

December 17, 2013

The East Lampeter Township Board of Supervisors met on Tuesday, December 17, 2013, at 7:30 p.m. at the East Lampeter Township Office, 2250 Old Philadelphia Pike, Lancaster, PA 17602. The meeting was called to order by Mr. David Buckwalter, Chairman and was followed by the Pledge of Allegiance. In addition to Mr. Buckwalter, supervisors present were: Mr. Michael Landis, Mr. John Shertzer, Mr. Glenn Eberly and Mr. John Blowers. Also present was Mr. Ralph Hutchison, Township Manager.

The following people signed in as being present in the audience:

Ed Becker, 1838 Colonial Village Lane, Lancaster, PA 17601, representing McNeil  
Lynn Commero, representing Lancaster Newspapers  
Bev Landis, 2111 Rockvale Road, Lancaster, PA 17602

Minutes of December 2, 2013 Regular Meeting:

Chairman Buckwalter asked if there were any additions or corrections regarding the minutes of the December 2, 2013 regular meeting as prepared. There were no comments.

A motion was made by Mr. Shertzer to dispense with the reading of the December 2, 2013 minutes and approve the minutes as presented. Mr. Landis seconded the motion and it was passed by unanimous voice vote.

Bills:

Chairman Buckwalter indicated that bills to be paid from various funds in the amount of \$213,495.23 were presented for payment.

A motion was made by Mr. Landis and seconded by Mr. Shertzer to approve payment of the bills as listed in the amount of \$213,495.23. The motion was passed by unanimous voice vote.

Old Business:

- a. Request for Time Extension to Record Conditionally Approved Land Development  
Plan #10-29 – Neff: 360 Mount Sidney Road

Chairman Buckwalter asked if anyone was present for this agenda item. No one was present.

Chairman Buckwalter stated that Diehm & Sons, representing the Neff project at 360 Mount Sidney Road, sent a letter requesting a 90-day time extension to record the conditionally approved plan. They are waiting on the DEP Sewage Planning Module approval to be able to record the plan.

Chairman Buckwalter asked if there were any staff concerns about accepting the 90-day time extension. Mr. Hutchison stated there are temporary structures on the property that the Board of Supervisors had given approval to remain till the end of 2013. Chairman Buckwalter asked if approving the time extension would affect the removal of the structures. Mr. Hutchison stated that it would not.

Mr. Landis made a motion to grant a 90-day time extension to record the conditionally approved plan #10-29: Neff, 360 Mount Sidney Road. The motion was seconded by Mr. Shertzer and passed by unanimous voice vote.

- b. Time Extension for Township Review and Action - A & J Power Lot Add On Plan #13-23:  
380 Beechdale Road

Chairman Buckwalter asked if anyone was present for this agenda item. No one was present.

Mr. Hutchison stated the applicant is offering a 90-day time extension to finalize the plan to present to the Board. They are working through issues by Staff and the Township Engineer.

Mr. Shertzer made a motion to grant a 90-day time extension to review and act on A & J Power Lot Add On Plan #13-23: 380 Beechdale Road. The motion was seconded by Mr. Eberly and passed by unanimous voice vote.

- c. Request for Reduction of Financial Security – Quality Centers: Lincoln Highway East

Chairman Buckwalter asked if anyone was present for this agenda item. No one was present.

Chairman Buckwalter stated that the township engineer, David Miller Associates, visited the site on December 12, 2013 and is recommending a reduction of financial security in the amount of \$19,223.50, which will leave a balance of \$329,431.95.

Mr. Eberly made a motion for reduction of financial security for Quality Centers in the amount of \$19,223.50, as recommended by David Miller Associates, leaving a balance of \$329,431.95. The motion was seconded by Mr. Blowers and passed by unanimous voice vote.

- d. Proposed Fee in lieu of Parkland – Country Acres Campground: 20 Leven Road

Chairman Buckwalter explained that Country Acres Campground, 20 Leven Road, submitted a proposal based upon calculations for the amount of \$9,500.00. Mr. Hutchison stated the calculation was made in accordance to the ordinance but noted that the ordinance doesn't specify the value of land pre-development. Mr. Hutchison recommends approval of the amount of \$9,500.00

A motion was made by Mr. Shertzer to accept the proposed fee in lieu of parkland in the amount of \$9,500.00 for County Acres Campground, 20 Leven Road. Mr. Landis seconded the motion and it was passed by unanimous voice vote.

- e. Proposed fee in lieu of Parkland – Fisher Subdivision: 2337 South View Drive

Chairman Buckwalter explained that the Fisher Subdivision, 2337 South View Drive, submitted a proposal based upon calculations for the amount of \$6,000.00. He stated that Staff believes the amount to be in accordance to the ordinance.

A motion was made by Mr. Shertzer to accept the proposed fee in lieu of parkland in the amount of \$6,000.00 for the Fisher Subdivision, 2337 South View Drive. Mr. Blowers seconded the motion and it was passed by unanimous voice vote.

#### New Business:

- a. Request for Waiver of Land Development Planning – McNeil: 1838 Colonial Village Lane

Chairman Buckwalter asked if anyone was present for this agenda item. Mr. Ed Becker was present.

Mr. Ed Becker, representing McNeil Consumer Pharmaceuticals, is requesting a Waiver of Land Development to construct a utility storage building of 800 square feet to the rear of 1838 Colonial Village

Lane. He stated it was accepted at the Planning Commission meeting December 17, 2013 provided they provide a drawing showing the presence of the new shed and the removal of the old shed and two box trailers.

Mr. Landis made a motion to conditionally approve the Waiver of Land Development Plan conditioned upon the Planning Commissions recommended conditions for McNeil at 1838 Colonial Village Lane. Mr. Shertzer seconded the motion and it was passed by unanimous voice vote.

- b. CV Region Comprehensive Plan Consistency Review: Upper Leacock Township amendment to Subdivision & Land Development Ordinance

Chairman Buckwalter stated that Upper Leacock Township have modified or developed a sidewalk ordinance. Mr. Hutchison explained that Upper Leacock Township is combing their sidewalk ordinance into their Subdivision and Land Development Ordinance. He stated that the Planning Commission recommendation is that it is consistent with the Comprehensive Plan. Mr. Hutchison stated that a proposed letter by Ms. Hitchens asks questions about alleys and grass strips.

Mr. Blowers made a motion to approve the Upper Leacock Township amendment to Subdivision and Land Development Ordinance Consistency Review. Mr. Landis seconded the motion and it was passed by unanimous voice vote.

#### Other Business:

- a. Adoption of 2014 Township Budgets for all funds

Chairman Buckwalter stated that a Draft Budget for 2014 was published in November 2013 for the public to view. There were a few changes that were made to the draft as a result of new information. He stated that two notable items were the increasing of the EDU's for sewer from \$65 to \$70 and no tax increase. Mr. Hutchison reviewed the proposed changes as listed by staff. Mr. Hutchison noted the changes in expected revenue from non-resident earned income tax from \$100,000 to \$125,000 and from changes in expected local services tax from \$625,000 to \$650,000. He discussed the increased expenses in wages and benefit line items and noted health insurance was decreased but the renewal quotes for the Fire Worker's Compensation and the Township Worker's Compensation have increased. He stated that all changes together result in more additional revenue expected than additional expenditures expected. The net result would be increases in the end of year final balance: general fund increase of \$220,000.00, streetlight fund increase of \$309.00, and sewer fund increase of \$14,000.00.

Chairman Buckwalter asked if there were any questions or comments. Mr. Shertzer commented that he appreciates all the time and effort the Township staff has put into the Budget.

Mr. Shertzer made a motion to approve the amended 2014 budget that includes the changes that Mr. Hutchison mentioned. Mr. Landis seconded the motion and it was passed by unanimous voice vote.

- b. Resolution re: 2014 Real Estate Tax Rate

Chairman Buckwalter stated that the 2014 Real Estate Tax Rate of 1.60 Mills is unchanged.

Mr. Landis made a motion to approve the 2014 Real Estate Tax Resolution as prepared with the millage set at 1.60. The motion was seconded by Mr. Shertzer and passed by unanimous voice vote.

**RESOLUTION #2013-16**

c. Resolution re: Sanitary Sewer Service Rates

Chairman Buckwalter stated that this resolution imposes a rate increase from \$65.00 per E.D.U. to \$70.00 per E.D.U. for owners of properties served by the East Lampeter Township Sewer System.

Mr. Blowers made a motion to adopt the Sewer Service Rate Resolution. The motion was seconded by Mr. Eberly and passed by unanimous voice vote.

**RESOLUTION #2013-17**

d. Ordinance to Amend the Non Uniform Pension Plan Benefit Formula

Chairman Buckwalter stated that this ordinance is to amend the Non Uniform Pension Plan Benefit Formula from 1.9 percent to 1.5 percent of average compensation for employees hired on or after January 1, 2014. Mr. Hutchison stated it won't be effective until the union contract is ratified and signed.

Mr. Landis made a motion to approve the ordinance to amend the non uniform pension plan benefit formula for new hires. The motion was seconded by Mr. Blowers and passed by unanimous voice vote.

**ORDINANCE #301**

e. Resolution re: Pre Tax Employee Health Insurance Premium Contributions

Mr. Hutchison stated that the Township has been deducting the health insurance premiums before taxing employees. The Township was advised to have a resolution to comply with Section 125 of the Internal Revenue Services.

Mr. Shertzer made a motion to approve the Pre Tax Employee Health Insurance Premium Contributions resolution. The motion was seconded by Mr. Blowers and passed by unanimous voice vote.

**RESOLUTION #2013-18**

f. Appointment of CV Region Representative and Alternate to LCTCB Board

Chairman Buckwalter stated that Ralph Hutchison has agreed to be the representative and Kevin Tobias has agreed to be the alternate to the LCTCB Board CV Region.

Mr. Shertzer made a motion to approve the appointment of Ralph Hutchison as representative and Kevin Tobias as alternate to the LCTCB Board CV Region. The motion was seconded by Mr. Blowers and passed by unanimous voice vote.

The Board thanked Mr. Hutchison for his involvement on the LCTCB Board.

g. Appeal of Zoning Hearing Board Decision re: Off Premise Sign – Lincoln Highway

Chairman Buckwalter stated that a sign has been denied by the Zoning Hearing Board and the applicant has filed an appeal. The Board should consider authorizing council to provide standing if it goes beyond the next level. Mr. Hutchison agreed that the Board should have standing and defend the decision of the Zoning Hearing Board.

Mr. Shertzer made a motion to authorize defense of the Zoning Hearing Board decision regarding Off Premise Sign - Lincoln Highway East appeal. The motion was seconded by Mr. Landis and passed by unanimous voice vote.

Public Comment:

The Board thanked Mr. Landis for his eighteen (18) years of service and honored him with a plaque. Mr. Landis stated it was an honor to serve the Township and is pleased at how the Township has developed.

The Board thanked Mr. Shertzer for his twenty-nine (29) years of service and honored him with a plaque. Mr. Shertzer stated that he is proud of the Township and it has been an honor to serve the Township.

Adjournment:

A motion was made by Mr. Landis and seconded by Mr. Shertzer to adjourn the meeting. The motion was passed by unanimous voice vote. The next regularly scheduled meeting is to be held on Monday, January 6, beginning at 7:30 pm.

Respectfully submitted,

Ralph Hutchison  
Township Manager

EAST LAMPETER TOWNSHIP  
2250 Old Philadelphia Pike  
Lancaster PA 17602  
(717) 393-1567  
FAX (717) 393-4609  
Board of Supervisor's Meeting  
December 17, 2013

General Fund  
Ck#56385Void  
Cks#56386-56468  
\$103,967.54

Highway Aid Fund  
Ck#464  
\$1,118.31

Mastercard Acct#6708, Stmt#2013-11 AutoWD Plgit GF ac#6011  
4,563.16

ICMA-EE Contributions ACHd to ICMA from GFPlgit#6011 For  
PR#25- \$2099.53

SignificaAutoWD MT#19191 HRA Claims Reimb On:  
12/11/2013-\$235.16

PreAuth ACHFrom MT#290925 on 12/05/2013 for G.O.B.'02 Agent Fees  
\$750.00

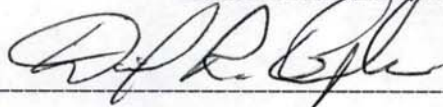
NVA-VisionState-Nov'13-Inv#5045747ACHdFromPlgit#6011 on 12/17/2013  
\$437.21

AFSCME EE Deductions for PRs#23-24 - \$409.32


IIC Medical Insurance/December, 2013  
Trf Funds/From PlgitAcs#6011ToJerseyShoreac#1359  
\$7,246.60-11/2013 Dental Claims  
\$92,668.40-01/2014 EE Health

Grand Total: \$213,495.23

SIGNATURE 1:



SIGNATURE 2:



0 • C

103,967.54	+
1,118.31	+
4,563.16	+
2,099.53	+
235.16	+
750.00	+
437.21	+
409.32	+
7,246.60	+
92,668.40	+
213,495.23	+

## A C C O U N T S   P A Y A B L E   C H E C K   R E G I S T E R

Document Ctl# 003482-01

Sequenced By Check Number

Pay From: M &amp; T Bank

Period: December 2013

Chk#	Date	Vnd#	Vendor Name (*=Payee)	Vcr#	Invoice#	Inv Date	Type	Amount Paid	Discount	Taken	Check Amount
056385	- 056385		***** Voided *****								
056386	12/17/13	ABII	Assoc. Building Inspections, Inc	047017	11/13Permt	12/17/13	R Full	2,285.00		0.00	2,285.00
056387	12/17/13	ALP	Alps	047016	INV56577	12/17/13	R Full	80.00		0.00	80.00
				047125	Inv56376	12/17/13	R Full	92.00		0.00	92.00
Check Totals:											172.00
056388	12/17/13	AMC	Advantage Metered Concrete, Inc	047015	11983	12/17/13	R Full	223.60		0.00	223.60
056389	12/17/13	ASB	Allen S. Blank	047021	Transcript	12/17/13	R Full	138.65		0.00	138.65
056390	12/17/13	BATWSE	Battery Warehouse	047019	T118018	12/17/13	R Full	97.80		0.00	97.80
056391	12/17/13	BB&T	Blakinger, Byler & Thomas PC	047020	147506SMK	12/17/13	R Full	6,258.31		0.00	6,258.31
056392	12/17/13	BELL	Verizon	047117	7173900805	12/17/13	R Full	29.36		0.00	29.36
				047118	7172901541	12/17/13	R Full	32.45		0.00	32.45
Check Totals:											61.81
056393	12/17/13	BG	Barr's Garage	047018	3498	12/17/13	R Full	25.00		0.00	25.00
056394	12/17/13	CARLEF	RichlandPartners, LLC dba	047043	397950	12/17/13	R Full	839.50		0.00	839.50
056395	12/17/13	CDW	CDW Government, Inc.	047028	HP21033	12/17/13	R Full	2,270.83		0.00	2,270.83
056396	12/17/13	CITY	City of Lancaster PA	047030	515500	12/17/13	R Full	165.88		0.00	165.88
				047030	515500	12/17/13	R Full	165.88		0.00	165.88
				047030	515500	12/17/13	R Full	165.88		0.00	165.88
Check Totals:											497.64
056397	12/17/13	CPUS	Commonwealth of PA - USTIF	047031	596900	12/17/13	R Full	82.50		0.00	82.50
056398	12/17/13	CQ	Carquest/Leo1a-BWP Dist, Inc.	047024	8806-48620	12/17/13	R Full	15.78		0.00	15.78
				047024	8806-48620	12/17/13	R Full	15.78		0.00	15.78
				047025	8806-48669	12/17/13	R Full	5.49		0.00	5.49
				047025	8806-48669	12/17/13	R Full	5.50		0.00	5.50
				047026	8806-48668	12/17/13	R Full	65.94		0.00	65.94
				047027	8806-48756	12/17/13	R Full	17.96		0.00	17.96
Check Totals:											126.45
056399	12/17/13	CVGI	Conestoga Valley Garage Inc.	047032	29290	12/17/13	R Full	9.00		0.00	9.00
				047033	29318	12/17/13	R Full	20.00		0.00	20.00



12/17/13 09:11

East Lampede Township

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## A C C O U N T S P A Y A B L E C H E C K R E G I S T E R

Document Ctl# 003482-01

Sequenced By Check Number

Pay From: M &amp; T Bank

Period: December 2013

Chk#	Date	Vnd#	Vendor Name (*=Payee)	Vcr#	Invoice#	Inv Date	Type	Amount Paid	Discount	Taken	Check Amount
Check Totals:											29.00
056400	12/17/13	DMST	IndependConstructionMat,LP	047050	4000034024	12/17/13	R Full	269.99		0.00	269.99
056401	12/17/13	DSMACH	DS Machine, Inc.	047034	17868	12/17/13	R Full	557.70		0.00	557.70
056402	12/17/13	EDPA	Eagle Disposal of PA,Inc.	047035	16561	12/17/13	R Full	245.00		0.00	245.00
				047035	16561	12/17/13	R Full	245.00		0.00	245.00
Check Totals:											490.00
056403	12/17/13	EMH	E.M. Herr Farm & Home Supply	047037	182645/1	12/17/13	R Full	499.99		0.00	499.99
056404	12/17/13	EMKUTZ	E. M. Kutz, Inc.	047038	652	12/17/13	R Full	261.50		0.00	261.50
				047126	833	12/17/13	R Full	212.50		0.00	212.50
Check Totals:											474.00
056405	12/17/13	FEDX	FedEx	047040	247513639	12/17/13	R Full	10.74		0.00	10.74
056406	12/17/13	GAGEIT	GAGE-IT INC	047041	C66683	12/17/13	R Full	65.63		0.00	65.63
056407	12/17/13	GALC2	Premier Comm	047085	14560114	12/17/13	R Full	310.18		0.00	310.18
				047085	14560114	12/17/13	R Full	364.13		0.00	364.13
Check Totals:											674.31
056408	12/17/13	GAPVAX	Gapvax, Inc.	047042	102216	12/17/13	R Full	236.39		0.00	236.39
056409	12/17/13	GME	Grove Miller Engineer.,Inc.	047046	6651316	12/17/13	R Full	1,207.50		0.00	1,207.50
056410	12/17/13	HBI	Haverstick Bros., Inc.	047047	16145014	12/17/13	R Full	116.49		0.00	116.49
				047048	16145139	12/17/13	R Full	425.06		0.00	425.06
Check Totals:											541.55
056411	12/17/13	HLW	H. L. Wiker & Sons, Inc.	047127	13309	12/17/13	R Full	624.00		0.00	624.00
056412	12/17/13	HRG	Herbert, Rowland & Grubic, Inc	047049	95473	12/17/13	R Full	1,500.00		0.00	1,500.00
056413	12/17/13	JBZM.	Zimmerman's Hardware	047124	705592	12/17/13	R Full	62.36		0.00	62.36
056414	12/17/13	JLG	Jeanne L. Glick	047045	Reimblc	12/17/13	R Full	100.00		0.00	100.00
056415	12/17/13	JORDAN	Jordan W. Miller	047071	'13 Equip	12/17/13	R Full	200.00		0.00	200.00



## ACCOUNTS PAYABLE CHECK REGISTER

Document Ctl# 003482-01

Sequenced By Check Number

Pay From: M &amp; T Bank

Period: December 2013

Chk#	Date	Vnd#	Vendor Name (*=Payee)	Vcr#	Invoice#	Inv Date	Type	Amount Paid	Discount	Taken	Check Amount
056416	12/17/13	JRE	James R. Ely	047036	'13Equip	12/17/13	R Full	30.03		0.00	30.03
056417	12/17/13	JRLJ	John R.LandisJr,dba SnapOnTool	047056	137530	12/17/13	R Full	87.95		0.00	87.95
				047056	137530	12/17/13	R Full	1,298.60		0.00	1,298.60
				047057	137695	12/17/13	R Full	129.30		0.00	129.30
				047058	137755	12/17/13	R Full	434.95		0.00	434.95
Check Totals:											1,950.80
056418	12/17/13	KPI	Keystone Precision Instr.,Inc.	047051	0106959	12/17/13	R Full	2,695.00		0.00	2,695.00
				047055	0106449	12/17/13	R Full	4,264.00		0.00	4,264.00
				047055	0106449	12/17/13	R Full	4,264.00		0.00	4,264.00
Check Totals:											11,223.00
056419	12/17/13	L/BWAT	L/B Water Service, Inc.	047060	3663678B	12/17/13	R Full	335.20		0.00	335.20
				047061	3666544	12/17/13	R Full	36.56		0.00	36.56
Check Totals:											371.76
056420	12/17/13	LAWS	Lawson Products Inc	047059	9302077227	12/17/13	R Full	64.40		0.00	64.40
056421	12/17/13	LEBZ	Lebzelters Downtown, Inc.	047062	190833	12/17/13	R Full	614.76		0.00	614.76
				047063	191087	12/17/13	R Full	2,158.32		0.00	2,158.32
Check Totals:											2,773.08
056422	12/17/13	LIMC	Lancaster Inter-Municipal Com.	047052	37	12/17/13	R Full	1,565.34		0.00	1,565.34
056423	12/17/13	LNEW	Classified Accounts Section	047053	3156737	12/17/13	R Full	422.88		0.00	422.88
056424	12/17/13	LOWE	Lowe's	047013	01450	12/17/13	R Full	128.37		0.00	128.37
				047014	01451	12/17/13	R Full	35.05		0.00	35.05
Check Totals:											163.42
056425	12/17/13	LSS	Lanco Septic Service	047054	4339	12/17/13	R Full	25.00		0.00	25.00
056426	12/17/13	LTE	Messick Farm Equipment, Inc.	047066	IN63161	12/17/13	R Full	316.96		0.00	316.96
056427	12/17/13	MARTOW	Martin's Towing	047064	98298	12/17/13	R Full	175.00		0.00	175.00
056428	12/17/13	MARV	Marvin Stoner	047098	11/13 stmt	12/17/13	R Full	25.00		0.00	25.00
056429	12/17/13	METZ	Metzler Mower Sales & Svc	047067	161304	12/17/13	R Full	225.87		0.00	225.87
056430	12/17/13	MHS	Mel's Heater Service, LLC	047128	12528	12/17/13	R Full	209.50		0.00	209.50

## A C C O U N T S   P A Y A B L E   C H E C K   R E G I S T E R

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Chk#	Date	Vnd#	Vendor Name (*=Payee)	Vcr#	Invoice#	Inv Date	Type	Amount Paid	Discount	Taken	Check Amount
				047128	12528	12/17/13	R Full	209.50		0.00	209.50
							Check Totals:				419.00
056431	12/17/13	MILLER	Miller&SonsSalt/WaterCond,Inc.	047070	0186603	12/17/13	R Full	232.75		0.00	232.75
056432	12/17/13	MOT	Mighty Oak Mulch, Inc.	047068	4990	12/17/13	R Full	1,443.75		0.00	1,443.75
				047069	4994	12/17/13	R Full	1,443.75		0.00	1,443.75
							Check Totals:				2,887.50
056433	12/17/13	MRHS	Mister Car Wash	047072	120313	12/17/13	R Full	22.62		0.00	22.62
056434	12/17/13	MTSC	McCarthy Tire Service Co Inc	047065	09-206085	12/17/13	R Full	555.56		0.00	555.56
056435	12/17/13	MYGOV	MYGOV LLC	047073	103829	12/17/13	R Full	11,720.00		0.00	11,720.00
056436	12/17/13	NIKHOH	Nikolaus & Hohenadel LLP	047075	70627	12/17/13	R Full	1,372.80		0.00	1,372.80
056437	12/17/13	NMS	National Medical Services,Inc.	047074	112066	12/17/13	R Full	540.00		0.00	540.00
056438	12/17/13	OFBA	Office Basics Inc	047076	02743196	12/17/13	R Full	24.79		0.00	24.79
				047076	02743196	12/17/13	R Full	22.17		0.00	22.17
				047076	02743196	12/17/13	R Full	10.28		0.00	10.28
							Check Totals:				57.24
056439	12/17/13	PADLS	TRUSTEES, UNIVERSITY OF PA	047077	B131801	12/17/13	R Full	194.00		0.00	194.00
056440	12/17/13	PEQUEA	Pequea Alternator & Starter	047083	114720	12/17/13	R Full	111.71		0.00	111.71
056441	12/17/13	PKG	Preston K Gentzler	047044	'13Equip	12/17/13	R Full	200.00		0.00	200.00
056442	12/17/13	PL	Porter Lee Corp.	047084	13816	12/17/13	R Full	794.00		0.00	794.00
056443	12/17/13	POCS	Pennsylvania One Call System	047078	0570776	12/17/13	R Full	56.05		0.00	56.05
056444	12/17/13	PP&L	PPL Electric Utilities	047080	9040145005	12/17/13	R Full	2,433.42		0.00	2,433.42
				047082	7293444002	12/17/13	R Full	2,422.55		0.00	2,422.55
				047082	7293444002	12/17/13	R Full	527.19		0.00	527.19
				047082	7293444002	12/17/13	R Full	1,109.77		0.00	1,109.77
				047082	7293444002	12/17/13	R Full	156.95		0.00	156.95
				047082	7293444002	12/17/13	R Full	379.46		0.00	379.46
				047082	7293444002	12/17/13	R Full	6,925.93		0.00	6,925.93
				047082	7293444002	12/17/13	R Full	527.19		0.00	527.19



## ACCOUNTS PAYABLE CHECK REGISTER

Document Ct# 003482-01

Sequenced By Check Number

Pay From: M &amp; T Bank

Period: December 2013

Chk#	Date	Vnd#	Vendor Name (*=Payee)	Vcr#	Invoice#	Inv Date	Type	Amount Paid	Discount	Taken	Check Amount
Check Totals:											14,482.46
056445	12/17/13	PPLSTL	PPL Electric Utilities	047079	9020145009	12/17/13	R Full	7,389.54		0.00	7,389.54
056446	12/17/13	PSAT	Pa. State Ass'n Twp Supervisor	047081	10166	12/17/13	R Full	2,196.00		0.00	2,196.00
				047081	10166	12/17/13	R Full	180.00		0.00	180.00
				047081	10166	12/17/13	R Full	252.00		0.00	252.00
				047081	10166	12/17/13	R Full	18.00		0.00	18.00
				047081	10166	12/17/13	R Full	18.00		0.00	18.00
				047081	10166	12/17/13	R Full	36.00		0.00	36.00
Check Totals:											2,700.00
056447	12/17/13	RAI	Rettew Associates, Inc.	047087	52399	12/17/13	R Full	315.93		0.00	315.93
056448	12/17/13	RRSP	Red Rose Screen Print/Awards	047086	014074	12/17/13	R Full	24.00		0.00	24.00
				047086	014074	12/17/13	R Full	170.00		0.00	170.00
Check Totals:											194.00
056449	12/17/13	RTW	Richard T Wimer Inc	047088	5179	12/17/13	R Full	340.00		0.00	340.00
				047129	5194	12/17/13	R Full	595.00		0.00	595.00
Check Totals:											935.00
056450	12/17/13	SFE	Susquehanna Fire Equipment Co.	047101	TMTR01273	12/17/13	R Full	1,805.00		0.00	1,805.00
056451	12/17/13	SLF	Stephen L. Fazekas	047039	'13 Equip	12/17/13	R Full	200.00		0.00	200.00
056452	12/17/13	SMEMS	Slaymaker Electric Motor/Sply	047131	116716	12/17/13	R Full	35.90		0.00	35.90
				047131	116716	12/17/13	R Full	35.90		0.00	35.90
Check Totals:											71.80
056453	12/17/13	SMUC	Smucker Welding Shop	047092	2672	12/17/13	R Full	36.10		0.00	36.10
056454	12/17/13	STEFFY	Steffy's Garage, Inc.	047093	136476	12/17/13	R Full	40.00		0.00	40.00
				047094	136514	12/17/13	R Full	40.00		0.00	40.00
				047095	136692	12/17/13	R Full	24.95		0.00	24.95
				047096	136826	12/17/13	R Full	24.95		0.00	24.95
				047097	136899	12/17/13	R Full	208.02		0.00	208.02
Check Totals:											337.92
056455	12/17/13	SUMTEC	Summit Tech.Consult Grp,LLC	047099	1110	12/17/13	R Full	64.66		0.00	64.66
				047100	1109	12/17/13	R Full	330.48		0.00	330.48

12/17/13 09:11

East Lampede Township

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## ACCOUNTS PAYABLE CHECK REGISTER

Document Ctl# 003482-01

Sequenced By Check Number

Pay From: M &amp; T Bank

Period: December 2013

Chk#	Date	Vnd#	Vendor Name (*=Payee)	Vcr#	Invoice#	Inv Date	Type	Amount Paid	Discount Taken	Check Amount
Check Totals:										395.14
056456	12/17/13	SWS	Scully Welding Supply Corp.	047089	4032030-01	12/17/13	R Full	16.97	0.00	16.97
				047089	4032030-01	12/17/13	R Full	16.98	0.00	16.98
				047090	4032201-01	12/17/13	R Full	25.76	0.00	25.76
				047090	4032201-01	12/17/13	R Full	39.46	0.00	39.46
Check Totals:										99.17
056457	12/17/13	SWT	Siemens Water Technologies Crp	047091	901473381	12/17/13	R Full	3,978.00	0.00	3,978.00
				047130	901493462	12/17/13	R Full	1,989.00	0.00	1,989.00
Check Totals:										5,967.00
056458	12/17/13	TERM	Terminix International, Inc.	047102	330176196	12/17/13	R Full	103.00	0.00	103.00
				047103	330348319	12/17/13	R Full	39.00	0.00	39.00
				047103	330348319	12/17/13	R Full	39.00	0.00	39.00
Check Totals:										181.00
056459	12/17/13	TR8	Boy Scout Troop #8	047022	'13FallPU	12/17/13	R Full	200.00	0.00	200.00
056460	12/17/13	TRAC	Tractor Supply Company	047104	138812	12/17/13	R Full	9.99	0.00	9.99
056461	12/17/13	TRIS2	Capital Tristate Elect. Dist.	047023	S017596191	12/17/13	R Full	143.36	0.00	143.36
056462	12/17/13	UGI	UGI Utilities	047105	3151314067	12/17/13	R Full	5.84	0.00	5.84
				047105	3151314067	12/17/13	R Full	5.84	0.00	5.84
				047106	3151314060	12/17/13	R Full	441.89	0.00	441.89
				047107	3151314065	12/17/13	R Full	11.79	0.00	11.79
				047108	3151314066	12/17/13	R Full	485.39	0.00	485.39
				047108	3151314066	12/17/13	R Full	485.39	0.00	485.39
Check Totals:										1,436.14
056463	12/17/13	ULT	Upper Leacock Township	047113	10/13 Viol	12/17/13	R Full	1,016.64	0.00	1,016.64
				047114	11/13 Viol	12/17/13	R Full	1,594.36	0.00	1,594.36
				047115	12/13 Viol	12/17/13	R Full	1,109.61	0.00	1,109.61
Check Totals:										3,720.61
056464	12/17/13	UNIFC	Unifirst Corporation	047109	0611863	12/17/13	R Full	78.08	0.00	78.08
				047109	0611863	12/17/13	R Full	78.08	0.00	78.08
				047109	0611863	12/17/13	R Full	17.15	0.00	17.15
				047109	0611863	12/17/13	R Full	17.14	0.00	17.14
				047110	0613762	12/17/13	R Full	74.83	0.00	74.83

12/17/13 09:11

East Lampede Township

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## ACCOUNTS PAYABLE CHECK REGISTER

Document Ctl# 003482-01

Sequenced By Check Number

Pay From: M &amp; T Bank

Period: December 2013

Chk#	Date	Vnd#	Vendor Name (*=Payee)	Vcr#	Invoice#	Inv Date	Type	Amount Paid	Discount Taken	Check Amount	
				047110	0613762	12/17/13	R Full	74.83	0.00	74.83	
				047110	0613762	12/17/13	R Full	16.43	0.00	16.43	
				047110	0613762	12/17/13	R Full	16.42	0.00	16.42	
				047111	0614725	12/17/13	R Full	78.08	0.00	78.08	
				047111	0614725	12/17/13	R Full	78.08	0.00	78.08	
				047111	0614725	12/17/13	R Full	17.15	0.00	17.15	
				047111	0614725	12/17/13	R Full	17.14	0.00	17.14	
				047112	0615669	12/17/13	R Full	78.08	0.00	78.08	
				047112	0615669	12/17/13	R Full	78.08	0.00	78.08	
				047112	0615669	12/17/13	R Full	17.15	0.00	17.15	
				047112	0615669	12/17/13	R Full	17.14	0.00	17.14	
				Check Totals:							753.86
056465	12/17/13	USHEAL	U.S. Healthworks Medical GrpPA	047116	0074776PA	12/17/13	R Full	56.00	0.00	56.00	
				047116	0074776PA	12/17/13	R Full	56.00	0.00	56.00	
				Check Totals:							112.00
056466	12/17/13	WA	Witmer Public Safety GroupInc.	047120	1514317	12/17/13	R Full	1,427.45	0.00	1,427.45	
				047121	1470947.05	12/17/13	R Full	207.49	0.00	207.49	
				047122	1515683	12/17/13	R Full	61.48	0.00	61.48	
				047123	1470947.04	12/17/13	R Full	1,439.94	0.00	1,439.94	
				Check Totals:							3,136.36
056467	12/17/13	WEC	William E. Chillas, Esquire	047029	11/13stmt	12/17/13	R Full	200.00	0.00	200.00	
056468	12/17/13	WINDST	Windstream	047119	0280390308	12/17/13	R Full	27.14	0.00	27.14	
Register Totals: Regular Chks 83; Manual Chks 0; Void Chks 1; All Chks 84; Total Amount 103,967.54											



12/17/13 09:19

East Lampede Township

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ACCOUNTS PAYABLE CHECK REGISTER

Document Ctl# 003483-01

Sequenced By Check Number

Pay From: PLGIT

Period: December 2013

Chk#	Date	Vnd#	Vendor Name (*=Payee)	Vcr#	Invoice#	Inv Date	Type	Amount Paid	Discount Taken	Check Amount
000464	12/17/13	ELAGRO	ELA Group, Inc.	047132	1021896	12/17/13	N Full	1,118.31	0.00	1,118.31

Register Totals: Regular Chks 0; Manual Chks 1; Void Chks 0; All Chks 1; Total Amount 1,118.31



12/05/13 14:37

East Lampede Township

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## A C C O U N T S   P A Y A B L E   C H E C K   R E G I S T E R

Document Ctl# 003480-01

Sequenced By Check Number

Pay From: Mastercard Clearing

Period: December 2013

Chk#	Date	Vnd#	Vendor Name (*=Payee)	Vcr#	Invoice#	Inv Date	Type	Amount Paid	Discount	Taken	Check Amount
131101	12/05/13	PLURAL	PLURALSIGHT LLC	046997	MC#2013-11	12/05/13	N Full	499.00		0.00	499.00
131102	12/05/13	CFSE	Clark Food Service Equipment	046998	MC#2013-11	12/05/13	N Full	338.80		0.00	338.80
131103 - 131103			***** Sequence Skip *****								
131104	12/05/13	MICROS	MICROSOFT CORPORATION	046999	MC#2013-11	12/05/13	N Full	292.56		0.00	292.56
131105	12/05/13	VERWIR	Verizon Wireless	047000	MC#2013-11	12/05/13	N Full	298.19		0.00	298.19
131106	12/05/13	VERWIR	Verizon Wireless	047001	MC#2013-11	12/05/13	N Full	215.14		0.00	215.14
				047001	MC#2013-11	12/05/13	N Full	53.44		0.00	53.44
				047001	MC#2013-11	12/05/13	N Full	27.12		0.00	27.12
				047001	MC#2013-11	12/05/13	N Full	134.40		0.00	134.40
				047001	MC#2013-11	12/05/13	N Full	53.44		0.00	53.44
				047001	MC#2013-11	12/05/13	N Full	184.41		0.00	184.41
				Check Totals:							
131107	12/05/13	LN	Lexis Nexis	047002	MC#2013-11	12/05/13	N Full	50.00		0.00	50.00
131108	12/05/13	AIRDEL	Air Delights.Com	047003	MC#2013-11	12/05/13	N Full	68.94		0.00	68.94
131109	12/05/13	STPL	Staples Credit Plan	047004	MC#2013-11	12/05/13	N Full	152.28		0.00	152.28
131110	12/05/13	COMCAS	Comcast	047005	MC#2013-11	12/05/13	N Full	129.90		0.00	129.90
131111	12/05/13	COMCAS	Comcast	047006	MC#2013-11	12/05/13	N Full	119.45		0.00	119.45
131112	12/05/13	LITFLY	LITTLE FLYERS LLC	047007	MC#2013-11	12/05/13	N Full	403.25		0.00	403.25
131113	12/05/13	KCW	K C Wireless	047008	MC#2013-11	12/05/13	N Full	52.98		0.00	52.98
131114	12/05/13	JFC	JFC Temps, Inc.	047009	MC#2013-11	12/05/13	N Full	1,384.39		0.00	1,384.39
131115	12/05/13	CART	Carter Lumber Company	047010	MC#2013-11	12/05/13	N Full	7.04		0.00	7.04
131116	12/05/13	PLCM	Pennsylvania Municipal League	047011	MC#2013-11	12/05/13	N Full	50.00		0.00	50.00
131117	12/05/13	ROYER	Royers/US Retail Flowers&Gifts	047012	MC#2013-11	12/05/13	N Full	48.43		0.00	48.43

Register Totals: Regular Chks    0;    Manual Chks    16;    Void Chks    0;    All Chks    16;    Total Amount    4,563.16



# Welcome to the Pennsylvania Local Government Investment Trust

Managed by PFM Asset Management LLC


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## Reports

[Balance Summary](#)  
[Current Balance Summary](#)  
[Monthly Summary](#)  
[Previous Month Trans](#)  
[Month to Date Trans](#)  
[Query & Download Trans](#)  
[Pending Transactions](#)  
[Check Detail](#)  
[Fixed Term Holdings](#)  
[Statements](#)  
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[Statement Guide](#)  
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[New Daily Confirm Format](#)  
[Information](#)  
[Account Information](#)  
[Wire Payee Instructions](#)  
[ACH Payee Instructions](#)  
[Holiday Schedule](#)  
[EON Enhancements](#)

## Reports

## Transactions

## Tools / Forms



## Reports - Pending Transactions

View Pending Transactions ☒ Filtered By Account ☐ All the Accounts

EAST LAMPETER TOWNSHIP

Account:

GENERAL FUND

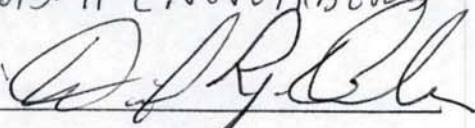

**Note:** 1) Today's Pending Transactions are in light yellow color.

2) Transactions that may be eligible for reversal display their Ref # as a link. Clicking on the particular link will launch the Reverse Transaction function.

3) The Pending Transaction Manager function in the Transactions module will display only the transactions that may be eligible for reversal instead of all Pending Transactions.

Invest Type	Ref #	Scheduled Date	Transaction Type	Transaction Amount	Submitted By	Submitted Date Time	Status
PLGIT - Class	<a href="#">1868193</a>	12/5/2013	Redemption - ACH Redm	(\$409.32)	treierk0109	12/4/2013 12:15:05 PM	Pending
PLGIT - Class	ENV11303791	12/5/2013	P-Card Debit - November	(\$4,563.16)	Client Services	12/5/2013 10:45:11 AM	Pending

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APPROVED BOS MTG 12/17/2013  
 ELT MASTERCARD PURCHASES A/C # 6708  
 STATEMENT # 2013-11 (NOVEMBER)  
 SIGNATURE 1:   
 SIGNATURE 2: 





# Welcome to the Pennsylvania Local Government Investment Trust

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[Logout](#) | [Contact](#) | [FAQ](#)**Purchases**

Initiate ACH Purchase

- [Single Entry Form](#)- [Multi-entry Form](#)- [Flexible Batch Form](#)[Wire Purchase Notify](#)**Redemptions**

Initiate ACH Redemption

- [Single Entry Form](#)- [Multi-entry Form](#)- [Flexible Batch Form](#)[Initiate Wire Redemption](#)**Transfers**[Transfer](#)[Exchange](#)[Miscellaneous](#)[Stop Payment Request](#)[Pending Trans Manager](#)**Reports****Transactions****Tools / Forms****Transactions - Transaction Complete**

Please print this page for your records.

The reference number for this transaction is: 1872796

Transaction Type	ACH Redemption
Entry Date	12/13/2013
Transaction Date	12/16/2013
Account	GENERAL FUND
Investment Type	PLGIT - Class
ACH Instruction	M & T Bank -
Amount	\$2,099.53

ACH'D TO ICMA-EE CONTRIB

SIGNATURE 1:

SIGNATURE 2:

ICMA  
PR# 25

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---

**Applied Filters :**

**Financial Institution** : [In] M&T Bank  
**Account #** : [In] ██████████ - EAST LAMPETER TOWNSHIP  
**Custom Dates** : [Equal To (=)] 12/11/13

---

**Financial Institution** : M&T Bank  
**Account #** : ██████████ - EAST LAMPETER TOWNSHIP  
**Date** : 12/11/13  
**Currency** : USD

**Debits**

Preauth ACH DB USD 235.16

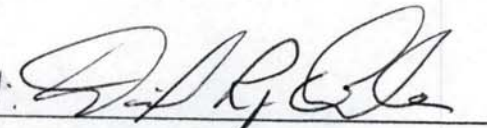
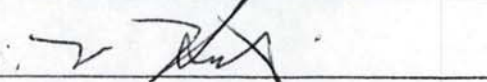
Bank Reference : ██████████  
 Customer Reference :  
 Significa Benefi GRP FUNDS ██████████

**Item Count** : 1 USD 235.16

---

--- End of Report ---

APPROVED BOS MTG 12/17/2013  
 SIGNIFICA AUTO WD FROM  
 MT ALC# 19191 FOR HRA CLAIMS REIMB  
 ON 12/11/13

SIGNATURE 1:   
 SIGNATURE 2: 

**Applied Filters :**

Financial Institution : [In] M&T Bank  
 Account # : [In] [REDACTED] - EAST LAMPETER TOWNSHIP  
 Custom Dates : [Equal To (=)] 12/05/13

Financial Institution : M&T Bank  
 Account # : [REDACTED] - EAST LAMPETER TOWNSHIP  
 Date : 12/05/13  
 Currency : USD

**Credits**

Deposit USD 6,300.72

Bank Reference : [REDACTED]  
 Customer Reference :  
 REMOTE CHECK DEPOSIT

Item Count : 1 USD 6,300.72


**Debits**

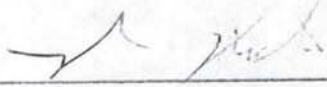
Misc Debit USD 750.00

Bank Reference : [REDACTED]  
 Customer Reference :

Item Count : 1 USD 750.00

--- End of Report ---

Signature 1: 

Signature 2: 



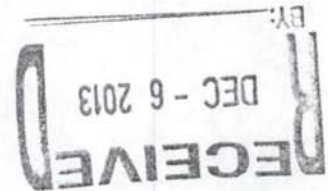
# NVA

NATIONAL VISION ADMINISTRATORS, LLC. (973) 574 - 2400

## CLAIM INVOICE

CUSTOMER NO: 1097  
INVOICE NO: 5045747

KATHY TREIER  
EAST LAMPETER TWP  
2250 OLD PHILADELPHIA PIKE  
LANCASTER, PA 17602



### --- 12-2-2013 CHARGES, FEES AND ADJUSTMENTS

For The Month Of :November

<u>CHARGE DESCRIPTION</u>	<u>COUNT</u>	<u>AMOUNT</u>
VISION CLAIMS PROCESSED CYCLE 1	3	\$160.00
VISION CLAIMS PROCESSED CYCLE 2	4	\$208.46
MONTHLY CLAIM SUBTOTAL:	7	\$368.46
ASO - CONTRACT COUNT		\$68.75

ACH PLGIT ALH6011 on 12/17/2013

NVA- 11/2013

APPROVED BOS MTG 12/17/2013

SIGNATURE 1:

SIGNATURE 2:

Monthly Total = \$437.21

--- PAYMENT DUE DATE: DUE UPON RECEIPT

\*\*\* PAY THIS AMOUNT : \$437.21

Please contact Collections @ 973-574-2549 if you have past due balances that you have not yet paid.

BALANCES:	<u>Total</u>	<u>Current</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>Over 90 Days</u>
	\$437.21	\$437.21	\$0.00	\$0.00	\$0.00

Please enclose a copy of this invoice with your remittance.

(return this portion with payment)

National Vision Administrators Remittance Advice

( return this portion with payment)

INVOICE NO: 5045747

PAYMENT DUE DATE: DUE UPON RECEIPT

CUSTOMER NO: 1097

AMOUNT DUE: \$437.21

INVOICE DATE: 12-2-2013

AMOUNT REMITTED: \$

\*\* Please Remit to : National Vision Administrators, LLC, P.O. Box 28144, New York, NY 10087-8144

\*\* ACH Instructions : JPMorgan Chase Bank, ABA# 021000021, Account# XXXXXXXXXX





# Welcome to the Pennsylvania Local Government Investment Trust

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## Purchases

Initiate ACH Purchase

- Single Entry Form

- Multi-entry Form

- Flexible Batch Form

Wire Purchase Notify

## Redemptions

Initiate ACH Redemption

- Single Entry Form

- Multi-entry Form

- Flexible Batch Form

Initiate Wire Redemption

## Transfers

Transfer

Exchange

Miscellaneous

Stop Payment Request

Pending Trans Manager

[Reports](#)
[Transactions](#)
[Tools / Forms](#)

## Transactions - Transaction Complete

Please print this page for your records.

The reference number for this transaction is: 1868193

Transaction Type

Entry Date

Transaction Date

Account

Investment Type

ACH Instruction

Amount

ACH Redemption

12/4/2013

12/5/2013

GENERAL FUND

PLGIT - Class

Wells Fargo -

\$409.32

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APPROVED BUS MTG 12/17/2013  
 ACH'D GF PLGIT # 6066 TO WELLS FARGO A/C 941761  
 FOR AFSCME NDD UNIK EE DUES / PRS 23-24

SIGNATURE 1:

SIGNATURE 2:

# Intergovernmental Insurance Cooperative

## Medical Invoice

Billed Date: 12/1/2013

East Lampeter Township

Employee Name	Cov Code	Medical Group Number	ASO Fee	Benecon Management Fee	Specific Deductible Side Fund	Specific Premium	Aggregate Premium	Dental Group Number	Dental Premium or Admin	Vision Group Number	Vision Premium or Admin	Maximum Claim Rates	Monthly Premium
---------------	----------	----------------------	---------	------------------------	-------------------------------	------------------	-------------------	---------------------	-------------------------	---------------------	-------------------------	---------------------	-----------------

\* Dental Claims Total

\* Vision Claims Total

Grand Total for: East Lampeter Township

Total Employees Enrolled 59

Payment due by: 1/1/2014

Please make check payable to: Intergovernmental Insurance Cooperative

Please mail payment to:


Intergovernmental Insurance Cooperative  
PO Box 5406  
Lancaster, PA 17606-5406

Electronic Payment (ACH)

Intergovernmental Insurance Cooperative  
Jersey Shore State Bank  
Williamsport, PA  
Account  
Wire ABA#031306993

Physical address:  
147 W. Airport Rd.  
Lititz, PA 17543

If you have questions about this invoice please contact Claire Eshleman at 717-723-4600 x170

ALL G/F PLG IT TO JERSEY SHORE A/C # 2803  
JANUARY. 2014 RE HEALTH INS / DENTAL CLAIMS  
APPROVED BOS MTL 12/17/2013  
SIGNATURE 1: 

SIGNATURE 2: 