

**EAST LAMPETER
SEWER AUTHORITY
2250 Old Philadelphia Pike
Lancaster, PA 17602
(717) 393-1567
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**Minutes of Regular Meeting
December 10th 2014**

The East Lampeter Sewer Authority met on Wednesday, December 10th, 2014 at 4:00PM at the Township Building 2250 Old Philadelphia Pike, Lancaster, PA. 17602

The meeting was called to order with the Pledge of Allegiance by Chairman, Mr. Rick Robinson

Members Present: Mr. Rick Robinson, Mr. Fred Clark, Mr. Wayne Beaner, Mr. Todd Stumpf, and Mr. Vinod Patel

Members Absent: None

Present were: Mr. Matt Cichy, HRG, Mr. William Chillas; Esquire, Mr. Charlie Thomas, Public Works Department, Mr. Ralph Hutchison, Twp Manager

Guest were: None

The minutes of the regular Wednesday November 12th, 2014 meeting were approved.

The treasurer's report was: \$7,100.80

The following administrative bills were presented for payment:

William Chillas Administrative Bill dated 12/1/14	\$ 880.00
HRG Administrative Inv. #102121	\$ 774.00

The following City of Lancaster Bills were presented for payment: None

The following requisitions were presented for payment:

03-416 William Chillas	\$ 200.00
03-417 HRG	\$ 620.00

Motion 1st by Mr. Clark to pay the bills & requisitions. 2nd by Mr. Stumpf. Motion carried.

Old Business

- A. Warrington/Devon's Creek
Mr. Thomas informed that developer was going to set the wet well structure tomorrow. Project moving along. Mr. Cichy informed that they were reviewing some of the shop drawings.
- B. Arbitration with the City
Mr. Hutchison informed that still working thru the issue, but city is looking for a lump sum payment.
- C. Rt 30 Project
Mr. Cichy informed that HRG was reviewing a few shop drawings and project is set to go for January 2015. The contractor with HRG will hold an information meeting for the Route 30 business and residents to understand the time table of the project. Meeting is scheduled for January 14, 2015 at 5:00pm at the Township building. A letter will be mailed out by the township staff.

New Business:

- A. Election of Officers/Engineering/Accountant/Legal
Motion by Mr. Clark for the following:
Officers position:
Chairman- Mr. Rick Robinson, V. Chairman- Mr. Fred Clark, Secretary- Mr. Vinod Patel,
Treasurer- Mr. Wayne Beaner, Asst. Secretary- Mr. Todd Stumpf.

Engineering: Keep HRG as the engineering firm.
Accountant: Keep Weinhold & Nickel as the accounting firm.
Legal: Keep William E. Chillas as the legal firm.

2nd by Mr. Stumpf. Motion carried.
- B. November 11th 2015 Meeting Change:
Due to Veterans Day, the meeting has been changed to November 4, 2014 at 4pm.

Other Business:

Mr. Chillas discussed a bill in regard to the bond counsels work during the refinancing. Mr. Cichy will submit as an admin bill next month.

Mr. Cichy discussed the City agreement dated Nov. 24, 2014. Motion 1st by Mr. Clark to authorize execution of Escrow Agreement for the WWTP Special and Emergency Capital Improvements. This escrow agreement provides a funding mechanism to complete special and emergency repairs, replacements, and improvements capital in nature that are needed to keep the WWTP operationally functional and are sometimes not lumped into major improvement projects. These WWTP special and emergency capital improvements are defined as capital items costing greater than \$10,000 and having a projected lifespan greater than 3 years. The total escrow to be established is \$500,000 and the Authority's share of this cost is \$74,650 (14.93%). 2nd by Mr. Stumpf. Motion carried.

Mr. Chillas discussed about doing a requisition in the amount of \$15,000 to replenish the treasures checking account. The requisition will be prepared for the next meeting.

Mr. Hutchison informed that the City has not yet proceeded arbitration with LASA.

Mr. Clark informed that he will not be able to attend the next two meetings due to being out of town.

Public Comments: None

Adjournment at 4:40 P.M. Motion 1st by Mr. Stumpf. 2nd by Mr. Clark. Motion carried.
The next regular scheduled meeting is on January 14th, 2015 at 4:00 P.M. at the Township building 2250 Old Philadelphia Pike.

Respectfully submitted- Vinod P. Patel-Secretary