

Planning Commission Meeting Minutes – DRAFT
July 12, 2016

The regular meeting of the East Lampeter Township Planning Commission was held on Tuesday July 12, 2016 at the East Lampeter Township Office 2250 Old Philadelphia Pike Lancaster, PA 17602. Chairman Keylor called the meeting to order followed by the Pledge of Allegiance. Other Commissioners present were Mr. Siesholtz, Mr. McCuen, and Mr. Ranck. Also present was Tara A. Hitchens, Director of Planning/Zoning Officer and David Sinopoli, Asst. Township Zoning Officer.

The following persons signed in as being present:

None

Minutes:

The minutes of the June 14, 2016 meeting were approved with corrections noted on a motion of Mr. McCuen and a second by Mr. Siesholtz with all voting in favor.

Old Business:

a) None.

New Business:

a) Lancaster County Planning Commission Memorandum of Understanding

Ms. Hitchens suggested that the Planning Commission recommend that the Board of Supervisors sign the Memorandum of Understanding with clarifications being made on the stormwater management plans and small project plans.

On a motion by Mr. Siesholtz and second by Mr. Ranck, with all voting in favor, the Planning Commission recommended that the Board of Supervisors sign the Memorandum of Understanding with clarifications being made regarding stormwater management plans and small project stormwater plans.

b) Leacock Township Zoning Ordinance Amendments

Mr. Keylor noted the proposed changes and thanked Leacock Township for allowing East Lampeter Township the opportunity to review.

Briefing Items:

a) South View Drive Subdivision and Land Development Plan

Ms. Hitchens noted that the subdivision plan was before the Planning Commission previously as a sketch plan with 10 lots and 10 new dwellings and roadside swales for discussion. Currently, 13 lots and dwellings are proposed. The project will come before the Planning Commission at the August meeting for action.

Other Business:

a) SALDO Update – Mr. Keylor distributed to Township Staff a disc with approximately 1,000 pages of notes and changes for the update of the Subdivision and Land Development Ordinance that he has retained over time. Per Mr. Keylor the following should be considered:

1. Number the sections similar to the new zoning ordinance
2. Lettering used now, but not in zoning to the extent it was
3. Anything left out of the zoning ordinance should be replaced in the saldo
4. GIS requirements for submission and recorded and as-built plans should be required
5. Definitions should be the same between the documents

b) LUAB – Mr. Sinopoli reported that the meeting was held and the Lancaster Township zoning change from Rural to Excavation Zone was considered for the LCSWMA property. It seemed that the BOS was

against the changes and that LCPC would like the use to be a special exception. LUAB found the change to be consistent with Growing Together but that the use should be considered as a special exception.

Announcements:

1. Stormwater Management Coordinator – Kara Kalupson has left the position effective June 30 for a position with Rettew Associates. Charity Kadwill will start with West Lampeter Township on July 18 and with East Lampeter Township on July 26.
2. 2601 Lincoln Highway East Conditional Use Hearing has been postponed until August 1, 2016 at 5pm.

Adjournment:

On a motion by Mr. Ranck, a second by Mr. Siesholtz, and a unanimous voice vote, the meeting was adjourned. The next Planning Commission meeting will be held on August 9, 2016 at 7:30pm at the East Lampeter Township Office 2250 Old Philadelphia Pike, Lancaster, PA 17602.

Respectfully submitted,
Tara A. Hitchens, AICP
Director of Planning/Zoning Officer