April 6, 2015

The East Lampeter Township Board of Supervisors met on Monday, April 6, 2015, at 7:30 p.m. at the East Lampeter Township Office: 2250 Old Philadelphia Pike, Lancaster, PA 17602. The meeting was called to order by Mr. John Blowers, Chairman and was followed by the Pledge of Allegiance. In addition to Mr. Blowers, supervisors present were: Mr. Dave Buckwalter, Mr. Glenn Eberly, Mr. Corey Meyer and Mr. Ethan Demme. Also present was Mr. Ralph Hutchison, Township Manager.

The following persons signed in as being present in the audience:

Steve Gergely, Harbor Engineering, representing Jon Gibson Joe Gabryluk, PA State Police Bill Schnoor, Raudenbush Engineering, representing PSP Lynn Commero, representing Lancaster Newspapers

Minutes of the March 16, 2015 Regular Meeting

Chairman Blowers asked if there were any additions or corrections regarding the minutes of the March 16, 2015 regular meeting as prepared.

A motion was made by Mr. Buckwalter to dispense with the reading of the minutes and approve the minutes as presented. Mr. Meyer seconded the motion and the motion was passed by unanimous voice vote.

Minutes of the March 18, 2015 Special Meeting

Chairman Blowers asked if there were any additions or corrections regarding the minutes of the March 18, 2015 special meeting as prepared.

A motion was made by Mr. Buckwalter to dispense with the reading of the minutes and approve the minutes as presented. Mr. Meyer seconded the motion and the motion was passed by unanimous voice vote.

Bills:

Chairman Blowers indicated that bills to be paid from various funds in the amount of \$2,008,754.63 were presented for payment. Chairman Blowers discussed some of the larger items included in that amount was a payment in the amount of \$23,008.79 to EAW Security for police camera installation, a payment in the amount of \$57,000.00 to Morgan Stanley for MMO deposits of \$50,000 for police pension and \$7,000 for non-uniform pension, a payment in the amount of \$11,904.85 to URS Corp for the Route 30 Streetscape plan, a payment in the amount of \$33,500.00 to Penske GMC for a public works pickup truck and a payment in the amount of \$1,685,230.94 to City of Lancaster for partial payment of sewer agreement arbitration decision.

A motion was made by Mr. Eberly and seconded by Mr. Meyer to approve the payment of the bills as listed in the amount of \$2,008,754.63. The motion was passed by unanimous voice vote.

Old Business:

a. Request for Time Extension to Record Conditionally Approved Plan #13-37 – Beiler: 2725 Lincoln Highway East

Chairman Blowers asked if anyone was present for this agenda item. No one was present.

Mr. Hutchison stated that the request was originally submitted on December 16, 2014 but was misplaced. Staff is recommending that the Board reinstate the request and grant the applicant an additional 90 day time extension to allow the applicant to satisfy all of the conditions of approval and record the plan. He stated that Mr. Fry stated that the applicant needs more time to comply with comments.

Mr. Demme made a motion to approve the request for ninety (90) day time extension to record the conditionally approved plan #13-37 for Beiler: 2725 Lincoln Highway East. Mr. Eberly seconded the motion and it was passed by unanimous voice vote.

b. Stormwater Management Plan #14-29 – PSP Troop J: 2099 Lincoln Highway East

Chairman Blowers asked if anyone was present for this agenda item. Mr. Bill Schnoor was present.

Mr. Schnoor, of Raudenbush Engineering, is representing PA State Police Troop J. He introduced Sergeant Joe Gabryluk. Mr. Schnoor stated that the applicant has modified their plans to eliminate the amount of impervious area on the property. Mr. Hutchison stated that the plans show a 20% reduction in the amount of impervious area on the property after the planned construction is completed. He stated that the plan now meets the Township's ordinance requirements. He also stated although it is a land development/stormwater plan the Board is basically looking at waiving any land development requirements and accepting it as meeting the requirements of the stormwater ordinance.

Mr. Meyer asked if any recommendations with regards to the Route 30 Streetscape plan were included with the plan. Mr. Hutchison stated that there were no suggestions made for the plan. Mr. Buckwalter asked if staff has reviewed the plan. Mr. Hutchison stated they have and recommend approval.

Mr. Eberly made a motion to approve the waiver of land development plan and stormwater management plan #14-29 for PSP Troop J: 2099 Lincoln Highway East. Mr. Meyer seconded the motion and it was passed by unanimous voice vote.

c. Reduction of Financial Security – Sheetz: 2425 Old Philadelphia Pike

Chairman Blowers asked if anyone was present for this agenda item. No one was present.

Mr. Hutchison state that a letter dated March 27, 2015 from David Miller Associates is recommending a reduction of \$360,315.00 leaving a balance of \$82,102.00. He mentioned that there are some outstanding issues that need to be completed.

Mr. Buckwalter made a motion to approve the reduction of financial security for Sheetz: 2425 Old Philadelphia Pike in the amount of \$360,315.00 leaving a remaining balance of \$82,102.00. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

New Business

a. Stormwater Management Plan #15-13 – Gibson: South Cherry Lane

Chairman Blowers asked if anyone was present for this agenda item. Mr. Steve Gergely was present.

Mr. Gergely, of Harbor Engineering, is representing Jonathan and Linda Gibson. He stated that the applicants would like to construct a single family dwelling with attached garage, detached garage, driveway, on-lot water, on-lot septic and stormwater management facilities on an existing 3.0 acre vacant lot. The lot is located on the south side of South Cherry Lane. He stated that they received the letter from David Miller Associates today and plan to address any issues.

Mr. Buckwalter made a motion to approve the stormwater management plan #15-13 for Gibson: South Cherry Lane subject to David Miller Associates review comments dated April 6, 2015. Mr. Eberly seconded the motion and it was passed by unanimous voice vote.

Other Business:

a. Reappointment to Park Board – Mr. James Everhart: 5 year term ending 5/5/20

Mr. Hutchison stated that Mr. James Everhart's current term will expire on May 5, 2015 and he has expressed his interest in being reappointed to the Park Board position. Mr. Hutchison stated that he is committed to attending the meetings and contributing his thoughts and ideas.

Mr. Eberly made a motion to reappoint Mr. James Everhart to the Park Board for a 5 year term ending May 5, 2020. Mr. Meyer seconded the motion and it was passed by unanimous voice vote.

b. Purchase Agreement re: 2557 Old Philadelphia Pike

Mr. Hutchison stated that the Township has been in discussions with the property owner for a couple years trying to get an agreement. He stated that the latest communications with the council for the estate of Mr. DiGuglielmo's has indicated that the representatives of the estate plan to sign the agreement. He explained that only one of the two representatives has signed the agreement but they fully expect the other representative to sign the agreement. Mr. Hutchison stated that he would like to have the Board execute the agreement so that it can be put in place as soon as possible. He stated that the agreement has a total purchase price of \$115,000.00 and is

approximately 15.3 acres in size and is located within the floodplain of Mill Creek. He stated that the property is being surveyed. He reminded the Board that the Township has paid back taxes on the property both to transfer from previous property owner and then real estate taxes.

Mr. Blowers asked if the 15.3 acres is land or if there are water rights associated with the property. Mr. Hutchison stated that he believes that based on the GIS system there may be water rights also. He stated that the property is expected to be used for recreational and water quality improvement efforts that will help the Township with meeting some MS4 requirements.

Mr. Demme made a motion to approve the purchase agreement for 2557 Old Philadelphia Pike as presented. Mr. Eberly seconded the motion and it was passed by unanimous voice vote.

c. Donation Agreement re: 2557 Old Philadelphia Pike

Mr. Hutchison explained that the Township has made attempts to purchase the property previously by obtaining grant money but that did not happen. The Board suggested that the Township reach out to see if they could get any other assistance. Mr. Marlin Horst from Smoketown airport has pledged \$50,000.00 toward the cost of acquiring the property.

Mr. Buckwalter commented that the interest of the airport is maintaining a clear flyway for the airport runway but that it cannot be part of the agreement. Mr. Hutchison confirmed that the Township has made no promises to Mr. Horst and the airport except for promising to use the funds for the acquisition of the property. Mr. Hutchison commented that he feels that the use of the property is what inspired the donation.

Mr. Buckwalter made a motion to approve the donation agreement with Mr. Marlin Horst of Smoketown Airport in the amount of \$50,000.00 for the purchase of 2557 Old Philadelphia Pike. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

d. Resolution Authorizing Submission of Grant Application for Regional Park, Open Space and Recreation Plan – CV Region

Mr. Hutchison explained that the Township has been talking to both Upper Leacock and West Earl Township about preparing a plan for park open space facilities in the CV Region. He stated that the DCNR grant program gives extra points for working jointly within a region. He stated that East Lampeter Township is funding the effort to submit the application and if we are approved for the grant it will provide 50% of the funds for the planning effort. He stated the other 50% will be shared among the 3 Townships. He stated that he did not have a breakdown of the costs and services at the present time. He stated that the application is due April 16, 2015.

Mr. Meyer asked if the Conestoga Valley School District would be involved. Mr. Hutchison stated that the school district has been participating in the planning but will probably not be funding the plan.

Mr. Meyer made a motion to authorize the resolution for the DCNR grant application for the CV Regional Park, Open Space and Recreation Plan. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

Resolution 2015-08

e. Agreement re: Willow Road Water Line Extension with City of Lancaster

Mr. Hutchison stated High's plans for the Zook-Yoder-Esh site included extending the water main that will connect Greenfield Road, across a portion of Willow Road to Colonial Village. He stated that High is preparing to do that later this year. He stated that Township staff requested that the city prepare an agreement that would restrict future connection to this water main in order to avoid unwanted development pressure on the north side of Willow Road.

Mr. Blowers asked where the line runs in relation to the properties located on the south side of Willow Road. Mr. Hutchison stated it will pass in front of the Greenfield Road side of Willow Road. Mr. Blowers asked if the Township has approached the homeowners to tie into the water line. Mr. Hutchison stated that the Township has not but could. Mr. Blowers asked if there was any public sewer in that area. Mr. Hutchison was not sure but stated probably not. The Board expressed interest in notifying property owners about the water line.

Mr. Eberly made a motion to approve the agreement with the City of Lancaster for the Willow Road water line extension. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

f. Adoption of Accident and Illness Prevention Policy

Mr. Hutchison stated that an updated Accident Illness Prevention Program (AIPP)/Safety Program has been developed by the Township's Safety Committee. He stated that the program has been in place since the Township began participation in the Susquehanna Municipal Trust Worker Compensation coverage. He stated that the state requires that all of the members of the trust have an up to date AIPP. He stated that once the Board adopts the policy, staff will begin implementation of the policy requirements which aren't already in place.

Mr. Meyer made a motion to adopt the Accident and Illness Prevention Policy. Mr. Buckwalter seconded the motion and it was passed by unanimous voice vote.

Public Comment:

Chairman Blowers reviewed a letter from ELA to the members of Lancaster Inter-Municipal Committee (LIMC) in regards to reviewing the purpose and values of the LIMC to the member's municipalities. He stated that East Hempfield, East Petersburg and Manheim Township pulled out of the LIMC approximately 2 years ago due to the funding mechanism. He stated that the LIMC has voted to amend the funding mechanism of the LIMC. He stated it will be put in a document to municipalities. He stated that the LIMC is an agreement to cooperate among the municipalities. He stated that the members looked at the joint comprehensive plan called "Growing Together" and that ELA was called in to review the plan. He stated that he feels East

Lampeter Township should continue to participate in a joint comprehensive plan for the metropolitan area. He feels that it is important to continue to look at issues related to infrastructure, water/sewer, stormwater and transportation issues that connects everyone within the region. He stated that the state favors municipalities that work together. The Board discussed the municipalities that may or may not want to participate and if they could participate in the plan without being part of the LIMC.

Mr. Blowers stated that at the recent Emergency Services Committee meeting in February the committee discussed the accident with impalement that happened behind the State Police Barracks. He shared what the emergency services crews had to do to remove the victim and get her to the hospital.

Adjournment:

A motion was made by Mr. Demme and seconded by Mr. Eberly to adjourn the meeting. The motion was passed by unanimous voice vote. The next regularly scheduled meeting is to be held on Monday, April 20, 2015 beginning at 7:30 pm.

Respectfully submitted,

Ralph Hutchison

EAST LAMPETER TOWNSHIP 2250 Old Philadelphia Pike Lancaster PA 17602 (717) 393-1567 FAX (717) 393-4609 Board of Supervisor's Meeting April 6, 2015

General Fund/Between Meetings Cks#59239 \$1,685.230.94

Cks#59089-59094 BOS Mtg 3-2-15 total incorrect Addt'l \$548.46

> Cks#59240-59309 \$177,854.19

Highway Aid Fund Cks#504-506 \$46,329.25

ICMA-EE Contributions ACHd to ICMA from GFPIgit# PR#6 - \$2,212.56

IIC Medical/DentalClaims Insurance/April, 2015
TrfdFrom Plgit ac# ToJerseyShore# \$95,002.23

Guardian Life/LTD as of 4/2015 \$1,577.00

Grand Total \$2,008,754.63

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SIGNATURE 2:

1,685.230.94

548-46

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177,854.19

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2 + 008 + 754 + 65

Report Totals

Range of Checking Accts: GENERAL to GENERAL Range of Check Dates: 03/18/15 to 03/18/15 Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y Check # Check Date Vendor Amount Paid Reconciled/Void Ref Num **GENERAL** General Fund 59239 03/18/15 CITYO015 CITY OF LANCASTER 1,685,230.94 19 Checking Account Totals Void Amount Void Amount Paid 1 0 Checks: 1,685,230.94 0.00 Direct Deposit: _ 0 0.00 0.00 1,685,230.94 Total: 0.00

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Checks:

Total:

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Range of Checking Accts: GENERAL
Report Type: All Checks

to GENERAL
Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

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Amount Paid
Reconciled/Void Ref Num General Fund GENERAL

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59290	04/06/15	PPLEL005	PP&L ELECTR	IC UTILITIE	S	12,803.40			21	
59291	04/06/15		RR DONNELLE			397.0			21	
59292	04/06/15	SAFEG005	SAFEGUARD B	USINESS SYS	TEM INC	123.80)		21	
59293	04/06/15	SHUMA005	SHUMAN HERI	TAGE PRINTI	NG CO LL	1,451.6	5		21	
59294	04/06/15	SOUTH005	SOUTH JERSE	Y ENERGY		6,534.89			21	
59295	04/06/15	STATE005	STATE WORKE	R'S INSURAN	CE FUND	2,487.00			21	
59296	04/06/15	STEPH020	STEPHENSON	EQUIPMENT I	NC	124.00			21	
59297	04/06/15			CONSULT GR		4,000.00			21	
59298	04/06/15		TARA A. HIT			103.0			21	
59299	04/06/15	TELCO005	TELCO INC			3,769.5			21	
59300	04/06/15	THEME005	THE METER G	UY LLC		615.00)		21	
59301	04/06/15	TIGER005	TIGERDIRECT	INC		20.93			21	
59302	04/06/15	TWTRA005	T&W TRAFFIC	CONTROL		516.80)		21	
59303	04/06/15	UNIFI005	UNIFIRST CO	RPORATION		710.50			21	
59304	04/06/15	URSCO005	URS CORPORA	TION		11,904.8	j		21	
59305	04/06/15	VERIZ005	VERIZON			67.38	3		21	
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59307	04/06/15	WITME010	WITMER PUBL	IC SAFETY G	ROUP INC	279.00			21	
59308	04/06/15	YORGE005	YORGEYS FIN	E CLEANING	INC	539.65			21	
59309	04/06/15	ZIMME010	ZIMMERMAN'S	HDWR & VAR	IETY INC	86.67			21	
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		Total	: 70	0	177,	854.19	0.00			
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		Total	: 70	0	177,	854.19	0.00			

Range of Checking Accts: HIGHWAY AID Range of Check Dates: 04/06/15 to 04/06/15 to HIGHWAY AID Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y Check # Check Date Vendor Amount Paid Reconciled/Void Ref Num HIGHWAY AID 504 04/06/15 GEOFF005 PENSKE BUICK GMC TRUCKS INC 33,500.00 20 505 04/06/15 OCEANOOS OCEANPORT LLC 7,907.05 20 506 04/06/15 DAVIDOOS DAVID MILLER ASSOCIATES INC 4,337.20 20 507 04/06/15 GEOFFOOS PENSKE BUICK GMC TRUCKS INC 585.00 20 Checking Account Totals Paid Void Amount Void Amount Paid Checks: 46,329.25 0 0.00 4 Direct Deposit: 0 0 0.00 0.00 46,329.25 0.00 Total: Report Totals Void Paid Amount Paid Amount Void 0.00 Checks: 4 0 46,329.25 0.00 Direct Deposit: 0 0 0.00 46,329.25 Total: 0.00

Range of Checking Accts: GENERAL Report Type: All Checks to GENERAL

Range of Check Ids: 59089 to 59094

Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

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BOS MTG 4/6/2015

Previously-Approved AT BOS MTG 3/2/15

\$ AMOUNT WAS WRONG

5/3 \$56,635.55

\$ 56,087.09

Defference \$ 548.46

SIGNATURE 1: 42

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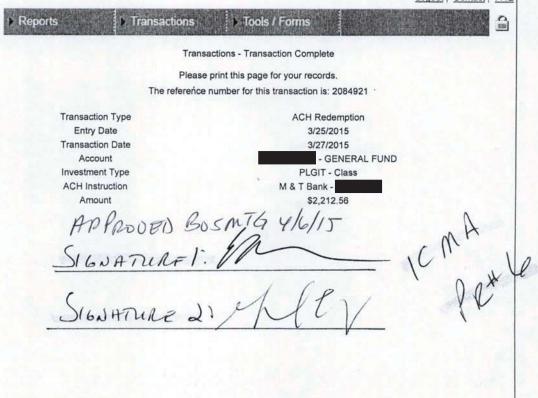


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Purchases
Initiate ACH Purchase
- Single Entry Form
- Multi-entry Form
- Flexible Batch Form
Wire Purchase Notify
Redemptions
Initiate ACH Redemption
- Single Entry Form
- Multi-entry Form
- Flexible Batch Form
Initiate Wire Redemption
Transfers
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Miscellaneous

Stop Payment Request

Pending Trans Manager



Intergovernmental Insurance Cooperative

Medical Invoice

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2015

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Electronic Payment (ACH) Intergovernmental Insurance Cooperative Jersey Shore State Bank

Williamsport, PA

Account #

Notice please contact Claire Eshleman at 717-723-4600 x170 APPROJED BOS MTG 4/06/15

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Page 4 of 4

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Planholder Reference

JEANNE GLICK FINANCE DIRECTOR EAST LAMPETER TOWNSHIP

Group ID: Division ID: 0000 RHO: BE

RGO: 016 A/R: BE2

Questions?

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> Please detach and return with payment 4

Due Date: 04/01/15

Payment Due: \$1,577.00

If you have changes, please submit them Please do not write on payment coupon. via Guardian Anytime or submit on

check made payable to Guardian in the enclosed envelope to: GUARDIAN, P O For fast and easy payment, submit via www.guardiananytime.com, or detach and send Payment Coupon and your BOX 824404, PHILADELPHIA, PA Change Report. 19182-4404.

Group ID:

Division: 0000 AR: BE2

Payment Coupon



JEANNE GLICK FINANCE DIRECTOR 2250 OLD PHILADELPHIA PIKE EAST LAMPETER TOWNSHIP LANCASTER, PA 17602

\$1,577.00

Group ID

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■ Customer Response Unit Ph: 888-278-4542

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