

April 4, 2016

The East Lampeter Township Board of Supervisors met on Monday, April 4, 2016, at 7:30 p.m. at the East Lampeter Township Office: 2250 Old Philadelphia Pike, Lancaster, PA 17602. The meeting was called to order by Mr. John Blowers, Chairman and was followed by the Pledge of Allegiance. In addition to Mr. Blowers, supervisors present were: Mr. Dave Buckwalter, Mr. Glenn Eberly, Mr. Corey Meyer and Mr. Ethan Demme. Also present was Mr. Ralph Hutchison, Township Manager and Jeanne Glick, Finance Director

The following persons signed in as being present in the audience:

Jason Shaner, Impact Engineering, representing Allan S. Fisher  
Allan S. Fisher  
John David Fisher  
Don Broderick, 2187 Lincoln Highway East, representing Superior Homes  
Lynn Commero, Lancaster Newspapers  
George Desmond, 1085 Manheim Pike, Lancaster, PA, representing Bird In Hand  
John Smucker, Bird In Hand  
Ken Esh, Gordonville, representing Gordonville Fire & EMS  
Peter Scudner, Lancaster  
Jeffrey Cutler, 67 Cambridge Village, Tax Collector  
Detective Christopher Jones, East Lampeter Township Police Department  
Chief John Bowman, East Lampeter Township Police Department  
Leon Fisher, Gordonville EMS  
Tim Melton, EHFS  
Sgt. Randy Shrom, East Lampeter Township Police Department  
Lt. Rob Eachus, East Lampeter Township Police Department  
Officer Bryan Kondras, East Lampeter Township Police Department  
Brian Spray, RettewAssociates, representing Tanger Outlets  
Charles Horsham, Tanger Outlets  
Scott Shearer, PFM Group

#### Minutes of the March 21, 2016 Regular Meeting

Chairman Blowers asked if there were any additions or corrections regarding the minutes of the March 21, 2016 regular meeting as prepared.

A motion was made by Mr. Demme to dispense with the reading of the minutes and approve the minutes as presented. Mr. Meyer seconded the motion and the motion was passed by unanimous voice vote.

#### Bills:

Chairman Blowers indicated that bills to be paid from various funds in the amount of \$249,090.88 were presented for payment. Chairman Blowers discussed some of the larger items included in the amount was a payment in the amount of \$6,279.85 to EAW Security for camera damage from a lightning strike (an insurance claim is pending), a payment in the amount of \$54,360.00 to

Ronks Fire Company for the Squad Vehicle purchase (Township share of 60%), and a payment in the amount of \$64,400.00 to Morgan Stanley for monthly pension deposits (\$55,000 to the police plan and \$9,400 to the non-uniformed plan).

A motion was made by Mr. Meyer and seconded by Mr. Demme to approve the payment of the bills as listed in the amount of \$249,090.88. The motion was passed by unanimous voice vote.

#### Swearing in of New Police Officers

Chief Bowman introduced Ms. Jennifer Leya who is 24 years old and is a 2013 graduate of Community College of Allegheny with an Associate Degree in Criminal Justice. He stated that she completed her Police Academy Act 121 training at the Reading Police Academy and will be assigned to Platoon #4 in the Patrol Division.

Chief Bowman also introduced Mr. Chad Snader who is 24 years old and is a graduate of Warwick High School. He stated that he completed his Act 121 Police Training at the IUP Police Academy in Indiana, Pennsylvania and he will be assigned to Officer Jordan Miller for his field training.

Chairman Blowers swore in Officer Jennifer Leya and Officer Chad Snader to the East Lampeter Township Police Department.

#### Police Department Recognition Presentations – Chief Bowman

Chief Bowman recognized Detective Chris Jones a 15 year veteran of the East Lampeter Township Police Department. He stated that in March 2015 Detective Jones was assigned a sexual assault case. He stated the detective had the victim's Fitbit tracking device analyzed. He stated that the Fitbit contained evidence that refuted the victim's story and false report charges were filed. He stated that the case received National Media attention as it appears to be the first reported case of wearable technology being analyzed and used as evidence. He stated that an Atlanta, Georgia news agency interviewed Detective Jones and the Today Show is going to be talking with him for an interview and broadcast. He stated that this is a result of Detective Jones innovative police work. He also recognized Detective Jones investigative skills in an overdose heroin death in Leola which enabled him to identify a suspect and make an arrest for a drug delivery resulting in death. He congratulated Detective Jones.

Chief Bowman introduced Mr. Leon Fisher the Chief of Gordonville EMS. Mr. Fisher stated on February 19<sup>th</sup> they were dispatched to a vehicle accident with entrapment in the creek. He stated that East Lampeter Township Police Department were first on the scene. He stated that when EMS arrived the patient was already extracted from the vehicle by Lt. Rob Eachus, Sgt. Randy Shrom and Officer Bryan Kondras. He introduced Mr. Tim Melton from EHFS who presented the officers with certificates/awards and thanked the officers for a job well done. Mr. Melton introduced the accident victim by the name of Thelma. Thelma also thanked the officers and presented them each a token of her appreciation.

Chairman Blowers expressed his appreciation to the East Lampeter Township Police Department, the four volunteer fire companies and the surrounding EMS providers that service the community.

Old Business:

- a. Desmond/Smucker Request for Modifications: 2696/2698 Old Philadelphia Pike – Land Development Plan #01-12

Chairman Blowers asked if anyone was present for this project. Mr. John Smucker was present.

Mr. Smucker is requesting a modification to a land development plan that was approved in 2001 for the Desmond property located at the corner of Maple Ave and Route 340. He stated that during the course of development & improvement a change was made in the installation of the sidewalk. He stated the sidewalk was moved from the front of the building to the side of the building to better serve their guests. He stated that he acquired the property and discovered that a few items hadn't been resolved in regards to financial security. He is asking the Board to make a modification to the land development plan to enable him to continue with the sidewalks in the present location instead of the location of the approved plan. He stated that it has been working well for the past 12 years.

Chairman Blowers asked Mr. Hutchison if there were any staff issues. Mr. Hutchison replied there were no issues.

Mr. Meyer made a motion to approve the Desmond/Smucker Request for Modification for 2696/2698 Old Philadelphia Pike for Land Development Plan #01-12. Mr. Buckwalter seconded the motion and it was passed by unanimous voice vote.

- b. Financial Security Reduction Request – Family Chiropractic: 1715-1717 Old Philadelphia Pike

Chairman Blowers asked if anyone was present for this project. No one was present.

Mr. Hutchison stated that the Township engineer has reviewed the project and is recommending a reduction in financial security in the amount of \$38,966.00 leaving a remaining balance of \$15,276.00.

Mr. Eberly made a motion to approve the Financial Security Reduction Request for Family Chiropractic at 1715-1717 Old Philadelphia Pike in the amount of \$38,966.00 leaving a remaining balance of \$15,276.00. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

- c. Financial Security Reduction Request – Clark Equipment: 2205 Old Philadelphia Pike

Chairman Blowers asked if anyone was present for this project. No one was present.

Chairman Blowers stated that the Township engineer has reviewed the project and is recommending a reduction in financial security in the amount of \$102,708.00 leaving a remaining balance of \$20,006.00. Mr. Blowers asked Mr. Hutchison if there were any concerns with the engineer's comments. Mr. Hutchison replied there were none.

Mr. Demme made a motion to approve the Financial Security Reduction Request for Clark Equipment at 2205 Old Philadelphia Pike in the amount of \$102,708.00 leaving a remaining balance of \$20,006.00. Mr. Eberly seconded the motion and it was passed by unanimous voice vote.

#### New Business:

- a. Tanger Outlets Expansion Land Development Plan #16-01: 311 S.K. Tanger Blvd.

Chairman Blowers asked if anyone was present for this project. Mr. Brian Spray and Mr. Charles Horsham were present.

Mr. Spray reviewed the proposed project by stating that the applicant is proposing to expand the existing Tanger Center off to the East onto a section of property they purchased from the Host. He stated that they are proposing to remove 2 existing buildings and construct 4 additional buildings. He stated that to service the new section an additional access is proposed between the former Ramada and Country Inn to connect with the existing light at Route 30 and Dutch Wonderland. He stated that Mr. Horsham has worked a deal with the owners of Country Inn for a connection with the Country Inn and they have worked out turn restrictions with Township staff.

He then reviewed the waivers they are requesting from the David Miller letter dated March 14, 2016. The waivers requested include waiver #1 a waiver of the preliminary plan, waiver #2 a waiver of the Right of Way of Route 30 where Tanger stays the same at existing entrance, the Ramada and Country Inn only provide ROW required by PennDOT, waivers #3, #4, #5 waivers of widening of Millstream Road instead the applicant is proposing in lieu of widening they will provide a hike/bike trail from Route 30 to the entrance of outlets, waiver #6 a waiver for sidewalks at the rear of the buildings due to limited parking to be utilized by employees, and waiver #7 requesting that recreation shown on site of the proposed recreation area to the west of Building #15 and the hike/bike path count towards the Township requirement for open space.

Mr. Hutchison stated that staff met with the applicant earlier in the day to discuss improvements to Route 30 and PennDOT issues especially at the intersection at Dutch Wonderland and the impact of improvements on adjacent driveways and how to address them. Chairman Blowers asked if PennDOT had come back with an approval of the Transportation Improvement Plan. Mr. Hutchison stated that the applicant should be resubmitting an application to PennDOT shortly and hope to have a decision soon. The Board and Mr. Spray discussed parking behind the buildings, sidewalks, the bus entrance, and the possible locations of the connection to the Country Inn.

Mr. Blowers asked if the tot lot and bike/hike path would be sufficient for in lieu of parks and open space. Mr. Hutchison replied that staff was in agreement with this proposal. Mr. Spray stated that they are proposing an 8 foot wide path instead of a 12 foot wide path to have a consistent size along Millstream Road. Mr. Hutchison asked if the survey information for Millstream Road determined if its width is uniform. Mr. Spray stated that it varies in some places to 24 feet to as low as 20 feet. Mr. Hutchison stated that ideally a uniform width would improve conditions and safety. Mr. Blowers commented that the applicant is not impacting Millstream Road so they shouldn't be required to modify the roadway. Mr. Hutchison stated that the trail is in lieu of frontage improvements that would have been required which would have widened the roadway. Mr. Spray stated they are proposing an 8 foot path with a 5 foot shoulder off the edge. Mr. Hutchison suggested in terms of the design that the location of the walkway should be off the center line rather than off the existing edge because Millstream Road may change in the future. Mr. Spray stated would be ok but that it may interfere with the ROW's for the Historical center and school fields who do not want them to go into their properties.

Mr. Hutchison announced that the applicant also has an application pending for a Conditional Use modification on April 18, 2016. Mr. Horsham asked that the Board act on this plan so that they can move forward securing their agreements. Mr. Spray stated that he had no reservations with the comments in the other review letters.

Mr. Buckwalter made a motion to approve the Tanger Outlets Expansion Land Development Plan #16-01 for 311 S.K. Tanger Boulevard subject to the David Miller letter dated March 14, 2016 granting the waivers #1, #2, #3, #4, #5, #6 with the exception that it be applied to building #15, and #7 accepting the proposal and subject to the letters from HRG dated January 27, 2016, the Grove Miller Engineer letter dated March 31, 2016, the PennDOT letter dated March 24, 2016, and the LCPC letter dated January 12, 2016. Mr. Eberly seconded the motion and it was passed by unanimous voice vote.

b. Fisher Lot Add-on Plan #16-04: 2909 Lincoln Highway East

Chairman Blowers asked if anyone was present for this project. Mr. Jason Shaner was present.

Mr. Shaner of Impact Engineering is representing Mr. Allan Fisher and his son John David Fisher. He stated that the property is located at 2909 Lincoln Highway East and that they are proposing to relocate the lot line. He stated that a retail use was approved on the property in 1986 and there is a dwelling. He stated that there is a lease with the neighboring property that Mr. Fisher's brother Ivan owns. He stated that they are looking to extinguish the lease and relocate the property line. He stated that there is no development or improvement being made to the property. He stated that they are asking for a frontage improvement deferral agreement for the widening and curb and sidewalks until the Township deems it necessary. He stated that they are requesting a waiver of the preliminary plan.

Mr. Eberly made a motion to approve the Fisher Lot Add-on Plan #16-04 for 2909 Lincoln Highway East subject to the David Miller letter granting the waiver of the preliminary plan and deferral of the frontage improvements with an agreement. Mr. Meyer seconded the motion and it was passed by unanimous voice vote.

### Other Business:

#### a. Presentation re: Debt Refinancing and Possible New Money Borrowing

Mr. Scott Shearer from PFM gave a presentation to the Board regarding debt refinancing and possible new money borrowing. He reviewed the proposed refunding of the Series of 2011, Series of 1999 Emmaus and a Series A of 1999 Emmaus. He stated that PFM could send out a Bank Loan RFP and report back with results compared to a bond issue for the Township's May meeting. He discussed some of the schedules for the Bonds. He reviewed a summary of new money options. The Board discussed projects that will need capital needs funding in the future. The Board and Mr. Shearer had a discussion on the different options available to the Township.

Mr. Eberly made a motion to authorize the Bank Loan RFP process with PFM refinancing of debt and up to an additional \$3 million. Mr. Buckwalter seconded the motion and it was passed by unanimous voice vote.

#### b. MS4 Report

Mr. Hutchison stated that the Board has been provided an update from Ms. Kalupson regarding MS4. He stated that the most significant item is the completion and submission of the Chesapeake Bay Pollution Reduction Plan was submitted to DEP.

### Public Comment:

Mr. Peter Scudner, Township resident living at 2117 Waterford Drive, asked questions related to a drawings presented at the March 21, 2016 meeting regarding the construction for the wall and the swale location for the project at 2270 Lincoln Highway East. Mr. Hutchison responded that it is part of the approved Land Development Plan that reflects the location of the wall and how stormwater is to be managed from the site. Mr. Buckwalter stated that the Township holds financial security for the project until the Township engineer confirms the project is built to the approved plan. Chairman Blowers stated that the contractor has to follow the approved plan from June 2015.

Mr. Scudner also asked about the Tanger Outlet's project and the Country Inn and Suites. The Board responded it is an attempt to connect Tanger to the Country Inn and Suites.

Mr. Ken Esh from Gordonville EMS thanked the Police Department for their support. He also thanked the Board for what they do. He expressed concern on what to do if they find a property that is unsafe. Mr. Hutchison stated that they may contact the Township office and report the property because the Township has a Property Maintenance Code that went into effect January 1, 2016.

Mr. Jeffrey Cutler, Township Tax Collector, commented on the Officer of the Year award presentation from the March 21, 2016 meeting stating that the Board may want to consider naming the award after a historical figure. Mr. Buckwalter stated that the award is presented by the Lions Club not the Township.

Adjournment:

A motion was made by Mr. Eberly and seconded by Mr. Buckwalter to adjourn the meeting. The motion was passed by unanimous voice vote. The next regularly scheduled meeting is to be held on Monday, April 18, 2016 beginning at 7:30 pm.

Respectfully submitted,

Ralph Hutchison



EAST LAMPETER TOWNSHIP  
2250 Old Philadelphia Pike  
Lancaster PA 17602  
(717) 393-1567  
FAX (717) 393-4609  
Board of Supervisor's Meeting  
April 4, 2016

General Fund  
Cks#60711-60759  
\$193,488.96

Highway Aid Fund  
Ck#536-537  
\$6,365.16

Bank of NY/PFM AutoWD/Plgit# [REDACTED] for  
#1SF-March'16 ELT Int/Fees: \$1,170.68  
#2-March'16 ELT Int/Fees: \$390.23

Guardian Life/LTD: 04/2016  
\$1,315.81

Hasler/:Postage/Meter, 03/11/2016  
\$500.00

ICMA-EE Contributions ACHd to ICMA from GFPlgit# [REDACTED]  
PR#7 - \$2,263.27

ELSA-PNC- 2010 Debt Service  
\$43,596.77

Grand Total: \$249,090.88

SIGNATURE 1: \_\_\_\_\_

SIGNATURE 2: \_\_\_\_\_

193,488.96  
6,365.16  
1,170.68  
390.23  
1,315.81  
500.00  
2,263.27  
43,596.77  
249,090.88



March 31, 2016  
02:18 PM

East Lampeter Township  
Check Register By Check Id

Page No: 1

Range of Checking Accts: GENERAL to GENERAL Range of Check Ids: 60711 to 60759  
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
60711	04/04/16	ABSAL005 A & B SALES & SERVICE LLC					90
16-00367	1	cover & rope	26.00	01-430-374-000	Expenditure		1 1
				Mach. And Equip. Repairs and Maint.			
16-00367	2	cover & rope	25.99	08-429-374-000	Expenditure		2 1
				Equipment - Repair & Maintenance			
			51.99				
60712	04/04/16	ALPS0005 ALPS					90
16-00368	1	front desk toner	58.68	01-401-210-000	Expenditure		3 1
				Office Supplies			
60713	04/04/16	ATTMO005 AT&T MOBILITY					90
16-00369	1	service 2/12-3/11/16	243.19	01-410-324-000	Expenditure		4 1
				Communications - Cellular			
60714	04/04/16	BALLA005 BALLARD SPAHR LLP					90
16-00370	1	prof.service thru 2/29/16	900.00	01-401-314-000	Expenditure		5 1
				Legal Services			
60715	04/04/16	BEILE005 BEILER HYDRAULICS INC					90
16-00371	1	resealed cylinders	100.68	01-430-374-000	Expenditure		6 1
				Mach. And Equip. Repairs and Maint.			
60716	04/04/16	BIRDI010 BIRD IN HAND FARM SUPPLY LLC					90
16-00372	1	block plane	34.99	08-429-260-000	Expenditure		7 1
				Small tools			
60717	04/04/16	CAPIT005 CAPITAL TRISTATE ELECT. DISTR.					90
16-00373	1	bulbs	57.06	01-409-236-000	Expenditure		8 1
				Building Supplies			
16-00373	2	bulbs (half returned)	936.20	01-409-236-000	Expenditure		9 1
				Building Supplies			
16-00373	3	returned bulbs	468.10	01-409-236-000	Expenditure		10 1
				Building Supplies			
			525.16				
60718	04/04/16	CDWGO005 CDW GOVERNMENT INC					90
16-00374	1	snagless cable	142.50	01-407-213-000	Expenditure		11 1
				Operating Supplies			
16-00374	2	1 card reader	7.00	01-407-213-000	Expenditure		12 1
				Operating Supplies			
16-00374	3	7 card reader	49.00	01-407-213-000	Expenditure		13 1
				Operating Supplies			
16-00374	4	documate scanner	350.00	01-407-740-000	Expenditure		14 1
				Equipment Purchases			
16-00374	5	documate scanner(returned)	350.00	01-407-740-000	Expenditure		15 1
				Equipment Purchases			

March 31, 2016  
02:18 PM

East Lampeter Township  
Check Register By Check Id

Page No: 2

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
60718	CDW GOVERNMENT INC	Continued					
16-00374	6	returned scanner	350.00	01-407-740-000	Expenditure		16 1
			548.50	Equipment Purchases			
60719	04/04/16	DAVID005 DAVID MILLER ASSOCIATES INC				04/04/16 VOID	0
60720	04/04/16	DAVID005 DAVID MILLER ASSOCIATES INC					90
16-00376	1	dma#8940,#14-8,IsaacEshLDP	1,261.34	2014-08	Project		17 1
				ISAAC ESH SWM			
16-00376	2	dma#8941,#14-28,J&JFinalLDP	2,302.38	2014-28	Project		18 1
				JOHNSON & JOHNSON/MERCK-LDP			
16-00376	3	dma#8942,#15-7,DWL Parking Lot	2,024.12	2015-07	Project		19 1
				DUTCH WONDERLAND-PRKING LOT EX			
16-00376	4	dma#8943,#15-32,HighGreenOff	750.00	2015-32	Project		20 1
				GREENFIELD CORP BUILDING #157			
16-00376	5	dma#8944,#15-34,KolbAcresSub	1,275.00	2015-34	Project		21 1
				KOLB ACRES IV-2040 PINE DRIVE			
16-00376	6	dma#8945,#2771LHE,2771LHE LDP	312.50	2771LHE	Project		22 1
				2771 LINCOLN HWY EAST			
16-00376	7	dma#8946,#16-2,HighPitneyApt	900.00	2016-02	Project		23 1
				355 PITNEY RD APT LDP			
16-00376	8	dma#8947,#15-37,SeasonImagesSWM	342.00	2015-37	Project		24 1
				1945 MILLPORT RD-SWM			
16-00376	9	dma#8948,#15-35,GreenfieldGate	722.68	2015-35	Project		25 1
				GREENFIELD RD GATEWAY-SWM			
16-00376	10	dma#8949,#16-1,TangerFinalPlan	1,425.00	2016-01	Project		26 1
				TANGER EXPANSION			
16-00376	11	dma#8950,#16-3,PinnacleLDP	600.00	2016-03	Project		27 1
				58 PITNEY RD			
16-00376	12	dma#8951,#16-4,A.FisherLotadd	500.00	2016-04	Project		28 1
				2909 LHE/Lot Add-On Plan			
16-00376	13	dma#8952,4PointsHotel,notproj.	261.88	01-414-313-000	Expenditure		29 1
				Engineering Services			
16-00376	14	dma#9005,#14-27,DevonCrkFinal	250.00	2014-27	Project		30 1
			12,926.90	KEYSTONE CUSTOM HOMES-COND USE			
60721	04/04/16	EAGLE005 EAGLE DISPOSAL OF PA INC					90
16-00377	1	4/16 trash stmt	245.00	01-409-367-000	Expenditure		31 1
				Solid waste and Recycling			
16-00377	2	4/16 trash stmt	245.00	01-454-367-000	Expenditure		32 1
			490.00	Trash Disposal			
60722	04/04/16	EAWSE005 EAW SECURITY					90
16-00378	1	repair damage cameras/LghtStrk	6,279.85	01-409-373-001	Expenditure		33 1
				Building Maintenance Insurance Claims			
60723	04/04/16	EXETE005 EXETER SUPPLY CO INC					90
16-00379	1	restocking swr inventory	1,509.56	08-429-372-000	Expenditure		34 1
				Collection System - Repair & Maintenance			



Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
PO #	Item	Description							
60724	04/04/16	FASTE010 FASTENING PRODUCTS LANC. INC					90		
16-00380	1	cobalt blade	15.12	08-429-260-000 Small tools	Expenditure		35	1	
60725	04/04/16	FISHE005 FISHER AUTO PARTS					90		
16-00381	1	Tk#7&16 filters,grote	51.17	01-430-451-000 Vehicle Repair and Maintenance	Expenditure		36	1	
16-00381	2	gator oil filter	6.54	01-454-374-000 Repair and Maintenance - Equipment	Expenditure		37	1	
16-00381	3	Tk#7 oil	22.50	01-430-451-000 Vehicle Repair and Maintenance	Expenditure		38	1	
16-00381	4	Tk#10 filter, leak repair	24.91	01-409-451-000 Maintenance/Repairs-Vehicle	Expenditure		39	1	
16-00381	5	gator fuel filter	4.48	01-454-374-000 Repair and Maintenance - Equipment	Expenditure		40	1	
16-00381	6	grease	16.30	01-430-451-000 Vehicle Repair and Maintenance	Expenditure		41	1	
			125.90						
60726	04/04/16	HAJOC005 HAJOCA CORPORATION					90		
16-00382	1	bronze press/PW Boiler RoomLk	131.54	08-429-373-000 Public Works bldg	Expenditure		42	1	
16-00382	2	bronze press/PW Boiler RoomLk	131.55	01-430-373-000 Bldg. Repair and Maintenance	Expenditure		43	1	
16-00382	3	copper pipe/PW Copper Pipe Rep	14.40	01-430-373-000 Bldg. Repair and Maintenance	Expenditure		44	1	
16-00382	4	copper pipe/PW Copper Pipe Rep	14.40	08-429-373-000 Public Works bldg	Expenditure		45	1	
			291.89						
60727	04/04/16	HARBO005 HARBOR FREIGHT TOOLS INC					90		
16-00383	1	paint brushes	28.97	01-454-372-000 Repair and Maintenance - Parks	Expenditure		46	1	
60728	04/04/16	HERBE005 HERBERT ROWLAND & GRUBIC INC					90		
16-00384	1	hrg#110709/ELSA/DevonCrkPS	651.50	ELSA DELCHESTER PUMP STATION-WARRIN	Project		47	1	
16-00384	2	hrg#110710,#16-01,TangerExp	122.60	2016-01 TANGER EXPANSION	Project		48	1	
16-00384	3	hrg#110711,#15-34,MeadowRidge	338.50	2015-34 KOLB ACRES IV-2040 PINE DRIVE	Project		49	1	
			1,112.60						
60729	04/04/16	HIGHS005 HIGH STEEL STRUCTURES INC					90		
16-00385	1	4/16 rent telemetry space	500.00	08-429-381-000 Rent of Land	Expenditure		50	1	
60730	04/04/16	JFCTE005 JFC TEMPS INC					90		
16-00386	1	dir.hire place fee/Heidelbaugh	3,720.00	01-409-317-000 Misc Services	Expenditure		51	1	

March 31, 2016  
02:18 PM

East Lampeter Township  
Check Register By Check Id

Page No: 4

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
60731	04/04/16	JOHND005 JOHN DEERE FINANCIAL					90		
16-00387	1	gator parts/tractor parts	25.54	01-454-374-000	Expenditure		52	1	
				Repair and Maintenance - Equipment					
60732	04/04/16	JOHNR005 JOHN R. LANDIS JR/SNAP ON TOOL					90		
16-00388	1	tools	413.90	08-429-260-000	Expenditure		53	1	
				Small tools					
16-00388	2	tools	413.90	01-430-260-000	Expenditure		54	1	
				Minor Equipment					
			<u>827.80</u>						
60733	04/04/16	JONES005 JONES PONTIAC BUICK GMC					90		
16-00389	1	Tk#13 radio speaker	35.63	08-429-451-000	Expenditure		55	1	
				Repair & Maintenance - Vehicle					
60734	04/04/16	LAFAY005 LAFAYETTE FIRE COMPANY					90		
16-00390	1	2015 Ins reimb	10,621.75	01-411-351-000	Expenditure		56	1	
				Vehicle Insurance					
60735	04/04/16	LOWES005 LOWES					90		
16-00391	1	waterguard	258.20	01-454-372-000	Expenditure		57	1	
				Repair and Maintenance - Parks					
16-00391	2	socket adapter, wood	10.88	01-430-241-000	Expenditure		58	1	
				Operating Supplies					
			<u>269.08</u>						
60736	04/04/16	MARVI005 MARVIN STONER					90		
16-00392	1	4/16 retainer	100.00	01-413-318-000	Expenditure		59	1	
				Sewer Enforcement Officer					
60737	04/04/16	METZL005 METZLER MOWER SALES & SERVICE					90		
16-00393	1	oring, fuel tank, thumbscrew	11.33	01-454-374-000	Expenditure		60	1	
				Repair and Maintenance - Equipment					
60738	04/04/16	MICHA010 MICHAEL R. NEFF					90		
16-00394	1	16 Clothing reimb	422.08	01-410-238-000	Expenditure		61	1	
				Clothing and Uniforms					
60739	04/04/16	MOONL005 MOONLIGHT LANDSCAPE & TREE					90		
16-00395	1	tree removal/millport rd	300.00	01-431-317-000	Expenditure		62	1	
				Clearing Streets & Gutters Tree Removal					
60740	04/04/16	MORGA005 MORGAN STANLEY					90		
16-00396	1	4/16 MMO Police	55,000.00	01-410-197-001	Expenditure		63	1	
				Pension contribution-Uniformed					
16-00396	2	4/16 MMO NonUnif	2,068.00	01-401-197-000	Expenditure		64	1	
				Pension contribution-Non-Uniformed					
16-00396	3	4/16 MMO NonUnif	376.00	01-407-197-000	Expenditure		65	1	
				Pension Contribution					
16-00396	4	4/16 MMO NonUnif	94.00	01-409-197-000	Expenditure		66	1	
				Pension Contribution					
16-00396	5	4/16 MMO NonUnif	752.00	01-410-197-000	Expenditure		67	1	
				Pension contribution-Non Unif					



Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	
PO #	Item	Description					Ref Seq	Acct
60740	MORGAN	STANLEY	Continued					
16-00396	6	4/16 MMO NonUnif	752.00	01-414-197-000	Expenditure		68	1
				Pension contribution				
16-00396	7	4/16 MMO NonUnif	2,444.00	01-430-197-000	Expenditure		69	1
				Pension Contribution				
16-00396	8	4/16 MMO NonUnif	470.00	01-454-197-000	Expenditure		70	1
				Pension contribution				
16-00396	9	4/16 MMO NonUnif	2,444.00	08-429-197-000	Expenditure		71	1
				Non-Uniformed Pension				
			64,400.00					
60741	04/04/16	MORGA015 MorganHallgrenCrosswell&KanePC					90	
16-00397	1	ZHB prof service thru 3/16/16	1,085.00	01-414-314-000	Expenditure		72	1
				Legal Services				
60742	04/04/16	OFFIC005 OFFICE BASICS INC					90	
16-00398	1	PD/envelopes	102.80	01-410-241-000	Expenditure		73	1
				Materials and Supplies				
60743	04/04/16	PARUR005 PA RURAL WATER ASSOCIATION					90	
16-00400	1	annaul membership renew	605.00	08-429-420-000	Expenditure		74	1
				Dues, Subscriptions, Memberships				
60744	04/04/16	POLIC005 POLICE CONSULTANTS INC					90	
16-00401	1	exam fees	3,588.44	01-410-317-000	Expenditure		75	1
				Miscellaneous Services				
60745	04/04/16	POSTM005 POSTMASTER/GMF Lanc.Perm#1039					90	
16-00415	1	1Q16 sewer postage	1,312.50	01-401-215-000	Expenditure		108	1
				Postage				
60746	04/04/16	POWER005 POWERPLAN					90	
16-00402	1	backhoe streetpad	60.00	08-429-374-000	Expenditure		76	1
				Equipment - Repair & Maintenance				
16-00402	2	backhoe streetpad	60.00	01-430-374-000	Expenditure		77	1
				Mach. And Equip. Repairs and Maint.				
16-00402	3	loader cable	44.09	01-430-374-000	Expenditure		78	1
				Mach. And Equip. Repairs and Maint.				
16-00402	4	loader cable	44.08	08-429-374-000	Expenditure		79	1
				Equipment - Repair & Maintenance				
16-00402	5	streetpad	60.00	08-429-374-000	Expenditure		80	1
				Equipment - Repair & Maintenance				
16-00402	6	streetpad	60.00	01-430-374-000	Expenditure		81	1
				Mach. And Equip. Repairs and Maint.				
			328.17					
60747	04/04/16	PPLEL005 PP&L ELECTRIC UTILITIES					90	
16-00403	1	electric thru 3/11/16	2,182.63	01-409-361-000	Expenditure		82	1
				Electricity				
16-00403	2	electric thru 3/11/16	459.04	01-430-361-000	Expenditure		83	1
				Electric				
16-00403	3	electric thru 3/11/16	1,400.83	01-433-361-000	Expenditure		84	1
				Electricity - Traffic Signals				

March 31, 2016  
02:18 PM

East Lampeter Township  
Check Register By Check Id

Page No: 6

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
60747	PP&L	ELECTRIC UTILITIES							
	16-00403	4 electric thru 3/11/16	143.31	01-454-361-000	Expenditure		85	1	
				Electricity					
	16-00403	5 electric thru 3/11/16	465.01	08-429-361-002	Expenditure		86	1	
				Electricity - Amish					
	16-00403	6 electric thru 3/11/16	6,591.65	08-429-361-001	Expenditure		87	1	
				Electricity Pump Stations/metering					
	16-00403	7 electric thru 3/11/16	459.04	08-429-361-000	Expenditure		88	1	
				Electricity - PW Bldg					
			<u>11,701.51</u>						
60748	04/04/16	RONKS005 RONKS FIRE COMPANY					90		
	16-00404	1 Squad 48-1 Replace/Twp portion	54,360.00	31-411-742-000	Expenditure		89	1	
				Ronks Vehicle					
60749	04/04/16	SETON005 SETON IDENTIFICATION PRODUCTS					90		
	16-00405	1 nonpotable water DevonCrkPS	71.40	08-429-373-001	Expenditure		90	1	
				Building - Pump Stations					
60750	04/04/16	SHUMA005 SHUMAN HERITAGE PRINTING CO LL					90		
	16-00416	1 16 spring newsletter	1,404.69	01-401-215-001	Expenditure		109	1	
				Newsletter Postage					
60751	04/04/16	STATE005 STATE WORKER'S INSURANCE FUND					90		
	16-00406	1 '16 WC Pmt #5	2,396.00	01-411-195-000	Expenditure		91	1	
				Worker's Compensation Insurance					
60752	04/04/16	TELCO005 TELCO INC					90		
	16-00407	1 inv#25571,SchoolFlash&Green&30	297.50	01-433-372-000	Expenditure		92	1	
				Maintenance/Repairs- Traffic signals					
60753	04/04/16	THOSS005 THOS. SOMERVILLE CO.					90		
	16-00408	1 grinder pump/relay kit	6,805.41	08-429-374-003	Expenditure		93	1	
				Grinder Pump (residential)					
60754	04/04/16	TRACE005 TRACEY FRITZ					90		
	16-00409	1 reimb miles/edmonds conf	34.67	01-401-460-000	Expenditure		94	1	
				Meetings/Conferences/Continuing Educatio					
60755	04/04/16	UGIUT005 UGI UTILITIES					90		
	16-00410	1 gas service 1/26-2/25 PW Bldg	693.59	08-429-362-000	Expenditure		95	1	
				Gas- Public Works Bldg					
	16-00410	2 gas service 1/26-2/25 PW Bldg	693.59	01-430-362-000	Expenditure		96	1	
				Gas					
	16-00410	3 gas service 2/9-3/10 Devon PS	68.57	08-429-362-001	Expenditure		97	1	
				Gas - Devon Creek Pump Station					
			<u>1,455.75</u>						
60756	04/04/16	UNIFI005 UNIFIRST CORPORATION					90		
	16-00411	1 3/17 uniforms	107.66	08-429-238-000	Expenditure		98	1	
				Uniform Cleaning					
	16-00411	2 3/17 uniforms	107.66	01-430-238-000	Expenditure		99	1	
				Uniform Cleaning					



March 31, 2016  
02:18 PM

East Lampeter Township  
Check Register By Check Id

Page No: 7

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
60756		UNIFIRST CORPORATION		Continued			
16-00411	3	3/17 uniforms	23.63	01-454-238-000	Expenditure		100 1
				Uniform Cleaning			
16-00411	4	3/17 uniforms	23.63	01-409-238-000	Expenditure		101 1
				Uniform Cleaning			
16-00411	5	3/24 uniforms	24.64	01-454-238-000	Expenditure		102 1
				Uniform Cleaning			
16-00411	6	3/24 uniforms	110.91	01-430-238-000	Expenditure		103 1
				Uniform Cleaning			
16-00411	7	3/24 uniforms	110.91	08-429-238-000	Expenditure		104 1
				Uniform Cleaning			
			509.04				
60757	04/04/16	VERIZ005 VERIZON					90
16-00412	1	397-6431 service 3/16-4/15	38.54	01-433-321-002	Expenditure		105 1
				Closed Loop Phone-Bridgeport			
60758	04/04/16	WATER010 WATER TREATMENT BY DESIGN					90
16-00413	1	4/1-6/30 wtr treatment service	350.00	01-409-373-000	Expenditure		106 1
				Building repair & Maintenance Serv			
60759	04/04/16	YORGE005 YORGEYS FINE CLEANING INC					90
16-00414	1	3/16 stmt	565.35	01-410-440-000	Expenditure		107 1
				Uniform Cleaning Services			
<hr/>							
Report Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>	
	Checks:		48	1	193,488.96	0.00	
	Direct Deposit:		0	0	0.00	0.00	
	Total:		48	1	193,488.96	0.00	



March 31, 2016  
12:56 PM

East Lampeter Township  
Check Register By Check Id

Page No: 1

Range of Checking Accts: HIGHWAY AID to HIGHWAY AID Range of Check Ids: 536 to 537  
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
536	04/04/16	LANCN005 ClassifiedAccts/LNP MediaGroup					89
16-00375	1	ad, 2016 paving project bid	275.75	35-439-622-000 Paving Project	Expenditure		1 1
537	04/04/16	PADEP015 PA DEPT OF TRANSPORTATION					89
16-00399	1	PADOT Proj#10-36215-48 ADA #11	6,089.41	35-439-601-000 ADA improvements Old Philadelphia Pike	Expenditure		2 1

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	6,365.16	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	6,365.16	0.00



## The PFM Group

Public Financial Management, Inc.  
PFM Asset Management LLC  
PFM Advisors

One Keystone Plaza  
Suite 300  
North Front & Market Streets  
Harrisburg, PA 17101-2044

717-232-2723  
717-232-8610 (FAX)  
www.pfm.com

### INVOICE/NOTICE OF REDEMPTION

March 31, 2016

**TO:** Ms. Jeanne Glick  
Township Manager  
East Lampeter Township  
2250 Old Philadelphia Pike  
Lancaster, PA 17602  
**email:** jglick@eastlampetertownship.org  
**email:** ktreier@eastlampetertownship.org  
**via facsimile:** (717-393-4609)

**FROM:** Glen M. Williard  
Public Financial Management, Inc.  
Program Administrator  
1996 Emmaus/PLGIT Bond Pool

**RE:** Emmaus General Authority - 1996 Variable Rate Loan Program  
\$3,540,000

---

**PAYMENT DUE BY 11:00 A.M. ON:** 4/1/2016

Interest payment for the month of:	March '16	\$1,170.68
<b>TOTAL</b>		<u><u>\$1,170.68</u></u>

The above amount will be automatically wired from your  
PLGIT Acct # [REDACTED] to:

The Bank of New York  
ABA: [REDACTED]  
Account #: [REDACTED]  
Account Name: Emmaus 96 E. Lampeter Twp #1 S/F  
Attn: Aaron Shore

cc: Judith Wisniewski/Bank of New York  
Clay Griffith/PLGIT

APPROVED BOS MTG 4/4/2016  
SIGNATURE 1: [Signature]  
SIGNATURE 2: [Signature]



## The PFM Group

Public Financial Management, Inc.  
PFM Asset Management LLC  
PFM Advisors

One Keystone Plaza  
Suite 300  
North Front & Market Streets  
Harrisburg, PA 17101-2044  
717-232-2723  
717-232-8610 (FAX)  
www.pfm.com

### INVOICE/NOTICE OF REDEMPTION

March 31, 2016

**TO:** Ms. Jeanne Glick  
Township Manager  
East Lampeter Township  
2250 Old Philadelphia Pike  
Lancaster, PA 17602  
**email:** jglick@eastlampetertownship.org  
**email:** ktreier@eastlampetertownship.org  
**via facsimile:** (717-393-4609)

**FROM:** Glen M. Williard  
Public Financial Management, Inc.  
Program Administrator  
1996 Emmaus/PLGIT Bond Pool

**RE:** Emmaus General Authority - 1996 Variable Rate Loan Program  
\$1,210,000

---

**PAYMENT DUE BY 11:00 A.M. ON:** 4/1/2016

Interest payment for the month of:  
TOTAL

March '16

\$390.23

\$390.23

The above amount will be automatically wired from your  
PLGIT Acct # [REDACTED] to:

The Bank of New York  
ABA: [REDACTED]  
Account #: [REDACTED]  
Account Name: Emmaus 96 E. Lampeter Two #2 S/F  
Attn: Aaron Shore

**cc:** Judith Wisniewski/Bank of New York  
Clay Griffith/PLGIT

APPROVED BOS MTG 4/4/2016  
SIGNATURE 1: [Signature]  
SIGNATURE 2: [Signature]



# Billing Statement

For Period 04/01/16 to 04/30/16  
Statement Date: 03/16/16

## Payment Summary

Payment Received 02/16/16	-1,547.16
Payment Received 03/08/16	-1,547.16
No Outstanding Balance As Of 3/16/16	0.00
Current Premium	1,315.81
Total Payment Due 4/01/16	\$1,315.81

## Approval:

\*Planholder use only\*

## Summary of Activity this Period

Coverage	Previous No. Ins.	Adds.	Terms.	Current No. Ins.	Current Premiums	Premium Adjustments
Basic Term Life	58	0	3	55	\$565.73	-\$60.60
LTD	58	0	3	55	\$909.68	-\$99.00
TOTAL					\$1,475.41	-\$159.60

## Summary of Current Premiums by Rate Class

Coverage	Emp	Total
Basic Term Life	\$565.73	\$565.73
LTD	\$909.68	\$909.68
TOTAL	\$1,475.41	\$1,475.41

## Planholder Reference

JEANNE GLICK FINANCE  
DIRECTOR  
EAST LAMPETER TOWNSHIP  
Group ID: [REDACTED]  
Division ID: 0000  
RHO: BE  
RGO: 016  
A/R: BE2

## Questions?

Log on to  
[www.GuardianAnytime.com](http://www.GuardianAnytime.com)

Check or make changes to  
members' eligibility, view and pay  
bills and more.

Log on or register in two minutes at  
[www.GuardianAnytime.com](http://www.GuardianAnytime.com)

Due Date: 04/01/16  
Payment Due: \$1,315.81

- Please do not write on payment coupon. If you have changes, please submit them via Guardian Anytime or submit on Change Report.
  - For fast and easy payment, submit via [www.guardiananytime.com](http://www.guardiananytime.com), or detach and send Payment Coupon and your check made payable to Guardian in the enclosed envelope to: GUARDIAN, P O BOX 824404, PHILADELPHIA, PA 19182-4404.
- Group ID: [REDACTED]  
Division: 0000  
A/R: BE2

APPROVED BOS MTS 4/14/2016  
SIGNATURE 1: [Signature]  
SIGNATURE 2: [Signature]

## Payment Coupon



JEANNE GLICK FINANCE DIRECTOR  
EAST LAMPETER TOWNSHIP  
2250 OLD PHILADELPHIA PIKE  
LANCASTER, PA 17602

## Kathy Treier

---

From: Jeannie Nelson  
Sent: Thursday, March 31, 2016 3:08 PM  
To: Kathy Treier  
Subject: postage meter

Kathy,

I added \$500 to the postage meter on March 11, 2016. It was low on funds.

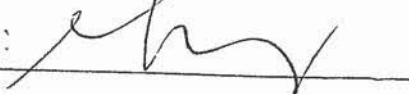
Sincerely,

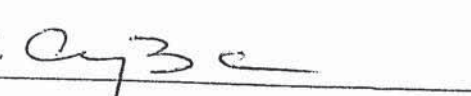
Jeannie Nelson  
East Lampeter Township  
jnelson@eastlampetertownship.org

*Preamble ACK  
from MT 1146696*

APPROVED BOS MTG 4/4/2016

POSTAGE / METER

SIGNATURE 1: 

SIGNATURE 2: 





Welcome to the  
**Pennsylvania Local Government  
Investment Trust** Managed by PFM Asset Management LLC



[Logout](#) | [Contact](#) | [FAQ](#)



Purchases  
[Initiate ACH Purchase](#)  
- [Single Entry Form](#)  
- [Multi-entry Form](#)  
- [Flexible Batch Form](#)  
[Wire Purchase Notify](#)  
Redemptions  
[Initiate ACH Redemption](#)  
- [Single Entry Form](#)  
- [Multi-entry Form](#)  
- [Flexible Batch Form](#)  
[Initiate Wire Redemption](#)  
Transfers  
[Transfer](#)  
[Exchange](#)  
[Miscellaneous](#)  
[Stop Payment Request](#)  
[Pending Trans Manager](#)

▶ **Reports**

▶ **Transactions**

▶ **Tools / Forms**

Transactions - Transaction Complete

Please print this page for your records.

The reference number for this transaction is: 2249698

Transaction Type	ACH Redemption
Entry Date	3/31/2016
Transaction Date	4/1/2016
Account	██████████ - GENERAL FUND
Investment Type	PLGIT - Class
ACH Instruction	M & T Bank - ██████████
Amount	\$2,263.27

APPROVED BOS MTG 4/4/2016

SIGNATURE 1:

SIGNATURE 2:

ICMA  
PR#7

[Terms and Conditions](#) - [Privacy Policy](#) - Copyright 2016 All Rights Reserved

PNC BANK, N.A.  
P O BOX 340777  
PITTSBURGH PA 15230-7777

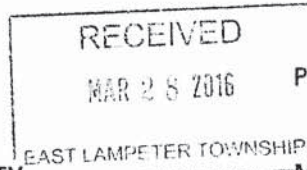
000 000 0



# Commercial Loan Statement

Page 1 of 2

Direct any questions regarding your statement to the above address.



EAST LAMPETER SEWER AUTHORITY  
2250 OLD PHILADELPHIA PIKE  
ATTN: JEANNE GLICK  
LANCASTER PA 17602

Portfolio	Obligation	Obligor	Interest Paid Year to Date
010	604802726	34135504	0.00
Maturity Date	Billed Date	Due Date	Total Amount Due
10/01/23	03/21/16	04/01/16	43,596.77

Payment must be made in the amount indicated in the "Total Amount Due" section above to avoid additional interest and/or delinquency charges.

## Loan Summary

Previous Interest Due	Interest Debits and Credits	Current Interest Due	Total Interest Due	Total Fees Due
43,026.16	43,026.16-	43,596.77	43,596.77	0.00
Previous Principal Due	Principal Debits and Credits	Current Principal Due	Total Principal Due	Total Late Charges Due
210,000.00	210,000.00-	0.00	0.00	0.00

## Activity Detail

Date	Tran Description	Interest Rate	Fee Amount	Principal Amount	Principal Balance	Days	Interest
0/01/15	Balance Forward	1.609058			5,374,500.00		43,026.16
0/01/15	Ach Prin Paymt	1.609058	ELSA-2010 Debt	210,000.00-	5,164,500.00		
0/01/15	Ach Int Paymt	1.609058	APPROVED BOSMTG 4/14/2016		5,164,500.00		43,026.16-
0/01/15	Rate Change				5,164,500.00		
1/01/15	Int. Accrual	1.605450	SIGNATURE 1: [Signature]		5,164,500.00	30	6,909.46
1/01/15	Rate Change				5,164,500.00		
2/01/15	Int. Accrual	1.604800			5,164,500.00	30	6,906.65
2/01/15	Rate Change		SIGNATURE 2: [Signature]		5,164,500.00		
1/01/16	Int. Accrual	1.637950			5,164,500.00	30	7,049.33
1/01/16	Rate Change				5,164,500.00		
2/01/16	Int. Accrual	1.759175			5,164,500.00	30	7,571.05
2/01/16	Rate Change				5,164,500.00		

Activity Detail continued on page 2

## PNC Bank Commercial Loan Statement

Interest Due	Principal Due	Due Date
43,596.77	0.00	04/01/16

Fees Due	Late Charges Due	Total Amount Due
0.00	0.00	43,596.77

Do not remit payment. Your Account  
[Redacted], Transit ABA [Redacted]  
is automatically charged on Due Date.

Amount Charged  
43,596.77