

February 12, 2018

The East Lampeter Township Board of Supervisors met on Monday, February 12, 2018 at 7:30 pm. at the East Lampeter Township Office: 2250 Old Philadelphia Pike, Lancaster, PA 17602. The meeting was called to order by Mr. Dave Buckwalter. In addition to Mr. Buckwalter, supervisors present were: Glen Eberly, Mr. Ethan Demme, Mr. Corey Meyer and Mr. John Blowers. Also present was Mr. Ralph Hutchison, Township Manager.

The following persons signed in as being present in the audience:

Christina Hausner, representing Lancaster County

Keith Greinar, representing State RAP

Gary Gilbert, Representing ARP

Lynn Commero, representing Lancaster Newspapers

Public Comment (non agenda items)

None

Consent Agenda

- a. Approval of minutes of the Monday, January 15, 2018 Regular Meeting
- b. Approval to Pay Invoices from all Funds Totaling \$1,107,599.44
- c. Release of Financial Security: American Music Theater – 2425 Lincoln Hwy East
- d. Release of Financial Security: Fairfield Inn – 2270 Lincoln High East
- e. Release of Financial Security: Stoltzfus Woodworking – 324 Willow Road
- f. Release of Financial Security: Fisher – 100 Hartman Bridge Road
- g. Request for Time Extension to record plan: Crills - 2009 Meadow Ridge Drive

Chairman Buckwalter presented the bills to be paid from various funds for the total amount of \$1,107,599.44. He mentioned that \$33,527.50 was going to Lancaster County for Real Estate Tax excess distributions, \$37,815.33 to Hand In Hand Fire Company for fuel reimbursement and purchase of portable radios, \$221,120.01 to the City of Lancaster for 4th quarter sewer flow charges, \$42,630.56 to Eastern Salt Company for road salt and \$340,519.64 for 1996 borrowing.

Mr. Blowers made a motion to approve the consent agenda items with an edit to the attendance for January 15th minutes that Mr. Glenn Eberly was not in attendance. Mr. Meyer seconded the motion and it was passed by unanimous voice vote.

Swearing in of Police Chief –Steve Zerbe

Captain Zerbe took the Oath of Office to become the new Chief of Police.

Recognition of Service – John Bowman

There was a presentation made by Chief Zerbe to Chief John Bowman for his retirement and service to the Police Department.

Old Business

None

New Business

a. Beiler Subdivision Plan #17-19: 338 Beechdale Road

Chairman Buckwalter asked if anyone was present for this project. Mr. Kevin Whitmeyer with Impact Engineering Group was in attendance for applicants Amos K. and Sarah K. Beiler who are proposing to subdivide approximately 40,427 square foot lot from an existing 2,467 acre property located at 338 Beechdale Rd. Mr. Whitmeyer mentioned that on the newly created lot they will be constructing a single family detached dwelling to be connected to existing sewer. He also stated that Impact Engineering received a review from DMA relating to zoning and subdivision ordinance as well as a review from HRG relating to sewer connection. He also informed the Board that the project is exempt from stormwater and that they've received approval from the Lancaster County Conservation District. Mr. Whitmeyer also went on to say that the letter received from HRG dated January 18, 2018 was addressed and resubmitted the morning of February 12, 2018 and that Impact Engineering Group does not see any issues with complying with the letter they received from DMA dated January 8, 2018. He also mentioned that they are requesting three waivers and one deferral.

After a brief discussion, Mr. Blowers made a motion to conditionally approve Beiler Subdivision 2017-19, 338 Beechdale Road, conditions involving waivers and deferrals subject to review comments of DMA letter dated January 8, 2018. Mr. Eberly seconded the motion and it was passed by unanimous voice vote.

b. 2232 Lincoln Highway East Land Development Plan #17-21: 2232 Lincoln Hwy

Chairman Buckwalter asked if anyone was present for this project. Mr. Chris Verarchick of RGS Associates was in attendance for the owner. The applicant, 2232 Lincoln Highway E LLC is proposing to demolish the existing structure located at 2232 Lincoln Highway East and construct an approximately 7,615 SF four tenant commercial retail building with drive-through and associated parking. Access to the site will remain the same. Two variances were granted by the East Lampeter Township Zoning hearing Board related to this project. (Section 24060.A and Section 22240.B.3) the site acreage is approximately 1.24 acres and the site is located within the Regional Commercial (C-3) zoning district. Mr. Verarchick mentioned that RGS Associates is requesting modification as per their letter dated January 9, 2018.

After a brief discussion Mr. Eberly made a motion to conditionally approve Final land development plan for 2232 Lincoln Highway East plan #17-21:, conditions involving waivers and deferrals subject to review comments of DMA letter dated January 10, 2018 Mr. Demme seconded the motion and it was passed by unanimous voice vote.

c. Stoltzfus Stormwater Management Plan #18-01: 2420 Stumptown Road

Chairman Buckwalter asked if anyone was present for this project. Mr. Kevin Whitmeyer of Impact Engineering Group for applicant Allen Stoltzfus who's proposing to demolish an existing dwelling and construct a new larger dwelling in its place. The property also contains a barn that is not impacted with this plan submission. Stormwater is proposed to be managed with an "infiltration bed" with stormwater conveyance from roofleaders connected to the downspouts of the replacement dwelling. The entire 3.174 acre lot is located within the "VR" village Residential Zoning District. Requesting a waiver.

Mr. Meyer made a motion to conditionally approve Stormwater Management Plan for #18-01 2402 Stumptown Road, conditions involving waivers and deferrals subject to review comments of the DMA letter dated February 9, 2018. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

Action Items:

a. Easement re County bridge replacement project – Millcross Road

Mr. Hutchison stated that the County is planning on replacing the county owned bridge over the Conestoga River at Millcross Rd. The easement would partially cross the township property which is adjacent to the bridge on the south side of Millcross Road. The property has sanitary sewer and storm sewer facilities going through it. The network comes down under Millcross Road towards the Conestoga both for sanitary and storm and this is the property that's involved. The easement only covers a portion of the property and essentially avoids going over top of those facilities. The county needs the easement in order to use the property for their purposes related to access to areas underneath the bridge the construction of a cofferdam and the discharge for pump flow related to the cofferdam utilizing space on Millcross Road for construction purposes both for materials and equipment. There will be excavation of Millcross Rd. adjacent to the bridge for construction purposes. There will be excavation for the construction for the rock construction entrance providing access to areas underneath the bridge and then there will also be excavation in Millcross road for a concrete pit. Mr. Hutchison went on to say that there has been discussions with the county about provisions of an easement to use the property for this purpose. All but three items have been resolved. The three items that remain are: Temporary easement expiration date, guiderail maintenance and for the County to obtain a permit to occupy Millcross Road.

After some discussion between the Board and Christina Hausner, Solicitor of Lancaster County a motion was made by Mr. Demme to approve the Temporary Construction Easement agreement as proposed by the County. Mr. Blowers seconded the motion and it was passed by a vote of four in favor and one opposed. (Mr. Eberly voted no).

b. Consideration of Ordinance Adoption – IPMC Update to 2015 version

Mr. Hutchison mentioned that a recent court case has indicated that although the ordinance that was originally adopted by the Board to adopt the IPMC contemplated using new versions when they come out, recent court cases say the Township can't do that. Mr. Hutchison also stated that as new versions of the code come out they will have to be readopted and that new versions of the code are adopted every three years.

A motion was made by Mr. Demme to adopt the 2015 version of the IPMC Ordinance. Mr. Blowers seconded the motion and it was passed by unanimous voice vote.

Ordinance No. 334

- c. Resolution re: Traffic Signal Permit – Rt. 340 and Horseshoe Road
- d. Resolution re: Traffic Signal Permit – Rt. 462 and Strasburg Pike

Mr. Hutchison indicated that two projects which are being funded through PADOT's Green Light Go program, require revisions to the traffic signal permits at the intersections of Rt. 340 and Horseshoe Road and Rt. 462 and Strasburg Pike. The applications for these permit revisions require that the Board approves a Resolution for each traffic signal permit. Mr. Hutchison also explained the proposed changes to the intersections and that the Green Light Go program will pay for 80% of the costs.

A motion was made by Mr. Eberly to approve the Resolution for the application for a new traffic signal permit at the intersection of Rt. 340 and Horseshoe Road. Mr. Meyer seconded the motion and it was passed by unanimous voice vote

Resolution #2018-05

A motion was made by Mr. Eberly to approve the Resolution for the application for a new traffic signal permit at the intersection of Rt. 462 and Strasburg Pike. Mr. Demme seconded the motion and it was passed by unanimous voice vote

Resolution #2018-06

e. Agreement re: Settlement of Damages – Sauder Egg

Mr. Hutchison said that last year it was discovered that there were some sanitary sewer flows coming out of this facility that were doing damage to the sanitary sewer system. It was first identified in the city system down at the treatment facility and we were having problems at the Stauffer Run Pumping Station. Township staff did some further investigation and identified some additional repairs needed to be made. The investigative cost as well as the actual repair cost amounted to about \$52,000 of expense to the Township. Sauder Egg has offered to settle the claim at \$50,000 which staff feels is fair.

Mr. Blowers made a motion to approve the Sauder Egg Settlement agreement and release. Mr. Eberly seconded the motion and it was passed by unanimous voice vote.

Manager's Report:

a. MS4 Report

Mr. Hutchison stated that staff continues to work on MS4 activities. He made mentioned of items he would like to highlight for the month of February including efforts to get the Pequea Creek Streambank and improvement project ready for bidding, continue coordination with Lancaster Farmland Trust on the preparation of plans for farms in the township as well as specific plan documents for the six control measures.

b. Lincoln Highway Streetscape Plan Implementation Report

Mr. Hutchison mentioned that staff is still working through the processes with PENNDOT on their Lincoln Highway resurfacing project which is expected to be completed by the end of July of 2018. Continued efforts to pursue the addition western section improvements essentially between Strasburg Pike and Oakview Road to have it added to the County TIP 2019-2022 TIP. Gearing up for the TIP program and RACP project and the next round of grant applications for multi modal funds.

c. County Land Bank and Vacant property programs discussion

Mr. Hutchison mention that he and Mrs. Hitchens met with some representatives from the Housing Redevelopment Authority and that they shared information on the land bank program that was started two years ago. Mr. Hutchison stated that this could be a discussion item for a future meeting.

Adjournment

A motion was made by Mr. Eberly and seconded by Mr. Demme to adjourn the meeting. The motion was passed by unanimous voice vote. The next regularly scheduled meeting is to be held on Monday, March 5, 2018 beginning at 7:30 pm.

Respectfully submitted,

Ralph Hutchison
Township Manager

EAST LAMPETER TOWNSHIP
2250 Old Philadelphia Pike
Lancaster PA 17602
(717) 393-1567
FAX (717) 393-4609
Board of Supervisor's Meeting
Approval for Checks and ACH Transactions
February 12, 2018

Between Meetings/Ck#63417 - \$58,278.00

Cks#63418-63427 - \$91,349.91

BillPay#s 63428-63542 \$430,999.50

Highway Aid Fund - Ck#586-587
\$44,428.17

CNB/ELSA Ser'16 Due 02/2018-ach# [REDACTED] ACHdSewPlgitToCNB-\$1,123.48

GreatAmericaFinanceService# [REDACTED] ACH from MT# [REDACTED] - \$741.34

Hasler/Postage Meter/AutoWDFromMT# [REDACTED] - \$1,000.00

2018 HSA ER Fees/Preauth ACH MT# [REDACTED], 01/2018 - \$297.00

2018 HSA Employee Contrib/Preauth ACHd MT# [REDACTED]/PR#2
\$2,512.00

ICMA-EE Contrib ACHd to ICMA from Plgit# [REDACTED]
PR#02 - \$3,443.57
PR#03 - \$3,440.46

IIC/Med/Dental/Claims/Feb'18 ACH GFPlgitToJerseyShore [REDACTED] - \$97,539.69

Mastercard State/Dec'17#2017-11/GFPlgit# [REDACTED] - \$7,156.26
Mastercard State/Jan'18 #2018-01/GFPlgit# [REDACTED] - \$5,150.14

NVA Vision Jan'18 from GFPlgit to JPMorgan ac# [REDACTED], Inv#5059862 - \$159.75

One America Life/LTD-PreauthWDMT# [REDACTED]/Jan'18
\$1,502.88

Bank of NY/PFM Auto WD/Plgit# [REDACTED] for:
#1S/F-Jan'18 ELT Interest/Principal/Fees \$253,115.48
#2S/F-Jan'18 ELT Interest/Principal/Fees \$ 87,404.16

PPL electric/StreetLightFund, ac# [REDACTED] as of 01/29/18, ACHFrom MT# [REDACTED] \$7,420.51
PPL electric/StreetLightFund, ac# [REDACTED] as of 01/29/18, ACHFrom MT# [REDACTED] \$2,362.50

ACHd/MT# [REDACTED] To WEX/Sunoco/fuel, Inv#53009803/Jan'18 - \$8,174.64

Grand Total: \$1,107,599.44

SIGNATURE 1:

SIGNATURE 2:

Range of Checking Accts: GENERAL to GENERAL Range of Check Ids: 63418 to 63427
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
63418	02/12/18	COMMO020 Commonwealth of PA					242
18-00164	1	DEPPermitApplication	750.00	01-454-372-000	Expenditure		7 1
				Repair and Maintenance - Parks			
63419	02/12/18	COUNT010 COUNTY OF LANCASTER					242
18-00185	1	ReturnExcessTaxescoll.for 2016	33,527.50	01-301-200-000	Revenue		16 1
				Real Estate Taxes - Prior Year			
63420	02/12/18	HANDI010 HAND IN HAND FIRE COMPANY					242
18-00113	1	2017 Fuel Reimb	2,815.33	01-411-231-000	Expenditure		1 1
				Vehicle Fuel			
18-00113	2	Radio Reimbursement 2018	35,000.00	30-411-741-000	Expenditure		2 1
				Fire Company Portable Radios			
			37,815.33				
63421	02/12/18	MILLE005 MILLER&SONS SALT/WATERCOND INC					242
18-00128	1	DEPPermitApplication4	4,500.00	01-454-372-000	Expenditure		3 1
				Repair and Maintenance - Parks			
63422	02/12/18	PAPOL005 PA POLICE ACCREDITATION COAL.					242
18-00135	1	2018 Regular Membership Dues	35.00	01-410-420-000	Expenditure		4 1
				Dues, Subscriptions, Memberships			
63423	02/12/18	PPLEL005 PP&L ELECTRIC UTILITIES					242
18-00177	1	January 2018 Statement	1,935.12	01-409-361-000	Expenditure		8 1
				Electricity			
18-00177	2	January 2018 Statement	399.16	01-430-361-000	Expenditure		9 1
				Electric			
18-00177	4	January 2018 Statement	178.59	01-454-361-000	Expenditure		10 1
				Electricity			
18-00177	5	January 2018 Statement	718.64	08-429-361-002	Expenditure		11 1
				Electricity - Amish			
18-00177	6	January 2018 Statement	6,080.42	08-429-361-001	Expenditure		12 1
				Electricity Pump Stations/metering			
18-00177	7	January 2018 Statement	399.15	08-429-361-000	Expenditure		13 1
				Electricity - PW Bldg			
			9,711.08				
63424	02/12/18	RYANH005 RYAN HEISTAND					242
18-00178	1	2018 Equipment Allowance	200.00	01-410-238-000	Expenditure		14 1
				Clothing and Uniforms			
63425	02/12/18	STATE005 STATE WORKER'S INSURANCE FUND					242
18-00146	1	18' WC Payment #2	3,186.00	01-411-195-000	Expenditure		5 1
				Worker's Compensation Insurance			
63426	02/12/18	STEPH005 STEPHEN B. ZERBE					242
18-00147	1	18'Clothing Allowance Zerbe	850.00	01-410-238-000	Expenditure		6 1
				Clothing and Uniforms			

February 8, 2018
03:31 PM

East Lampeter Township
Check Register By Check Id

Page No: 2

Check #	Check Date	Vendor					Reconciled/Void	Ref Num
PO #		Item Description	Amount Paid	Charge Account	Account Type	Contract	Ref Seq	Acct
63427	02/12/18	WELLS005 WELLSPAN EPHRATA COMM HOSPITAL						242
18-00180	1	2YR CPR/1stAidTraining/Card	775.00	01-410-461-000 Training	Expenditure		15	1

Report Totals

	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	10	0	91,349.91	0.00
Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total:	<u>10</u>	<u>0</u>	<u>91,349.91</u>	<u>0.00</u>

February 8, 2018
11:17 AM

East Lampeter Township
Check Register By Check Id

Page No: 1

Range of Checking Accts: HIGHWAY AID to HIGHWAY AID Range of Check Ids: 586 to 587
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
586	02/12/18	EASTE005 EASTERN SALT COMPANY INC					240
18-00107	1	Rock Salt 1/3/18 13 Tickets	16,730.80	35-432-222-000	Expenditure		1 1
				Salt			
18-00107	2	Rock Salt 1/15/18 6 Tickets	8,315.08	35-432-222-000	Expenditure		2 1
				Salt			
18-00107	4	Rock Salt 01/22/18 7 Tickets	9,513.39	35-432-222-000	Expenditure		3 1
				Salt			
18-00107	5	Rock Salt 01/19 6 tickets	8,071.29	35-432-222-000	Expenditure		4 1
				Salt			
			42,630.56				
587	02/12/18	PPLEL005 PP&L ELECTRIC UTILITIES					240
18-00177	3	January 2018 Statement	1,797.61	35-433-361-000	Expenditure		5 1
				Traffic Signal Electricity			

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	44,428.17	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	44,428.17	0.00

February 8, 2018
11:17 AM

East Lampeter Township
Check Register By Check Id

Page No: 2

Totals by Year-Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
Highway Aid	8-35	44,428.17	0.00	0.00	44,428.17
Total Of All Funds:		<u>44,428.17</u>	<u>0.00</u>	<u>0.00</u>	<u>44,428.17</u>



Phone number:
1-800-492-3221
Website:
www.CNBBank.bank

Account Statement

Pg 1 of 2

P.O. Box 42, Clearfield, PA 16830
Return Service Requested

Account Number:
Billing Date:
Commercial Loan

Jan 18, 2018

Property Description:

Revenue Generated from the Authority as well as
the guaran

001119



EAST LAMPETER SEWER AUTHORITY
2250 OLD PHILADELPHIA PIKE
LANCASTER PA 17602-3417

RECEIVED

JAN 24 2018

EAST LAMPETER
TOWNSHIP

BOS Approved @ 02/12/2018 mtg.

Signature 1:

Signature 2:

CURRENT LOAN INFORMATION

Principal Balance	Escrow Balance	Interest Rate	Year to Date Interest	Prior Year Interest
549,956.19	0.00	2.451%	1,122.81	18,692.55

Payment(s) Due

Payment Due Date	Principal	Interest	Escrow	Late Charge	Other	Total
Feb 01, 2018	0.00	1,123.48	0.00	0.00	0.00	1,123.48

Activity since Dec 16, 2017

Effective Date	Post Date	Description	Credits	Debits	Principal Balance
Dec 16, 2017		Starting Principal Balance			549,833.19
Jan 02, 2018		External Loan Payment - Note In	1,122.81		
Nov 10, 2017	Jan 02, 2018	Principal Disbursement		123.00	549,956.19



GreatAmerica Financial Svcs.
PO Box 660831
Dallas, TX 75266-0831

Remittance Section

310

Invoice Number: 22037374
Agreement Number: [REDACTED]
Invoice Print Date: 01/26/2018
Due Date: 02/20/2018
Total Due: \$741.34

Return Service Requested

☐ Check here for change of address (see reverse for details)

Use enclosed envelope and make check payable to:

ATTN: KATHY TREIER
EAST LAMPETER, TOWNSHIP OF
2250 OLD PHILADELPHIA PIKE
LANCASTER PA 17602-3417

GreatAmerica Financial Svcs.
PO Box 660831
Dallas, TX 75266-0831



000012082771900100000002203737400000000000741349

Keep lower portion for your records - Please return upper portion with your payment



GreatAmerica Financial Svcs.
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 22037374
Due Date: 02/20/2018
Total Due: \$741.34

Important Messages

We currently have your authorization on file to debit all open charges from your applicable bank account.

Please contact Account Support, prior to your due date, at the toll-free number on this invoice to change the amount being deducted.

Thank you! We value your business.

Invoice Detail

Agreement	Description	Amount	Tax	Total
[REDACTED]	Mitel 5000 Phone System			
	1 Standard Payment	674.31	0.00	674.31
				\$674.31
Agreement	(2) Mitel 8528 Digital Phones	Amount	Tax	Total
	2 Standard Payment	67.03	0.00	67.03
				\$67.03

For questions about these charges,
please call 866-803-2653 or visit
www.AccountServicing.com. (Para
Español, pida la extensión 2344.)

Total Due \$741.34

Dishonored Checks, Drafts Or Orders Shall Be Subject To A Surcharge Of \$30

BOS Approved @ 02/12/2018 mty

Signature 1: [Signature]

BOS Approved @ 02/12/2018

Signature 2: [Signature]

Signature 1: [Signature]

Invoice #
22037374

For questions about these charges, please call 866-803-2653 or visit www.AccountServicing.com. (Para Español, pida la extensión 2344.)

Kathy Treier

From: Amanda Noll
Sent: Wednesday, January 31, 2018 11:56 AM
To: Kathy Treier; Alecia Hair
Subject: RE: Postage Meter Replenishment

I know I did add \$1000, but I do not remember when it was.... Maybe 3 weeks-1 month ago?

From: Kathy Treier
Sent: Wednesday, January 31, 2018 11:51 AM
To: Amanda Noll <anoll@eastlampetertownship.org>; Alecia Hair <ahair@eastlampetertownship.org>
Subject: Postage Meter Replenishment

I am not sure who does this procedure, so I am forwarding to both. When you replenish funds in the postage meter (we normally had \$1,000 increments), could you please send an email stating you just did, and the dollar amount transferred. I must add that to our approvals for the Board of Supervisors. It does not appear I have received any notification on this since October.

Thank you. Kathy

Katherine G. Treier
Bookkeeper
East Lampeter Township
2250 Old Philadelphia Pike
Lancaster PA 17602
Phone: (717)393-1567, X3503
Fax: (717)393-4609
ktreier@eastlampetertownship.org

*Hasler / replenishment
pymt cleared bank
on 12/5/2017*

BOS Approved @ 02/12/2018 mty

Signature 1: 

Signature 2: 

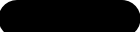
**Spending
Account
Processing**

Spending Account Invoicing

Suite 1033, Team 1866
120 Fifth Ave
Fifth Avenue Place
Pittsburgh, PA 15222
Phone: (888)334-4184
Fax: (412)544-4625

ADMINISTRATIVE FEE INVOICE

IIC-EAST LAMPETER TOWNSHIP
2250 OLD PHILADELPHIA PIKE
LANCASTER, PA 17602

INVOICE NUMBER: A18012932673
ACCOUNT NUMBER: 
ACCOUNT NAME: IIC-EAST LAMPETER TOWNSHIP
PLAN YEAR: 2018

BILLING PERIOD: 01/01/18 - 01/31/2018

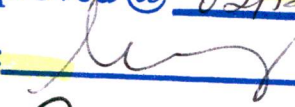
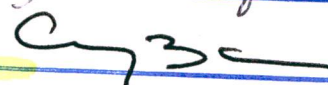
INVOICE DATE: 01/29/18

PAYMENT DUE DATE: 02/28/18

Description	Contracts	Rate	Amount
Health Savings Account Monthly	66	\$4.50	\$297.00

Total Amount Due

\$297.00

BOS Approved @ 02/12/2018 mtg.
Signature 1: 
Signature 2: 

———To pay your bill offline, detach here and return bottom portion with your payment———

**Spending
Account
Processing**

Make Checks Payable to: Highmark Inc


Mail Payment to:


P.O. Box 223680 Pittsburgh, PA 15251-2680

EXPRESS COURIER PAYMENT TO:

Attn: Box 223680, 154-0460, 500 Ross St., Pittsburgh, PA 15251

Invoice Number: A18012932673

Bill Account Number: 

Amount Paid: \$ 

IIC-EAST LAMPETER TOWNSHIP

2250 OLD PHILADELPHIA PIKE

LANCASTER, PA 17602

PAYMENT DUE DATE

02/28/18

TOTAL AMOUNT DUE

\$297.00

If your contact information has changed, please send the
updated information to SAPInvoicing@highmark.com.

PR # 2

Home Contribution Reports Files Profile

Welcome: Kathy Treier

Group: IIC-EAST LAMPETER
TOWNSHIP

ID: [REDACTED]

Effective: 01/01/2013

[Contribution](#) > Contribution Details

Contribution Details

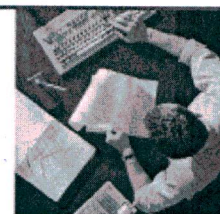
System Assigned ID	Name	Group Assigned ID	Coverage Type	Group Contribution Amount	Participant Contribution Amount
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$20.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$100.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$40.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$20.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$55.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$20.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$100.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$65.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$80.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$40.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$50.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$40.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$60.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$140.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$100.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$50.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$21.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$65.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$21.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$50.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$25.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$50.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$100.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$90.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$75.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$40.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$75.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$30.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$30.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$170.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$25.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$120.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$50.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$30.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$90.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$50.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$50.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$40.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$50.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$40.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$20.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	\$0.00	\$50.00
Total :		43		\$0.00	\$2,512.00
Total Transfer Amount:					\$2,512.00

[Return to Previous Page](#)



Welcome to the Pennsylvania Local Government Investment Trust

Managed by PFM Asset Management LLC

[Logout](#) | [Contact](#) | [FAQ](#)**Purchases**[Initiate ACH Purchase](#)[- Single Entry Form](#)[- Multi-entry Form](#)[- Flexible Batch Form](#)[Wire Purchase Notify](#)**Redemptions**[Initiate ACH Redemption](#)[- Single Entry Form](#)[- Multi-entry Form](#)[- Flexible Batch Form](#)[Initiate Wire Redemption](#)[Transfers](#)[Transfer](#)[Exchange](#)[Miscellaneous](#)[Stop Payment Request](#)[Pending Trans Manager](#)[Reports](#)[Transactions](#)[Tools / Forms](#)

Transactions - Transaction Complete

Please print this page for your records.

The reference number for this transaction is: 2563717

Transaction Type	ACH Redemption
Entry Date	1/18/2018
Transaction Date	1/19/2018
Account	GENERAL FUND
Investment Type	PLGIT - Class
ACH Instruction	M & T Bank
Amount	\$3,443.57

BOS Approved @ 02/12/2018 mty.

Signature 1:

Signature 2:

ICMA
PR#2[Terms and Conditions](#) - [Privacy Policy](#) - Copyright 2018 All Rights Reserved - Version 1.8.0 WEB



Welcome to the Pennsylvania Local Government Investment Trust

Managed by PFM Asset Management LLC


[Logout](#) | [Contact](#) | [FAQ](#)

Purchases

[Initiate ACH Purchase](#)
[- Single Entry Form](#)
[- Multi-entry Form](#)
[- Flexible Batch Form](#)
[Wire Purchase Notify](#)

Redemptions

[Initiate ACH Redemption](#)
[- Single Entry Form](#)
[- Multi-entry Form](#)
[- Flexible Batch Form](#)
[Initiate Wire Redemption](#)
[Transfers](#)
[Transfer](#)
[Exchange](#)
[Miscellaneous](#)
[Stop Payment Request](#)
[Pending Trans Manager](#)

Reports

Transactions

Tools / Forms

Transactions - Transaction Complete

Please print this page for your records.

The reference number for this transaction is: 2572950

Transaction Type	ACH Redemption
Entry Date	2/2/2018
Transaction Date	2/5/2018
Account	[REDACTED] - GENERAL FUND
Investment Type	PLGIT - Class
ACH Instruction	M & T Bank - [REDACTED]
Amount	\$3,440.46

BOS Approved @ 02/12/2018 mtg.

Signature 1: [Signature]

Signature 2: [Signature]

*1CMA
PR3*

[Terms and Conditions](#) - [Privacy Policy](#) - Copyright 2018 All Rights Reserved - Version 1.8.0 WEB

Intergovernmental Insurance Cooperative Medical Invoice

✓ 2/9/18
Setup ACH
GF PLGIT TO
Shore ACH

Billed Date: 1/1/2018 **East Lampeter Township**

Employee Name	Cov Code	Medical Group Number	ASO Fee	Benecon Management Fee	Specific Deductible Side Fund	Specific Premium	Aggregate Premium	Dental Group Number	Dental Premium or Admin	Vision Group Number	Vision Premium or Admin	Maximum Claim Rates	Monthly Premium
			\$1,664.70	\$2,386.12	\$12,240.02	\$10,329.56	\$372.00		\$206.50		\$0.00	\$66,639.04	
* Dental Claims Total													\$3,701.75
* Vision Claims Total													\$0.00
Grand Total for: East Lampeter Township													\$97,539.69

Total Employees Enrolled 62

Payment due by: 2/1/2018

Please make check payable to: Intergovernmental Insurance Cooperative

Please mail payment to: Intergovernmental Insurance Cooperative
PO Box 5406
Lancaster, PA 17606-5406

Physical address:
201 East Oregon Road, Suite 100
Lititz, PA 17543

Electronic Payment (ACH) Intergovernmental Insurance Cooperative
Jersey Shore State Bank
Williamsport, PA
Account [REDACTED]
Wire ABA [REDACTED]

If you have questions about this invoice, please contact Tim Forsyth at 717-723-4600 x194

BOS Approved @ 02/12/2018 mtg.

Signature 1: [Signature]
Signature 2: [Signature]



Daily Confirmation of Activity
as of January 4, 2018

Account # [REDACTED]
Account Activity [REDACTED]

East Lampeter Township
GENERAL FUND

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
PLGIT - Class					
Opening Balance					215,517.51
01/04/18	01/04/18	P-Card Debit - December 2017	1.00	(7,156.26)	208,361.25
Closing Balance					208,361.25

MASTERCARD STATE / 12/2017

BOS Approved @ Feb 12, 2018

Signature 1: [Signature]

Signature 2: [Signature]



Pennsylvania Local Government Investment Trust

Daily Confirmation of Activity
as of February 6, 2018

Account # [REDACTED]

Account Activity

East Lampeter Township
GENERAL FUND

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
PLGIT - Class					
Opening Balance					365,655.68
02/06/18	02/06/18	P-Card Debit - January 2018	1.00	(5,150.14)	360,505.54
Closing Balance					360,505.54

MASTERCARD STATE 2018-01

BOS Approved @ 02/12/2018 mtg.

Signature 1: [Signature]

Signature 2: [Signature]

NVA

NATIONAL VISION ADMINISTRATORS, LLC. (973) 574 - 2400

CLAIM INVOICE

CUSTOMER NO: [REDACTED]
INVOICE NO: 5060134

RECEIVED

FEB 05 2018

EAST LAMPETER
TOWNSHIP

KATHY TREIER
EAST LAMPETER TWP
2250 OLD PHILADELPHIA PIKE
LANCASTER, PA 17602

--- 2-1-2018 CHARGES, FEES AND ADJUSTMENTS

For The Month Of :January

CHARGE DESCRIPTION	COUNT	AMOUNT
VISION CLAIMS PROCESSED CYCLE 1	0	\$0.00
VISION CLAIMS PROCESSED CYCLE 2	2	\$86.00
MONTHLY CLAIM SUBTOTAL:	2	\$86.00
ASO - CONTRACT COUNT		\$73.75

BOS Approved @ 02/12/2018 mtg.

Signature 1: [Signature]

Signature 2: [Signature]

Monthly Total = \$159.75

--- PAYMENT DUE DATE: DUE UPON RECEIPT

*** PAY THIS AMOUNT : \$159.75

Please contact Collections @ 973-574-2549 if you have past due balances that you have not yet paid.

--- BALANCES:	<u>Total</u>	<u>Current</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>Over 90 Days</u>
	\$159.75	\$159.75	\$0.00	\$0.00	\$0.00

Please enclose a copy of this invoice with your remittance.

(return this portion with payment)

National Vision Administrators Remittance Advice

(return this portion with payment)

INVOICE NO: 5060134

PAYMENT DUE DATE: DUE UPON RECEIPT

CUSTOMER NO: [REDACTED]

AMOUNT DUE: \$159.75

INVOICE DATE: 2-1-2018

AMOUNT REMITTED: \$ _____

** Please Remit to : National Vision Administrators, LLC, P.O. Box 28144, New York, NY 10087-8144

** ACH Instructions : JPMorgan Chase Bank, ABA# [REDACTED] Account# [REDACTED]

JAN 18 2018
EAST LAMPETER
TOWNSHIP



a ONEAMERICA Company
One American Square PO Box 6123
Indianapolis, IN 46206-6123

Current Group Premium Due:		\$1,502.88
Employee Adjustments:	+	<u>\$0.00</u>
Premium Due:		\$1,502.88
Administrative Fee:	+	\$0.00
Prior Balance:	+	<u>\$0.00</u>
Total Amount Due:		\$1,502.88
Group Premium Due:		\$1,502.88

Signature 2:

**East Lampeter Township
ATTN: Jeanne Glick
2250 Old Philadelphia Pike
Lancaster, PA 17602**

NOTE: Any other communications and requests should be sent to:
American United Life Insurance Company, PO Box 6123, Indianapolis, IN 46206-6123; or email
GroupContactCenter@OneAmerica.com; or call us at 1-800-553-5318.

See Exhibit A for IMPORTANT NOTICE AND INSTRUCTIONS

Notes Section

Your January 2018 premium payment will be initiated on February 6, 2018.

Detach and return the bottom portion of this page with your payment in the enclosed envelope to ensure timely receipt and processing by American United Life Insurance Company.

Remit payment to:
American United Life Insurance Company
Group Premium
5870 Reliable Parkway
Chicago, IL 60686-0058

Group Name:	East Lampeter Township
Group Policy No:	[REDACTED]
Premium Due Date:	01/01/2018
Coverage Period:	01/01/2018 - 01/31/2018
Invoice Date:	01/09/2018
Total Amount Due:	\$1,502.88

Total Amount Paid: \$ _____

[illegible]



One Keystone Plaza
Suite 300
North Front & Market Streets
Harrisburg, PA 17101-2044
717-232-2723
717-232-8610 (FAX)
www.pfm.com

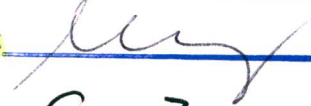

INVOICE/NOTICE OF REDEMPTION

January 31, 2018

TO: Mr. Kevin L. Hostetter
→ Township Manager
East Lampeter Township
2250 Old Philadelphia Pike
Lancaster, PA 17602
email: khostetter@eastlampetertownship.org
email: ktreier@eastlampetertownship.org
via facsimile: (717-393-4609)

FROM: Glen M. Williard
PFM Financial Advisors LLC
Program Administrator
1996 Emmaus/PLGIT Bond Pool

RE: Emmaus General Authority - 1996 Variable Rate Loan Program
\$1,210,000

BOS Approved @ 02/12/2018 mtg
Signature 1: 
Signature 2: 

PAYMENT DUE BY 11:00 A.M. ON:

2/1/2018

Trustee Fee		\$2,033.00
Principal Payment		\$85,000.00
Interest payment for the month of:	January '18	\$371.16
TOTAL		<u>\$87,404.16</u>

The above amount will be automatically wired from your
PLGIT Acct [REDACTED] to:

The Bank of New York
ABA: [REDACTED]
Account # [REDACTED]
Account Name: Emmaus 96 E. Lampeter Two #2 S/F
Attn: Gino Manderino

cc: Judith Wisniewski/Bank of New York
Clay Griffith/PLGIT



One Keystone Plaza
Suite 300
North Front & Market Streets
Harrisburg, PA 17101-2044

717-232-2723
717-232-8610 (FAX)
www.pfm.com

INVOICE/NOTICE OF REDEMPTION

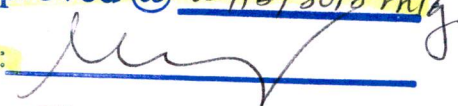
January 31, 2018

TO: Mr. Kevin L. Hostetter
→ Township Manager
East Lampeter Township
2250 Old Philadelphia Pike
Lancaster, PA 17602
email: khostetter@eastlampetertownship.org
email: ktreier@eastlampetertownship.org
via facsimile: (717-393-4609)

FROM: Glen M. Williard
PFM Financial Advisors LLC
Program Administrator
1996 Emmaus/PLGIT Bond Pool

RE: Emmaus General Authority - 1996 Variable Rate Loan Program
\$3,540,000

BOS Approved @ 02/12/2018 mtg

Signature 1: 

Signature 2: 

PAYMENT DUE BY 11:00 A.M. ON: 2/1/2018

Trustee Fee		\$2,002.00
Principal Payment		\$250,000.00
Interest payment for the month of:	January '18	\$1,113.48
TOTAL		\$253,115.48

The above amount will be automatically wired from your
PLGIT Acct # [REDACTED] to:

The Bank of New York
ABA: [REDACTED]
Account # [REDACTED]
Account Name: Emmaus 96 E. Lampeter Twp #1 S/F
Attn: Gino Manderino

cc: Judith Wisniewski/Bank of New York
Clay Griffith/PLGIT



Pay/Manage your
account online at
pplelectric.com



Questions? Please call
our Business Accounts
help line by Feb 26.
1-888-220-9991 Opt 4

businessaccounts@pplweb.com

PPL Electric Utilities

Your Electric Usage Profile

Service to:

E LAMPETER TWP
STREETLIGHT FUND
LANCASTER, PA 17602

*Pravath Arthuro
MT # [redacted]
1/2018*

BOS Approved @ 02/12/2018 mtg

Signature 1: [Signature]

Signature 2: [Signature]

Billing Summary

(Billing details on back)

Balance as of Jan 29, 2018

\$7,437.67

Charges:

Total Distribution Charges

\$6,015.35

Total Generation & Transmission Charges

\$1,405.16

7420.51

Total Current Charges

\$14,858.18

Automatic Bill Payment

\$14,858.18

Account Balance

\$14,858.18

How To Shop For Electricity

You can choose the company that supplies your electricity.

Visit papowerswitch.com or www.oca.state.pa.us for supplier offers.

If you are shopping, know your contract expiration date.

Here's the information you need to shop:

Bill Account Number: [redacted] Rate Schedule: SHS

Current Supplier: **Champion Energy Services**

PPL Electric Utilities price to compare for your rate is \$0.07701 per kWh.

This changes the 1st of June and December.

Manage Your Account

Pay Your Bill	Online Options (pplelectric.com)
Online: Visit pplelectric.com	- Report an outage/check outage status
Phone: Call 1-800-342-5775	- Make a payment, view your bill and usage history.
Mail: Use envelope provided	- Sign up for alerts.
Card: MasterCard, Discover, Visa or debit, call 1-844-278-3310 (service fee applies)	- Enroll in paperless billing, automatic bill pay, budget billing.
	- View your rate schedule at: pplelectric.com/rates

Correspondence:

Customer Services, 827 Hausman Road, Allentown, PA 18104-9392

Other important information on the back of this bill →



PPL Electric Utilities

AV 01 018428 64205B 88 A**5DGT

RECEIVED

E LAMPETER TWP
2250 OLD PHILADELPHIA PIKE
LANCASTER, PA 17602-3417

FEB 05 2018

EAST LAMPETER
TOWNSHIP

PPL ELECTRIC UTILITIES

P.O. BOX 25222

LEHIGH VALLEY, PA 18002-5222

1 1300148581830014858184 [redacted]

018428 1/2

13



Pay/Manage your
account online at
pplelectric.com



Questions? Please call
our Business Accounts
help line by Feb 26.
1-888-220-9991 Opt 4

businessaccounts@pplweb.com

PPL Electric Utilities

Your Electric Usage Profile

Service to:
E LAMPETER TWP
LANCASTER, PA 17602

RECEIVED

FEB 05 2018

EAST LAMPETER
TOWNSHIP

*Prakash Auto wd
MT 1/2018*

Billing Summary

(Billing details on back)

Balance as of Jan 29, 2018

\$2,347.10

Charges:

Total Distribution Charges

\$1,825.93

Total Generation & Transmission Charges

\$536.57

2362.50

Total Current Charges

\$4,709.60

Automatic Bill Payment

\$4,709.60

Account Balance

\$4,709.60

How To Shop For Electricity

You can choose the company that supplies your electricity.

Visit papowerswitch.com or www.oca.state.pa.us for supplier offers.

If you are shopping, know your contract expiration date.

Here's the information you need to shop:

Bill Account Number: [REDACTED] Rate Schedule: SHS

Current Supplier: **Champion Energy Services**

PPL Electric Utilities price to compare for your rate is \$0.07701 per kWh.

This changes the 1st of June and December.

BOS Approved @ 02/12/2018 mty

Signature 1:

[Signature]

Signature 2:

[Signature]

Manage Your Account

Pay Your Bill	Online Options (pplelectric.com)
Online: Visit pplelectric.com	- Report an outage/check outage status
Phone: Call 1-800-342-5775	- Make a payment, view your bill and usage history.
Mail: Use envelope provided	- Sign up for alerts.
Card: MasterCard, Discover, Visa or debit, call 1-844-278-3310 (service fee applies)	- Enroll in paperless billing, automatic bill pay, budget billing.
	- View your rate schedule at: pplelectric.com/rates

Correspondence:

Customer Services, 827 Hausman Road, Allentown, PA 18104-9392

Other important information on the back of this bill →



PPL Electric Utilities

AV 01 018429 64205B 88 A**5DGT



E LAMPETER TWP
2250 OLD PHILADELPHIA PIKE
LANCASTER, PA 17602-3417

PPL ELECTRIC UTILITIES
2 NORTH 9TH STREET CPC-GENN1
ALLENTOWN, PA 18101-1175



1 1500047096050004709608 [REDACTED]



Invoice Statement

INVOICE NUMBER: 53009803
ACCOUNT NAME: East Lampeter Township

Settle Act
MT Wright Exp
2/19/2018

PAGE 1 OF 1

ACCOUNT NUMBER	CREDIT LIMIT	DAYS THIS PERIOD	BILL CLOSING DATE	PAYMENT DUE DATE	AMOUNT DUE
[REDACTED]	26,000.00	31	JAN-31-2018	FEB-26-2018	8,174.64

DATE	ACTIVITY DESCRIPTION	CHARGES/DEBITS	PAYMENTS/CREDITS
JAN-12-2018 JAN-31-2018 JAN-31-2018	Payment - Thank You Fuel Purchases Service Purchases	8,169.64 5.00	5,647.43
<div>REMINDER PLEASE BE SURE TO INCLUDE REMITTANCE STUB WITH PAYMENT. MAIL TO THE ADDRESS SHOWN IN THE RIGHT PORTION OF THE REMITTANCE STUB.</div> <div>BOS Approved @ 2-12-18 Signature 1: [Signature] Signature 2: [Signature]</div>			

PURCHASES, RETURNS AND PAYMENTS MADE JUST PRIOR TO BILLING DATE MAY NOT APPEAR UNTIL THE NEXT INVOICE/STATEMENT.

PREVIOUS BALANCE	(-)PAYMENTS	(+)ACTIVITY THIS PERIOD	(-)SAVINGS THIS PERIOD	(=)NEW BALANCE
5,647.43	5,647.43	8,174.64	0.00	8,174.64

CALL CUSTOMER SERVICE TO PAY BY PHONE
FEDERAL TAX ID: 841425616

SEE REVERSE SIDE FOR IMPORTANT INFORMATION AND TERMS.
----- TO ENSURE PROPER CREDIT, TEAR AT PERFORATION AND INCLUDE BOTTOM PORTION WITH YOUR PAYMENT. -----

ACCOUNT NAME	East Lampeter Twnshp
ACCOUNT NUMBER	[REDACTED]
INVOICE NUMBER	53009803
BILL CLOSING DATE	JAN-31-2018
AMOUNT DUE	8,174.64
AMOUNT ENCLOSED	
PAYMENT DUE DATE	FEB-26-2018

PAYMENTS RECEIVED AFTER THIS DATE SUBJECT TO LATE FEES.

Sunoco Universal

Fax change of address request to 1-800-395-0809.
Make check payable to: WEX BANK.
Use enclosed envelope or send to:



WEX BANK
P.O. BOX 6293
CAROL STREAM IL 60197-6293

04960017807410000000817464 180226