

February 9, 2015

The East Lampeter Township Board of Supervisors met on Monday, February 9, 2015, at 7:30 p.m. at the East Lampeter Township Office: 2250 Old Philadelphia Pike, Lancaster, PA 17602. The meeting was called to order by Mr. John Blowers, Chairman and was followed by the Pledge of Allegiance. In addition to Mr. Blowers, supervisors present were: Mr. Dave Buckwalter, Mr. Glenn Eberly, Mr. Corey Meyer and Mr. Ethan Demme. Also present was Mr. Ralph Hutchison, Township Manager.

The following persons signed in as being present in the audience:

Mitchell Sommers, 107 West Main Street, Ephrata, PA, representing Silverback Towing LLC  
Doug Robbins, 1678 JFK Blvd, Philadelphia, PA, representing AECOM/Route 30 Streetscape  
Lorin & Tom Wortel, 62 Bowman Road, Lancaster, PA  
Melissa Anderson, PO Box 174, Pequea, PA, court reporter  
John Keylor, 485 Mount Sidney Road

#### Minutes of the January 19, 2015 Regular Meeting

Chairman Blowers asked if there were any additions or corrections regarding the minutes of the January 19, 2015 regular meeting as prepared.

A motion was made by Mr. Meyer to dispense with the reading of the minutes and approve the minutes as presented. Mr. Demme seconded the motion and the motion was passed by a vote of three in favor and one abstaining (Mr. Eberly was absent at previous meeting).

#### Bills:

Chairman Blowers indicated that bills to be paid from various funds in the amount of \$850,169.84 were presented for payment. Chairman Blowers discussed some of the larger items included in that amount was a payment in the amount of \$204,702.64 to City of Lancaster for 4<sup>th</sup> quarter 2014 sewer flows, a payment in the amount of \$14,752.92 to LASA for 4<sup>th</sup> quarter sewer transmission charges, a payment in the amount of \$38,425.00 to Susquehanna Municipal Trust for quarterly Workers Compensation premiums, a payment in the of \$7,412.83 to URS Corporation for Route 30 Streetscape Plan project, a payment in the amount of \$46,818.00 to Morgan Stanley for monthly MMO deposit to pension plans (\$26,459 to Police and \$20,359 to Non Uniform), and a payment in the amount of \$33,986.42 to Oceanport LLC for road salt.

A motion was made by Mr. Buckwalter and seconded by Mr. Eberly to approve the payment of the bills as listed in the amount of \$850,169.84. The motion was passed by unanimous voice vote.

#### Old Business:

- a. Presentation re: Route 30 Streetscape Plan

Mr. Hutchison stated that Mr. Doug Robbins from URS Corporation, the lead consultant for the project, is here tonight to provide the Board with an update on the Route 30 Streetscape planning effort.

Mr. Robbins stated that URS Corporation is now known as AECOM. He stated that the center piece of the last workshop was a 30 foot map of the corridor with the physical layout of all the recommendations and how they affect certain properties and intersections. He explained that the goal is to make the corridor economically vibrant and make it safe and efficient for all modes of transportation. He discussed the project vision, planning principles, specific recommendations including a proposed typical roadway section, renderings that illustrate various recommendations and images of best practices for signage and way finding recommendations. The Board and Mr. Robbins discussed the Route 30 Streetscape planning project.

Melissa Anderson, a visitor of the Township, commented that the tree plantings along Route 30 look dense. She expressed concerns about the trees obstructing the view of travelers who are new to the area and the safety concerns that could occur. She suggested having a green space instead of having trees. Mr. Robbins commented that they reviewed the placement of the trees and any tree along the corridor could only be 20-25 feet tall due to power lines.

- b. Request for Release of Financial Security – Golden Corral Restaurant: 2291 Lincoln Highway East

Chairman Blowers asked if anyone was present for this agenda item. No one was present.

Chairman Blowers stated that the Township Engineer has requested a financial security reduction in the amount of \$777,105.45 leaving a remaining balance of \$0. Mr. Hutchison stated that the engineer has completed their inspections and states that everything is complete.

Mr. Buckwalter made a motion to approve the Release of Financial Security in the amount of \$777,105.45 for Golden Corral Restaurant: 2291 Lincoln Highway East. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

- c. Request for Time Extension to Record Conditionally Approved Plan – Glick Fire: 350 Millcreek Road

Chairman Blowers asked if anyone was present for this agenda item. No one was present.

Chairman Blowers stated that the applicant is requesting a ninety (90) day time extension due to the review process of the FAA.

Mr. Demme made a motion to grant a ninety (90) day time extension to Record the Conditionally Approved Plan for Glick Fire: 350 Millcreek Road. Mr. Meyer seconded the motion and it was passed by unanimous voice vote.

New Business:

- a. Request for Waiver of Land Development Plan Process & Stormwater Management Plan  
- Silverstone: 62 Bowman Road

Chairman Blowers asked if anyone was present for this agenda item. Mr. and Mrs. Wortel were present.

Chairman Blowers stated that the Planning Commission is recommending conditional approval of the Waiver of Land Development Plan and Stormwater Management Plan subject to the review comments provided by the Township Engineer.

Mr. Hutchison stated that the consultant was not here. Mrs. Wortel stated that the consultant sent Ms. Hitchens and herself an email stating that the conditions were not a problem and he would be resubmitting a stormwater management plan with those conditions. Mr. Hutchison stated that the only issue not addressed is the frontage improvements. He stated that when the property was subdivided previously the Board deferred the frontage improvements, so if the Board would decide they want to continue those deferrals, the Township would need an agreement with the applicant for those deferrals to be recorded.

Mrs. Lorin Wortel asked that the Board please defer the improvements and accept the waiver. She stated that the engineer told her that the EMS control plan was filed at the LCCD last week and that Marvin Stoner has their Sewer Module. Mr. Buckwalter asked if Mrs. Wortel understood that to continue the deferment she would need to enter into an agreement with the Township. Mrs. Wortel understood. Mr. Demme commented about the bike route that would be going through her property. Mrs. Wortel commented that she would like to see bike paths on all the back roads of the Township and is excited to have the path.

Mr. Buckwalter made a motion to grant the request for Waiver of Land Development Process and Stormwater Management Plan for Silverstone B&B: 62 Bowman Road conditioned upon the Township Engineer's comments dated January 23, 2015 and requirement of a frontage improvements agreement with the Wortel's. Mr. Meyer seconded the motion and it was passed by unanimous voice vote.

- b. Hearing re: Appeal of Suspension from Non Preference Tow List – Silverback Towing LLC

Mr. Hutchison gave a brief summary. He stated that Mr. Sommers is representing Silverback Towing LLC the appellant. He stated that the Board has been provided with a copy of the Township Policy on Non Preference Tows, a copy of the suspension letter from Chief Bowman to Silverback Towing, and a copy of the letter requesting the appeal. He stated that this is an appeal under local agency law. He stated that Mr. Sommers and Chief Bowman will make presentations and the Board can listen to the comments and issues and make a decision tonight or in the future.

At this point the hearing was officially recorded by Melissa Anderson, court stenographer.

Chairman Blowers closed the hearing and the Board held a discussion. Mr. Buckwalter expressed how serious he feels about the people who are representing the Township and is concerned with the issues being presented. Mr. Eberly, Mr. Demme, and Mr. Meyer expressed their concerns about the discrepancy in the invoices. Mr. Blowers stated that the items presented violate the Township policy.

Mr. Eberly made a motion to uphold the Suspension from Non Preference Tow List Policy for Silverback Towing LLC as issued by Chief Bowman. Mr. Buckwalter seconded the motion and it was passed by unanimous voice vote.

Other Business:

a. Ordinance re: Stormwater Management Coordinator Agreement

Mr. Hutchison stated that during the budgeting process the Township included an allocation to pay West Lampeter Township for the sharing of an employee, who is currently acting as West Lampeter Township Stormwater Management Coordinator, to work in East Lampeter Township as a Stormwater Management Coordinator through this agreement. He stated that in order to enter into an Inter-Municipal Agreement of this type each Township has to adopt an ordinance authorizing execution of an agreement. He stated that both the agreement and the ordinance were prepared by Solicitor Kraybill. He stated the ordinance has been adopted by West Lampeter Township and they have executed the agreement and now it is before the Board to act upon.

Mr. Eberly made a motion to adopt the ordinance for the Stormwater Management Coordinator Agreement. Mr. Buckwalter seconded the motion and it was passed by unanimous voice vote.

b. Authorization to Proceed with Process Toward Official Map Ordinance Adoption

Mr. Hutchison stated that staff is requesting that the Board authorize the staff to proceed with the formal review process on the draft Official Map.

Mr. Meyer made a motion to authorize the official map process. Mr. Buckwalter seconded the motion and it was passed by unanimous voice vote.

c. PADOT Policy and Procedure for Consultant Selection re: Bridgeport Mobility Plan

Mr. Hutchison stated that in order to proceed with the consultant selection for the project the Township needs to approve of the PennDOT Policy and Procedure for Consultant Selection related to this project. He stated that the Township cannot get the funding to complete the work without the Board adopting this policy. He said that Ms. Hitchens is working on the next step by organizing a steering committee which will include all municipalities and other organizations.

Mr. Demme made a motion to adopt PADOT Policy and Procedure for Consultant Selection for the Bridgeport Mobility Plan. Mr. Meyer seconded the motion and it was passed by unanimous voice vote.

d. Request to use Township Roads – Never Forget 5K Race: May 9, 2015

Chairman Blowers stated that the applicant is requesting use of the Township Roads for the Never Forget 5K Race to be held on May 9, 2015. Mr. Blowers asked if they had the required insurance. Mr. Hutchison stated yes and that he recommends that the Board authorize it subject to the typical requirements.

Mr. Eberly made a motion to approve the request to use Township Roads for the Never Forget 5K race to be held on May 9, 2015. Mr. Buckwalter seconded the motion and it was passed by unanimous voice vote.

e. Request to use Township Roads – Mission Connect 5K Race: March 28, 2015

Chairman Blowers stated that the applicant is requesting use of the Township Roads for the Mission Connect 5K Race to be held on March 28, 2015. Mr. Hutchison stated that he recommends the same conditions for approval.

Mr. Demme made a motion to approve the request to use Township roads for the Mission Connect 5K Race to be held on March 28, 2015. Mr. Eberly seconded the motion and it was passed by unanimous voice vote.

f. Resolution re: Disposal of Records

Mr. Demme made a motion to approve the Resolution #2015-05 Disposal of Records. Mr. Meyer seconded the motion and it was passed by unanimous voice vote.

**Resolution #2015-05**

Public Comment:

None

Adjournment:

A motion was made by Mr. Meyer and seconded by Mr. Demme to adjourn the meeting. The motion was passed by unanimous voice vote. The next regularly scheduled meeting is to be held on Monday, March 2, 2015 beginning at 7:30 pm.

Respectfully submitted,

Ralph Hutchison



EAST LAMPETER TOWNSHIP  
2250 Old Philadelphia Pike  
Lancaster PA 17602  
(717) 393-1567  
FAX (717) 393-4609  
Board of Supervisor's Meeting  
February 9, 2015

General Fund  
Between Meetings  
Cks#58045-58048  
\$5,464.68

New Edmund System-Check (Between Meeting)  
Ck#59000 - \$29,100.00

Cks#59001-59088  
\$364,281.47

Highway Aid Fund  
Cks#494-496  
\$46,542.17

Guardian Life/LTD as of 2/2015  
\$1,577.00

IIC Medical/Dental Claims Insurance/February, 2015  
TrfdFromPlgit ac# [REDACTED] To Jersey Shore# [REDACTED]  
\$92,999.30

ICMA-EE Contributions ACHd to ICMA from GFPlgit# [REDACTED]  
PR#02-2015- \$2,093.06

Bank of NY/PFM AutoWD/Plgit# [REDACTED] for Prin/Int/Trustee Fees  
#1SF-February'15 ELT Int/Fees: \$228,607.03  
#2SF-February'15 ELT Int/Fees: \$ 77,511.05

Significa AutoWD MT# [REDACTED] HRA Claims Reimb On:  
01/07/15 - \$1374.52  
01/14/15 - \$168.88  
01/21/15 - \$60.00  
01/28/15 - \$68.28

Significa HRA as of 2/2015, Auto WD MT# [REDACTED]  
\$322.40

Grand Total \$850,169.84

SIGNATURE 1: \_\_\_\_\_

SIGNATURE 2: \_\_\_\_\_

5,464.68  
29,100.00  
364,281.47  
46,542.17  
1,577.00  
92,999.30  
2,093.06  
228,607.03  
77,511.05  
1,374.52  
168.88  
60.00  
68.28  
322.40  
850,169.84

## A C C O U N T S   P A Y A B L E   C H E C K   R E G I S T E R

Document Ctl# 003602-01

Sequenced By Check Number

Pay From: M &amp; T Bank

Period: January 2015

Chk#	Date	Vnd#	Vendor Name (*=Payee)	Vcr#	Invoice#	Inv Date	Type	Amount Paid	Discount Taken	Check Amount
058045	01/19/15	BSA&I	Ballard Spahr LLP	049950	2014111322	01/19/15	R Full	660.00	0.00	660.00

Register Totals: Regular Chks    1;    Manual Chks    0;    Void Chks    0;    All Chks    1;    Total Amount    660.00

01/26/15 10:20

East Lampeter Township

Page 000001

A C C O U N T S   P A Y A B L E   C H E C K   R E G I S T E R

Document Ctl# 003604-01

Sequenced By Check Number

Pay From: M & T Bank

Period: January 2015

Chk#	Date	Vnd#	Vendor Name (*=Payee)	Vcr#	Invoice#	Inv Date	Type	Amount Paid	Discount Taken	Check Amount
058047	01/26/15	SWIF	State Worker's Insurance Fund	049952	Inst 2-11	01/26/15	R Full	2,487.00	0.00	2,487.00

Register Totals: Regular Chks    1;    Manual Chks    0;    Void Chks    0;    All Chks    1;    Total Amount    2,487.00



01/28/15 11:36

East Lampeter Township

Page 000001

A C C O U N T S   P A Y A B L E   C H E C K   R E G I S T E R

Document Ctl# 003608-01

Sequenced By Check Number

Pay From: M & T Bank

Period: January 2015

Chk#	Date	Vnd#	Vendor Name (*=Payee)	Vcr#	Invoice#	Inv Date	Type	Amount Paid	Discount Taken	Check Amount
058048	01/29/15	JEFCUT	JEFFREY CUTLER	049959	'14-1/2exp	01/29/15	R Full	2,227.68	0.00	2,227.68

Register Totals: Regular Chks    1;    Manual Chks    0;    Void Chks    0;    All Chks    1;    Total Amount    2,227.68

Range of Checking Accts: GENERAL to GENERAL Range of Check Ids: First to Last  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
59000	02/03/15	HONDR005 HONDRU AUTO	29,100.00		1
59001	02/09/15	AASAL005 A & A SALES ASSOCIATES	876.75		2
59002	02/09/15	ADVAN005 ADVANCE AUTO PARTS	77.85		2
59003	02/09/15	AJPOW005 A & J POWER EQUIPMENT	183.51		2
59004	02/09/15	ALLEG005 ALLEGRA PRINT & IMAGING INC	67.40		2
59005	02/09/15	ALLEN005 ALLEN S. BLANK	125.00		2
59006	02/09/15	ALPS0005 ALPS	337.96		2
59007	02/09/15	AMERI025 AMERICAN PLANNING ASSOCIATION	490.25		2
59008	02/09/15	ANDER005 ANDERSON COURT REPORTING &	125.00		2
59009	02/09/15	ARTIR005 A&R TIRE SALES & RECYCLING	45.00		2
59010	02/09/15	ASSOC010 ASSOC BUILDING INSPECTIONS INC	0.00	02/09/15 VOID	0
59011	02/09/15	ASSOC010 ASSOC BUILDING INSPECTIONS INC	5,676.66		2
59012	02/09/15	ATTMO005 AT&T MOBILITY	246.14		2
59013	02/09/15	BALLA005 BALLARD SPAHR LLP	1,200.00		2
59014	02/09/15	BEILE005 BEILER HYDRAULICS INC	254.08		2
59015	02/09/15	BROWN005 BROWN TRANSMISSION & BEAR INC.	207.26		2
59016	02/09/15	BRUBA005 BRUBAKER, CONNAUGHTON, GOSS &	66.96		2
59017	02/09/15	CAPIT005 CAPITAL TRISTATE ELECT. DISTR.	560.37		2
59018	02/09/15	CDWGO005 CDW GOVERNMENT INC	193.78		2
59019	02/09/15	CITYO010 CITY OF LANCASTER	204,702.64		2
59020	02/09/15	COMMP025 COMM/PA-DEPT AGRI-TECHNICIAN	250.00		2
59021	02/09/15	COMMU005 COMMUNITY FORUM AGAINST	60.00		2
59022	02/09/15	CONNE005 THE BENECON GROUP INC	630.00		2
59023	02/09/15	DAVID005 DAVID MILLER ASSOCIATES INC	0.00	02/09/15 VOID	0
59024	02/09/15	DAVID005 DAVID MILLER ASSOCIATES INC	5,770.26		2
59025	02/09/15	DYNAT005 DYNATECH CONTROLS INC	423.31		2
59026	02/09/15	EAGLE005 EAGLE DISPOSAL OF PA INC	490.00		2
59027	02/09/15	EMKUT005 E. M. KUTZ INC	1,188.60		2
59028	02/09/15	FASTE010 FASTENING PRODUCTS LANC. INC	44.59		2
59029	02/09/15	FISHE005 FISHER AUTO PARTS	323.37		2
59030	02/09/15	FREYL005 FREY LUTZ CORP INC	150.00		2
59031	02/09/15	GARYS005 GARY SCHMIDTS GARAGE	118.19		2
59032	02/09/15	GLICK005 GLICK FIRE EQUIPMENT CO INC	337.14		2
59033	02/09/15	HERBE005 HERBERT ROWLAND & GRUBIC INC	4,491.05		2
59034	02/09/15	HFTIR005 H&F TIRE SERVICE	166.02		2
59035	02/09/15	HIGHS005 HIGH STEEL STRUCTURES INC	500.00		2
59036	02/09/15	HLWIK005 H. L. WIKER & SONS INC	808.00		2
59037	02/09/15	JOHNR005 JOHN R. LANDIS JR/SNAP ON TOOL	262.75		2
59038	02/09/15	JOURN005 JOURNAL MULTIMEDIA CORPORATION	125.00		2
59039	02/09/15	KLUXE005 KLUXEN, NEWCOMER & DREISBACH	182.00		2
59040	02/09/15	LANCA010 LANCASTER AREA SEWER AUTHORITY	14,752.92		2
59041	02/09/15	LANCC040 LANC. CO. SOLID WASTE MGMT AUT	96.36		2
59042	02/09/15	LANCN005 Classified Accounts Section	1,800.62		2
59043	02/09/15	LAPPE005 LAPP ELECTRICAL SERVICE INC	1,065.00		2
59044	02/09/15	LBWAT005 L/B WATER SERVICE INC	135.00		2
59045	02/09/15	LEFFL005 LEFFLER ENERGY	1,464.23		2
59046	02/09/15	LEOLA005 LEOLA SEWER AUTHORITY	1,200.91		2
59047	02/09/15	LOWES005 LOWES	449.45		2
59048	02/09/15	MAILF005 MAIL FINANCE	249.00		2
59049	02/09/15	MARVI005 MARVIN STONER	100.00		2
59050	02/09/15	MESSI005 MESSICK'S	300.04		2



Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
59051	02/09/15	MORGA015 MORGAN HALLGREN CROSSWELL	2,460.65		2
59052	02/09/15	MTBAN005 M & T BANK/CONT#215-0070451-01	13,519.94		2
59053	02/09/15	MYGOV005 MYGOV LLC	900.00		2
59054	02/09/15	NIKOL005 NIKOLAUS & HOHENADEL LLP	1,353.00		2
59055	02/09/15	PACHIO10 PA CHIEFS OF POLICE-GRANTS DIV	7,900.00		2
59056	02/09/15	PINEH005 PINE HILL MANUFACTURING LLC	310.30		2
59057	02/09/15	POSTM005 POSTMASTER	276.76		2
59058	02/09/15	PPLEL005 PP&L ELECTRIC UTILITIES	11,169.46		2
59059	02/09/15	RAMIN005 RAM INDUSTRIAL SERVICES INC	3,895.00		2
59060	02/09/15	RICHA005 RICHARD T WIMER INC	552.50		2
59061	02/09/15	RRPUM005 R&R PUMP & CONTROL SERVICES	3,367.00		2
59062	02/09/15	RSHOL005 R.S. HOLLINGER & SONS INC	65.00		2
59063	02/09/15	SHERW005 SHERWIN-WILLIAMS CO	201.30		2
59064	02/09/15	SIEME005 SIEMENS INDUSTRY INC	1,141.17		2
59065	02/09/15	SMUCK005 SMUCKER WELDING SHOP	21.85		2
59066	02/09/15	SOUTH005 SOUTH JERSEY ENERGY	3,659.25		2
59067	02/09/15	STEFF005 STEFFY'S GARAGE INC	0.00	02/09/15 VOID	0
59068	02/09/15	STEFF005 STEFFY'S GARAGE INC	4,031.32		2
59069	02/09/15	STEPH005 STEPHEN B. ZERBE	55.00		2
59070	02/09/15	STEPH020 STEPHENSON EQUIPMENT INC	205.62		2
59071	02/09/15	STOLT005 STOLTZFUS WOODWORKS LLC	28.40		2
59072	02/09/15	SUSQU010 SUSQUEHANNA MUNICIPAL TRUST	38,425.00		2
59073	02/09/15	TACTI005 TACTICALWEARONLINE	89.99		2
59074	02/09/15	TELCO005 TELCO INC	1,268.88		2
59075	02/09/15	TERES005 TERESA E LONG	1,260.00		2
59076	02/09/15	TERMI005 TERMINIX INTERNATIONAL INC	188.00		2
59077	02/09/15	TIGER005 TIGERDIRECT INC	107.57		2
59078	02/09/15	TRACT005 TRACTOR SUPPLY COMPANY	118.11		2
59079	02/09/15	TRANS005 TRANSUNION RISK/ALTERNATIVE	70.00		2
59080	02/09/15	UGIUT005 UGI UTILITIES	2,641.69		2
59081	02/09/15	UNIFI005 UNIFIRST CORPORATION	425.52		2
59082	02/09/15	URSCO005 URS CORPORATION	7,412.83		2
59083	02/09/15	VERIZ005 VERIZON	67.47		2
59084	02/09/15	WILLI005 WILLIAM E. CHILLAS, ESQUIRE	636.75		2
59085	02/09/15	WINDS005 WINDSTREAM	620.58		2
59086	02/09/15	YISCO005 YIS/COWDEN GROUP INC	1,854.00		2
59087	02/09/15	YORGE005 YORGEYS FINE CLEANING INC	412.14		2
59088	02/09/15	ZIMME010 ZIMMERMAN'S HDWR & VARIETY INC	199.00		2
59089	02/09/15	LANCC015 LANC. CO. COURTHOUSE	8,212.00		4
59090	02/09/15	MORGA005 MORGAN STANLEY	46,818.00		4

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	88	3	448,411.47	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	88	3	448,411.47	0.00

February 10, 2015  
08:29 AM

East Lampeter Township  
Check Register By Check Id

Page No: 1

Range of Checking Accts: HIGHWAY AID to HIGHWAY AID Range of Check Ids: First to Last  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
494	02/09/15	DAVID005 DAVID MILLER ASSOCIATES INC	773.75		3
495	02/09/15	OCEAN005 OCEANPORT LLC	33,968.42		3
496	02/09/15	RSHOL005 R.S. HOLLINGER & SONS INC	11,800.00		3

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	3	0	46,542.17	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	46,542.17	0.00





# Billing Statement

For Period 02/01/15 to 02/28/15  
Statement Date: 01/15/15

## Payment Summary

Payment Received 12/22/14	-1,577.00
Payment Received 01/09/15	-1,577.00

No Outstanding Balance As Of 1/15/15	0.00
Current Premium	1,577.00
Total Payment Due 2/01/15	\$1,577.00

Approval:

\*Planholder use only\*

## Summary of Activity this Period

Coverage	Previous No. Ins.	Adds.	Terms.	Current No. Ins.	Current Premiums	Premium Adjustments
Basic Term Life	59	0	0	59	\$604.02	\$0.00
LTD	59	0	0	59	\$972.98	\$0.00
TOTAL					\$1,577.00	\$0.00

## Summary of Current Premiums by Rate Class

Coverage	Emp	Total
Basic Term Life	\$604.02	\$604.02
LTD	\$972.98	\$972.98
TOTAL	\$1,577.00	\$1,577.00

## Planholder Reference

JEANNE GLICK FINANCE  
DIRECTOR  
EAST LAMPETER TOWNSHIP  
Group ID: 00  
Division ID: 0000  
RHO: BE  
RGO: 016  
A/R: BE2

## Questions?

Log on to  
[www.guardiananytime.com](http://www.guardiananytime.com)

Check or make changes to  
members' eligibility, view and pay  
bills and more.

Log on or register in two minutes at  
[www.guardiananytime.com](http://www.guardiananytime.com)

APPROVED BOS MTS 2/9/15  
JEANNE GLICK  
SHEANNE L REX

▲ Please detach and return with payment

## Payment Coupon



JEANNE GLICK FINANCE DIRECTOR  
EAST LAMPETER TOWNSHIP  
2250 OLD PHILADELPHIA PIKE  
LANCASTER, PA 17602

Due Date: 02/01/15

Payment Due: \$1,577.00

- Please do not write on payment coupon. If you have changes, please submit them via Guardian Anytime or submit on Change Report.
- For fast and easy payment, submit via [www.guardiananytime.com](http://www.guardiananytime.com), or detach and send Payment Coupon and your check made payable to Guardian in the enclosed envelope to: GUARDIAN, P O BOX 824404, PHILADELPHIA, PA 19182-4404.

Group ID: 00  
Division: 0000  
A/R: BE2

# Intergovernmental Insurance Cooperative Medical Invoice

Billed Date: 1/1/2015

East Lampeter Township

Employee Name	Cov Code	Medical Group Number	ASO Fee	Benecon Management Fee	Specific Deductible Side Fund	Specific Premium	Aggregate Premium	Dental Group Number	Dental Premium or Admin	Vision Group Number	Vision Premium or Admin	Maximum Claim Rates	Monthly Premium
Coverage Period	2/1/2015 to 2/28/2015												
	IND		\$42.25	\$36.88	\$61.60	\$52.01	\$6.00		\$3.50		\$0.00	\$519.37	\$721.61
Subtotal for: 2/1/2015 - 2/28/2015			\$42.25	\$36.88	\$61.60	\$52.01	\$6.00		\$3.50		\$0.00	\$519.37	\$721.61
Subtotal for 02540164			\$42.25	\$36.88	\$61.60	\$52.01	\$6.00		\$3.50		\$0.00	\$519.37	\$721.61

\$2,495.00 \$2,175.67 \$7,555.47 \$6,376.30 \$354.00 \$199.50 \$0.00 \$68,364.30

\$5,479.06  
\$0.00

\$92,999.30

\* Dental Claims Total  
\* Vision Claims Total

Grand Total for: East Lampeter Township

Total Employees Enrolled 59

Payment due by: 2/1/2015

Please make check payable to: Intergovernmental Insurance Cooperative

Please mail payment to: Intergovernmental Insurance Cooperative

Intergovernmental Insurance Cooperative  
PO Box 5406  
Lancaster, PA 17606-5406

Electronic Payment (ACH) Intergovernmental Insurance Cooperative

Jersey Shore State Bank  
Williamsport, PA  
Account #  
Wire ABA#031306993

Physical address:  
147 W. Airport Rd.  
Littiz, PA 17543

If you have questions about this invoice please contact Claire Eshleman at 717-723-4600 x170

APPROVED BOS mth 2/9/2015  
SIGNED: [Signature]  
SIGNED: [Signature]





# Welcome to the Pennsylvania Local Government Investment Trust

Managed by PFM Asset Management LLC

[Logout](#) | [Contact](#) | [FAQ](#)[Reports](#)[Transactions](#)[Tools / Forms](#)**Purchases**[Initiate ACH Purchase](#)[- Single Entry Form](#)[- Multi-entry Form](#)[- Flexible Batch Form](#)[Wire Purchase Notify](#)**Redemptions**[Initiate ACH Redemption](#)[- Single Entry Form](#)[- Multi-entry Form](#)[- Flexible Batch Form](#)[Initiate Wire Redemption](#)**Transfers**[Transfer](#)[Exchange](#)[Miscellaneous](#)[Stop Payment Request](#)[Pending Trans Manager](#)

Transactions - Transaction Complete

Please print this page for your records.

The reference number for this transaction is: 2058226

Transaction Type	ACH Redemption
Entry Date	1/26/2015
Transaction Date	1/27/2015
Account	[REDACTED] - GENERAL FUND
Investment Type	PLGIT - Class
ACH Instruction	M & T Bank - [REDACTED]
Amount	\$2,093.06

APPROVED BOS MTG 2/9/2015

SIGNATURE 1:

SIGNATURE 2:

ICMA  
PR# 2[Terms and Conditions](#) - [Privacy Policy](#) - Copyright 2015 All Rights Reserved



## The PFM Group

Public Financial Management, Inc.  
PFM Asset Management LLC  
PFM Advisors

One Keystone Plaza  
Suite 300  
North Front & Market Streets  
Harrisburg, PA 17101-2044

717-232-2723  
717-232-8610 (FAX)  
www.pfm.com

### INVOICE/NOTICE OF REDEMPTION

January 30, 2015

**TO:** Ms. Jeanne Glick  
Township Manager  
East Lampeter Township  
2250 Old Philadelphia Pike  
Lancaster, PA 17602  
**email:** jglick@eastlampetertownship.org  
**email:** ktreier@eastlampetertownship.org  
**via facsimile:** (717-393-4609)

**FROM:** Glen M. Williard  
Public Financial Management, Inc.  
Program Administrator  
1996 Emmaus/PLGIT Bond Pool

**RE:** Emmaus General Authority - 1996 Variable Rate Loan Program  
\$3,540,000

---

**PAYMENT DUE BY 11:00 A.M. ON:**

2/2/2015

Trustee Fee		\$1,786.00
<b>Principal Payment</b>		<b>\$225,000.00</b>
Interest payment for the month of:	January '15	\$1,821.03
<b>TOTAL</b>		<b>\$228,607.03</b>

The above amount will be automatically wired from your  
PLGIT Acct # [REDACTED] to:

The Bank of New York  
ABA: 021000018  
Account #: [REDACTED]  
Account Name: Emmaus 96 E. Lampeter Twp #1 S/F  
Attn: Aaron Shore

cc: Judith Wisniewski/Bank of New York  
Clay Griffith/PLGIT

APPROVED BDS MTG 2/9/2015  
SIGNATURE 1: [Signature]  
SIGNATURE 2: [Signature]





## The PFM Group

Public Financial Management, Inc.  
PFM Asset Management LLC  
PFM Advisors

One Keystone Plaza  
Suite 300  
North Front & Market Streets  
Harrisburg, PA 17101-2044  
717-232-2723  
717-232-8610 (FAX)  
www.pfm.com

### INVOICE/NOTICE OF REDEMPTION

January 30, 2015

**TO:** Ms. Jeanne Glick  
Township Manager  
East Lampeter Township  
2250 Old Philadelphia Pike  
Lancaster, PA 17602  
**email:** jglick@eastlampetertownship.org  
**email:** ktreier@eastlampetertownship.org  
**via facsimile:** (717-393-4609)

**FROM:** Glen M. Williard  
Public Financial Management, Inc.  
Program Administrator  
1996 Emmaus/PLGIT Bond Pool

**RE:** Emmaus General Authority - 1996 Variable Rate Loan Program  
\$1,210,000

---

**PAYMENT DUE BY 11:00 A.M. ON:**

**2/2/2015**

Trustee Fee		\$1,899.00
Principal Payment		\$75,000.00
Interest payment for the month of:	January '15	\$612.05
<b>TOTAL</b>		<b>\$77,511.05</b>

The above amount will be automatically wired from your  
PLGIT Acct # [REDACTED] to:

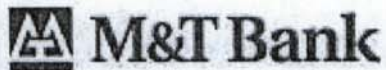
The Bank of New York  
ABA: 021000018  
Account #: [REDACTED]  
Account Name: Emmaus 96 E. Lampeter Two #2 S/F  
Attn: Aaron Shore

**cc:** Judith Wisniewski/Bank of New York  
Clay Griffith/PLGIT

APPROVED BOS mth 2/9/2015

SIGNATURE 1: [Signature]

SIGNATURE 2: \_\_\_\_\_



Applied Filters :

Financial Institution : [In] M&T Bank  
Custom Dates : [Equal To (=)] 01/07/15  
Detail Type : [Equal To (=)] Debits Only

Financial Institution : M&T Bank  
Account # : [REDACTED] - EAST LAMPETER TOWNSHIP  
Date : 01/07/15  
Currency : USD

Debits

Preauth ACH DB USD 1,374.52

Bank Reference : 015006001477778  
Customer Reference :  
Significa Benefi GRP FUNDS [REDACTED]

Item Count : 1 USD 1,374.52

Financial Institution : M&T Bank  
Account # : [REDACTED] - EAST LAMPETER TOWNSHIP  
Date : 01/07/15  
Currency : USD

Debits

Preauth ACH DB USD 119,182.69

Bank Reference : 015007001785521  
Customer Reference :  
PAYTIME DIRDEP 10748615

Preauth ACH DB USD 472.47

Bank Reference : 015007001785504  
Customer Reference :  
PAYTIME AGENCY 10748615

Item Count : 2 USD 119,655.16

--- End of Report ---

HRA CLAIM REIMBURSEMENTS  
APPROVED BOS MTH 2/5/2015

SIGNATURE 1: [Signature]

SIGNATURE 2: [Signature]



Applied Filters :

Financial Institution : [In] M&T Bank  
Account # : [In] [REDACTED] - EAST LAMPETER TOWNSHIP  
Custom Dates : [Equal To (=)] 01/14/15  
Detail Type : [Equal To (=)] Debits Only

Financial Institution : M&T Bank  
Account # : [REDACTED] - EAST LAMPETER TOWNSHIP  
Date : 01/14/15  
Currency : USD

Debits

Preauth ACH DB USD 168.88

Bank Reference : 015013006541973

Customer Reference :

Significa Benefi GRP FUNDS [REDACTED]

Item Count : 1 USD 168.88

--- End of Report ---

HRA CLAIM REIMBURSEMENTS  
APPROVED BOS MTG 2/9/2015

SIGNATURE: [Signature]

SIGNATURE: [Signature]





Applied Filters :

Financial Institution : [In] M&T Bank  
Account # : [In] [REDACTED] - EAST LAMPETER TOWNSHIP  
Custom Dates : [Equal To (=)] 01/21/15  
Detail Type : [Equal To (=)] Debits Only

Financial Institution : M&T Bank  
Account # : [REDACTED] - EAST LAMPETER TOWNSHIP  
Date : 01/21/15  
Currency : USD

Debits

Preauth ACH DB USD 60.00  
Bank Reference : 015020011469600  
Customer Reference :  
Significa Benefi GRP FUNDS [REDACTED]

Item Count : 1 USD 60.00

--- End of Report ---

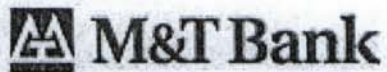
APPROVED BOS MTG 2/9/2015

HRA CLAIMS REIMBURSED

SIGNATURE [REDACTED]

SIGNATURE [REDACTED]





Applied Filters :

Financial Institution : [In] M&T Bank  
Account # : [In] [REDACTED] - EAST LAMPETER TOWNSHIP  
Custom Dates : [Equal To (=)] 01/28/15  
Detail Type : [Equal To (=)] Debits Only

Financial Institution : M&T Bank  
Account # : [REDACTED] - EAST LAMPETER TOWNSHIP  
Date : 01/28/15  
Currency : USD

Debits

Preauth ACH DB USD 68.28

Bank Reference : 015027006993084  
Customer Reference :  
Significa Benefi GRP FUNDS [REDACTED]

Item Count : 1 USD 68.28

--- End of Report ---

HRA CLAIM REIMBURSEMENTS

APPROVED BOS MATH 2/9/2015

SIGNATURE 1: [Signature]

SIGNATURE 2: [Signature]

## INVOICE SUMMARY

SIGNIFICA BENEFIT SERVICES, INC.  
P O BOX 7777  
LANCASTER, PA 17604

EAST LAMPETER TOWNSHIP  
ATTN: JEANNE GLICK \*\*\* GROUP SUMMARY \*\*\*  
2250 OLD PHILADELPHIA PIKE  
LANCASTER, PA 17602

TRUST  
GROUP

2

DUE DATE 2/01/2015

SINGLE MEDICAL EE'S  
FAMILY MEDICAL EE'S  
EE'S W/OUT MEDICAL  
EMPLOYEES WAIVING COVERAGE

FIXED COST PREVIOUS STATEMENT BALANCE:	\$322.40
--	----------

COVERAGE	FIXED COSTS	ADJUSTMENTS	PAYMENTS
ADM FEE		322.40	
IND ADMIN		322.40 -	
SUBTOTALS			

SUBTOTAL CURRENT PERIOD:	.00
ADMINISTRATION FEE:	.00
<b>BALANCE DUE FIXED COSTS:</b>	<b>\$322.40</b>

## CLAIMS FUNDING

PREVIOUS BALANCE:	\$ .00
CHARGEABLE CLAIMS:	4,057.17
REINSURANCE CHARGEABLE CLAIMS:	.00
CLAIM PAYMENTS:	4,057.17
REINSURANCE CLAIM PAYMENTS:	.00
<b>BALANCE DUE CLAIMS:</b>	<b>\$ .00</b>

GRAND TOTAL DUE:	\$322.40
------------------	----------