

June 20, 2016

The East Lampeter Township Board of Supervisors met on Monday, June 20, 2016, at 7:30 p.m. at the East Lampeter Township Office: 2250 Old Philadelphia Pike, Lancaster, PA 17602. The meeting was called to order by Mr. John Blowers, Chairman and was followed by the Pledge of Allegiance. In addition to Mr. Blowers, supervisors present were: Mr. Dave Buckwalter, Mr. Ethan Demme, Mr. Glenn Eberly and Mr. Corey Meyer. Also present was Mr. Ralph Hutchison, Township Manager.

The following persons signed in as being present in the audience:

Anthony Frattaroli, 702 Quentin Road, Lebanon, PA, representing Triangle Car Wash  
Jim Martin, 2423 Lincoln Highway East, representing AMT  
John Esbenshade, 51 South Duke Street, Lancaster, PA, representing Stevens & Lee Griffin  
Dan Hill, 363 Greenview Drive, representing Highview Church of God  
Barry Fitzgerald Jr., 310 Laurel Oak Lane, representing H&F Tire/F3 Holdings  
Jeff Cutler, 67 Cambridge Village, Tax Collector  
Scott Shearer, PFM  
Rhonda Lord, Bond Counsel Forum

#### Minutes of the June 6, 2016 Regular Meeting

Chairman Blowers asked if there were any additions or corrections regarding the minutes of the June 6, 2016 regular meeting as prepared.

A motion was made by Mr. Buckwalter to dispense with the reading of the minutes and approve the minutes as presented. Mr. Demme seconded the motion and the motion was passed by a vote of three in favor and two abstaining (Mr. Eberly and Mr. Meyer were absent from the June 6<sup>th</sup> meeting.)

#### Bills:

Chairman Blowers indicated that bills to be paid from various funds in the amount of \$374,162.51 were presented for payment. Chairman Blowers discussed some of the larger items included in the amount was a payment in the amount of \$128,017.82 to Pennsy Supply Inc. for 2016 paving projects.

A motion was made by Mr. Meyer and seconded by Mr. Demme to approve the payment of the bills as listed in the amount of \$374,162.51. The motion was passed by unanimous voice vote.

#### Old Business

- a. Agreement re: Lafayette Fire Company Purchase of 2016 Squad Vehicle

Mr. Hutchison stated that the Board previously reviewed and approved the purchase of the squad vehicle through the Township's Fire Apparatus Funding Plan. He explained that when equipment is purchased with a Township contribution and is then disposed of the Township is

entitled to the contributed percentage of the profits. He stated that the Township's contribution rate is slightly less than sixty percent. He stated that the Fire Company would like to have an agreement with the Township for official record.

Mr. Meyer made a motion to approve the agreement for Lafayette Fire Company's 2016 Ford F550 Squad Unit. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

b. Review of Bank Loan Borrowing New Money Options - PFM

Mr. Scott Shearer, from PFM, gave a presentation to the Board on bank loan borrowing for new money options. He reviewed the Township's and Sewer Authority's Debt Service and reviewed the refinancing of the 2011 Bonds approved at the June 6, 2016 Board meeting. He reviewed the options for borrowing new money including option #1 level for 21 years, option #2 wrap for 10 years and option #3 modified wrap for 14 years. He stated that it has a 2 year drawn down period after which no funds will be available and the interest rate resets every 5 years.

Mr. Hutchison stated that he is confident that the Township budget can handle whichever option the Board decides on. Mr. Shearer reviewed the financing timeline stating that the Board would have to adopt ordinances at the July 11, 2016 meeting for both the bond refinancing and the new money option, if so approved, with a settlement date of November 15, 2016.

Mr. Demme made a motion to approve option #3 new money borrowing. Mr. Meyer seconded the motion and it was passed by unanimous voice vote.

c. Request for Time Extension to Record Conditionally Approved Plan #15-22 – Triangle Car Wash: 5 Strasburg Pike

Chairman Blowers asked if anyone was present for this agenda item. Mr. John Freudenthal was present.

Mr. Freudenthal is requesting a 60 day time extension to complete items related to their Land Development Plan. He presented the Board an email with a summary list of the progress made since the time extension granted at the May 2, 2016 Board meeting. He stated that the following items have been completed: item #3 – plans submitted to and approvals received from Fire Department and Police Department but not from EMS, item #4 – revised plans and applications submitted to PennDOT for Highway Occupancy Permit, item #9 – stormwater management BMP operation and maintenance agreement and maintenance plan have been provided to be executed and recorded, and item #10 – temporary construction and grading easement agreement and easement exhibit have been provided to be executed and recorded. He stated that the following items are being worked on: item #1 – civil plans, calculations and project narrative were revised per ELT/DMA Zoning, Subdivision and Land Development, Stormwater Management comments, item #2 – plans have been revised per HRG plan review comments pertaining to sewer to be resubmitted to HRG, item #5 – erosion control plans revised per letter and resubmitted to Lancaster County Conservation District, item #6 – in process of contracting a PA licensed landscape architect to provide landscape plan, item #7 – requests for sewage treatment capacity, water capacity and a properly executed DEP Planning Module to recommence shortly, and item #8 revised plans sent to Speedwell Construction to work on

project cost estimate and separate sewage facilities construction cost option to provided financial security. Mr. Hutchison expressed his concern that item #7 could not be completed in 60 days. He stated that the Board would need to approve a resolution for the PADEP Planning Module. He also expressed concern with the amount of items that hadn't been completed since the last time extension was granted.

Mr. Meyer made a motion to grant a time extension of 90 days to record the conditionally approved plan #15-22 for Triangle Car Wash at 5 Strasburg Pike. Mr. Eberly seconded the motion and it was passed by unanimous voice vote.

- d. Request for Time Extension to Respond to Conditional Approval re: Wawa – 2132 Lincoln Highway East

Chairman Blowers asked if anyone was present for this agenda item. No one was present.

Mr. Hutchison stated that the Board conditionally approved the plan and the applicant is asking for a time extension of 30 days to decide whether or not they accept the conditions of approval.

Mr. Demme made a motion to grant a time extension of 30 days to respond to the conditional approval for Wawa at 2132 Lincoln Highway East. Mr. Buckwalter seconded the motion and it was passed by unanimous voice vote.

#### New Business

- a. Ordinance re: Guaranty for ELSA Bank Loan Borrowing - \$2.5 million

Ms. Rhonda Lord from the Bond Counsel Forum spoke to the Board. She stated that this ordinance approves the Guaranty of the \$2.5 million Sewer Authority borrowing that they approved through an ordinance at their June 8, 2016 meeting. She stated that the Guaranty states the Township will guarantee the loan. She stated that the Debt Service Schedule is attached to the Guaranty. She stated that the Guaranty also approves the self-liquidating debt report and approves the sewer revenue lease issued under the Sewer Authority's indenture from 1985 and it is the seventh supplemental lease.

Mr. Demme made a motion to adopt the Ordinance for the Guaranty for ELSA Bank Loan Borrowing of \$2.5 million. Mr. Eberly seconded the motion and it was passed by unanimous voice vote.

#### **Ordinance #325**

- b. Request for Waiver of Land Development Planning – Highview Church of God: 2470 Leaman Road

Chairman Blowers asked if anyone was present for this agenda item. Mr. Dan Hill was present.

Mr. Hill, president of the Church Council, explained that they wish to enclose the existing front entranceway and remodel the inside of the building. Mr. Hutchison stated that the enclosing of

the entranceway is technically an expansion of the building as a non-residential use which triggers land development. He stated that the applicant is asking for a waiver due to the size and nature of the project. He also stated that the Planning Commission recommended as a condition of approval that any further expansion of the building would require a Land Development Plan.

Mr. Demme made a motion to approve the request for waiver of land development planning for Highview Church of God at 2470 Leaman Road. Mr. Eberly seconded the motion and it was passed by unanimous voice vote.

c. Fisher Stormwater Management Plan #16-16: 2655 Bachmantown Road

Chairman Blowers asked if anyone was present for this agenda item. No one was present.

Mr. Hutchison stated that the applicant needs to inform the Township whether or not they can satisfy the Township's engineer review comments related to the Stormwater Management Plan. He stated that the plan is based upon the applicants Zoning Hearing Board approval to expand an existing retail on farm use. He stated that due to the size and expansion covering additional impervious area they need to prepare a Stormwater Management Plan. He stated that there are 19 review comments with no response from the applicant.

Mr. Eberly made a motion to approve the Fisher Stormwater Management Plan #16-16 at 2655 Bachmantown Road subject to the Township engineer's review comments. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

d. H & F Tire Stormwater Management Plan #16-17: 1834 Lincoln Highway East

Chairman Blowers asked if anyone was present for this agenda item. Mr. Barry Fitzgerald Jr. was present.

Mr. Fitzgerald stated that he just received the Township engineer's review comments this afternoon and hasn't had time to review them. He stated that the project is to build an access drive at the rear of the property to allow trucks delivery access without using Lincoln Highway East which causes unsafe vehicular conditions. Mr. Hutchison stated that the additional impervious surface is the reason for the Stormwater Management Plan. Mr. Fitzgerald commented that they are putting in 3 infiltration areas with underground storage and infiltration to handle the stormwater. Mr. Hutchison asked if the improvements on the PennDOT permit have been completed. Mr. Fitzgerald replied yes. He stated that the driveway is done, concrete walkway has been removed, some paving was installed, curbing for the HOP has been placed and other curbing has also been placed. He stated that the improvements are not on the current plans.

The Board and Mr. Fitzgerald are going to take additional time to review the Township engineer's comments. No action was taken.

Other Business:

a. Consultant Engagement re: Route 30 Streetscape Plan Implementation

Mr. John Esbenshade from Stevens & Lee Griffin made a presentation to the Board in regards to opportunities for possible financial sources to finance projects for the Route 30 Streetscape plan through federal and state appropriations, grants and loans. He stated there is a 5 phase approach for programs including the feasibility phase, the application phase, the coordination and negotiation phase, implementation phase and post-implementation review phase.

Mr. Eberly made a motion to approve the consultant engagement of Stevens & Lee Griffin for the Route 30 Streetscape Plan feasibility phase. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

b. MS4 Report

Mr. Hutchison reported that staff is completing the MS4 Annual Report for submission to DEP by June 30. He also informed the Board that regular discussions have been held with West Lampeter Township in regards to the shared Stormwater Coordinator position. He stated that they hope to have someone working sometime in July.

Public Comment:

Mr. Buckwalter discussed a Stormwater issue regarding American Music Theatre's property. He stated that the Township is holding funds due to a stormwater issues related to the parking lot. He stated that they are looking to possibly modify the retention basin as a possible solution. Mr. Buckwalter asked if the Board would consider addressing the issue of releasing the funds of approximately \$15,000.00. Mr. Hutchison stated that he met with Mr. Martin and discussed possible solutions that would provide additional stormwater benefits. The Board discussed the issue. The Board suggested that the Township's engineer recommend alternatives to the Board before making a decision.

Mr. Buckwalter made a motion to release American Music Theatre's financial security for all remaining items. Mr. Blowers seconded the motion and it was defeated by a vote of one in favor (Mr. Buckwalter) and four against (Mr. Blowers, Mr. Eberly, Mr. Meyer and Mr. Demme).

Adjournment:

A motion was made by Mr. Meyer and seconded by Mr. Eberly to adjourn the meeting. The motion was passed by unanimous voice vote. The next regularly scheduled meeting is to be held on Monday, July 11, 2016 beginning at 7:30 pm.

Respectfully submitted,

Ralph Hutchison

EAST LAMPETER TOWNSHIP  
2250 Old Philadelphia Pike  
Lancaster PA 17602  
(717) 393-1567  
FAX (717) 393-4609  
Board of Supervisor's Meeting  
June 20, 2016

General Fund  
Cks#61049-61097  
\$130,092.94

Highway Aid Fund  
Cks#542-543  
\$128,017.82

Imp Guarantees/2696-98OPP  
Full Release 2001-12  
\$6,531.58

AFSCME EE Deductions  
PR#10-11 \$409.32

HSA Highmark Monthly Admin Fees/May, 2016  
\$162.00

ICMA-EE Contributions ACHd to ICMA from GFPlgit#  
PR#12 - \$2,649.51

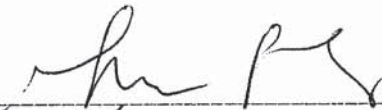
IIC Medical/Dental-ClaimsDeposits/July, 2016  
ACHdFromPlgitac#ToJerseyShore#  
\$99,883.82

NVA - Vision/May, 2016  
\$503.45

Wrights Exp/Fuel,Inv#45619204-May,2016  
\$5,912.07

Grand Total: \$374,162.51

SIGNATURE 1:



SIGNATURE 2:



130,092.94  
128,017.82  
6,531.58  
409.32  
162.00  
2,649.51  
99,883.82  
503.45  
5,912.07  
374,162.51



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Range of Checking Accts: GENERAL to GENERAL Range of Check Ids: 61049 to 61097  
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
61049	06/20/16	AJPOW005 A & J POWER EQUIPMENT					104
16-00745	1	greasegun, steelwool, gascan, oil	89.03	08-429-260-000 Small tools	Expenditure		1 1
16-00745	2	2 porter cable batteries	69.00	01-430-260-000 Minor Equipment	Expenditure		2 1
			158.03				
61050	06/20/16	ALLEG005 ALLEGRA PRINT & IMAGING INC					104
16-00774	1	1000-security envelopes#10	141.97	01-410-340-000 Advertising & Printing	Expenditure		49 1
16-00774	2	hearing/court disp cards/1K	65.28	01-410-340-000 Advertising & Printing	Expenditure		50 1
			207.25				
61051	06/20/16	ALLEN005 ALLEN S. BLANK					104
16-00779	1	6/9 zhb, applic/TNguyen	125.00	01-414-318-000 Court Reporter	Expenditure		55 1
61052	06/20/16	BAKER005 BAKERS AUTOMOTIVE					104
16-00746	1	Tk#10, inspection	43.00	01-409-451-000 Maintenance/Repairs-Vehicle	Expenditure		3 1
61053	06/20/16	BIRDI010 BIRD IN HAND FARM SUPPLY LLC					104
16-00747	1	flush lever, coupling	15.67	01-454-372-000 Repair and Maintenance - Parks	Expenditure		4 1
16-00747	2	sure spray	26.99	08-429-260-000 Small tools	Expenditure		5 1
			42.66				
61054	06/20/16	CDWGO005 CDW GOVERNMENT INC					104
16-00772	1	usb car chgr/adaptor	106.00	01-407-213-000 Operating Supplies	Expenditure		46 1
16-00772	2	verbatim 100 pk	240.00	01-410-225-000 Laboratory Supplies	Expenditure		47 1
			346.00				
61055	06/20/16	CITY0015 CITY OF LANCASTER					104
16-00762	1	2131 waterford 2/18-5/19	16.65	08-429-365-001 Water - Pumping Stations	Expenditure		34 1
61056	06/20/16	DSMAC005 DS MACHINE INC					104
16-00748	1	StarlightPS/SCADA air gap fab	296.62	08-429-373-001 Building - Pump Stations	Expenditure		6 1
16-00748	2	replace pipe on radiator/PWBld	218.57	08-429-373-000 Public works bldg	Expenditure		7 1
16-00748	3	replace pipe on radiator/PWBld	218.57	01-430-373-000 Bldg. Repair and Maintenance	Expenditure		8 1
			733.76				

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Ref Num
PO #	Item	Description						Acct
61057	06/20/16	DYNAT005 DYNATECH CONTROLS INC						104
16-00749	1	3Q16 preventative maint.	1,950.00	01-409-373-000	Expenditure		9	1
				Building repair & Maintenance Serv				
61058	06/20/16	FISHE005 FISHER AUTO PARTS						104
16-00750	1	Tk#10 shocks	62.97	01-409-451-000	Expenditure		10	1
				Maintenance/Repairs-Vehicle				
16-00750	2	Tk#5 cabin air filter	18.69	01-430-451-000	Expenditure		11	1
				Vehicle Repair and Maintenance				
			81.66					
61059	06/20/16	FREYL005 FREY LUTZ CORP INC						104
16-00751	1	5/18 service showers circulate	4,700.00	01-409-373-000	Expenditure		12	1
				Building repair & Maintenance Serv				
61060	06/20/16	GREAT005 GREATAMERICA FINANCIAL SERV CO						104
16-00781	1	6/16 stmt	364.13	01-410-321-000	Expenditure		57	1
				Telephone				
16-00781	2	6/16 stmt	310.18	01-401-321-000	Expenditure		58	1
				Telephone				
			674.31					
61061	06/20/16	GROVE005 GROVE MILLER ENGINEER INC						104
16-00770	1	gme#6651521,#16-01,TangerExp	588.45	2016-01	Project		44	1
				TANGER EXPANSION				
61062	06/20/16	HESSE005 HESS EMBROIDERY & UNIFORMS LLC						104
16-00752	1	PD/3 polo shirts	264.00	01-410-238-000	Expenditure		13	1
				Clothing and Uniforms				
61063	06/20/16	HFTIR005 H & F TIRE SERVICE						104
16-00775	1	tires	224.00	01-410-451-000	Expenditure		51	1
				Vehicle Repair and Maintenance				
61064	06/20/16	JOHNR005 JOHN R. LANDIS JR/SNAP ON TOOL						104
16-00780	1	For tool room shelf	33.75	01-430-260-000	Expenditure		56	1
				Minor Equipment				
61065	06/20/16	JOURN005 JOURNAL MULTIMEDIA CORPORATION						104
16-00776	1	ad: 5/26 zhb	180.00	01-414-341-000	Expenditure		52	1
				Advertising				
61066	06/20/16	KLUXE005 KLUXEN, NEWCOMER & DREISBACH						104
16-00793	1	5/16 stmt	450.00	01-414-314-000	Expenditure		70	1
				Legal Services				
61067	06/20/16	LAFAY005 LAFAYETTE FIRE COMPANY						104
16-00782	1	ELT portion/NewSquad/Lafayette	91,435.00	31-411-741-000	Expenditure		59	1
				Lafayette vehicle				
61068	06/20/16	LANCN005 ClassifiedAccts/LNP MediaGroup						104
16-00773	1	ad/3594131,conduse/FriendGroup	625.04	01-401-341-000	Expenditure		48	1
				Advertising				



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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
PO #	Item	Description							
61069	06/20/16	LAWSO005 LAWSON PRODUCTS INC					104		
16-00783	1	shop supplies	123.90	08-429-241-000 Operating Supplies	Expenditure		60	1	
61070	06/20/16	LBWAT005 L/B WATER SERVICE INC					104		
16-00763	1	storm pipe/Greenfield&WPW	2,105.00	01-436-241-000 SW Pipes, Basins & Operating supplies	Expenditure		35	1	
16-00763	2	storm pipe/Greenfield&WPW	421.00	01-436-241-000 SW Pipes, Basins & Operating supplies	Expenditure		36	1	
			<u>2,526.00</u>						
61071	06/20/16	MILLE005 MILLER&SONS SALT/WATERCOND INC					104		
16-00753	1	water softener	89.02	01-409-373-000 Building repair & Maintenance Serv	Expenditure		14	1	
16-00753	2	water softener	89.02	01-430-373-000 Bldg. Repair and Maintenance	Expenditure		15	1	
16-00753	3	water softener	89.01	08-429-373-000 Public Works bldg	Expenditure		16	1	
			<u>267.05</u>						
61072	06/20/16	MTTRU005 M & T TRUCK & AUTO REPAIR					104		
16-00754	1	Tk#15 inspection	78.15	01-430-451-000 Vehicle Repair and Maintenance	Expenditure		17	1	
61073	06/20/16	MURRA005 MURRAY SECURUS					104		
16-00784	1	blanket crime/install	1,360.00	01-486-100-000 General Liability	Expenditure		61	1	
61074	06/20/16	NATLM005 NAT'L MEDICAL SERVICES INC					104		
16-00785	1	testing	1,212.00	01-410-317-000 Miscellaneous Services	Expenditure		62	1	
61075	06/20/16	PENNS030 PENNSYLVANIA ONE CALL SYSTEM					104		
16-00764	1	5/16 faxes	364.90	08-429-317-000 Miscellaneous Services	Expenditure		37	1	
61076	06/20/16	PPELE005 PP&L ELECTRIC UTILITIES					104		
16-00787	1	serv as of 6/6/16, stlt fund	6,990.23	02-434-361-000 Electricity	Expenditure		64	1	
61077	06/20/16	PPELE015 PP&L ELECTRIC UTILITES CORP					104		
16-00786	1	serv to 6/6, st lt gen fnd	2,209.25	01-434-361-000 Electricity-Street Lighting	Expenditure		63	1	
61078	06/20/16	REDRO005 RED ROSE SCREEN PRINT/AWARDS					104		
16-00771	1	plaques/blayde eberly	20.63	01-401-220-000 General Supplies	Expenditure		45	1	
61079	06/20/16	REDRO010 RedRoseSanitationSolutionsInc					104		
16-00777	1	6/8-7/5 toilets	125.00	01-454-384-000 Rent of Equipment	Expenditure		53	1	

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
61080	06/20/16	RENTA005 RENTAL ZONE PA							104
16-00778	1	rental/saw/trlr	104.00	01-430-384-000 Equipment Rentals	Expenditure		54	1	
61081	06/20/16	RONMA005 RON MARTIN SIGNS INC							104
16-00788	1	Setup new layout'09 Ford Exp	822.00	01-410-745-000 Vehicles	Expenditure		65	1	
61082	06/20/16	SOUTH005 SouthJerseyEnergy Lockbox#6471							104
16-00755	1	gas service 4/1-4/30 twp bldg	519.72	01-409-362-000 Natural Gas	Expenditure		18	1	
16-00755	2	gas service 4/1-4/30 pw bldg	261.79	01-430-362-000 Gas	Expenditure		19	1	
16-00755	3	gas service 4/1-4/30 pw bldg	261.80	08-429-362-000 Gas- Public Works Bldg	Expenditure		20	1	
			<u>1,043.31</u>						
61083	06/20/16	STEFF005 STEFFY'S GARAGE INC							104
16-00756	1	15Exp#18,service, antifreeze	57.53	01-410-451-000 Vehicle Repair and Maintenance	Expenditure		21	1	
16-00756	2	14Taurus#3,wipers,bulb	116.82	01-410-451-000 Vehicle Repair and Maintenance	Expenditure		22	1	
16-00756	3	14Exp#4,service,brakepads&roto	467.29	01-410-451-000 Vehicle Repair and Maintenance	Expenditure		23	1	
16-00756	4	06Exp#10,swaybar end link	75.90	01-410-451-000 Vehicle Repair and Maintenance	Expenditure		24	1	
16-00756	5	14Taurus#3,service	26.77	01-410-451-000 Vehicle Repair and Maintenance	Expenditure		25	1	
			<u>744.31</u>						
61084	06/20/16	STEPH020 STEPHENSON EQUIPMENT INC							104
16-00765	1	asphalt rejuven	137.00	01-438-241-000 Hwy and Bridges Misc Supplies	Expenditure		38	1	
61085	06/20/16	TACTI005 TACTICALWEARONLINE							104
16-00757	1	PD/5 flashlights w/wall charge	783.75	04-410-740-000 Equipment Purchases	Expenditure		26	1	
61086	06/20/16	TELCO005 TELCO INC							104
16-00766	1	inv#25772,Rt30&witmer	470.25	01-433-372-000 Maintenance/Repairs- Traffic signals	Expenditure		39	1	
61087	06/20/16	TRANS005 TransUnionRisk/AltDataSol.Inc							104
16-00758	1	4/16 stmt	70.00	01-410-452-002 Computer Licenses	Expenditure		27	1	
16-00758	2	5/16 smt	70.00	01-410-452-002 Computer Licenses	Expenditure		28	1	
			<u>140.00</u>						
61088	06/20/16	UGIUT005 UGI UTILITIES							104
16-00767	1	4/25-5/24 gas service twp bldg	42.29	01-409-362-000 Natural Gas	Expenditure		40	1	

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
PO #	Item	Description							
61089	06/20/16	UNIFI005 UNIFIRST CORPORATION					104		
16-00759	1	6/2 uniform cleaning	110.26	01-430-238-000	Expenditure		29	1	
				Uniform Cleaning					
16-00759	2	6/2 uniform cleaning	110.26	08-429-238-000	Expenditure		30	1	
				Uniform Cleaning					
16-00759	3	6/2 uniform cleaning	24.51	01-454-238-000	Expenditure		31	1	
				Uniform Cleaning					
			245.03						
61090	06/20/16	UPPER005 UPPER LEACOCK TOWNSHIP					104		
16-00768	1	4/16 Veh Violations	1,102.06	01-331-110-000	Revenue		41	1	
				VehicleCode/OrdinanceViol(DJ)					
16-00768	2	5/16 Veh Violations	603.80	01-331-110-000	Revenue		42	1	
				VehicleCode/OrdinanceViol(DJ)					
			1,705.86						
61091	06/20/16	VERIZ005 VERIZON					104		
16-00789	1	tele chgs thru 6/1/16,290-1541	36.68	08-429-321-000	Expenditure		66	1	
				Telephone Waterford/SCADA					
61092	06/20/16	WESTE005 WEST END CLEANERS					104		
16-00790	1	unif/alterations	33.80	01-410-440-000	Expenditure		67	1	
				Uniform Cleaning Services					
61093	06/20/16	WESTL005 WEST LAMPETER TOWNSHIP					104		
16-00791	1	March29-May31'16SWM/KKKalupson	4,110.00	01-446-312-000	Expenditure		68	1	
				Stormwater Professional					
61094	06/20/16	WIKER005 WIKER PAVING INC					104		
16-00769	1	paving twp parks	660.00	01-454-372-000	Expenditure		43	1	
				Repair and Maintenance - Parks					
61095	06/20/16	WITME010 WITMER PUBLIC SAFETY GROUP INC					104		
16-00760	1	batons	174.00	01-410-238-000	Expenditure		32	1	
				Clothing and Uniforms					
61096	06/20/16	YISCO005 YIS/COWDEN GROUP INC					104		
16-00761	1	PD/vascar trng:New officers	585.00	01-410-461-000	Expenditure		33	1	
				Training					
61097	06/20/16	ZIMME010 ZIMMERMAN'S HDWR & VARIETY INC					104		
16-00792	1	wheelbarrow	99.99	08-429-260-000	Expenditure		69	1	
				Small tools					
Report Totals									
		Paid	Void	Amount Paid	Amount Void				
	Checks:	49	0	130,092.94	0.00				
	Direct Deposit:	0	0	0.00	0.00				
	Total:	49	0	130,092.94	0.00				





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Transactions - Transaction Complete

Please print this page for your records.

The reference number for this transaction is: 2284135

Transaction Type	ACH Redemption
Entry Date	6/15/2016
Transaction Date	6/17/2016
Account	██████████ - GENERAL FUND
Investment Type	PLGIT - Class
ACH Instruction	Wells Fargo - ██████████
Amount	\$409.32

APPROVED  
 PRS 10-11

APPROVED BOS MTH 6/20/2016  
 SIGNATURE 1: [Signature]  
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# Spending Account Processing

**Spending Account Invoicing**  
Suite 1033, Team 1866  
120 Fifth Avenue  
Fifth Avenue Place  
Pittsburgh, PA 15222

Phone: (888)334-4184  
Fax: (412)544-4625

IIC-EAST LAMPETER TOWNSHIP  
2250 OLD PHILADELPHIA PIKE  
LANCASTER, PA 17602

## ADMINISTRATIVE FEES INVOICE

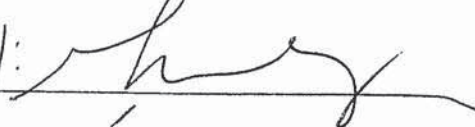

INVOICE NUMBER: A16052921230  
ACCOUNT NUMBER: [REDACTED]  
ACCOUNT NAME: IIC-EAST LAMPETER TOWNSHIP  
PLAN YEAR: 2016

BILLING PERIOD: 05/01/2016 - 05/31/2016  
INVOICE DATE: 5/31/2016  
PAYMENT DUE DATE: 6/30/2016

Description	Contracts	Rate	Amount
Health Savings Account Monthly	36	\$4.50	\$162.00
<b>Total Amount Due</b>			<b>\$162.00</b>

FSA Administrative Invoice

[Click here for paper payment.](#)

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Transactions - Transaction Complete

Please print this page for your records.

The reference number for this transaction is: 2280362

Transaction Type	ACH Redemption
Entry Date	6/7/2016
Transaction Date	6/9/2016
Account	[REDACTED] - GENERAL FUND
Investment Type	PLGIT - Class
ACH Instruction	M & T Bank - [REDACTED]
Amount	\$2,649.51

APPROVED BDS MTG 6/20/2016

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# Intergovernmental Insurance Cooperative

## Medical Invoice

Billed Date: 6/1/2016

East Lampeter Township

Employee Name	Cov Code	Medical Group Number	ASO Fee	Benecon Management Fee	Specific Deductible Side Fund	Specific Premium	Aggregate Premium	Dental Group Number	Dental Premium or Admin	Vision Group Number	Vision Premium or Admin	Maximum Claim Rates	Monthly Premium
* Dental Claims Total			\$2,374.75	\$2,212.77	\$8,766.23	\$7,397.67	\$354.00		\$187.00		\$0.00	\$68,918.06	\$9,673.34
* Vision Claims Total													\$0.00
Grand Total for: East Lampeter Township													\$99,883.82

Total Employees Enrolled 59

Payment due by: 7/1/2016

Please make check payable to: Intergovernmental Insurance Cooperative

Please mail payment to:

Intergovernmental Insurance Cooperative  
PO Box 5406  
Lancaster, PA 17606-5406

Physical address:  
147 W. Airport Rd.  
Lititz, PA 17543

If you have questions about this invoice please contact Anne Parker at 717-723-4600 x194

Electronic Payment (ACH) Intergovernmental Insurance Cooperative  
Jersey Shore State Bank  
Williamsport, PA  
Account [REDACTED]  
Wire ABA [REDACTED]

APPROVED BAS MTS 6/20/16

SIGNATURE: [Signature]

SIGNATURE: [Signature]



# Invoice Statement

INVOICE NUMBER: 45619204  
ACCOUNT NAME: East Lampeter Township

PAGE 1 OF 1

ACCOUNT NUMBER	CREDIT LIMIT	DAYS THIS PERIOD	BILL CLOSING DATE	PAYMENT DUE DATE	AMOUNT DUE
[REDACTED]	26,000.00	31	MAY-31-2016	JUN-24-2016	5,912.07

DATE	ACTIVITY DESCRIPTION	CHARGES/DEBITS	PAYMENTS/CREDITS
MAY-19-2016 MAY-31-2016	PAYMENT - THANK YOU FUEL PURCHASES	5,912.07	4,760.38
<div style="border: 1px solid black; padding: 5px; margin: 10px auto; width: 80%;"> <p style="text-align: center;">REMINDER</p> <p>REMINDER PLEASE BE SURE TO INCLUDE REMITTANCE STUB WITH PAYMENT. MAIL TO THE ADDRESS SHOWN IN THE RIGHT PORTION OF THE REMITTANCE STUB.</p> </div> <div style="margin-top: 20px; text-align: right;"> <p>Approve @ 6/20/16 BOS</p> <p>Signature 1: </p> <p>Signature 2: </p> </div>			

PURCHASES, RETURNS AND PAYMENTS MADE JUST PRIOR TO BILLING DATE MAY NOT APPEAR UNTIL THE NEXT INVOICE/STATEMENT.

PREVIOUS BALANCE	(-)PAYMENTS	(+)PURCHASES	(+)DEBITS	(-)CREDITS	(+)LATE FEE	(=)NEW BALANCE
4,760.38	4,760.38	5,912.07	0.00	0.00	0.00	5,912.07

CALL CUSTOMER SERVICE TO PAY BY PHONE  
FEDERAL TAX ID: 841425616

The Late Fee is determined by applying a monthly rate of	To the balance subject to late fee for this period which is
0.000 %	0.00

SEE REVERSE SIDE FOR IMPORTANT INFORMATION AND TERMS.

----- TO ENSURE PROPER CREDIT, TEAR AT PERFORATION AND INCLUDE BOTTOM PORTION WITH YOUR PAYMENT.

ACCOUNT NAME	East Lampeter Twnshp
ACCOUNT NUMBER	[REDACTED]
INVOICE NUMBER	45619204
BILL CLOSING DATE	MAY-31-2016
AMOUNT DUE	5,912.07
AMOUNT ENCLOSED	
PAYMENT DUE DATE	JUN-24-2016

PAYMENTS RECEIVED AFTER THIS DATE SUBJECT TO LATE FEES.



Sunoco Universal

FAX CHANGE OF ADDRESS REQUEST TO 1-800-395-0809.  
Make check payable to: WEX BANK.  
Use enclosed envelope or send to:



WEX BANK  
P.O. BOX 6293  
CAROL STREAM IL 60197-6293





# NVA

NATIONAL VISION ADMINISTRATORS, LLC. (973) 574 - 2400

## CLAIM INVOICE

CUSTOMER NO: [REDACTED]  
INVOICE NO: 5054709

RECEIVED

JUN - 6 2016

EAST LAMPETER TOWNSHIP

KATHY TREIER  
EAST LAMPETER TWP  
2250 OLD PHILADELPHIA PIKE  
LANCASTER, PA 17602

--- 6-1-2016 CHARGES, FEES AND ADJUSTMENTS For The Month Of :May

CHARGE DESCRIPTION	COUNT	AMOUNT
VISION CLAIMS PROCESSED CYCLE 1	4	\$181.00
VISION CLAIMS PROCESSED CYCLE 2	6	\$252.00
MONTHLY CLAIM SUBTOTAL:	10	\$433.00
ASO - CONTRACT COUNT		\$70.00
POSTAGE		\$0.45

APPROVED Bds MTC 6/20/2016  
SIGNATURE 1: [Signature]

SIGNATURE 2: [Signature]

Monthly Total = \$503.45

--- PAYMENT DUE DATE: DUE UPON RECEIPT \*\*\* PAY THIS AMOUNT : \$503.45

Please contact Collections @ 973-574-2549 if you have past due balances that you have not yet paid.

BALANCES:	Total	Current	31 - 60 Days	61 - 90 Days	Over 90 Days
	\$738.21	\$503.45	\$234.76	\$0.00	\$0.00

Please enclose a copy of this invoice with your remittance.

(return this portion with payment)	National Vision Administrators Remittance Advice	(return this portion with payment)
INVOICE NO: 5054709		PAYMENT DUE DATE: DUE UPON RECEIPT
CUSTOMER NO: [REDACTED]		AMOUNT DUE: \$503.45
INVOICE DATE: 6-1-2016		AMOUNT REMITTED: \$ _____

\*\* Please Remit to : National Vision Administrators, LLC, P.O. Box 28144, New York, NY 10087-8144

\*\* ACH Instructions : JPMorgan Chase Bank, ABA# [REDACTED], Account# [REDACTED]