADELPHIA, PA
19182-4404.

Group ID: [REDACTED]
Division: 0000
A/R: BE2

APPROVED BOSMTG 2/8/2016
SIGNATURE: [Signature]
SIGNATURE: [Signature]

▲ Please detach and return with payment

Payment Coupon



JEANNE GLICK FINANCE DIRECTOR
EAST LAMPETER TOWNSHIP
2250 OLD PHILADELPHIA PIKE
LANCASTER, PA 17602



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Redemptions

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[- Flexible Batch Form](#)
[Initiate Wire Redemption](#)
[Transfers](#)
[Transfer](#)
[Exchange](#)
[Miscellaneous](#)
[Stop Payment Request](#)
[Pending Trans Manager](#)
[Reports](#)
[Transactions](#)
[Tools / Forms](#)


Transactions - Transaction Complete

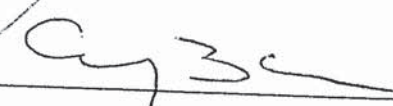
Please print this page for your records.

The reference number for this transaction is: 2218869

Transaction Type	ACH Redemption
Entry Date	1/22/2016
Transaction Date	1/25/2016
Account	██████████ - GENERAL FUND
Investment Type	PLGIT - Class
ACH Instruction	M & T Bank - ██████████
Amount	\$2,348.55

APPROVED BOS MTG 2/18/2016

SIGNATURE 1: 

SIGNATURE 2: 

ICMA
PR# 2

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**Purchases**

Initiate ACH Purchase

- Single Entry Form

- Multi-entry Form

- Flexible Batch Form

Wire Purchase Notify

Redemptions

Initiate ACH Redemption

- Single Entry Form

- Multi-entry Form

- Flexible Batch Form

Initiate Wire Redemption

Transfers

Transfer

Exchange

Miscellaneous

Stop Payment Request

Pending Trans Manager

Transactions - Transaction Complete

Please print this page for your records.

The reference number for this transaction is: 2225232

Transaction Type	ACH Redemption
Entry Date	2/4/2016
Transaction Date	2/5/2016
Account	██████████ - GENERAL FUND
Investment Type	PLGIT - Class
ACH Instruction	M & T Bank - ██████████
Amount	\$2,329.73

APPROVED BUS MTG 2/8/2016

SIGNATURE:

SIGNATURE:

PR #3
ICMA
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Intergovernmental Insurance Cooperative Medical Invoice

Billed Date: 1/1/2016

East Lampeter Township

Employee Name	Cov Code	Medical Group Number	ASO Fee	Benecon Management Fee	Specific Deductible Side Fund	Specific Premium	Aggregate Premium	Dental Group Number	Dental Premium or Admin	Vision Group Number	Vision Premium or Admin	Maximum Claim Rates	Monthly Premium
			\$2,455.25	\$2,288.33	\$8,865.68	\$7,481.44	\$366.00		\$200.60		\$0.00	\$69,179.06	
* Dental Claims Total													\$4,034.08
* Vision Claims Total													\$0.00
Grand Total for: East Lampeter Township													\$94,870.44

Total Employees Enrolled 61

Payment due by: 2/1/2016

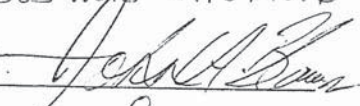
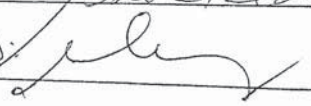
Please make check payable to: Intergovernmental Insurance Cooperative


Please mail payment to: Intergovernmental Insurance Cooperative
PO Box 5406
Lancaster, PA 17606-5406

Physical address:
147 W. Airport Rd.
Lititz, PA 17543

Electronic Payment (ACH) Intergovernmental Insurance Cooperative
Jersey Shore State Bank
Williamsport, PA
Account [REDACTED]
Wire ABA [REDACTED]


If you have questions about this invoice please contact Claire Eshleman at 717-723-4600 x170

APPROVED BOS MTD 2/8/2016
SIGNATURE 1: 
SIGNATURE 2: 



PLGIT
Pennsylvania Local Government Investment Trust

Welcome to the
**Pennsylvania Local Government
Investment Trust**
Managed by PFM Asset Management LLC



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- [Pending Transactions](#)
- [Check Detail](#)
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Reports
Transactions
Tools / Forms

Reports - Pending Transactions

View Pending Transactions ☒ Filtered By Account ☐ All the Accounts

East Lampeter Township

Account: - GENERAL FUND

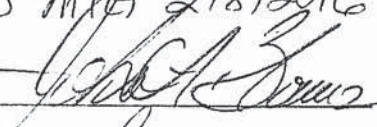
Note: 1) Today's Pending Transactions are in light yellow color.
 2) Transactions that may be eligible for reversal display their Ref # as a link.
 Clicking on the particular link will launch the Reverse Transaction function.
 3) The Pending Transaction Manager function in the Transactions module will display only
 the transactions that may be eligible for reversal instead of all Pending Transactions.

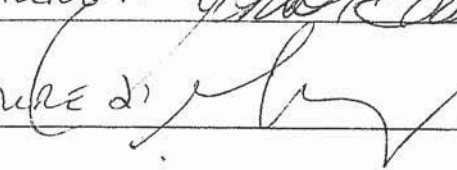
Invest Type	Ref #	Scheduled Date	Transaction Type	Transaction Amount	Submitted By	Submitted Date Time	Status
PLGIT - Class	ENV12387231	2/4/2016	P-Card Debit - January 2016	(\$4,480.95)	Client Services	2/4/2016 11:23:46 AM	Pending

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MASTERCARD STATE #2016-01

APPROVED BOS MTH 2/18/2016

SIGNATURE: 

SIGNATURE 2: 



Invoice Statement

INVOICE NUMBER: 43869653
ACCOUNT NAME: East Lampeter Township

PAGE 1 OF 1

ACCOUNT NUMBER	CREDIT LIMIT	DAYS THIS PERIOD	BILL CLOSING DATE	PAYMENT DUE DATE	AMOUNT DUE
[REDACTED]	26,000.00	31	JAN-31-2016	FEB-26-2016	4,706.62

DATE	ACTIVITY DESCRIPTION	CHARGES/DEBITS	PAYMENTS/CREDITS
JAN-14-2016 JAN-29-2016	PAYMENT - THANK YOU FUEL PURCHASES	4,706.62	5,041.49
<div>REMINDER REMINDER PLEASE BE SURE TO INCLUDE REMITTANCE STUB WITH PAYMENT. MAIL TO THE ADDRESS SHOWN IN THE RIGHT PORTION OF THE REMITTANCE STUB.</div> <div>Approved BOS Mtg 2/8/16</div> <div>Signature 1: [Signature]</div> <div>Signature 2: [Signature]</div>			

PURCHASES, RETURNS AND PAYMENTS MADE JUST PRIOR TO BILLING DATE MAY NOT APPEAR UNTIL THE NEXT INVOICE/STATEMENT.

PREVIOUS BALANCE	(-)PAYMENTS	(+)PURCHASES	(-)DEBITS	(-)CREDITS	(+)LATE FEE	(=)NEW BALANCE
5,041.49	5,041.49	4,706.62	0.00	0.00	0.00	4,706.62

CALL CUSTOMER SERVICE TO PAY BY PHONE
FEDERAL TAX ID: 841425616

The Late Fee is determined by applying a monthly rate of	To the balance subject to late fee for this period which is
0.000 %	0.00

SEE REVERSE SIDE FOR IMPORTANT INFORMATION AND TERMS.

----- TO ENSURE PROPER CREDIT, TEAR AT PERFORATION AND INCLUDE BOTTOM PORTION WITH YOUR PAYMENT.

ACCOUNT NAME	East Lampeter Twnshp
ACCOUNT NUMBER	[REDACTED]
INVOICE NUMBER	43869653
BILL CLOSING DATE	JAN-31-2016
AMOUNT DUE	4,706.62
AMOUNT ENCLOSED	
PAYMENT DUE DATE	FEB-26-2016

PAYMENTS RECEIVED AFTER THIS DATE SUBJECT TO LATE FEES.



Sunoco Universal

FAX CHANGE OF ADDRESS REQUEST TO 1-800-395-0809.
Make check payable to: WEX BANK.
Use enclosed envelope or send to:



WEX BANK
P.O. BOX 6293
CAROL STREAM IL 60197-6293