

April 22, 2014

The East Lampeter Township Board of Supervisors met on Tuesday, April 22, 2014, at 7:30 p.m. at the East Lampeter Township Office, 2250 Old Philadelphia Pike, Lancaster, PA 17602. The meeting was called to order by Mr. John Blowers, Chairman and was followed by the Pledge of Allegiance. In addition to Mr. Blowers, supervisors present were: Mr. Dave Buckwalter, Mr. Glenn Eberly and Mr. Corey Meyer. Also present was Mr. Ralph Hutchison, Township Manager. Mr. Ethan Demme was absent.

The following persons signed in as being present in the audience:

Stephen Kepchar, 300 Granite Run Drive, Lancaster PA, representing Morgan Stanley
Michael Leder, 1200 E Ridgewood Avenue, Ridgewood NJ, representing Morgan Stanley
Howard Williard, 300 Granite Run Drive, Lancaster PA, representing Morgan Stanley
Dave Gribble, 1992 Drexel Avenue, Lancaster PA, representing Ronks Fire Company
Bruce Paul, 112 Crestmont Avenue, Lancaster PA, representing East Lampeter Emergency Service Committee
Jeanne Glick, Columbia PA, representing East Lampeter Township
Barry Fitzgerald, 1836 Lincoln Highway East, Lancaster PA, representing F3 Holdings
Brett Fitzgerald, 1836 Lincoln Highway East, Lancaster PA, representing F3 Holdings
Mike Thornton, 147 Bonnevill Dr, Ronks PA, representing Conestoga Valley School District
Brad Mowbray, representing High
Mark Johnson, RGS, representing High
Lynn Commero, representing Lancaster Newspapers
David Keens, 63 Lafayette Way, representing Lafayette Fire Company
Chris Kauffman, 455 Mount Sidney Road, representing Witmer Fire Company
Tim Hoerner, 313 Enterprise Drive, representing Hand in Hand Fire Company
Jose Colon, 63 Lafayette Way, representing Lafayette Fire Company
Scott Hershey, 1711 Lincoln Highway East Apt 1, representing Lafayette Fire Company
Mike King, 79 Oxford Village, representing Lafayette Fire Company
Pedro Urena, 903 Clark Street, representing Lafayette Fire Company
Frank Robinson, representing Lafayette Fire Company
Matt Bono, 811 Waterfront Drive, representing Witmer Fire Company & East Lampeter Emergency Services Committee
Roger Fry, representing Amish School
Steven Esh, 2008F Horseshoe Road, Lancaster, representing School Board
Dave Mease, Diehm, representing Oscar's Pet Resort
Mark Stanley, 1836 Lincoln Highway East, representing F3 Holdings
Aaron Z. King, 2195 Horseshoe Road
Jonas B. King, 406 Mount Sidney Road, Lancaster, representing Amish School
Eli Ebersol, 682 Hartman Station Road, Lancaster, representing Amish School
Tom Smithgall, representing High Properties
Cassie Kreider, 523 Willow Road, Lancaster, representing Oscar's Pet Resort
Abner S. King, 2020 Horseshoe Road, Lancaster, representing Amish School
Elmer S. Beiler, 623 Willow Road, Lancaster, representing Amish School
Joseph Esch, 2210 Creek Hill Road, Lancaster, representing Amish School
Christian Stoltzfus, 373 Mount Sidney Road, representing Oak Grove School

Minutes of the April 7, 2014 Regular Meeting

Chairman Blowers asked if there were any additions or corrections regarding the minutes of the April 7, 2014 regular meeting as prepared. There were no comments.

A motion was made by Mr. Meyer and seconded by Mr. Buckwalter to dispense with the reading of the minutes and approve the minutes as presented. The motion was passed by unanimous voice vote.

Bills:

Chairman Blowers indicated that bills to be paid from various funds in the amount of \$257,782.55 were presented for payment. Chairman Blowers discussed one of the larger items included in that amount was a payment to Hawk Valley Associates in the amount of \$7980.00 for consulting services assisting staff with revisions to the draft of the new zoning ordinance.

A motion was made by Mr. Eberly and seconded by Mr. Meyer to approve payment of the bills as listed in the amount of \$257,782.55. The motion was passed by unanimous voice vote.

Emergency Services Committee Presentation & Request for Radio Funding

Chairman Blowers asked if anyone was present for this agenda item. Mr. Bruce Paul was present.

Mr. Paul, chairman of the Emergency Services Committee, stated that they are requesting funding for an upgrade to the fire departments radio system in conjunction with the Lancaster County Fire/EMS upgrade. The fire companies currently use a low band radio network that has pauses and gaps that cause communication problems. The new P-25 system would eliminate some of these communication problems and is scheduled to go in to effect early in the fall of 2014. The new P-25 system will not be compatible with the existing radios the fire companies use. The committee is requesting \$35,000.00 per fire company for a total of \$140,000.00 to purchase an average of 22-24 portable radios per company.

Mr. Meyer asked about the resale value of the existing radios. Mr. Paul stated that the existing radio can be purchased new for about \$200.00 so the resale value would probably be 50-60% of that amount. Mr. Eberly asked if the old radio would be compatible with the new for the fire police to use them to communicate with the fire company. Mr. Paul stated there is a way for them to do that. Mr. Buckwalter asked if any radios had been purchased and what type of units are being purchased. Mr. Paul stated that Ronks Fire Company has purchased 22 radios and that they are going to be handheld radios. Mr. Eberly asked if the fire companies have the capability to purchase the radios and the Township could budget the amount for 2015. The committee responded it could be done but it would be difficult. Mr. Meyer asked if there were any other grants available to help with the purchase of the radios. Mr. Paul stated the issue with grant opportunity is the timing. The process could be a year or more and some grants do not cover equipment that has already been purchased. The Board expressed concern about approving the costs for radios at the present time but recognized the fire companies need for funding.

Old Business:

None

New Business:

- a. CVSD Land Development Plan #14-03: 2110 Horseshoe Road

Chairman Blowers asked if anyone was present for this agenda item. Mr. Mike Huxta, landscape architect at the ELA Group. He introduced Mr. Charles Haley, senior engineer at the ELA Group and Mr. Michael Thornton, principal of CV High School.

Mr. Huxta stated that Conestoga Valley High School submitted a plan for construction of stadium renovations and a new internal access drive to link the Middle School to the High School. The access drive

for two lanes would be twenty-five (25) feet wide and along the south side it would have a six (6) foot wide walking path to separate pedestrian traffic. He stated that there will be two (2) controlled access gates on both ends and the road will only be open during school hours and special events and can also be accessed in case of emergencies. Mr. Huxta stated the stadium renovations include replacing the stadium seats, new turf field, ADA ramps, ticket booth, storage building and stadium lights. He then reviewed the request for waivers and modifications to the plan. Mr. Buckwalter pointed out a comment by the Lancaster County Planning Commission about the jump pits and a memorial plaza and seat wall. Mr. Huxta stated the jump pits will be remaining for use by both the Middle and High School students. The school is also planning on putting up a seat wall with memorial plaques. Mr. Huxta also stated there is a sketch for future field improvements.

After a brief discussion, Mr. Eberly made a motion to conditionally approve the CVSD Land Development Plan #14-03: 2110 Horseshoe Road subject to modifications with deferrals of widening, curb and sidewalks, and DMA letter comments. Mr. Meyer seconded the motion and it was passed by unanimous voice vote.

- b. Request for Waivers of Land Development & Stormwater Management Planning – Oscar’s Pet Resort: 521 Willow Road

Chairman Blowers asked if anyone was present for this agenda item. Mr. David Mease was present.

Mr. Mease, from Diehm & Sons, is representing Cassie Kreider who is the owner of Oscar’s Pet Resort. The owners are proposing to add an 80 x 30 addition to the existing pet care facility. The net increase in impervious area will be approximately 1100 square feet. They are requesting a waiver of the land development planning requirements and ask for an exemption of the stormwater management criteria based on the East Lampeter Township Storm Water Management Ordinance. Mr. Hutchison stated that the application was received before the new Storm Water Management Ordinance was adopted.

Mr. Buckwalter made a motion to conditionally approve the waiver of land development and stormwater management planning for Oscar’s Pet Resort: 521 Willow Road subject to DMA and staff comments and no further development without a land development plan. Mr. Meyer seconded the motion and it was passed by unanimous voice vote.

- c. Request for Waivers of Land Development & Stormwater Management Planning – Greenfield Estates: 799 Patriot Drive

Chairman Blowers asked if anyone was present for this agenda item. Mr. Mark Johnson was present.

Mr. Johnson, from RGS Associates, is representing High Real Estate Group. He stated that High is proposing to add four (4) garage buildings to Greenfield Estates. Garages “A” and “D” will provide four (4) spaces and garages “B” and “C” will provide six (6) spaces. They are requesting a waiver of land development planning. After some discussion the applicant will now be submitting a stormwater management plan.

Mr. Meyer made a motion to conditionally approve the waiver of land development for garages for Greenfield Estates: 799 Patriot Drive subject to stormwater agreement and plan recording. Mr. Eberly seconded the motion and it was passed by a vote of three in favor and one abstaining. (Mr. Buckwalter abstained due to his relationship with the applicant.)

- d. Request for Waivers of Land Development & Stormwater Management Planning – Dutch Wonderland: 2249 Lincoln Highway East

Chairman Blowers asked if anyone was present for this agenda item. No one was present.

- e. Request for Waivers of Land Development & Stormwater Management Planning – F3 Holdings: 1836 Lincoln Highway East

Chairman Blowers asked if anyone was present for this agenda item. Mr. Mark Stanley was present.

Mr. Stanley, representing F3 Holdings, stated that the applicant is requesting a waiver of the land development and waiver of stormwater management to occupy the site with an auto repair and service facility that would be an extension of the H&F Tire service on the adjacent property. F3 Holdings acquired the old Lafayette Fire Company building at 1836 Lincoln Highway East and as part of the acquisition a PennDOT Highway Occupancy Permit was process and approved. He stated that as a part of the subdivision and land development plan that Lafayette Fire Company recorded it indicated that prior to occupancy of the site a land development plan had to be provided for approval to East Lampeter Township. Mr. Stanley stated that there will be no changes to the property except for those described in the PennDOT Highway Occupancy Permit.

After a brief discussion about future development, Mr. Meyer made a motion to conditionally approve the waiver of land development for F3 Holdings: 1836 Lincoln Highway East subject to DMA's review comments. Mr. Eberly seconded the motion and it was passed by unanimous voice vote.

- f. Oak Grove School District – Parochial School Privy/Holding Tank Request: 338 Willow Road

Chairman Blowers asked if anyone was present for this agenda item. Mr. Roger Fry and Mr. Stephen Esh were present.

Mr. Fry, from Fry Surveying Inc, is representing the Oak Grove Amish School. He stated that last year the Board had approved a privy for a proposed site at 500 Willow Road. Since that time, the community has considered relocating the school to a better location at 338 Willow Road. Public sewer exists at the new site but the School Board is requesting that a privy be used for sewage disposal with the same conditions as the previous approval. The proposed method of disposal is a standard for Plain Sect schools. Mr. Esh spoke about the reasons for relocating the school to the new site. Mr. Fry stated that to use a privy the state says they need to record a lease agreement, have a contract with a hauler, and use the standard design for a privy.

Mr. Buckwalter asked about the use of the structure if the school is closed. Mr. Esh responded that the land owner gets first chance to purchase the building. Mr. Hutchison commented that staff had a concern about the building being within 150 feet of the line that the ordinance requires that they be connected. He suggested that it be redesigned so that it is not within 150 feet of the line. The Board and Mr. Fry discussed this suggestion.

Mr. Eberly made a motion to approve the request for a privy for the Oak Grove School: 338 Willow Road as proposed by the applicant. Mr. Buckwalter seconded the motion and it was passed by unanimous voice vote.

Other Business:

- a. Morgan Stanley Presentation re: Pension Plans Investment Policy

Chairman Blowers asked if anyone was present for this agenda item. Mr. Stephen Kepchar, Mr. Howard Williard and Mr. Mike Leder from Morgan Stanley were present.

Mr. Kepchar thanked the Board for given them the opportunity to manage the investment and retirement portfolios and thanked Jeanne Glick for her assistance. He introduced Mr. Howard Williard who gave a review of the investment policy statement. He discussed the option of adding more allocations to the

Alternatives. He discussed that to reach the desired rate of return of 7.0% per year that the desired asset allocation should be 60% equities, 30% fixed income and 10% alternatives. He introduced Mr. Mike Leder. Mr. Leder stated that he is the regional specialist for Alternatives for Morgan Stanley. He discussed the Alternative investment opportunities and the management of portfolios.

After a discussion, Mr. Buckwalter made a motion to adopt the new pension funds investment policy statement as presented with the exception that Alternatives will be capped at a maximum of 15% of the portfolio. Mr. Eberly seconded the motion and it was passed by unanimous voice vote.

b. Agreement for Consultant Services – Route 30 Streetscape Plan

Mr. Hutchison stated that this is an agreement between the Township and the consultant, URS Corporation for the last requirement so that the Township can start the planning of the Route 30 Streetscape. The total cost of the planning effort will be below \$150,000 of which \$70,000 from PennDOT and \$75,000 from the County and \$5,000 from the Township. The planning time frame is nine (9) months to a year with a kick-off meeting of May 6 at 10 am at the Township building.

Mr. Buckwalter made a motion to approve the Route 30 Streetscape Plan Consultant Agreement. Mr. Eberly seconded the motion and it was passed by unanimous voice vote.

Public Comment:

None

Revisited:

a. Request for Waivers of Land Development & Stormwater Management Planning – Dutch Wonderland: 2249 Lincoln Highway East

The Board decided to discuss this agenda item. Mr. Hutchison stated that Dutch Wonderland is proposing removing the existing mini-golf facility which was built over the existing parking lot and converting it back to parking. The applicant is requesting an exception from the Stormwater Management Ordinance due to the conversion of the area to the previous conditions and grades. They are also requesting a waiver of the Land Development Ordinance as there are no buildings or structures proposed.

Mr. Eberly made a motion to approve the waivers of land development and stormwater management planning for Dutch Wonderland: 2249 Lincoln Highway East. Mr. Meyer seconded the motion and it was passed by unanimous voice vote.

Adjournment:

A motion was made by Mr. Meyer and seconded by Mr. Eberly to adjourn the meeting. The motion was passed by unanimous voice vote. The next regularly scheduled meeting is to be held on Tuesday, May 13, 2014 beginning at 7:30 pm.

Respectfully submitted,

Ralph Hutchison
Township Manager

EAST LAMPETER TOWNSHIP
2250 Old Philadelphia Pike
Lancaster PA 17602
(717) 393-1567
FAX (717) 393-4609
Board of Supervisor's Meeting
April 22, 2014
Between Meetings:
General Fund
Ck#56906 - \$10.00

General Fund
Cks56907-Void
Cks#56908-56966
\$77,549.49

Guardian LTD/Life Insurance, May, 2014
\$1,499.71

Hasler/ACHdFromMT#6696 - \$1,000.00

ICMA-EE Contributions ACHd to ICMA from GFPlgit#6011
PR#8 - \$2,119.18

IIC Medical Ins 5/2014/Dental Claims-March'14
TrfFundsFromPlgitAc#6011ToJerseyshoreAc#1359
\$95,255.55

Mastercard Acct#6708, Stmt#2014-03 AutoWD Plgit GF ac#6011
\$5,190.40

NVA-Vision Mar'14-Inv#5046693/ACH-FromPlgit#6011
\$336.71

Significa-5/2014 HRA Fees/ToBeAchdFrom MT#19191 - \$306.80

Significa-Reimb Claims - ACHd from MT#19191
3/19/14 - \$68.03
04/09/14 - \$500.00
04/16/14 - \$34.18

WilmingtonTrust aka M&TBank-ac#290925/GOB Ser'2011-Interest - \$73,912.50

Grand Total: \$257,782.55

SIGNATURE 1:

SIGNATURE 2:

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10 • 00
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1 • 499 • 71
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2 • 119 • 18
95 • 255 • 55
5 • 190 • 40
336 • 71
306 • 80
68 • 03
500 • 00
34 • 18
73 • 912 • 50
257 • 782 • 556

ACCOUNTS PAYABLE CHECK REGISTER

Document Ctrl# 003522-01

Sequenced By Check Number

Pay From: M & T Bank

Period: April 2014

Chk#	Date	Vnd#	Vendor Name (*=Payee)	Vcr#	Invoice#	Inv Date	Type	Amount Paid	Discount Taken	Check Amount
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056908	04/22/14	ACS	Allied Control Services, Inc.	047939	306979	04/22/14	R Full	1,528.25	0.00	1,528.25
056909	04/22/14	ASB	Allen S. Blank	047942	4/10/14ZHB	04/22/14	R Full	140.00	0.00	140.00
056910	04/22/14	ASCOM	Mail Finance	048029	H4645096	04/22/14	R Full	249.00	0.00	249.00
056911	04/22/14	ATTW	AT&T Mobility	048028	04192014	04/22/14	R Full	199.95	0.00	199.95
056912	04/22/14	BATWSE	Battery Warehouse	047940	T124013	04/22/14	R Full	11.80	0.00	11.80
056913	04/22/14	BB&T	Blakinger, Byler & Thomas PC	047941	149290SMK	04/22/14	R Full	8,676.50	0.00	8,676.50
056914	04/22/14	BCGL	BRUBAKER CONNAUGHTON	047943	5387	04/22/14	R Full	264.00	0.00	264.00
056915	04/22/14	BELL	Verizon	047996	7172901541	04/22/14	R Full	34.03	0.00	34.03
				048030	7173976431	04/22/14	R Full	35.75	0.00	35.75
							Check Totals:			69.78
056916	04/22/14	CARLEF	RichlandPartners,LLC dba	047946	507664	04/22/14	R Full	400.17	0.00	400.17
				047946	507664	04/22/14	R Full	400.16	0.00	400.16
				047947	515297	04/22/14	R Full	1,211.83	0.00	1,211.83
							Check Totals:			2,012.16
056917	04/22/14	CLOON	Brian T Cloonan	047948	TrngReimb	04/22/14	R Full	72.95	0.00	72.95
				047948	TrngReimb	04/22/14	R Full	54.52	0.00	54.52
							Check Totals:			127.47
056918	04/22/14	DELL	Dell Marketing L.P.	047949	XJCX94157	04/22/14	R Full	4,032.00	0.00	4,032.00
056919	04/22/14	DEP	PA DEP-Dept/EnvironProtection	048023	899061	04/22/14	R Full	50.00	0.00	50.00
056920	04/22/14	F.LUTZ	Frey Lutz Corp.,Inc.	047950	09342	04/22/14	R Full	1,089.19	0.00	1,089.19
				047950	09342	04/22/14	R Full	1,089.20	0.00	1,089.20
							Check Totals:			2,178.39
056921	04/22/14	FAP	Fisher Auto Parts	048009	120-110929	04/22/14	R Part	7.49	0.00	7.49
				048010	120-110934	04/22/14	R Part	41.98	0.00	41.98
				048011	120-110933	04/22/14	R Part	-38.55	0.00	-38.55
							Check Totals:			10.92

A C C O U N T S P A Y A B L E C H E C K R E G I S T E R

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Chk#	Date	Vnd#	Vendor Name (*=Payee)	Vcr#	Invoice#	Inv Date	Type	Amount Paid	Discount Taken	Check Amount
056933	04/22/14	LIMC	Lancaster Inter-Municipal Com.	047963	46	04/22/14	R Full	1,592.26	0.00	1,592.26
056934	04/22/14	LOWE	Lowe's	047966	02242	04/22/14	R Full	23.28	0.00	23.28
056935	04/22/14	MB&C	Matthew Bender & Company, Inc.	047965	58015841	04/22/14	R Full	78.08	0.00	78.08
056936	04/22/14	MIAI	Murray Securus	048015	419933	04/22/14	R Full	23.00	0.00	23.00
056937	04/22/14	MILLER	Miller&SonsSalt/WaterCond,Inc.	047967	RW01365	04/22/14	R Full	240.75	0.00	240.75
056938	04/22/14	MRHS	Car Wash Partners	047968	040314	04/22/14	R Full	15.08	0.00	15.08
056939	04/22/14	MTTRUC	M & T Truck and Auto Repair	047969	4759	04/22/14	R Full	51.05	0.00	51.05
056940	04/22/14	MYGOV	MYGOV LLC	047970	104133	04/22/14	R Full	900.00	0.00	900.00
056941	04/22/14	NIKHOH	Nikolaus & Hohenadel LLP	047972	72762	04/22/14	R Full	1,914.00	0.00	1,914.00
056942	04/22/14	NMS	National Medical Services,Inc.	047971	117097	04/22/14	R Full	217.00	0.00	217.00
056943	04/22/14	OFBA	Office Basics Inc	047973	02861111	04/22/14	R Full	66.29	0.00	66.29
056944	04/22/14	PADEP	COMMONWEALTH OF PENNSYLVANIA	048022	ELTLICENSE	04/22/14	R Full	100.00	0.00	100.00
056945	04/22/14	PLCM	Pennsylvania Municipal League	047974	36303	04/22/14	R Full	450.00	0.00	450.00
056946	04/22/14	POCS	Pennsylvania One Call System	047975	582980	04/22/14	R Full	93.45	0.00	93.45
056947	04/22/14	PP&L	PPL Electric Utilities	047976	9040145005	04/22/14	R Full	2,299.48	0.00	2,299.48
				048031	7293444002	04/22/14	R Full	2,535.76	0.00	2,535.76
				048031	7293444002	04/22/14	R Full	503.16	0.00	503.16
				048031	7293444002	04/22/14	R Full	1,250.52	0.00	1,250.52
				048031	7293444002	04/22/14	R Full	410.09	0.00	410.09
				048031	7293444002	04/22/14	R Full	403.16	0.00	403.16
				048031	7293444002	04/22/14	R Full	7,642.42	0.00	7,642.42
				048031	7293444002	04/22/14	R Full	503.16	0.00	503.16
Check Totals:										15,547.75
056948	04/22/14	PPLSTL	PPL Electric Utilities	047977	9020145009	04/22/14	R Full	7,062.56	0.00	7,062.56
056949	04/22/14	PUCF	PA Unemploy'm't Compensation Fu	048012	36-37869M	04/22/14	R Full	1,102.45	0.00	1,102.45
056950	04/22/14	RSHOLL	R.S. HOLLINGER & SONS INC	047979	350635	04/22/14	R Full	152.94	0.00	152.94
056951	04/22/14	SAEC	Stewart-Amos Equipment Co.,Inc	048024	278968	04/22/14	R Full	44.38	0.00	44.38

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056953	04/22/14	SGOSS	Sam M. Goss	048013	'14Equip	04/22/14	R Full	200.00	0.00	200.00
056954	04/22/14	STEFFY	Steffy's Garage, Inc.	047981	139009	04/22/14	R Full	59.35	0.00	59.35
				047982	139210	04/22/14	R Full	407.09	0.00	407.09
				047983	139266	04/22/14	R Full	404.43	0.00	404.43
				047984	139496	04/22/14	R Full	94.08	0.00	94.08
				047985	139721	04/22/14	R Full	12.50	0.00	12.50
				047986	139961	04/22/14	R Full	33.80	0.00	33.80
				047987	140031	04/22/14	R Full	120.18	0.00	120.18
				047988	140043	04/22/14	R Full	268.22	0.00	268.22
Check Totals:										1,399.65
056955	04/22/14	STRSYS	Stratix Systems, Inc.	047989	251695 1	04/22/14	R Full	335.18	0.00	335.18
056956	04/22/14	SWIF	State Worker's Insurance Fund	048032	05925759	04/22/14	R Full	2,450.00	0.00	2,450.00
056957	04/22/14	TELC	Telco, Inc.	047990	23652	04/22/14	R Full	213.45	0.00	213.45
				048016	23667	04/22/14	R Full	1,516.10	0.00	1,516.10
				048017	23666	04/22/14	R Full	89.75	0.00	89.75
				048018	23668	04/22/14	R Full	535.00	0.00	535.00
				048033	23685	04/22/14	R Full	219.50	0.00	219.50
Check Totals:										2,573.80
056958	04/22/14	TERM	Terminix International, Inc.	047991	333632629	04/22/14	R Full	103.00	0.00	103.00
				047992	333730121	04/22/14	R Full	39.00	0.00	39.00
				047992	333730121	04/22/14	R Full	39.00	0.00	39.00
Check Totals:										181.00
056959	04/22/14	TRIS2	Capital Tristate Elect. Dist.	047944	S18551473	04/22/14	R Part	36.85	0.00	36.85
				047945	S18418577	04/22/14	R Part	160.58	0.00	160.58
				048019	S18563348	04/22/14	R Full	7.26	0.00	7.26
				048020	S18493846	04/22/14	R Full	268.93	0.00	268.93
				048021	S18604357	04/22/14	R Part	-110.53	0.00	-110.53
Check Totals:										363.09
056960	04/22/14	TSC	Thos. Somerville Co.	047993	10P2704 3	04/22/14	R Full	153.72	0.00	153.72
056961	04/22/14	UGI	UGI Utilities	047994	3151314067	04/22/14	R Full	6.49	0.00	6.49
				047994	3151314067	04/22/14	R Full	6.48	0.00	6.48
				047995	3151314066	04/22/14	R Full	339.52	0.00	339.52
				047995	3151314066	04/22/14	R Full	339.53	0.00	339.53

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Chk#	Date	Vnd#	Vendor Name (*=Payee)	Vcr#	Invoice#	Inv Date	Type	Amount Paid	Discount Taken	Check Amount
Check Totals:										692.02
056962	04/22/14	UNIFC	Unifirst Corporation	048025	0633161	04/22/14	R Full	73.94	0.00	73.94
				048025	0633161	04/22/14	R Full	73.94	0.00	73.94
				048025	0633161	04/22/14	R Full	16.43	0.00	16.43
Check Totals:										164.31
056963	04/22/14	WA	Witmer Public Safety GroupInc.	048000	U1536261	04/22/14	R Full	847.00	0.00	847.00
				048001	U1536254	04/22/14	R Full	181.00	0.00	181.00
				048002	U1536257	04/22/14	R Full	172.50	0.00	172.50
				048003	U1536260	04/22/14	R Full	415.00	0.00	415.00
				048004	1539217	04/22/14	R Full	24.50	0.00	24.50
				048005	1535625.01	04/22/14	R Full	92.00	0.00	92.00
				048006	1470947.07	04/22/14	R Full	185.98	0.00	185.98
Check Totals:										1,917.98
056964	04/22/14	WECL	West End Cleaners	047997	02910	04/22/14	R Full	7.00	0.00	7.00
				047998	02912	04/22/14	R Full	38.00	0.00	38.00
Check Totals:										45.00
056965	04/22/14	WINDST	windstream	047999	1373011212	04/22/14	R Full	166.40	0.00	166.40
				047999	1373011212	04/22/14	R Full	18.48	0.00	18.48
				047999	1373011212	04/22/14	R Full	431.40	0.00	431.40
Check Totals:										616.28
056966	04/22/14	YIS	YIS/Cowden Group, Inc.	048007	211378	04/22/14	R Full	1,230.00	0.00	1,230.00
Register Totals: Regular Chks 59; Manual Chks 0; Void Chks 1; All Chks 60; Total Amount 77,549.49										

ACCOUNTS PAYABLE CHECK REGISTER

Document Ctl# 003519-01

Sequenced By Check Number

Pay From: Mastercard Clearing

Period: April 2014

Chk#	Date	Vnd#	Vendor Name (*=Payee)	Vcr#	Invoice#	Inv Date	Type	Amount Paid	Discount Taken	Check Amount
140301	04/04/14	JFC	JFC Temps, Inc.	047919	MC#2014-03	04/04/14	N Full	575.36	0.00	575.36
140302	04/04/14	PCAPA	PA Chapter of APA-CentralSecti	047920	MC#2014-03	04/04/14	N Full	30.00	0.00	30.00
140303	04/04/14	CFSE	Clark Food Service Equipment	047921	MC#2014-03	04/04/14	N Full	353.82	0.00	353.82
140304	04/04/14	PSATS	The PA State Assoc/Town.Super	047922	MC#2014-03	04/04/14	N Full	420.00	0.00	420.00
140305	04/04/14	BH	Beiler Hydraulics, Inc.	047923	MC#2014-03	04/04/14	N Full	238.77	0.00	238.77
				047923	MC#2014-03	04/04/14	N Full	141.78	0.00	141.78
Check Totals:										380.55
140306	04/04/14	LN	Lexis Nexis	047924	MC#2014-03	04/04/14	N Full	50.00	0.00	50.00
140307 - 140307			***** Sequence Skip *****							
140308	04/04/14	GFOAPA	GFOA-PA	047925	MC#2014-03	04/04/14	N Full	350.00	0.00	350.00
140309	04/04/14	VERWIR	Verizon Wireless	047926	MC#2014-03	04/04/14	N Full	303.54	0.00	303.54
140310	04/04/14	VERWIR	Verizon Wireless	047927	MC#2014-03	04/04/14	N Full	214.14	0.00	214.14
				047927	MC#2014-03	04/04/14	N Full	54.01	0.00	54.01
				047927	MC#2014-03	04/04/14	N Full	27.19	0.00	27.19
				047927	MC#2014-03	04/04/14	N Full	53.48	0.00	53.48
				047927	MC#2014-03	04/04/14	N Full	134.60	0.00	134.60
				047927	MC#2014-03	04/04/14	N Full	185.98	0.00	185.98
Check Totals:										669.40
140311	04/04/14	COMCAS	Comcast	047928	MC#2014-03	04/04/14	N Full	119.45	0.00	119.45
140312	04/04/14	MICROS	MICROSOFT CORPORATION	047929	MC#2014-03	04/04/14	N Full	17.50	0.00	17.50
140313	04/04/14	DIALIF	DIAMOND LIFE PRODUCTS	047930	MC#2014-03	04/04/14	N Full	97.64	0.00	97.64
140314	04/04/14	AIRDEL	Air Delights.Com	047931	MC#2014-03	04/04/14	N Full	62.97	0.00	62.97
				047931	MC#2014-03	04/04/14	N Full	125.95	0.00	125.95
Check Totals:										188.92
140315	04/04/14	JFC	JFC Temps, Inc.	047932	MC#2014-03	04/04/14	N Full	1,071.36	0.00	1,071.36
140316	04/04/14	SMEMS	Slaymaker Electric Motor/Sply	047933	MC#2014-03	04/04/14	N Full	35.90	0.00	35.90
				047933	MC#2014-03	04/04/14	N Full	35.89	0.00	35.89

04/07/14 12:07

East Lampedei Township

Page 000002

A C C O U N T S P A Y A B L E C H E C K R E G I S T E R

Document Ctl# 003519-01

Sequenced By Check Number

Pay From: Mastercard Clearing

Period: April 2014

Chk#	Date	Vnd#	Vendor Name (*=Payee)	Vcr#	Invoice#	Inv Date	Type	Amount Paid	Discount Taken	Check Amount
Check Totals:										71.79
140317	04/04/14	CFSE	Clark Food Service Equipment	047934	MC#2014-03	04/04/14	N Full	54.97	0.00	54.97
140318	04/04/14	CART	Carter Lumber Company	047935	MC#2014-03	04/04/14	N Full	11.10	0.00	11.10
140319	04/04/14	HAMPPA	HAMPTON INN & SUITES	047936	MC#2014-03	04/04/14	N Full	124.78	0.00	124.78
140320	04/04/14	FMP	Foremost Promotions	047937	MC#2014-03	04/04/14	N Full	300.22	0.00	300.22

Register Totals: Regular Chks 0; Manual Chks 19; Void Chks 0; All Chks 19; Total Amount 5,190.40



Billing Statement

For Period 05/01/14 to 05/31/14
Statement Date: 04/16/14

Payment Summary

Payment Received 03/18/14	-1,499.71
No Outstanding Balance As Of 4/16/14	0.00
Current Premium	1,499.71
Total Payment Due 5/01/14	\$1,499.71

Approval:

Planholder use only

Summary of Activity this Period

Coverage	Previous No. Ins.	Adds.	Terms.	Current No. Ins.	Current Premiums	Premium Adjustments
Basic Term Life	56	0	0	56	\$574.84	\$0.00
LTD	56	0	0	56	\$924.87	\$0.00
TOTAL					\$1,499.71	\$0.00

APPROVED BOS MTG 4/16/14
SIGNATURE: [Signature]
Summary of Current Premiums by Rate Class

Coverage	Emp	Total
Basic Term Life	\$574.84	\$574.84
LTD	\$924.87	\$924.87
TOTAL	\$1,499.71	\$1,499.71

Setup Action
4/22/14

Planholder Reference

JEANNE GLICK FINANCE
DIRECTOR
EAST LAMPETER TOWNSHIP

Division ID: 0000

RHO: BE
RGO: 016

A/R: BE2

Questions?

Log on to

www.GuardianAnytime.com

Check or make changes to members' eligibility, view and pay bills and more.

Log on or register in two minutes at www.GuardianAnytime.com

▲ Please detach and return with payment

Payment Coupon



JEANNE GLICK FINANCE DIRECTOR
EAST LAMPETER TOWNSHIP
2250 OLD PHILADELPHIA PIKE
LANCASTER, PA 17602

Due Date: 05/01/14

Payment Due: \$1,499.71

- Please do not write on payment coupon. If you have changes, please submit them via Guardian Anytime or submit on Change Report.
- For fast and easy payment, submit via www.guardiananytime.com, or detach and send Payment Coupon and your check made payable to Guardian in the enclosed envelope to: GUARDIAN, P O BOX 824404, PHILADELPHIA, PA 19182-4404.

Group ID: [Redacted]
Division: 0000
A/R: BE2

Kathy Treier

From: Tracey Fritz
Sent: Monday, April 21, 2014 2:22 PM
To: Kathy Treier
Cc: Jeanne Glick
Subject: Postage

\$1,000.00 worth of postage was downloaded to the postage machine.

Tracey Fritz
Administrative Assistant-Billing

East Lampeter Township
2250 Old Philadelphia Pike
Lancaster PA 17602

Phone: 717-393-1567 x3502
Fax: 717-393-4609

PREAuth Hasler / Advance / Postage

APPROVED BOS MTG 4/22/2014

SIGNATURE 1: [Signature]
SIGNATURE 2: [Signature]



Welcome to the Pennsylvania Local Government Investment Trust

Managed by PFM Asset Management LLC

[Logout](#) | [Contact](#) | [FAQ](#)**Purchases**

Initiate ACH Purchase

[- Single Entry Form](#)[- Multi-entry Form](#)[- Flexible Batch Form](#)[Wire Purchase Notify](#)**Redemptions**

Initiate ACH Redemption

[- Single Entry Form](#)[- Multi-entry Form](#)[- Flexible Batch Form](#)[Initiate Wire Redemption](#)**Transfers**[Transfer](#)[Exchange](#)[Miscellaneous](#)[Stop Payment Request](#)[Pending Trans Manager](#)[Reports](#)[Transactions](#)[Tools / Forms](#)**Transactions - Transaction Complete**

Please print this page for your records.

The reference number for this transaction is: 1930912

Transaction Type	ACH Redemption
Entry Date	4/17/2014
Transaction Date	4/22/2014
Account	[REDACTED]
Investment Type	PLGIT - Class
ACH Instruction	[REDACTED]
Amount	\$2,119.18

APPROVED BOS MTG 4/22/2014SIGNATURE 1: SIGNATURE 2:

ICMA
PR#8

[Terms and Conditions](#) - [Privacy Policy](#) - Copyright 2014 All Rights Reserved

Intergovernmental Insurance Cooperative

Medical Invoice

Billed Date: 4/1/2014

East Lampeter Township

Employee Name	Cov Code	Medical Group Number	ASO Fee	Benecon Management Fee	Specific Deductible Side Fund	Specific Premium	Aggregate Premium	Dental Group Number	Dental Premium or Admin	Vision Group Number	Vision Premi or Ad rates	Premium
Treier, Katherine G	IND	02540161	\$40.00	\$36.13	\$66.02	\$55.74	\$6.00		\$3.50		\$0.00	\$517.07	\$724.46
Wile, Rodney S	ESP	02540161	\$40.00	\$36.13	\$132.13	\$111.46	\$6.00		\$3.50		\$0.00	\$1,026.06	\$1,355.28
Subtotal for: 5/1/2014 - 5/31/2014													\$21,899.16
Subtotal for 02540161													\$28,592.76
02540163 Retired Uniform Under 65													
Coverage Period 5/1/2014 to 5/31/2014													
Crouse, Kenneth A	ESP	02540163	\$40.00	\$35.63	\$132.13	\$111.46	\$6.00		\$0.00		\$0.00	\$1,026.06	\$1,351.28
Sensenig, Randolph L	IND	02540163	\$40.00	\$35.63	\$66.02	\$55.74	\$6.00		\$0.00		\$0.00	\$517.07	\$720.46
Subtotal for: 5/1/2014 - 5/31/2014													\$2,071.74
Subtotal for 02540163													\$2,071.74
02540164 Retired Non-Uniform Under 65													
Coverage Period 5/1/2014 to 5/31/2014													
Eshleman, Chester L	ESP	02540164	\$40.00	\$36.13	\$132.13	\$111.46	\$6.00	899907-001	\$3.50		\$0.00	\$1,026.06	\$1,355.28
Subtotal for: 5/1/2014 - 5/31/2014													\$1,355.28
Subtotal for 02540164													\$1,355.28

* Dental Claims Total
* Vision Claims Total

\$2,360.00 \$2,130.67 \$8,478.14 \$7,154.48 \$354.00 \$199.50 \$0.00 \$71,366.17

Grand Total for: East Lampeter Township

Total Employees Enrolled 59

Payment due by: 5/1/2014

Please make check payable to: Intergovernmental Insurance Cooperative

Please mail payment to: Intergovernmental Insurance Cooperative

PO Box 5406
Lancaster, PA 17606-5406

Physical address:
147 W. Airport Rd.
Lititz, PA 17543

Electronic Payment (ACH) Intergovernmental Insurance Cooperative

Jersey Shore State Bank
Williamsport, PA
Account #1561359
Wire ABA#031306993

If you have questions about this invoice please contact Claire Eshleman at 717-723-4600 x170

Thursday, April 10, 2014

Page 3 of 3

*make the
due 5/1
on invoice*

*APPROVED BOS MTG 4/22/2014
ACH PLGIT #6011 TO JERSEY SHORE ACH
MAY. 2014 EE HEALTH/DENTAL CLAIMS*

SIGNATURE: [Signature]
SIGNATURE: [Signature]



Pennsylvania Local Government Investment Trust

Daily Confirmation of Activity

as of April 4, 2014

Account # XXXXXXXXXX
Account Activity

EAST LAMPETER TOWNSHIP
GENERAL FUND

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
PLGIT - Class					
Opening Balance					
04/04/14	04/04/14	P-Card Debit - March 2014	1.00	(5,190.40)	162,289.57
Closing Balance					157,099.17

Approved & BOS MAY 4-22-14
MASTERCARD TRANSACTIONS FOR MARCH, 2014

Signature 1: 

Signature 2: 



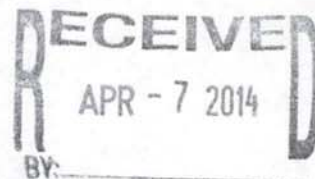
PFM Asset Management LLC

NVA

NATIONAL VISION ADMINISTRATORS, LLC. (973) 574 - 2400

CLAIM INVOICE

CUSTOMER NO: 1097
INVOICE NO: 5046693



KATHY TREIER
EAST LAMPETER TWP
2250 OLD PHILADELPHIA PIKE
LANCASTER, PA 17602

--- 4-1-2014 CHARGES, FEES AND ADJUSTMENTS

For The Month Of : March

CHARGE DESCRIPTION	COUNT	AMOUNT
VISION CLAIMS PROCESSED CYCLE 1	1	\$60.00
VISION CLAIMS PROCESSED CYCLE 2	2	\$205.00
MONTHLY CLAIM SUBTOTAL:	3	\$265.00
ASO - CONTRACT COUNT		\$71.25
POSTAGE		\$0.46

APPROVED BOS MTE 4/22/2014

SIGNATURE 1:

SIGNATURE 2:

Monthly Total = \$336.71

--- PAYMENT DUE DATE:

DUE UPON RECEIPT

*** PAY THIS AMOUNT :

\$336.71

Please contact Collections @ 973-574-2549 if you have past due balances that you have not yet paid.

BALANCES:	<u>Total</u>	<u>Current</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>Over 90 Days</u>
	\$336.71	\$336.71	\$0.00	\$0.00	\$0.00

ACH Set
4/23/14
w/ PLC

Please enclose a copy of this invoice with your remittance.

(return this portion with payment)

INVOICE NO: 5046693

CUSTOMER NO: 1097

INVOICE DATE: 4-1-2014

National Vision Administrators Remittance Advice

(return this portion with payment)

PAYMENT DUE DATE: DUE UPON RECEIPT

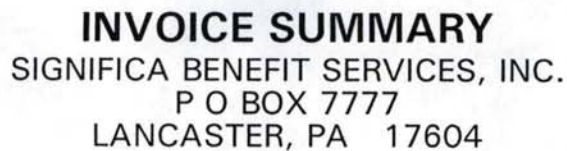
AMOUNT DUE: \$336.71

AMOUNT REMITTED: \$ _____

** Please Remit to : National Vision Administrators, LLC, P.O. Box 28144, New York, NY 10087-8144

** ACH Instructions : JPMorgan Chase Bank, ABA# 021000021, Account# 449616072

Set up
on spreadsheet



TRUST
GROUP

2

DUE DATE 5/01/2014

SINGLE MEDICAL EE'S	
FAMILY MEDICAL EE'S	
EE'S W/OUT MEDICAL	59
EMPLOYEES WAIVING COVERAGE	

FIXED COST PREVIOUS STATEMENT BALANCE:	\$312.00
--	----------

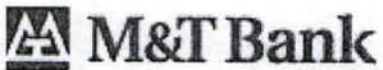
COVERAGE	FIXED COSTS	ADJUSTMENTS	PAYMENTS
IND ADMIN			312.00 -
SUBTOTALS	306.80		312.00 -

SUBTOTAL CURRENT PERIOD:	5.20 -
ADMINISTRATION FEE:	.00
BALANCE DUE FIXED COSTS:	\$306.80

CLAIMS FUNDING

PREVIOUS BALANCE:	\$.00
CHARGEABLE CLAIMS:	568.03
REINSURANCE CHARGEABLE CLAIMS:	.00
CLAIM PAYMENTS:	568.03 -
REINSURANCE CLAIM PAYMENTS:	.00
BALANCE DUE CLAIMS:	\$.00

GRAND TOTAL DUE:	\$306.80
------------------	----------



Applied Filters :

Financial Institution : [In] M&T Bank
Account # : [In] [REDACTED] - EAST LAMPETER TOWNSHIP
Custom Dates : [Equal To (=)] 03/19/14

Financial Institution : M&T Bank
Account # : [REDACTED] - EAST LAMPETER TOWNSHIP
Date : 03/19/14
Currency : USD

Debits

Preauth ACH DB USD 68.03


Bank Reference : [REDACTED]
Customer Reference : [REDACTED]
Significa Benefi GRP FUNDS [REDACTED]

Item Count : 1 USD 68.03

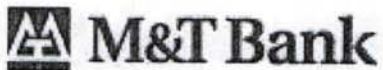
--- End of Report ---

SIGNIFICA AUTO WD FROM
MT# [REDACTED] FOR HRA CLAIM REIMB
ON 3/19/14

APPROVED BOS MTG 4/22/2014

SIGNATURE 1: 

SIGNATURE 2: 



Applied Filters :

Financial Institution : [In] M&T Bank
Account # : [In] [REDACTED] - EAST LAMPETER TOWNSHIP
Custom Dates : [Equal To (=)] 04/09/14

Financial Institution : M&T Bank
Account # : [REDACTED] - EAST LAMPETER TOWNSHIP
Date : 04/09/14
Currency : USD

Debits

Preauth ACH DB USD 500.00

Bank Reference : 014098003382699
Customer Reference :
Significa Benefi GRP FUNDS [REDACTED]

Item Count : 1 USD 500.00

--- End of Report ---

SIGNIFICA AUTO WD FROM
MT AC # [REDACTED] FOR HRA CLAIM REIMB
ON 4/9/14

APPROVED BOS MTG 4/22/2014

SIGNATURE 1: [Signature]
SIGNATURE 2: [Signature]



Applied Filters :

Financial Institution : [In] M&T Bank
Account # : [In] [REDACTED] - EAST LAMPETER TOWNSHIP
Custom Dates : [Equal To (=)] 04/16/14

Financial Institution : M&T Bank
Account # : [REDACTED] - EAST LAMPETER TOWNSHIP
Date : 04/16/14
Currency : USD

Debits

Preauth ACH DB

USD 34.18

Bank Reference : 014105008716402
Customer Reference :
Significa Benefi GRP FUNDS [REDACTED]

Item Count : 1

USD 34.18

--- End of Report ---

SIGNIFICA Auto WD from MT# [REDACTED]
FOR HRA CLAIMS REIMB ON 4/16/14

APPROVED BOS MTG 4/28/14

SIGNATURE 1: [Signature]
SIGNATURE 2: [Signature]



WILMINGTON
TRUST

AKA M+T BANK

A/C

01472390

Wilmington Trust Company
Rodney Square North
1100 North Market Street
Wilmington, DE 19890-0001

96ZP TOWNSHIP OF EAST LAMPETER
GENERAL OBLIGATION BONDS
SERIES 2011

04/15/2014

05/15/2014

REGISTERED INTEREST

73,912.50

NOTICE OF PAYMENT DU05/15/2014

TOTAL

73,912.50

PLEASE RETURN A COPY OF THIS NOTICE WITH YOUR REMITTANCE.

APPROVED BOS MTG 4/22/2014

SIGNATURE 1: [Signature]
SIGNATURE 2: [Signature]

RECEIVED
APR 21 2014
BY: _____

TOWNSHIP OF E LAMPETER
ATTN: RALPH HUTCHISON, TWP MANAGER
2250 OLD PHILADELPHIA PIKE
LANCASTER PA 17602

ADMINISTRATOR: MICHELLE WOJCIECHOWICZ
PHONE NUMBER (717) 230-3530