

February 3, 2018

The East Lampeter Township Board of supervisors held a Special meeting on Saturday, February 3, 2018, beginning at 7:30 a.m. at Harrisburg Area Community College – Lancaster Campus, 1641 Old Philadelphia Pike, Lancaster, PA 17602. The meeting was called to order by Mr. David Buckwalter, Chairman. In addition to Mr. Buckwalter, supervisors present were: Mr. John Blowers, Mr. Corey Meyer and Mr. Ethan Demme. Also present was Mr. Ralph Hutchison, Township manager, Stephen Zerbe, Chief of Police, Mr. Kevin Hostetter, Finance Director, Mrs. Tara Hitchens, Director of Planning/Zoning Officer and Mr. Charles Thomas, Public Works Director, Mr. Glenn Eberly, Supervisor was absent.

The following Township officials were present in the audience:

Mr. Lonnie Kauffman, Emergency Services Committee
Mr. Brad Kiser, Emergency Services Committee
Mr. Dave Keens, Emergency Services Committee
Mr. Bruce Paul, Emergency Services Committee
Mr. Steve Gribble, Emergency Services Committee
Mr. David Gribble, Emergency Services Committee
Mr. Christian Kauffman, Emergency Services Committee
Mr. Scott Hershey, Emergency Services Committee
Mr. Jim Everhart, Park Board
Mr. Christian Chretien, Park Board
Mrs. Diane Tyson, Park Board
Mr. John Keylor, Planning Commission
Mr. Darrel Siesholtz, Planning Commission
Mr. Roger Rutt, Planning Commission
Mr. Vinod Patel, Sewer Authority
Mr. James Glick, Zoning Hearing Board
Mr. Lester Weaver, Zoning Hearing Board
Mr. J. Scott Enterline, Zoning Hearing Board
Mr. Dan Przywara, Zoning Hearing Board Alternate

Chairman Buckwalter called the meeting to order and welcomed all those in attendance.

Mr. Hutchison, thanked everyone for attending the meeting. He indicated that the purpose of the meeting was to bring Township officials together in order to thank them for their service to the Township and to communicate regarding Township affairs. He further indicated that this is reoccurring annual event called the annual “Forecast” meeting. All in attendance were asked to introduce themselves.

Mr. Hutchison introduce Kevin Hostetter, East Lampeter Township’s new Finance Director he also mentioned that Mr. Hostetter was a CPA .

Following breakfast, Township staff gave a Power Point presentation regarding what is expected to occur in the Township during the calendar year 2018. These presentations reviewed activities in Township Finances, Police Department, Public Works, Planning and Zoning and Administration/Special projects.

Everyone in attendance was provided with an outline of the presentations and an exchange of questions and answers was had after each segment of the presentation. A copy of the presentation outline is attached to these minutes.

At the conclusion of the presentations, Chairman Buckwalter thanked everyone for attending and requested feedback regarding everyone's thoughts about the meeting as well as suggestions for future forecast meetings.

The meeting adjourned at 10:15 am

Respectfully submitted,
Ralph Hutchison

2018 Forecast

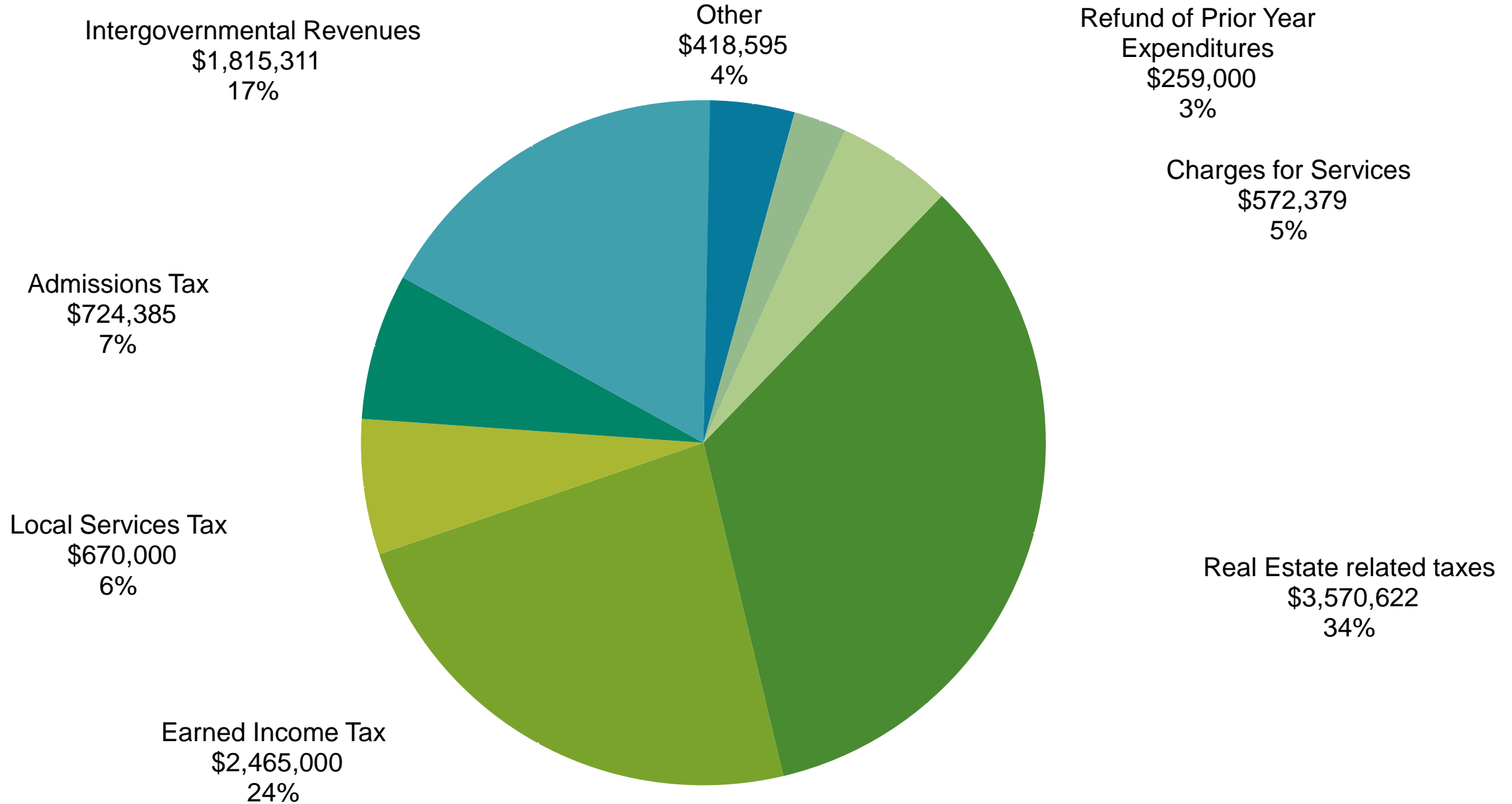
EAST LAMPETER TOWNSHIP

FEBRUARY 3, 2018



	Projected Fund Balance 12/31/2017	2018 Proposed Revenues	2018 Proposed Expenditures	Projected Fund Balance 12/31/2018	
General Fund	2,926,742	10,495,292	(10,685,738)	2,736,296	
Street Light Fund	41,119	89,800	(88,700)	42,219	
Police Forfeiture Fund	5,258	500,100	(113,000)	392,358	
Retiree Health Insurance - Police	639,215	643,192	-	1,282,407	
Stormwater Fund	-	256,860	(679,907)	(423,047)	
Sewer Fund	967,450	4,185,235	(3,797,779)	1,354,906	
Tax Increment Financing Fund	-	-	-	-	
Fire Company Debt	2	116,590	(116,590)	2	
Capital Reserve Fund	185,028	2,876,330	(2,167,208)	894,150	
Fire Apparatus Replacement	343,997	331,800	-	675,797	
Parkland Reserve Fund	4,759	1,050	(7,594)	(1,785)	
Highway Aid Fund	318,772	550,245	(778,748)	90,269	
Insurance	32,116	825,263	(1,072,000)	(214,621)	
Total Operating Funds	5,464,458	20,871,757	(19,507,264)	6,828,951	
Police Pension	19,557,171	2,070,610	(811,000)	20,816,781	
Non-Uniformed Pension	3,586,898	401,278	(173,000)	3,815,176	
Total Pension Funds	23,144,069	2,471,888	(984,000)	24,631,957	
Sewer Authority	2,224,894	3,484,662	(2,832,252)	2,877,304	

2018 Budgeted Revenues



Real Estate Tax Millage Rates

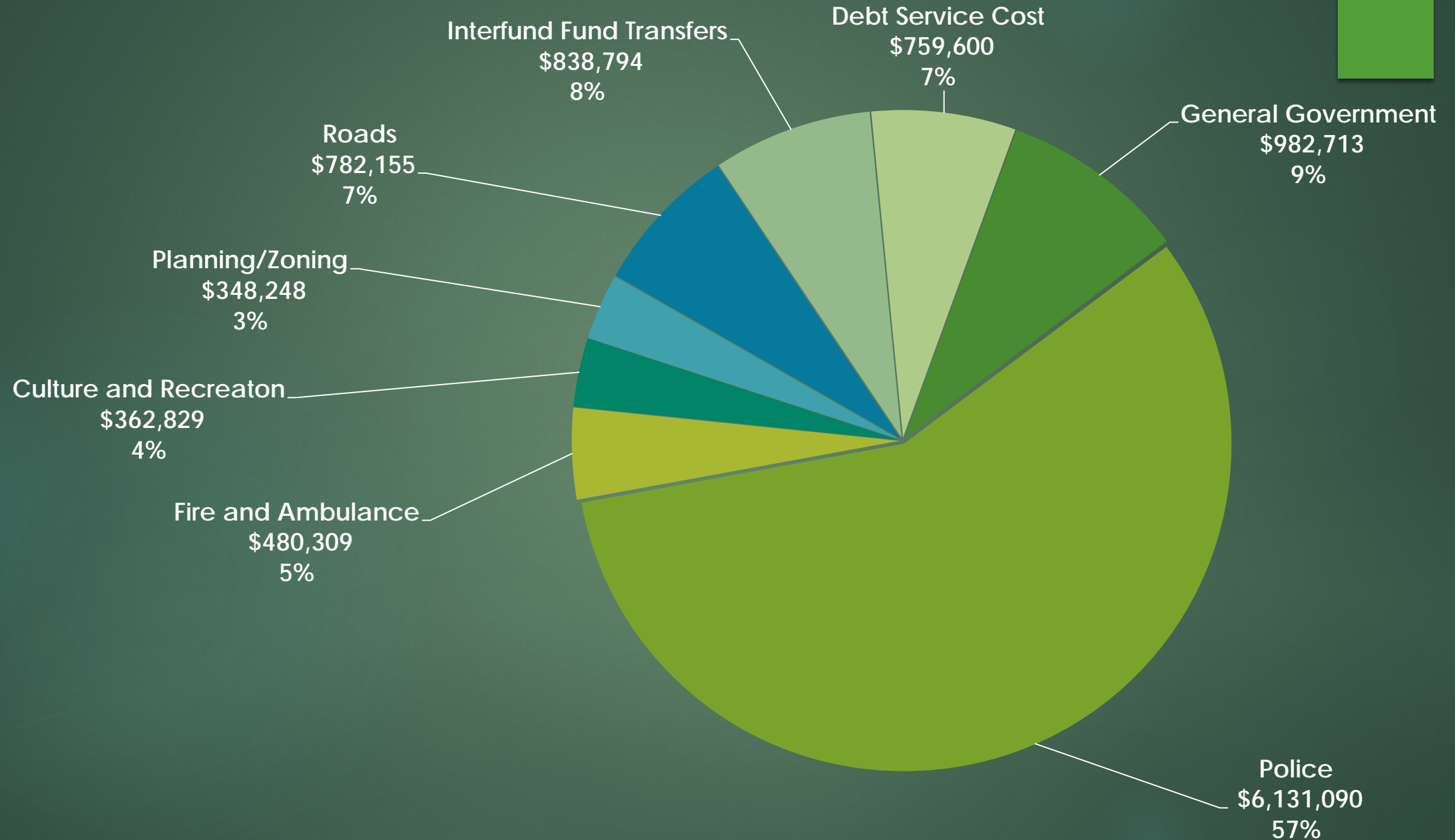
Lancaster
County
Township
Average 0.974

Leacock Twp.	0.317
Strasburg Twp.	0.555
Lancaster Twp.	0.910
West Lampeter Twp.	0.969
Paradise Twp.	1.108
West Earl Twp.	1.266
Upper Leacock Twp.	1.695
East Lampeter Twp.	1.750
Manheim Twp.	2.034
Lancaster City	10.700

Lancaster
County
Average 1.930

Lancaster
County
Borough
Average 3.944

2018 Budgeted Expenditures by Department



EXPENDITURES BY CATEGORY					
	2018 Budget			2017 Budget	
WAGES	4,612,049.67	43.16%		4,527,877.00	42.17%
EMPLOYEE BENEFITS	2,368,731.24	22.17%		2,516,192.00	23.43%
TRANSFERS TO OTHER FUNDS	838,794.00	7.85%		838,794.00	7.81%
DEBT SERVICE	759,600.00	7.11%		733,145.00	6.83%
COMMUNITY ORGANIZATIONS	455,133.16	4.26%		447,187.00	4.16%
SERVICES	411,594.00	3.85%		444,348.00	4.14%
SUPPLIES	286,310.00	2.68%		389,500.00	3.63%
VEHICLE & EQUIPMENT PURCHASES	264,344.00	2.47%		239,900.00	2.23%
REPAIRS & MAINTENANCE	217,215.00	2.03%		171,950.00	1.60%
SOFTWARE RELATED COSTS	161,909.00	1.52%		131,370.00	1.22%
UTILITIES	140,970.20	1.32%		146,105.00	1.36%
INSURANCE	126,044.18	1.18%		112,043.00	1.04%
MISCELLANEOUS	43,044.00	0.40%		39,554.00	0.37%
	10,685,738.45	100.00%		10,737,965.00	100.00%

Miscellaneous Budget Topics

- ▶ OPEB = Other Postemployment Benefits
- ▶ Pension Funding Status
- ▶ New Funds
 - ▶ TIF = Tax Increment Financing
 - ▶ Stormwater

- ▶ PA Economy League Report
 - ▶ They ranked municipalities and divided them into quintiles, with 1 indicating the most tax base and lowest tax burden, and 5 indicating the highest tax burden. For 1990, ELT was given a rank of 1. For 2014, ELT was given a rank of 3. Their explanation of quintile 3 is minimal tax base increases, tax rate increases, and non-core services reduced. This largely describes ELT's situation since 2005.



Police Department

Responses

- ▶ 2018 will mark the 37th year that East Lampeter Township Police have served Upper Leacock Township continuously.
- ▶ Responded to more than 20,898 calls for Police service with 16,255 of those calls located with East Lampeter Township.



East Lampeter Township Police Department has been an accredited agency for 14 years.



2018 Anniversaries

SRO Program – 15 Years
of partnership with
Conestoga Valley High
School.

DEA Program – for 9 years
East Lampeter Township
Police Department has
been able to assign a full
time officer to this
program.



CRIMEWATCH®
PENNSYLVANIA



Police Department Happenings

Staffing

- ▶ Retirements
- ▶ Promotions
- ▶ New Hires
- ▶ Chaplaincy Program

Coffee with a Cop





Police Department Happenings

Humane League Partnership

WatchGuard
in Car Video





Police Department Issues

Heroin Epidemic Prostitution





Police Department Cruisers and Weapons Evaluation



100





LAFAYETTE FIRE COMPANY

2018 ACTIVITY FORECAST

OPERATIONAL

2017 - RESPONSE

FIRES = 41

RESCUE & MEDICAL = 159

HAZARDOUS CONDITION = 45

SERVICE CALLS = 43

GOOD INTENT CALLS = 100

FALSE ALARMS = 151

WEATHER = 2

SPECIAL INCIDENT = 2

TOTAL RESPONSES = 544

DEBIT

FIRE STATION
DEBIT REDUCTION



\$1.34 MILLION

GRANTS

SAFER GRANT



EQUIPMENT GRANTS



Public Works Sewer/Parks/Streets





Public Works
Sanitary Sewer

Public Works - Parks

Flory Park



Community Park



Gibbons Park at Nolt's Mill



Lafayette-Tower Park



Township, County, and State Roadway Projects

- ❖ Reconstruction of Millcreek Road at Route 340
- ❖ Resurfacing
 - ❖ South Oakview
 - ❖ Creekhill Road (Millcross to Willow)
 - ❖ Crest Avenue
 - ❖ South Eastland Drive
 - ❖ Various roadways in Greenfield Corporate Center
- ❖ Route 30
- ❖ Route 896 – Eastbrook Road
- ❖ Eden Bridge Replacement by County

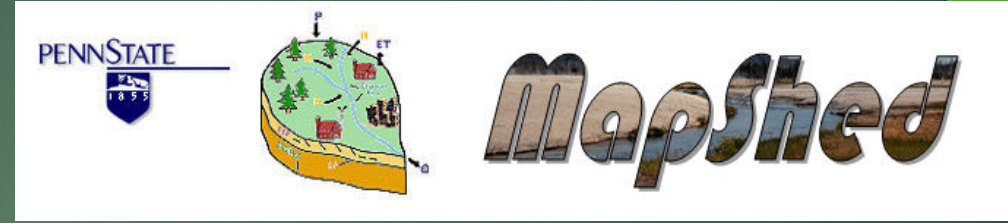


MS4 and Stormwater

2018 Tasks

- Joint training of Public Works staff with West Lampeter Twp.
- BMP Landowner Self Inspections
- Characterizing Outfalls
- Pequea Creek Streambank Restoration Project
- MCM Plans to append to the Stormwater Management Plan
 - PEOP
 - PIPP
 - OMP
- Fee Study





East Lampeter Township Basin Retrofit Project



Planning/Building/Zoning



2017 Zoning Ordinance

Technical amendments were adopted by the Board of Supervisors on August 21, 2017. In working with the ordinance, additional amendments have been found to be needed and will be considered in 2018

Permits

Processed 504 building/zoning permits

Property Maintenance

5 High Grass or Weed Complaints

17 Hotel Complaints

11 Apartment Complex Complaints

Planning Commission

Processed 4 waivers of land development and 11 subdivision and land development plans

Considered 1 sketch or informal plan and provided comment on the Leacock Township Official Map

Zoning Hearing Board

Heard 27 Cases in 2017



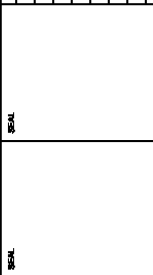
Development Projects

2017-2018



The Reserve at Greenfield



[illegible]

PROJECT TITLE	2232 LINCOLN HIGHWAY EAST
TOWNSHIP	LANCASTER TOWNSHIP
COUNTY	LANCASTER COUNTY, PA
SHEET TITLE	EXISTING CONDITIONS PLAN

**Land Planning
Landscape Architecture
Civil Engineering**

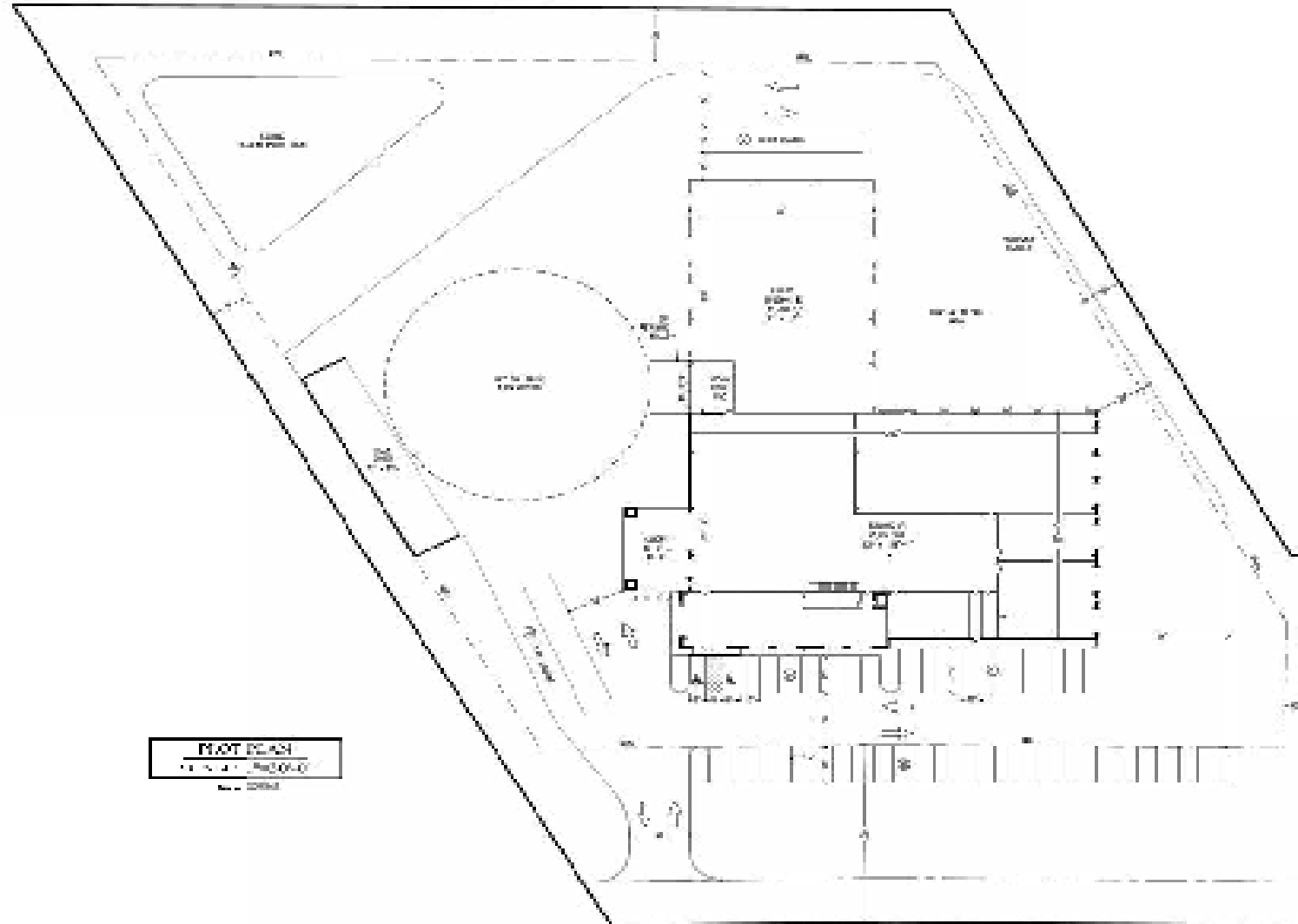
10 West Jarvis Street
Chicago, IL 60604
FAX: [773] 488-8888 P.O.C.: [773] 488-8877

18 North Cassette Street, York, PA 17401
FAX: [717] 964-4815 F.O.C.: [717] 964-9329

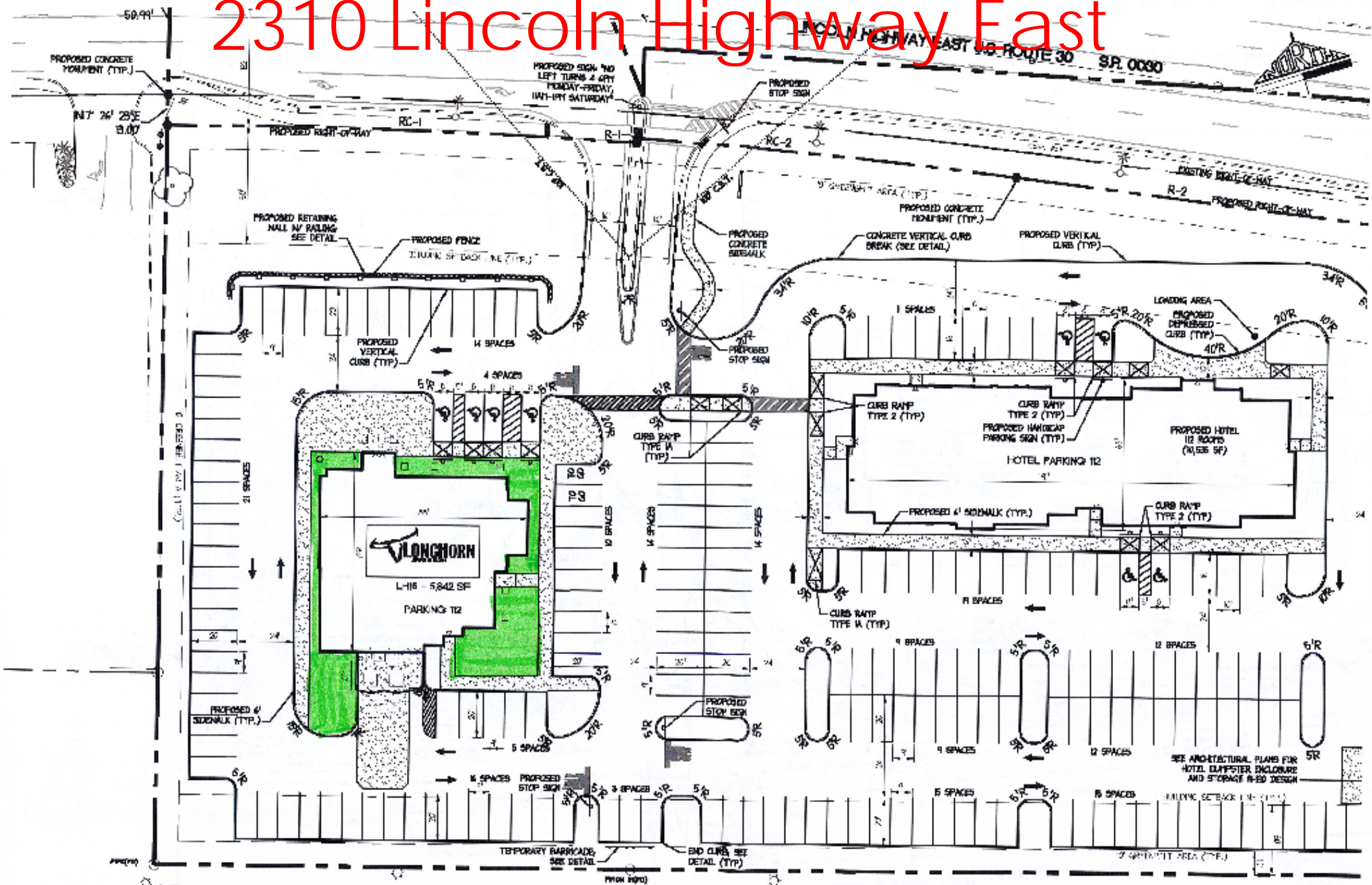
20 N. Market Street
York, PA 17401
FAX: [717] 964-7815 F.O.C.: [717] 232-0848

e-mail: bob@grassrootsinc.net
<http://www.grassrootsinc.net>

2771 Lincoln Highway East Redevelopment

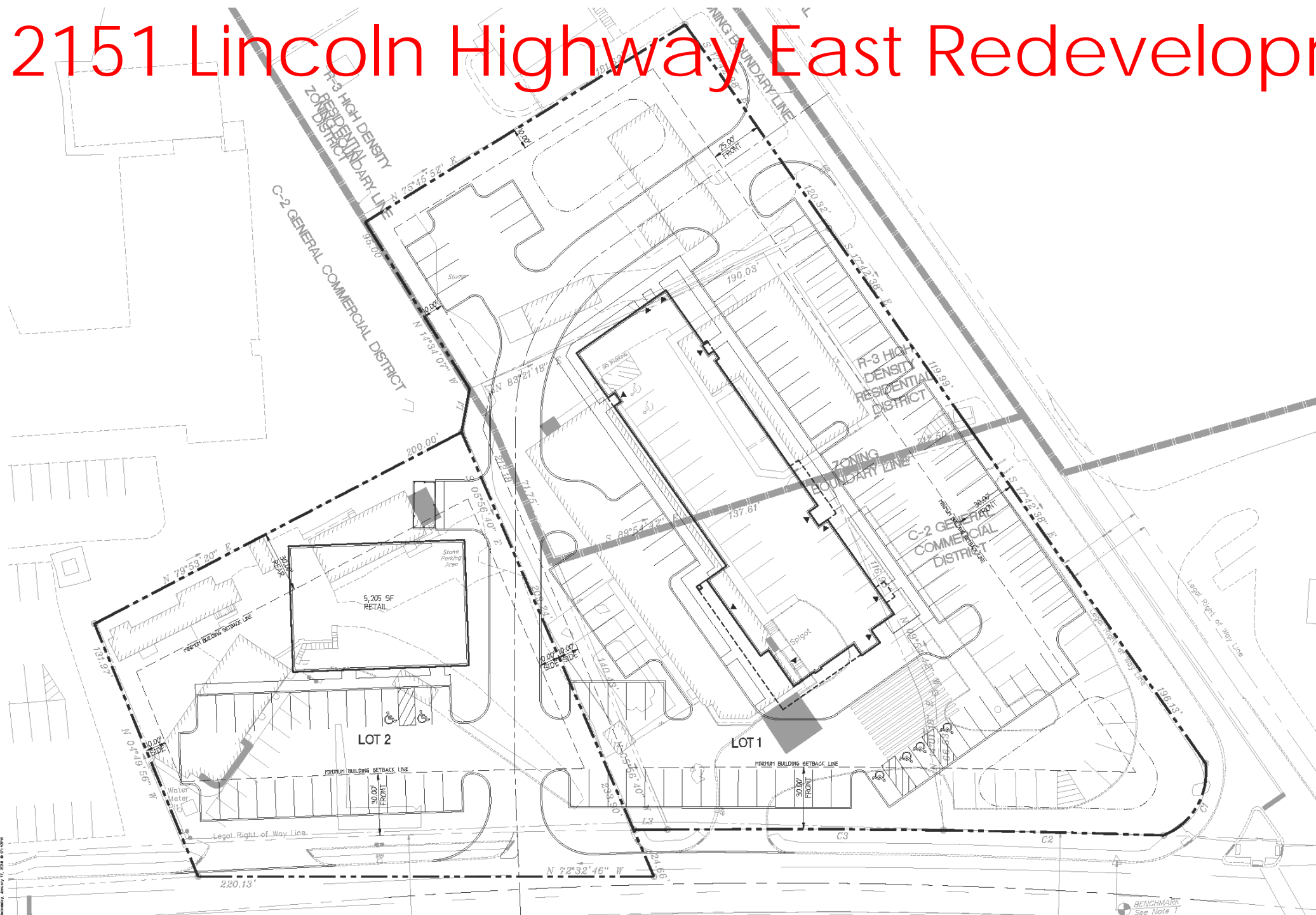


2310 Lincoln Highway East



PROJECT TRU BY HILTON - LANCASTER		DATE 11/11/2024		SCALE 1" = 40'	
DESIGNED BY CLARVIEW ASSOCIATES		CHECKED BY CLARVIEW ASSOCIATES		APPROVED BY CLARVIEW ASSOCIATES	
PROJECT NO. 2310 LINCOLN HIGHWAY EAST		DATE 11/11/2024		SCALE 1" = 40'	
PROJECT NO. 2310 LINCOLN HIGHWAY EAST		DATE 11/11/2024		SCALE 1" = 40'	
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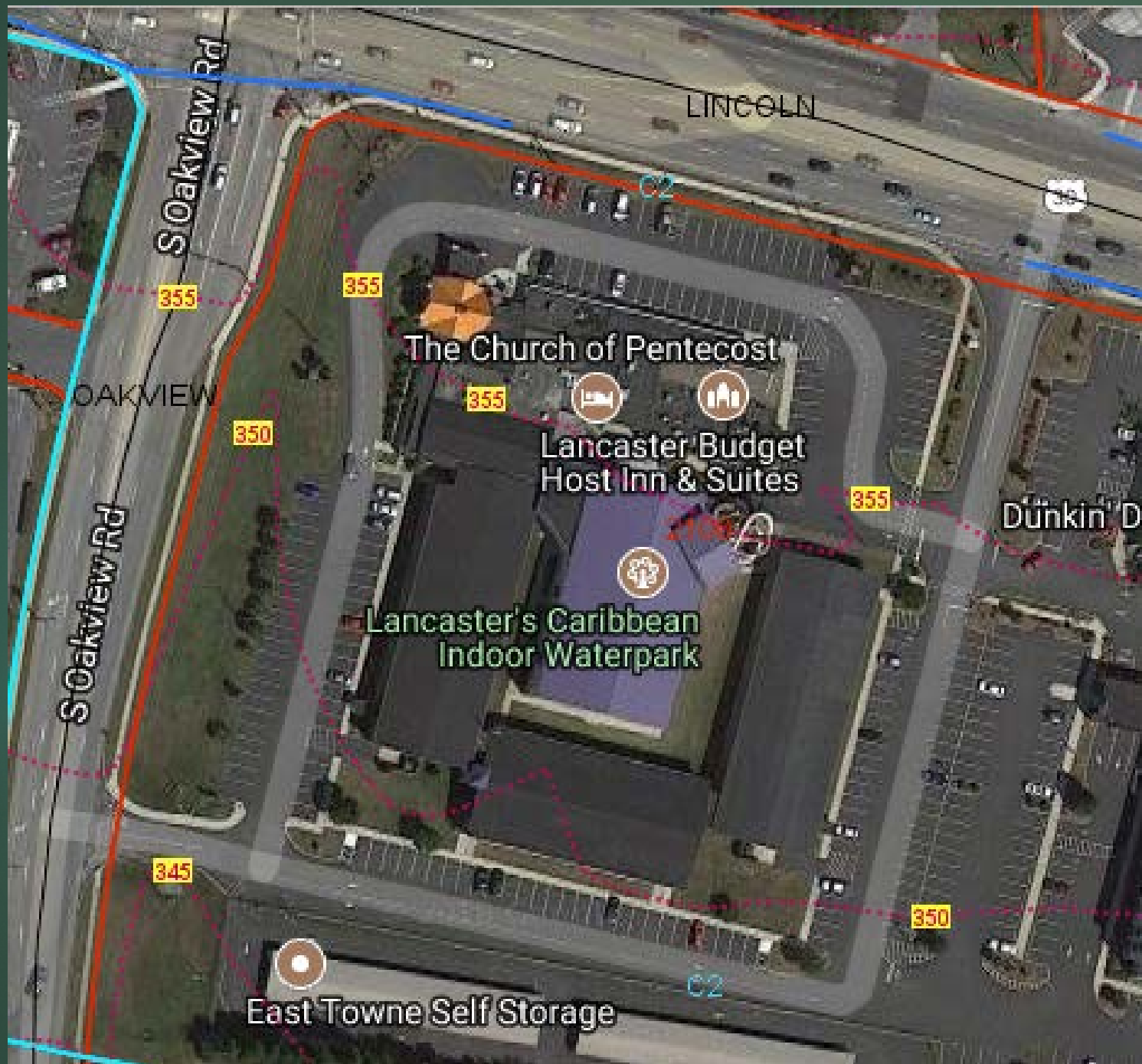
2151 Lincoln Highway East Redevelopment



Land Planning Architecture Civil Engineering 1000 N. 10th Street P.O. Box 1000 Lancaster, PA 17604 (717) 291-1000 www.rgsassociates.com	PROJECT TITLE 2151 LINCOLN HIGHWAY EAST	CLIENT DEPT. OF PUBLIC WORKS COLUMBIA, PA 17312 (717) 799-2432	MANAGER DAVE BETHUR DESIGN BY RAW DRAWN BY RAW	CHECKED BY CV CV	DATE NOV 17	REVISION
PROJECT NO. 2217072-003						

RG
S
ASSOCIATES

DATE: DECEMBER 15, 2017
PROJECT NO.: 2217072-003



2100 Lincoln Highway East – Potential Redevelopment

Bridgeport Crossroads Project

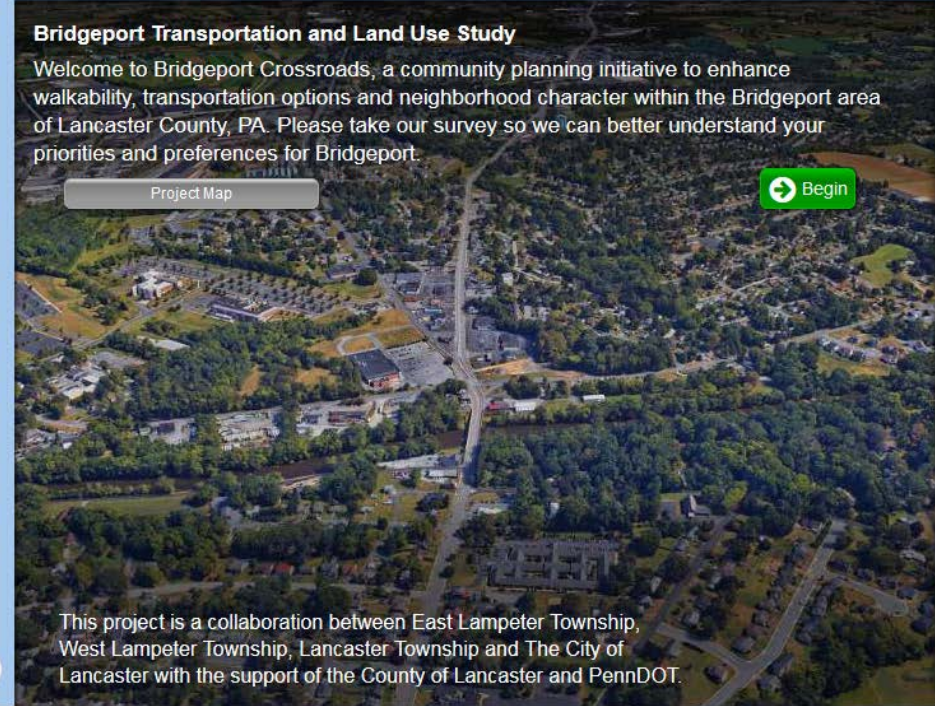
Bridgeport Transportation & Land Use Study

Progress 

Bridgeport Crossroads

WELCOME

- 2 YOUR PRIORITIES
- 3 AREAS TO IMPROVE
- 4 WALK, BIKE & RIDE
- 5 WRAP UP



Create safer and more walkable streets

Improve access to public transportation

Create more vibrant places in Bridgeport

Identify opportunities to reduce congestion and enhance roadway connectivity

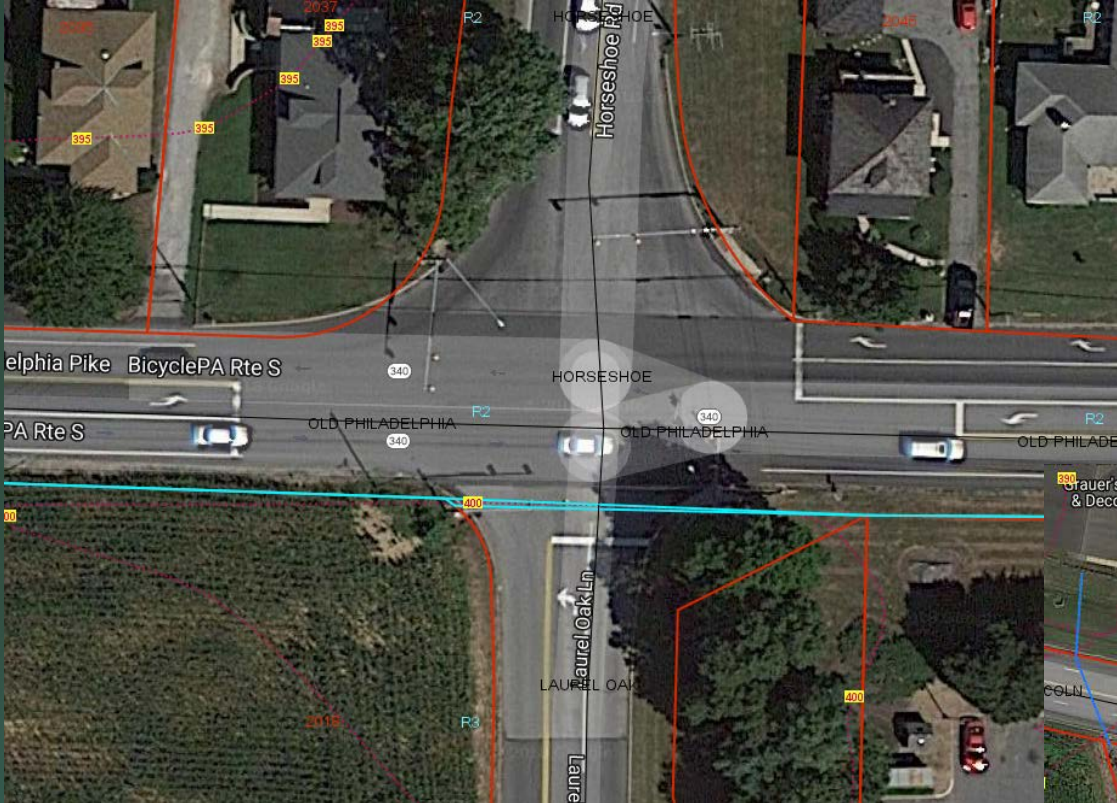
Enhance bikeways, trails, sidewalks, crosswalks, and access to schools, neighborhoods, and recreational areas



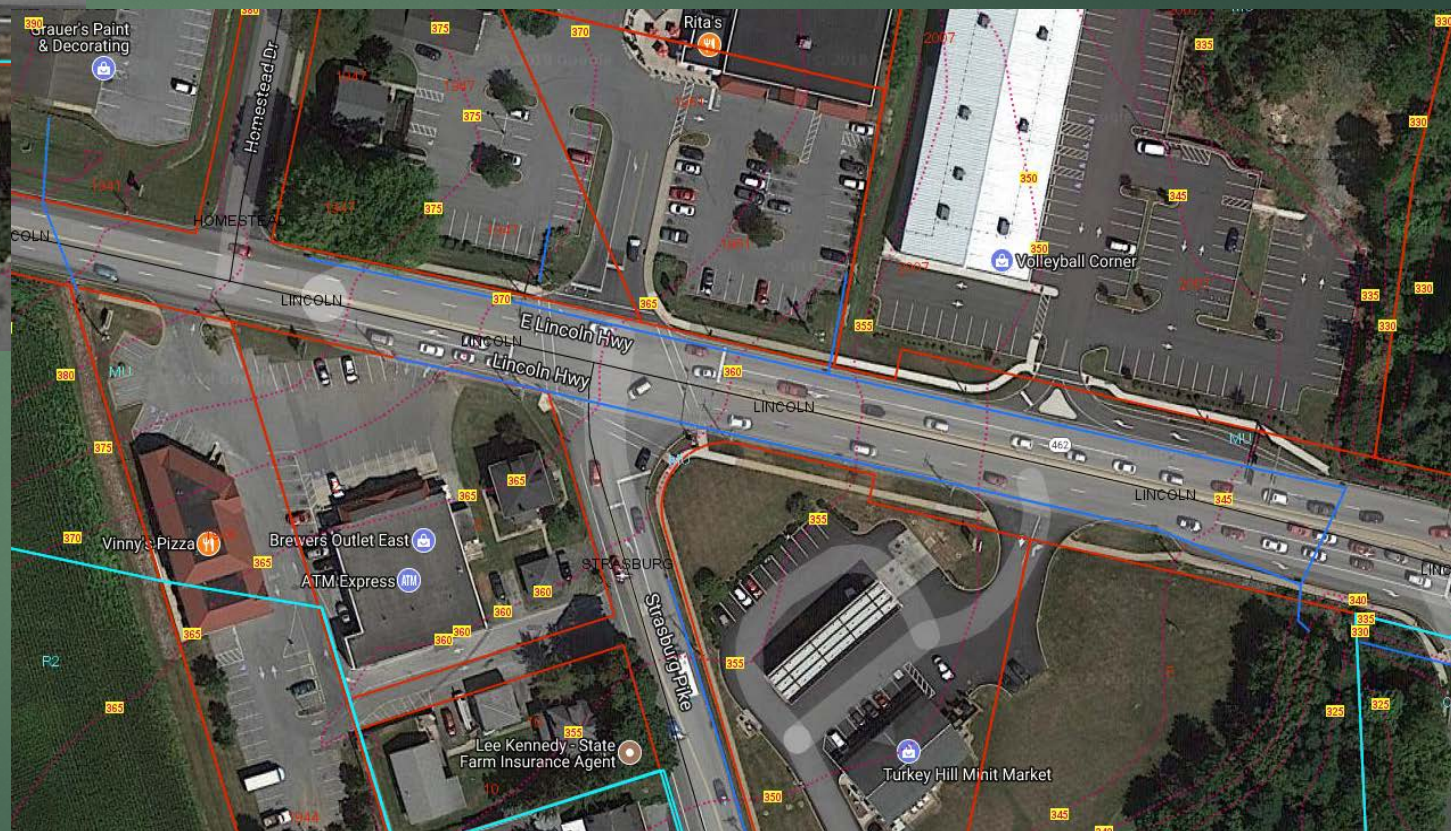
Important Issues/Programs within East Lampeter Township

- Stormwater / Pollution Reduction
- Parks, Open Space, Greenways, Trails and Recreation
- Police Negotiations for new agreement beginning 1/1/19
- City Sewer System Consent Order Ramifications
- Central Lancaster County COG Membership
- LERTA Consideration
- Lincoln Highway Streetscape Plan Implementation

Green Light Go



Intersection of Route 340 and Horseshoe Road



Intersection of Route 462 and Strasburg Pike

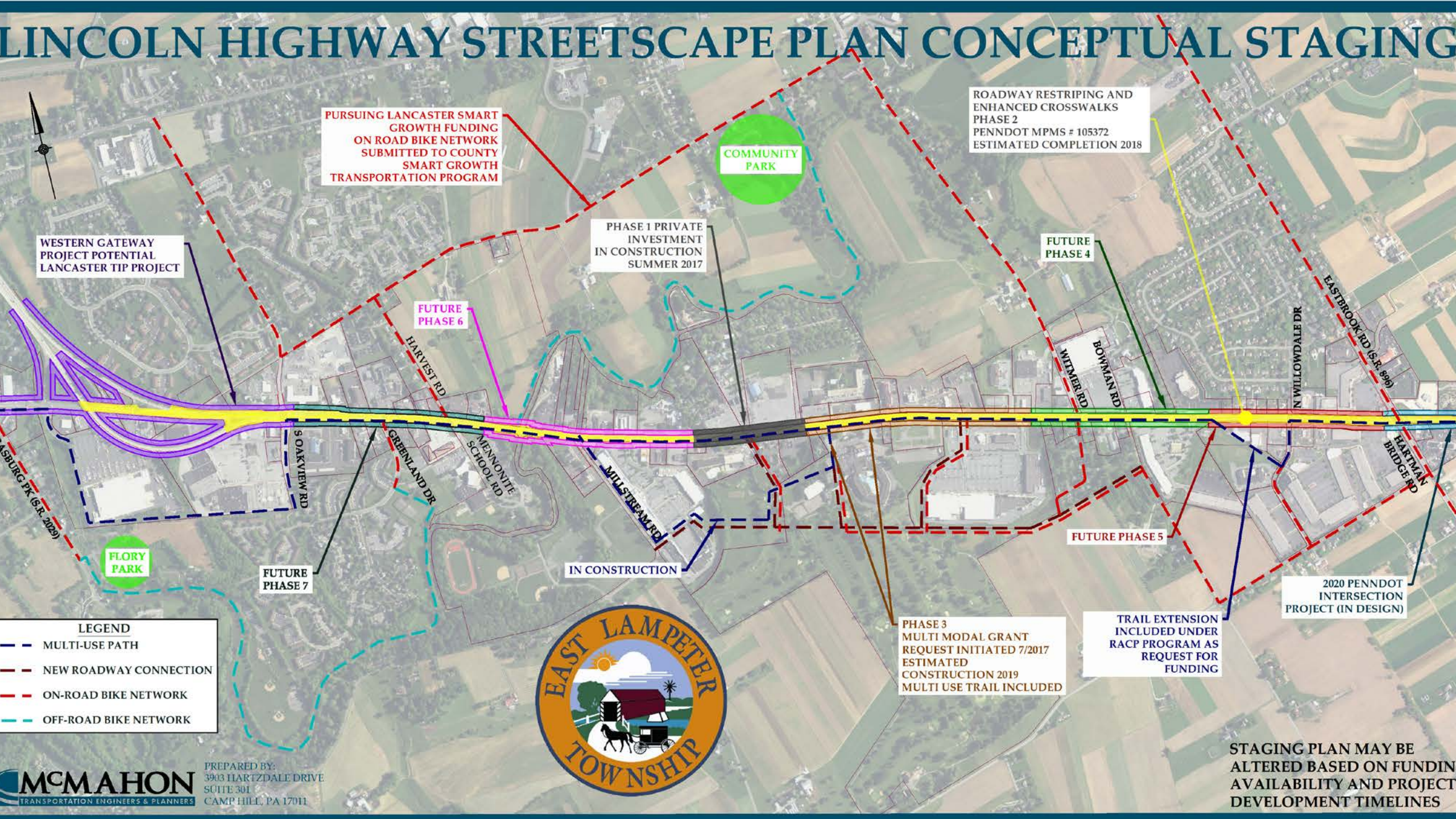
Heritage Pathway





Rockvale Trail

LINCOLN HIGHWAY STREETSCAPE PLAN CONCEPTUAL STAGING





East Lampeter Township
2018 Forecast
Presentation – February 3, 2018

Finance

- Manage operational, capital and fiduciary expenditures
- 2018 Budgeted Revenues
- Real Estate Tax Millage Rate
- 2018 Budgeted Expenditures by Department
- Expenditures by Category
- Miscellaneous Budget Topics
 - OPEB=Other Postemployment Benefits
 - Pension Funding Status
 - New Funds
 - TIF = Tax Increment Financing
 - Stormwater
 - PA Economy League Report

Police Department – (new slide)

- Response to calls for Police service
- 2018 Anniversaries
- Reaccreditation examination during 2019 (every 3 years)
- SRO Program
- Crime Watch
- Staffing Changes – officer retirements and plans to increase staff
- Coffee with a Cop
- WatchGuard in car video
- Humane League Partnership
- Heroin Epidemic and Prostitution
- Police Department police cruisers
- Weapons purchase

Fire Services – (new slide)

- 2017 Responses
- Debt Reduction
- Grants
 - Safer

- Equipment

Public Works – (new slide)

- On the New County Radio System
- New hire

Sewer System-

- Maintain, repair and improve approximately 90 miles of sanitary sewer mains, approximately 1,600 manholes, 9 gravity system pumping stations , 4 metering stations
- Purchased new sewer camera, looking to purchase new software
- Updating security fencing around some of major pump stations
- Upgrading one of the pump stations with a new roof

Parks-

- Maintain and improve four Township park properties and the Township facilities property including more than 117 acres of land, recreation facilities and structures
- Troy Bresch promoted to Superintendent
- Projects
- Replacing Equipment on Exercise trail

Roads -

- Maintain, repair and improve approximately 100 miles of Township owned roads and approximately 5 miles of State Highways
- Planned 2018 Projects
 - Reconstruction of Millcreek Road at 340
 - Resurfacing
 - South Oakview
 - Creekhill Road
 - Crest Avenue
 - South Eastland Dr.
 - Various roadways in Green Corporate Center
 - Route 30
 - Route 896 East Brook Road
 - Eden Bridge Replacement by County

MS4 and Stormwater

- 2018 Tasks
 - Joint Training of Public Works Staff with West Lampeter Twp.
 - BMP landowner Self Inspections
 - Characterizing Outfalls
 - Pequea Creek Streambank Restoration Project

- MCM Plans to append to the Stormwater Plan
 - PEOB
 - PIPP
 - OMP
- Fee Study

Planning/Building/Zoning

- 2017 Zoning Ordinance
- Permits
- Property Maintenance
- Planning Commission
- Zoning Hearing Board
- Known Development Projects (many slides)

Important Issues/Programs within East Lampeter Township

- Storm Water/Pollution Reduction
- City Sewer System Consent Order
- Parks, Open Space, Greenways, Trails and Recreation
- Central Lancaster County COG Membership
- Police Negotiations for new agreement beginning
- LERTA Consideration
- Lincoln Highway Streetscape Plan Implementation

Programs

- Green Light Go
 - Rt. 340 and Horseshoe Road
 - Rt. 462 and Strasburg Pike
 - Replace controller equipment at 12 signalized intersections
- Heritage Pathway
- Rockvale Trail
- Lincoln Highway Streetscape Plan Conceptual Staging