

May 2, 2016

The East Lampeter Township Board of Supervisors met on Monday, May 2, 2016, at 7:30 p.m. at the East Lampeter Township Office: 2250 Old Philadelphia Pike, Lancaster, PA 17602. The meeting was called to order by Mr. John Blowers, Chairman and was followed by the Pledge of Allegiance. In addition to Mr. Blowers, supervisors present were: Mr. Dave Buckwalter, Mr. Glenn Eberly, Mr. Ethan Demme and Mr. Corey Meyer. Also present was Mr. Ralph Hutchison, Township Manager.

The following persons signed in as being present in the audience:

Lynn Commero, representing Lancaster Newspapers  
Anthony Ferretgh, representing Triangle Carwash  
Anthony Frattaroli, representing Triangle Carwash  
Frederick Frattaroli, representing Triangle Carwash  
Jeffrey Cutler, Tax Collector  
Adrienne Vicari, representing HRG  
Sylvia Thomas  
Tom & Dixie Colvin

#### Executive Session May 2, 2016

Chairman Blowers announced that an Executive Session was held prior to the meeting to discuss litigation involving the tax collector.

#### Minutes of the April 18, 2016 Regular Meeting

Chairman Blowers asked if there were any additions or corrections regarding the minutes of the April 18, 2016 regular meeting as prepared.

A motion was made by Mr. Buckwalter to dispense with the reading of the minutes and approve the minutes as presented. Mr. Meyer seconded the motion and the motion was passed by a vote of four in favor and one abstaining (Mr. Demme was absent from the April 18, 2016 meeting).

#### Bills:

Chairman Blowers indicated that bills to be paid from various funds in the amount of \$388,682.69 were presented for payment. Chairman Blowers discussed some of the larger items included in the amount was a payment in the amount of \$75,000.00 to the City of Lancaster for the annual partial payment of the remaining balance from Sewer Agreement Arbitration decision and a payment in the amount of \$38,791.00 to Susquehanna Municipal Trust for quarterly workers compensation premiums.

A motion was made by Mr. Meyer and seconded by Mr. Eberly to approve the payment of the bills as listed in the amount of \$388,682.69. The motion was passed by unanimous voice vote.

## Old Business

- a. Time Extension Offer for Township Review & Action: Devon Creek Phase 2 Final Plan #15-38

Chairman Blowers asked if anyone was present for this agenda item. No one was present.

Mr. Hutchison explained that this was the second offer of conditional time for Township review. He stated that the benefit is for the applicant. He stated that they may be having an issue with public water service for the development but also have several other issues to resolve noted in the Township engineer's letter. He suggested two possible choices for the Board are to reject the plan and have the applicant refile when the issues are resolved or grant a shorter time extension to have the applicant address the Board about the issues and how they are going to resolve them.

Mr. Buckwalter asked if the Board rejects the plan would the applicant have to refile and pay additional filing fees. Mr. Hutchison responded yes. Mr. Meyer proposed a sixty day time extension to allow the applicant to address the Board. Mr. Buckwalter asked if the water problems were addressed in the land development phase. Mr. Hutchison stated that it was discussed at the preliminary plan phase. He stated that the City forewarned the applicant in the preliminary plan phase. The Board discussed the length of the time extension.

Mr. Buckwalter made a motion to grant a 45 day time extension for Township Review & Action for Devon Creek Phase 2 Final Plan #15-38. Mr. Meyer seconded the motion and it was passed by unanimous voice vote.

- b. Request for Time Extension to Record Conditionally Approved Plan: High Associates – Building 157, 1861 William Penn Way

Chairman Blowers asked if anyone was present for this agenda item. No one was present.

Mr. Hutchison stated that the applicant is working on resolving all of the conditions of approval and staff is recommending granting a time extension to record the plan.

Mr. Eberly made a motion to grant the request for a 90 day time extension to record the conditionally approved plan for High Associates at 1861 William Penn Way Building 157. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

- c. Request for Time Extension to Record Conditionally Approved Plan:  
Triangle Car Wash – 5 Strasburg Pike

Chairman Blowers asked if anyone was present for this agenda item. Mr. Anthony Frattaroli was present.

Mr. Frattaroli stated that the Board previously granted them a 60 day extension. He stated that one of their investors withdrew but they were able to obtain funding to move forward with the

project. He asked the Board for another 60 day extension in order to get all the paperwork completed.

Mr. Hutchison asked the applicant if he had any concerns or problems with any of the conditions of approval. Mr. Frattaroli replied he didn't think so.

Mr. Demme made a motion to grant the request for a 60 day time extension to record the conditionally approved plan for Triangle Car Wash at 5 Strasburg Pike. Mr. Meyer seconded the motion and it was passed by unanimous voice vote.

#### New Business

None.

#### Other Business:

##### a. Discussion re: Sewer Tapping Fee Analysis – HRG, Inc. Report

Mr. Hutchison stated that Ms. Vicari met with the Sewer Authority in March and reviewed a report regarding the tapping fee analysis that the Authority requested be done by the Authority's Engineering firm HRG, Inc. He stated that this is a process required by Act 57 governing the process of what the tapping fee is permitted to be. Mr. Hutchison introduced Ms. Adrienne Vicari from HRG's Financial Services Group.

Ms. Vicari reviewed the sewer tapping fee analysis report. She stated that the current tapping fee is \$2150 per EDU and based upon the study the maximum allowed charge is \$2652. She stated that the Municipal Authorities Act and the PA Planning Code also allow for a "Reservation of Capacity Fee" of \$228 per year per EDU.

Chairman Blowers asked what the benefit in having a reservation fee is. Mr. Hutchison replied that he feels it is to have the developer pay for the commitment being made to hold an amount of capacity for the project. Ms. Vicari stated that the Sewer Authority asked for an analysis on the surrounding municipalities tapping fees and whether they charged a reservation fee. She stated that based on that review the Township's current tapping fee is on the lower side.

Mr. Hutchison stated that the "Reservation of Capacity Fee" would be a new fee for the Township. He stated that the Authority wanted the Boards feedback before they take any action. The Board expressed support for ELSA's decision for changing the process for the sewer tapping fee and offering the reservation of capacity fee.

##### b. Park Board Appointment – Term Expiring May 5, 2021

Chairman Blowers stated that Mr. Blayde Eberly and Mr. Joel Bare have expressed interest in being appointed to the upcoming vacancy on the Park Board.

Mr. Buckwalter made a motion to approve Mr. Blayde Eberly to the Park Board with a term expiring May 5, 2021. Mr. Demme seconded the motion and it was passed by a vote of four in favor and one abstaining. (Mr. Eberly abstained due to his relationship to the applicant.)

c. MS4 Report

Mr. Hutchison stated that Ms. Kalupson has provided a summary of her activities for the month of April. He also stated that the City of Lancaster has been approved for their Growing Greener grant to do an analysis of the sub water shed through Bridgeport. He stated that the Board agreed to participate in the project. He also stated that the Farmland Trust has finished the map shed analysis work for the Conestoga and Mill Creek watersheds. He stated that they would like to do a presentation for the Board at their June 6<sup>th</sup> meeting and follow up with a public meeting with the farming community to review their findings.

Public Comment:

Mr. Jeffrey Cutler spoke about errors in the Township's Spring Newsletter regarding the discounted amount for real estate tax bills being 10% instead of 2% if paid by April 30. He stated that it also states that the bill is required for payment but it is not required.

Mr. Dixie and Tom Colvin, residents of Buckwalter Road, expressed concerns with the construction of the Bentley Ridge North project. They expressed concerns with the erosion and runoff into their pool and into their basement and want the property owner to be held accountable. Mr. Hutchison stated that this is a civil matter between the property owners. Ms. Colvin also expressed concern about ducks crossing the road and getting hit.

Ms. Sylvia Thomas expressed a concern about the Amish driving at night without lights and also reported she may have hit a traffic island along Greenfield Road.

Adjournment:

A motion was made by Mr. Buckwalter and seconded by Mr. Meyer to adjourn the meeting. The motion was passed by unanimous voice vote. The next regularly scheduled meeting is to be held on Monday, May 16, 2016 beginning at 7:30 pm.

Respectfully submitted,

Ralph Hutchison

EAST LAMPETER TOWNSHIP  
2250 Old Philadelphia Pike  
Lancaster PA 17602  
(717) 393-1567  
FAX (717) 393-4609  
Board of Supervisor's Meeting  
May 2, 2016

General Fund  
Cks#60823-60892  
\$281,042.11

Highway Aid Fund  
Cks#538-540  
\$10,874.56

Guardian Life/LTD: May, 2016  
\$1,475.41

Hasler/Postage Meter, 04/21/2016  
\$1,000.00

IIC Medical/Dental-ClaimsDeposits/May, 2016  
ACHdFromPlgitac# ToJerseyShore#  
\$91,998.91

ICMA-EE Contributions ACHd to ICMA from GFPlgit#  
PR#8 - \$2,291.70

Grand Total: \$388,682.69

SIGNATURE 1:

SIGNATURE 2:

281,042.11

10,874.56

1,475.41

1,000.00

91,998.91

2,291.70

388,682.69



April 27, 2016  
02:04 PM

East Lampeter Township  
Check Register By Check Id

Page No: 1

Range of Checking Accts: GENERAL to GENERAL Range of Check Ids: 60823 to 60892  
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
60823	05/02/16	ADVAN015 ADVANTAGE METERED CONCRETE INC					97
16-00532	1	concrete/flagpole	192.00	01-454-372-000	Expenditure		81 1
				Repair and Maintenance - Parks			
60824	05/02/16	ALLEG005 ALLEGRA PRINT & IMAGING INC					97
16-00501	1	PD/business cards	67.45	01-410-340-000	Expenditure		1 1
				Advertising & Printing			
16-00501	2	PD/business cards	76.95	01-410-340-000	Expenditure		2 1
				Advertising & Printing			
16-00501	3	PD/business cards	87.40	01-410-340-000	Expenditure		3 1
				Advertising & Printing			
			231.80				
60825	05/02/16	ALLEN005 ALLEN S. BLANK					97
16-00502	1	4/14/16 ZHB	240.00	01-414-318-000	Expenditure		4 1
				Court Reporter			
60826	05/02/16	ALPS0005 ALPS					97
16-00503	1	PD/ink	809.11	01-410-374-000	Expenditure		5 1
				Office Equipment Maint & Repairs			
16-00503	2	PD/waste container/Gehr Print	17.42	01-410-374-000	Expenditure		6 1
				Office Equipment Maint & Repairs			
			826.53				
60827	05/02/16	ATTM0005 AT&T MOBILITY					97
16-00533	1	service 3/12 to 4/11	243.19	01-410-324-000	Expenditure		82 1
				Communications - Cellular			
60828	05/02/16	BEILE005 BEILER HYDRAULICS INC					97
16-00504	1	belt loader/rebuild pump	1,235.54	01-430-374-000	Expenditure		7 1
				Mach. And Equip. Repairs and Maint.			
60829	05/02/16	BIRDI010 BIRD IN HAND FARM SUPPLY LLC					97
16-00505	1	router bit	14.99	01-454-260-000	Expenditure		8 1
				Small tools			
16-00505	2	quick grip	36.68	01-430-260-000	Expenditure		9 1
				Minor Equipment			
16-00505	3	cement/pvc cap	36.48	01-430-373-000	Expenditure		10 1
				Bldg. Repair and Maintenance			
16-00505	4	cement/pvc cap	36.48	08-429-373-000	Expenditure		11 1
				Public works bldg.			
16-00505	5	socket/genova	2.14	08-429-373-001	Expenditure		12 1
				Building - Pump Stations			
			126.77				
60830	05/02/16	BLAKI010 BLAKINGER THOMAS PC					97
16-00506	1	prof. service thru 3/31/16	1,674.00	01-401-314-000	Expenditure		13 1
				Legal Services			
16-00506	2	prof. service thru 3/31/16	85.00	01-414-314-001	Expenditure		14 1
				Legal Expenses General Counsel			

Check #	Check Date	Vendor	Reconciled/Void	Ref Num			
PO #	Item	Description	Contract	Ref Seq Acct			
Amount Paid	Charge Account	Account Type					
60830	BLAKINGER THOMAS PC	Continued					
16-00506	3	prof. service thru 3/31/16	1,252.75	01-403-314-000	Expenditure	15	1
				Legal Services			
16-00506	4	prof. service thru 3/31/16	1,778.36	01-401-314-001	Expenditure	16	1
				Legal Services-Sewer			
			4,790.11				
60831	05/02/16	BUTLE005 BUTLER MECHANICAL SERVICE LLC				97	
16-00534	1	Spring Maint Generators/PS	1,858.00	08-429-374-001	Expenditure	83	1
				Generator Preventative Maintenance			
16-00534	2	Spring Maint Generators/PW	82.50	08-429-373-000	Expenditure	84	1
				Public Works bldg			
16-00534	3	Spring Maint Generators/PW	82.50	01-430-373-000	Expenditure	85	1
				Bldg. Repair and Maintenance			
16-00534	4	Spring Maint Generators/Adm	192.50	01-409-373-000	Expenditure	86	1
				Building repair & Maintenance Serv			
			2,215.50				
60832	05/02/16	CARTE005 CARTER LUMBER				97	
16-00507	1	caulk	41.94	08-429-373-000	Expenditure	17	1
				Public Works bldg			
16-00507	2	caulk	41.94	01-430-373-000	Expenditure	18	1
				Bldg. Repair and Maintenance			
			83.88				
60833	05/02/16	CDWGO005 CDW GOVERNMENT INC				97	
16-00508	1	computer monitor/mount	193.73	01-410-740-000	Expenditure	19	1
				Technology Equipment			
16-00508	2	HDMI extender	81.00	01-410-740-000	Expenditure	20	1
				Technology Equipment			
			274.73				
60834	05/02/16	CITY0015 CITY OF LANCASTER				97	
16-00509	1	Additional Treatment Charge	75,000.00	08-429-368-001	Expenditure	21	1
				Sewage Treatment			
60835	05/02/16	DAVID005 DAVID MILLER ASSOCIATES INC			05/02/16 VOID		0
60836	05/02/16	DAVID005 DAVID MILLER ASSOCIATES INC			05/02/16 VOID		0
60837	05/02/16	DAVID005 DAVID MILLER ASSOCIATES INC				97	
16-00511	1	dma#9033,#03-18,Falls@OldeMill	250.00	2003-18	Project	24	1
				FALLS AT OLDE MILL			
16-00511	2	dma#9034,#96-17,AMT Escrow	265.12	1996-17	Project	25	1
				The willows/American Music Tht			
16-00511	3	dma#9035,#14-24,EschManufact	648.84	2014-24	Project	26	1
				ESCH MANUFACTURING			
16-00511	4	dma#9036,#12-4,FamilyChiro	925.00	2012-04	Project	27	1
				LANC FAMILY CHIROPRACTIC-LDP			
16-00511	5	dma#9037,#14-28,J&JLDP	290.66	2014-28	Project	28	1
				JOHNSON & JOHNSON/MERCK-LDP			
16-00511	6	dma#9038,#14-23,ClarkLDP	355.94	2014-23	Project	29	1
				CLARK ASSOCIATES LDP			



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PO #	Item	Description							
60837	DAVID MILLER ASSOCIATES INC	Continued							
16-00511	7	dma#9039,#15-7,DWL ParkingLot	2,748.12	2015-07	Project		30	1	
				DUTCH WONDERLAND-PRKING LOT EX					
16-00511	8	dma#9040,#15-8,Fairfield	198.30	2015-08	Project		31	1	
				2270 LINCOLN HWY E-FAIRFIELD					
16-00511	9	dma#9041,#15-16,ZookEshSWM	500.00	2015-16	Project		32	1	
				ZOOK-ESH-HIGH/SWM PLAN					
16-00511	10	dma#9042,#15-18,BentleyRidgen	1,853.16	2015-18	Project		33	1	
				BENTLEY RIDGE NORTH EXPANSION					
16-00511	11	dma#9043,#15-34,KolbAcresSub	1,721.00	2015-34	Project		34	1	
				KOLB ACRES IV-2040 PINE DRIVE					
16-00511	12	dma#9044,#15-29,MillportSub	700.00	2015-29	Project		35	1	
				1901 MILLPORT RD					
16-00511	13	dma#9045,#15-30,D.KingSWM	205.94	2015-30	Project		36	1	
				419 MT SIDNEY RD - SWM PLAN					
16-00511	14	dma#9046,#16-2,HighPitneyApt	2,450.00	2016-02	Project		37	1	
				355 PITNEY RD APT LDP					
16-00511	15	dma#9047,#15-37,SeasonImageSWM	525.00	2015-37	Project		38	1	
				1945 MILLPORT RD-SWM					
16-00511	16	dma#9048,#15-35,GreenfieldGate	255.40	2015-35	Project		39	1	
				GREENFIELD RD GATEWAY-SWM					
16-00511	17	dma#9049,#16-1,Tanger Final	2,756.00	2016-01	Project		40	1	
				TANGER EXPANSION					
16-00511	18	prof.serv/MS4 BMP,zonmap,zonup	1,586.52	01-446-313-000	Expenditure		41	1	
				MS4 Investigations					
16-00511	19	dma#9051,#16-3,Pinnacle LDP	600.00	2016-03	Project		42	1	
				58 PITNEY RD					
16-00511	20	dma#9052,#16-4,A.FisherLotadd	350.00	2016-04	Project		43	1	
				2909 LHE/Lot Add-On Plan					
16-00511	21	dma#9053,#16-5,StoltzfusSWM	1,263.30	2016-05	Project		44	1	
				JACOB S STOLTZFUS/SWM & BLDG					
16-00511	22	dma#9054,#16-6,ClarkParkLot	1,225.00	2016-06	Project		45	1	
				2205 OLD PHILA PK-LDP PARKING					
16-00511	23	dma#9055,#SPRUCELDGE,SpruceLn	250.00	SPRUCELDGE	Project		46	1	
				2439 Old Philadelphia Pike					
			21,923.30						
60838	05/02/16	DELLM005 DELL MARKETING LP					97		
16-00535	1	2 dell laptops	2,369.40	01-410-740-000	Expenditure		87	1	
				Technology Equipment					
16-00535	2	laptop backpack	46.49	01-407-740-000	Expenditure		88	1	
				Equipment Purchases					
			2,415.89						
60839	05/02/16	DOUGH005 DOUGHERTY OFFICE SUPPLY					97		
16-00512	1	PD/file cabinets	541.64	04-410-740-000	Expenditure		47	1	
				Equipment Purchases					
60840	05/02/16	DRLOU005 DR. LOUIS LAGUNA					97		
16-00513	1	PD/psych test/Heistand	175.00	01-410-317-000	Expenditure		48	1	
				Miscellaneous Services					



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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
60841	05/02/16	DSMAC005 DS MACHINE INC					97
16-00514	1	Stauffer PS/air raider/welding	256.30	08-429-373-001	Expenditure		49 1
				Building - Pump Stations			
16-00514	2	StaufferPS/weld airraider plat	69.98	08-429-373-001	Expenditure		50 1
				Building - Pump Stations			
			<u>326.28</u>				
60842	05/02/16	EMTAR005 E & M TARP SHOP					97
16-00515	1	Tk#1 repair tarp	25.00	01-430-451-000	Expenditure		51 1
				Vehicle Repair and Maintenance			
60843	05/02/16	EQUIP005 EQUIPMENT DEPOT PA INC					97
16-00536	1	4/11-4/16 boom rental	210.00	01-409-236-000	Expenditure		89 1
				Building Supplies			
16-00536	2	4/11-4/16 boom rental	210.00	01-430-373-000	Expenditure		90 1
				Bldg. Repair and Maintenance			
16-00536	3	4/11-4/16 boom rental	210.00	08-429-373-000	Expenditure		91 1
				Public works bldg			
			<u>630.00</u>				
60844	05/02/16	FASTE010 FASTENING PRODUCTS LANC. INC					97
16-00537	1	tapcons	54.00	08-429-372-000	Expenditure		92 1
				Collection System - Repair & Maintenance			
16-00537	2	quick links	66.00	08-429-372-000	Expenditure		93 1
				Collection System - Repair & Maintenance			
			<u>120.00</u>				
60845	05/02/16	FERGU005 FERGUSON WATERWORKS #920					97
16-00538	1	pvc	110.81	01-436-241-000	Expenditure		94 1
				SW Pipes, Basins & Operating supplies			
60846	05/02/16	GLICK005 GLICK FIRE EQUIPMENT CO INC					97
16-00516	1	bearing kits	101.12	01-432-374-000	Expenditure		52 1
				Snow Equipment - Repair and Maintenance			
16-00516	2	bearing kits	50.56	01-432-374-000	Expenditure		53 1
				Snow Equipment - Repair and Maintenance			
			<u>151.68</u>				
60847	05/02/16	GROVE005 GROVE MILLER ENGINEER INC					97
16-00539	2	gme#6651519,#16-01,TangerExp	1,130.16	2016-01	Project		95 1
				TANGER EXPANSION			
60848	05/02/16	HARBO005 HARBOR FREIGHT TOOLS INC					97
16-00517	1	StaufferPS/air hose	4.99	08-429-373-001	Expenditure		54 1
				Building - Pump Stations			
60849	05/02/16	HERBE005 HERBERT ROWLAND & GRUBIC INC					97
16-00540	1	hrg#111037,#15-29,1901Millport	94.50	2015-29	Project		96 1
				1901 MILLPORT RD			
16-00540	2	hrg#111061,#ELSA,DevonCkRev	151.80	ELSA	Project		97 1
				DELCHESTER PUMP STATION-WARRIN			
16-00540	3	hrg#111062,#16-01,TangerExp	540.00	2016-01	Project		98 1
				TANGER EXPANSION			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
PO #	Item	Description							
60849	HERBERT ROWLAND & GRUBIC INC	Continued							
16-00540	4	hrg#111063, #15-34, MeadowRidge	67.50	2015-34	Project		99	1	
				KOLB ACRES IV-2040 PINE DRIVE					
			853.80						
60850	05/02/16	HIGHS005 HIGH STEEL STRUCTURES INC					97		
16-00518	1	5/16 rent telemetry space	500.00	08-429-381-000	Expenditure		55	1	
				Rent of Land					
60851	05/02/16	HIGHW005 HIGHWAY MATERIALS INC					97		
16-00541	1	asphalt/complex	521.89	01-438-245-000	Expenditure		100	1	
				Blacktop, Patch, Oil, Stone, Supplies					
60852	05/02/16	INTLC005 ICMA MEMBERSHIP RENEWALS					97		
16-00519	1	16 membership renew/Hutch	920.04	01-401-420-000	Expenditure		56	1	
				Dues, Subscription, Memberships					
60853	05/02/16	JAMES010 JAMES D. SHANK					97		
16-00521	1	Reimb Trng Meals	81.80	01-410-461-000	Expenditure		58	1	
				Training					
60854	05/02/16	JCAUT005 J & C Auto					97		
16-00520	1	Tk#18 inspection	32.00	01-430-451-000	Expenditure		57	1	
				Vehicle Repair and Maintenance					
60855	05/02/16	JOHNR005 JOHN R. LANDIS JR/SNAP ON TOOL					97		
16-00542	1	Tk#19 tool kit, Tk#9 socketkit	204.50	08-429-260-000	Expenditure		101	1	
				Small tools					
60856	05/02/16	JOURN005 JOURNAL MULTIMEDIA CORPORATION					97		
16-00522	1	ad 4/14 ZHB	422.00	01-414-341-000	Expenditure		59	1	
				Advertising					
60857	05/02/16	LANCN005 ClassifiedAccts/LNP MediaGroup					97		
16-00510	1	ad, 4/18 BOS Amend Floodplain	337.36	01-401-341-000	Expenditure		22	1	
				Advertising					
16-00510	2	ad, 4/18 BOS Amend Floodplain	327.36	01-401-341-000	Expenditure		23	1	
				Advertising					
			664.72						
60858	05/02/16	LBWAT005 L/B WATER SERVICE INC					97		
16-00523	1	waterplug/cement, filterbag	435.00	08-429-372-000	Expenditure		60	1	
				Collection System - Repair & Maintenance					
16-00523	2	Oaks&waterfordPS/gasket, ring	20.41	08-429-373-001	Expenditure		61	1	
				Building - Pump Stations					
			455.41						
60859	05/02/16	LOGIN005 LOGIN INC/IACP NET					97		
16-00524	1	6/16-6/17 IACP Net renewal	875.00	01-410-420-000	Expenditure		62	1	
				Dues, Subscriptions, Memberships					



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East Lampeter Township  
Check Register By Check Id

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
60860	05/02/16	LOWES005 LOWES						97	
16-00525	1	Stuaffer Run PS/air line	41.26	08-429-373-001	Expenditure		63	1	
				Building - Pump Stations					
16-00525	2	Stuaffer Run PS/air line	0.99	08-429-373-001	Expenditure		64	1	
				Building - Pump Stations					
16-00525	3	insulation	15.06	08-429-373-000	Expenditure		65	1	
				Public works bldg					
16-00525	4	insulation	15.06	01-430-373-000	Expenditure		66	1	
				Bldg. Repair and Maintenance					
			<u>72.37</u>						
60861	05/02/16	MAILF005 MAIL FINANCE						97	
16-00527	1	postage lease 5/19-8/18	249.00	01-401-215-000	Expenditure		68	1	
				Postage					
60862	05/02/16	MANNI005 MANNION ENTERPRISES						97	
16-00568	1	PD/3 vehicle computers	8,505.00	01-410-740-000	Expenditure		154	1	
				Technology Equipment					
60863	05/02/16	MARVI005 MARVIN STONER						97	
16-00528	1	5/16 retainer	100.00	01-413-318-000	Expenditure		69	1	
				Sewer Enforcement Officer					
60864	05/02/16	MCMIN005 MCMINN'S ASPHALT						97	
16-00543	1	asphalt/garland circle	763.96	01-438-245-000	Expenditure		102	1	
				Blacktop,Patch, Oil, Stone, Supplies					
60865	05/02/16	MILLE005 MILLER&SONS SALT/WATERCOND INC						97	
16-00529	1	DEP tests/chlorine	205.25	01-454-372-000	Expenditure		70	1	
				Repair and Maintenance - Parks					
60866	05/02/16	MORGA005 MORGAN STANLEY						97	
16-00530	1	5/16 MMO Police	55,000.00	01-410-197-001	Expenditure		71	1	
				Pension contribution-Uniformed					
16-00530	2	5/16 MMO Non Uniform	2,068.00	01-401-197-000	Expenditure		72	1	
				Pension contribution-Non-Uniformed					
16-00530	3	5/16 MMO Non Uniform	376.00	01-407-197-000	Expenditure		73	1	
				Pension Contribution					
16-00530	4	5/16 MMO Non Uniform	94.00	01-409-197-000	Expenditure		74	1	
				Pension Contribution					
16-00530	5	5/16 MMO Non Uniform	752.00	01-410-197-000	Expenditure		75	1	
				Pension contribution-Non Unif					
16-00530	6	5/16 MMO Non Uniform	752.00	01-414-197-000	Expenditure		76	1	
				Pension contribution					
16-00530	7	5/16 MMO Non Uniform	2,444.00	01-430-197-000	Expenditure		77	1	
				Pension Contribution					
16-00530	8	5/16 MMO Non Uniform	470.00	01-454-197-000	Expenditure		78	1	
				Pension contribution					
16-00530	9	5/16 MMO Non Uniform	2,444.00	08-429-197-000	Expenditure		79	1	
				Non-Uniformed Pension					
			<u>64,400.00</u>						

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
PO #	Item	Description							
60867	05/02/16	MORGA015 MorganHallgrenCrosswell&KanePC						97	
16-00531	1	ZHB prof serv thru 4/13/16	2,764.66	01-414-314-000 Legal Services	Expenditure		80	1	
60868	05/02/16	MTTRU005 M & T TRUCK & AUTO REPAIR						97	
16-00526	1	Tk#2 insp & setp belt	215.19	01-430-451-000 Vehicle Repair and Maintenance	Expenditure		67	1	
60869	05/02/16	NATHA005 NATHAN L. WESTERMAN						97	
16-00544	1	Reimb Trng Expenses:Tolls	5.30	01-410-337-000 Vehicle Allowance	Expenditure		103	1	
16-00544	2	Reimb Trng Expenses:Meals	76.52	01-410-461-000 Training	Expenditure		104	1	
			81.82						
60870	05/02/16	NEWHO005 NEW HOLLAND AUTO GROUP						97	
16-00566	1	PD/16FordIntercept#67457	27,711.00	01-410-745-000 Vehicles	Expenditure		153	1	
60871	05/02/16	OFFIC005 OFFICE BASICS INC						97	
16-00545	1	PD/office supplies	163.12	01-410-241-000 Materials and Supplies	Expenditure		105	1	
16-00545	2	PD/office supplies	33.02	01-410-241-000 Materials and Supplies	Expenditure		106	1	
			196.14						
60872	05/02/16	PADEP010 PA DEP/Bur.Envirn Cleanup						97	
16-00546	1	16-17 StaufferPS Storage Tank	50.00	08-429-373-001 Building - Pump Stations	Expenditure		107	1	
60873	05/02/16	PPLEL005 PP&L ELECTRIC UTILITIES						97	
16-00548	1	electric thru 4/12/16	2,249.45	01-409-361-000 Electricity	Expenditure		108	1	
16-00548	2	electric thru 4/12/16	336.13	01-430-361-000 Electric	Expenditure		109	1	
16-00548	3	electric thru 4/12/16	1,385.04	01-433-361-000 Electricity - Traffic Signals	Expenditure		110	1	
16-00548	4	electric thru 4/12/16	130.99	01-454-361-000 Electricity	Expenditure		111	1	
16-00548	5	electric thru 4/12/16	460.02	08-429-361-002 Electricity - Amish	Expenditure		112	1	
16-00548	6	electric thru 4/12/16	6,386.11	08-429-361-001 Electricity Pump Stations/metering	Expenditure		113	1	
16-00548	7	electric thru 4/12/16	336.12	08-429-361-000 Electricity - PW Bldg	Expenditure		114	1	
			11,283.86						
60874	05/02/16	PROLO005 PRO-LOOK UNIFORM CENTER						97	
16-00569	1	PD/lieut. bars	62.70	01-410-238-000 Clothing and Uniforms	Expenditure		155	1	



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East Lampeter Township  
Check Register By Check Id

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
60875	05/02/16	QUEST005 QUEST BEHAVIORAL HEALTH					97
16-00549	1	1Q16 EAP fee	150.00	01-401-196-006 EAP Services	Expenditure		115 1
60876	05/02/16	RAGNA005 RAGNASOFT INC					97
16-00550	1	4/12/16 format payroll prog	100.00	01-407-452-001 Software Support	Expenditure		116 1
60877	05/02/16	REDRO005 RED ROSE SCREEN PRINT/AWARDS					97
16-00570	1	plaque/Kasperson	99.00	01-401-220-000 General Supplies	Expenditure		156 1
60878	05/02/16	REDRO010 RedRoseSanitationSolutionsInc					97
16-00551	1	lafayette handicap 4/13-5/10	125.00	01-454-384-000 Rent of Equipment	Expenditure		117 1
60879	05/02/16	ROHRE005 ROHRER'S INC					97
16-00552	1	4/11/16 stone deliveries	118.44	01-438-245-000 Blacktop,Patch, Oil, Stone, Supplies	Expenditure		118 1
16-00552	2	4/15/16 stone deliveries	102.55	01-438-245-000 Blacktop,Patch, Oil, Stone, Supplies	Expenditure		119 1
			<u>220.99</u>				
60880	05/02/16	SIEME005 SIEMENS INDUSTRY INC					97
16-00553	1	1Q16 gas	63.79	01-409-362-000 Natural Gas	Expenditure		120 1
16-00553	2	1Q16 gas	46.47	01-430-362-000 Gas	Expenditure		121 1
16-00553	3	1Q16 gas	46.47	08-429-362-000 Gas- Public Works Bldg	Expenditure		122 1
			<u>156.73</u>				
60881	05/02/16	STATE005 STATE WORKER'S INSURANCE FUND					97
16-00554	1	16 WC pmt#6	2,396.00	01-411-195-000 Worker's Compensation Insurance	Expenditure		123 1
60882	05/02/16	STEPH020 STEPHENSON EQUIPMENT INC					97
16-00555	1	idler/belt loader	344.23	01-430-374-000 Mach. And Equip. Repairs and Maint.	Expenditure		124 1
60883	05/02/16	SUSQU010 SUSQUEHANNA MUNICIPAL TRUST					97
16-00556	1	2Q16 WC	213.18	01-401-195-000 Worker's Compensation	Expenditure		125 1
16-00556	2	2Q16 WC	40.68	01-407-195-000 Worker's Compensation	Expenditure		126 1
16-00556	3	2Q16 WC	338.30	01-409-195-000 Worker's Compensation	Expenditure		127 1
16-00556	4	2Q16 WC	29,928.77	01-410-195-000 Worker's Compensation	Expenditure		128 1
16-00556	5	2Q16 WC	164.21	01-414-195-000 Worker's Compensation	Expenditure		129 1
16-00556	6	2Q16 WC	3,643.99	01-430-195-000 Worker's Compensation Insurance	Expenditure		130 1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
PO #	Item	Description							
60883		SUSQUEHANNA MUNICIPAL TRUST		Continued					
16-00556	7	2Q16 WC	958.43	01-454-195-000	Expenditure		131		1
				Worker's Compensation Insurance					
16-00556	8	2Q16 WC	3,503.44	08-429-195-000	Expenditure		132		1
				Worker's Compensation					
			<u>38,791.00</u>						
60884	05/02/16	TELCO005 TELCO INC							97
16-00557	1	inv#25626,CV Elem Flasher	148.75	01-433-372-000	Expenditure		133		1
				Maintenance/Repairs- Traffic signals					
16-00557	2	inv#25635,OPP&Horse,340&Horse	747.50	01-433-372-000	Expenditure		134		1
				Maintenance/Repairs- Traffic signals					
16-00557	3	inv#25640,OPP&Horse,30&Oakview	831.00	01-433-372-000	Expenditure		135		1
				Maintenance/Repairs- Traffic signals					
			<u>1,727.25</u>						
60885	05/02/16	THETU005 THE TURF TRADE							97
16-00558	1	grass seed	45.00	01-430-241-000	Expenditure		136		1
				Operating Supplies					
60886	05/02/16	TRACT005 TractorSupplyCo #XXXXXX133211							97
16-00559	1	saw	34.99	01-430-374-000	Expenditure		137		1
				Mach. And Equip. Repairs and Maint.					
60887	05/02/16	UGIUT005 UGI UTILITIES							97
16-00560	1	gas 3/10-4/12 Devon Creek PS	51.00	08-429-362-001	Expenditure		138		1
				Gas - Devon Creek Pump Station					
60888	05/02/16	UNIFI005 UNIFIRST CORPORATION							97
16-00561	1	4/14 uniforms	101.57	08-429-238-000	Expenditure		139		1
				Uniform Cleaning					
16-00561	2	4/14 uniforms	101.57	01-430-238-000	Expenditure		140		1
				Uniform Cleaning					
16-00561	3	4/14 uniforms	22.58	01-454-238-000	Expenditure		141		1
				Uniform Cleaning					
16-00561	4	4/21 uniforms	22.58	01-454-238-000	Expenditure		142		1
				Uniform Cleaning					
16-00561	5	4/21 uniforms	101.57	01-430-238-000	Expenditure		143		1
				Uniform Cleaning					
16-00561	6	4/21 uniforms	101.57	08-429-238-000	Expenditure		144		1
				Uniform Cleaning					
			<u>451.44</u>						
60889	05/02/16	VERIZ005 VERIZON							97
16-00562	1	397-6431 service 4/16-5/15	38.51	01-433-321-002	Expenditure		145		1
				Closed Loop Phone-Bridgeport					
60890	05/02/16	WITME010 WITMER PUBLIC SAFETY GROUP INC							97
16-00564	1	PD/Leya uniform	534.61	01-410-238-000	Expenditure		147		1
				Clothing and Uniforms					
16-00564	2	PD/Heistand uniform	215.94	01-410-238-000	Expenditure		148		1
				Clothing and Uniforms					

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
60890		WITMER PUBLIC SAFETY GROUP INC Continued							
16-00564	3	PD/Heistand uniform	146.51	01-410-238-000	Expenditure		149	1	
				Clothing and Uniforms					
			897.06						
60891	05/02/16	WITME020 WITMER MULCH LLC						97	
16-00563	1	6yds/DYED mulch for PS	144.00	08-429-373-001	Expenditure		146	1	
				Building - Pump Stations					
60892	05/02/16	ZIMME010 ZIMMERMAN'S HDWR & VARIETY INC						97	
16-00565	1	rubber strap	15.92	08-429-241-000	Expenditure		150	1	
				Operating Supplies					
16-00565	2	auger rental/flag poles	30.00	01-454-384-000	Expenditure		151	1	
				Rent of Equipment					
16-00565	3	PD/padlocks	17.08	01-410-260-000	Expenditure		152	1	
				Minor Equipment					
			63.00						
Report Totals									
		Paid	Void	Amount Paid	Amount Void				
	Checks:	68	2	281,042.11	0.00				
	Direct Deposit:	0	0	0.00	0.00				
	Total:	68	2	281,042.11	0.00				



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East Lampeter Township  
Check Register By Check Id

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Range of Checking Accts: HIGHWAY AID to HIGHWAY AID Range of Check Ids: 538 to 540  
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor		Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description					Contract	Ref Seq Acct
538	05/02/16	DAVID005 DAVID MILLER ASSOCIATES INC						96
16-00511	24	prof.serv/MillportRdCulvert	1,635.18	35-439-620-000	Expenditure		1	1
				Millport Road Culvert				
539	05/02/16	GROVE005 GROVE MILLER ENGINEER INC						96
16-00539	1	3/6to4/16 OPP Traffice Signal	3,150.00	35-433-313-001	Expenditure		2	1
				Engineering for Traffic Data Collection				
540	05/02/16	PADEP015 PA DEPT OF TRANSPORTATION						96
16-00547	1	PADOT Proj#10-36215-48 Pmt#12	6,089.38	35-439-601-000	Expenditure		3	1
				ADA improvements Old Philadelphia Pike				

Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:		3	0	10,874.56	0.00
Direct Deposit:		0	0	0.00	0.00
Total:		3	0	10,874.56	0.00





## Billing Statement

For Period 05/01/16 to 05/31/16

Statement Date: 04/14/16

### Payment Summary

Payment Received 04/05/16	-1,315.81
No Outstanding Balance As Of 4/14/16	0.00
Current Premium	1,475.41
<b>Total Payment Due 5/01/16</b>	<b>\$1,475.41</b>

Approval:

\*Planholder use only\*

### Summary of Activity this Period

Coverage	Previous No. Ins.	Adds.	Terms.	Current No. Ins.	Current Premiums	Premium Adjustments
Basic Term Life	55	0	0	55	\$565.73	\$0.00
LTD	55	0	0	55	\$909.68	\$0.00
<b>TOTAL</b>					<b>\$1,475.41</b>	<b>\$0.00</b>

### Summary of Current Premiums by Rate Class

Coverage	Emp	Total
Basic Term Life	\$565.73	\$565.73
LTD	\$909.68	\$909.68
<b>TOTAL</b>	<b>\$1,475.41</b>	<b>\$1,475.41</b>

### Planholder Reference

JEANNE GLICK FINANCE

DIRECTOR

EAST LAMPETER TOWNSHIP

Group ID: [REDACTED]

Division ID: 0000

RHO: BE

RG0: 016

A/R: BE2

### Questions?

Log on to

[www.GuardianAnytime.com](http://www.GuardianAnytime.com)

Check or make changes to members' eligibility, view and pay bills and more.

Log on or register in two minutes at

[www.GuardianAnytime.com](http://www.GuardianAnytime.com)

▲ Please detach and return with payment

APPROVED BAS MTH 8/2/2016  
Signature: [Handwritten Signature]  
Signature: [Handwritten Signature]

JEANNE GLICK FINANCE DIRECTOR  
EAST LAMPETER TOWNSHIP  
2250 OLD PHILADELPHIA PIKE  
LANCASTER, PA 17602



## Payment Coupon

Due Date: 05/01/16
Payment Due: \$1,475.41

Please do not write on payment coupon.  
If you have changes, please submit them via Guardian Anytime or submit on Change Report.  
For fast and easy payment, submit via [www.guardiananytime.com](http://www.guardiananytime.com), or detach and send Payment Coupon and your check made payable to Guardian in the enclosed envelope to: GUARDIAN, P O BOX 824404, PHILADELPHIA, PA 19182-4404.

Group ID: [REDACTED]  
Division: 0000  
A/R: BE2

## Kathy Treier

---


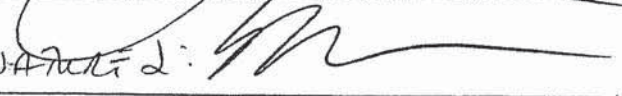
**From:** Jeannie Nelson  
**Sent:** Thursday, April 21, 2016 3:45 PM  
**To:** Kathy Treier  
**Subject:** postage

Kathy,

I added \$1000 to the postage machine (it was either on 4/18 or 4/19). Sorry forgot to send email.

Sincerely,

Jeannie Nelson  
East Lampeter Township  
jnelson@eastlampetertownship.org

APPROVED BOS mtg 5/2/16  
SIGNATURE 1:   
SIGNATURE 2: 

# Intergovernmental Insurance Cooperative

## Medical Invoice

Billed Date:	4/1/2016	East Lampeter Township											
Employee Name	Cov Code	Medical Group Number	ASO Fee	Benecon Management Fee	Specific Deductible Side Fund	Specific Premium	Aggregate Premium	Dental Group Number	Dental Premium or Admin	Vision Group Number	Vision Premium or Admin	Maximum Claim Rates	Monthly Premium
			\$2,374.75	\$2,212.77	\$8,620.27	\$7,274.31	\$354.00		\$176.80		\$0.00	\$67,247.90	\$3,738.11
													\$0.00
													\$91,998.91
* Dental Claims Total													
* Vision Claims Total													

Grand Total for: East Lampeter Township

Total Employees Enrolled 59

Payment due by: 5/1/2016

Please make check payable to: Intergovernmental Insurance Cooperative

Please mail payment to:

Intergovernmental Insurance Cooperative  
PO Box 5406  
Lancaster, PA 17606-5406

Physical address:  
147 W. Airport Rd.  
Lititz, PA 17543

Electronic Payment (ACH)  
Intergovernmental Insurance Cooperative  
Jersey Shore State Bank  
Williamsport, PA  
Account # [REDACTED]  
Wire ABA [REDACTED]

If you have questions about this invoice please contact Anne Parker at 717-723-4600 x194

APPROVED BOS MTH 5/2/2016  
SIGNATURE 1: [Signature]  
SIGNATURE 2: [Signature]





# Welcome to the Pennsylvania Local Government Investment Trust

Managed by PFM Asset Management LLC


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## Purchases

Initiate ACH Purchase

- [Single Entry Form](#)- [Multi-entry Form](#)- [Flexible Batch Form](#)[Wire Purchase Notify](#)

## Redemptions

Initiate ACH Redemption

- [Single Entry Form](#)- [Multi-entry Form](#)- [Flexible Batch Form](#)[Initiate Wire Redemption](#)

## Transfers

[Transfer](#)[Exchange](#)[Miscellaneous](#)[Stop Payment Request](#)[Pending Trans Manager](#)

[Reports](#)
[Transactions](#)
[Tools / Forms](#)

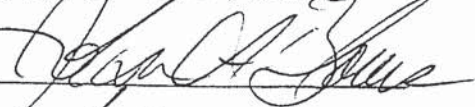
Transactions - Transaction Complete

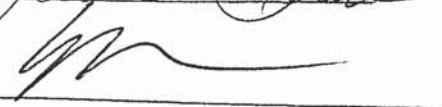
Please print this page for your records.

The reference number for this transaction is: 2256784

Transaction Type	ACH Redemption
Entry Date	4/15/2016
Transaction Date	4/19/2016
Account	██████████ - GENERAL FUND
Investment Type	PLGIT - Class
ACH Instruction	M & T Bank - ██████████
Amount	\$2,291.70

APPROVED BY MTA 5/2/2016

SIGNATURE: 

SIGNATURE: 

ICMA  
PR# 8

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