

January 2, 2018

The East Lampeter Township Board of Supervisors met on Monday, December 18, 2017, at 7:30 pm. at the East Lampeter Township Office: 2250 Old Philadelphia Pike, Lancaster, PA 17602. The meeting was called to order by Mr. Dave Buckwalter. In addition to Mr. Buckwalter, supervisors present were: Mr. John Blowers, Mr. Ethan Demme, and Mr. Corey Meyer. Also present was Mr. Ralph Hutchison, Township Manager. Mr. Glen Eberly was absent.

The following persons signed in as being present in the audience:
Lynn Commero, representing Lancaster Newspapers
Jeffrey Cutler, Bird in Hand

Board of Supervisors Reorganization

a. Appointment of Temporary Chairman

Mr. Buckwalter asked Mr. Meyer to serve as Temporary Chairman for the election of Chairman. Mr. Demme seconded the motion which was then approved by unanimous voice vote.

b. Election of Chairman

Mr. Meyer asked for nominations for the position of Chairman of the Board of Supervisors for 2018. Mr. Blowers made a motion to nominate Mr. Buckwalter for the position of Chairman of the Board of Supervisors. Mr. Demme seconded the motion which was then approved by unanimous voice vote. Mr. Meyer announced that Mr. Buckwalter would be the Chairman of the Board of Supervisors for 2018.

c. Election of Vice Chairman

Chairman Buckwalter asked the Board for nominations for the position of Vice Chairman of the Board of Supervisors for 2018. Mr. Meyer made a motion to nominate Mr. Blowers to the position of Vice Chairman of the Board of Supervisors. Mr. Demme seconded the motion which was then approved by unanimous voice vote. Chairman Buckwalter announced that Mr. Blowers would be the Chairman of the Board of Supervisors 2018.

Public Comment (non agenda items)

None

Annual Appointments

- a. Appointment of Solicitor-Blakinger, Byler & Thomas, Stephen M. Kraybill, Esq.
- b. Appointment of Twp. Engineer & Alternates – David Miller & Assoc., Becker Engineering, HRG Inc., Grove Miller Engineering and McMahon Associates
- c. Appointment of Vacancy Board Chairman – Mr. Michael Landis
- d. Appointment of Depositories – PLG Appointment IT and M&T Bank
- f. IRS Mileage Rate approval (\$0.545/mile)

Mr. Meyer made a motion to appoint the law firm of Blakinger Thomas with Mr. Stephen M. Kraybill, Esquire as the Township Solicitor and appoint David Miller & Associates as the primary Township engineer and Becker Engineering, HRG Inc., Grove Miller Engineering and McMahon Associates as the alternate Township Engineers, to appoint Mr. Michael Landis to serve as Vacancy Board Chairman for 2018, to appoint PLGIT and M&T Bank as Township Depositories for 2018, to approve the 2018 IRS Mileage rate of \$.545 per mile. Mr. Blowers seconded the motion and it was passed by unanimous voice vote.

e. Resolution Re: Appointment of CPA Firm to Perform 2017 Audit – Maher Duessel

Mr. Blowers made a motion to adopt the Resolution appointing the CPA firm of Maher Duessel to perform the 2017 audit for the Township. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

Resolution #2018-01

g. Appointment of PSATS Conference Delegates & Voting Delegate

Chairman Buckwalter stated that the Board needs to appoint delegates and a voting delegate for the annual PSATS Conference. He stated that in the past Mr. Hutchison has been appointed as the voting delegate and the Supervisors as delegates.

Mr. Blowers made a motion to appoint all the Board of Supervisor members who wish to attend the PSATS Conference as delegates and Mr. Hutchison as the voting delegate for the Township, Mr. Demme seconded the motion and it was passed by unanimous voice vote.

h. Appointments to LCTCB Board – Representative and Alternate

Chairman Buckwalter stated that Mr. Hutchison is willing to continue to serve as the Representative for the Board and West Earl Township's Manager Candie Johnson will continue to serve as the alternate.

Mr. Blowers made a motion to appoint Mr. Ralph Hutchison as representative and Ms. Candie Johnson as the alternate representative to the LCTCB Board as the municipal representative for the Conestoga Valley School District. Mr. Meyer seconded the motion and it was passed by unanimous voice vote.

i. Appointments to Central Lancaster County COG – Representative and Alternate

Mr. Blowers made a motion to appoint Mr. Demme as representative, Mr. Meyer as the alternate representative and the Township Manager Mr. Hutchison as voting representative to the Central Lancaster County COG. Mr. Meyer seconded the motion and it was passed by unanimous voice vote.

Appointments to Vacant Positions & Reappointments

a. Emergency Services Committee – Two Year Terms ending 12/31/19:

- i. Hand In Hand Fire Co. Alternate Representative - Lonnie Kauffman
- ii. Hand In Hand Fire Co. Citizen Representative – Brad Kiser
- iii. Lafayette Fire Co. Representative – Dave Keens
- iv. Ronks Fire Co. Alternate Representative – Dave Gribble
- v. Ronks Fire Co. Citizen Representative – Melanie McHenry
- vi. Witmer Fire Co. Representative – Chris Kauffman
- vii. Township Supervisor Representative - Corey Meyer
- viii. Township Citizen Representative-

Chairman Buckwalter reviewed the list of appointment/reappointments for the Emergency Services Committee for two year terms ending 12/31/19. He stated that the Township Citizen vacancy should be filled at a future Supervisors meeting.

Mr. Hutchison stated that John Latschar has been recommended by the Fire Company to serve as the Witmer Fire Co. Alternate Representative.

Mr. Blowers made a motion to appoint Mr. Lonnie Kauffman, Mr. Brad Kiser, Mr. Dave Keens, Mr. Dave Gribble, Ms. Melanie McHenry, Mr. Chris Kauffman, Mr. John Latschar and Mr. Corey Meyer to the Emergency Services Committee for a two year term ending 12/31/19 with the exception of Witmer Fire Co. alternate representative Mr. John Latschar finishing out a two year term ending 12/31/18. Mr. Meyer seconded the motion and it was passed by unanimous voice vote.

Establishment of Treasurer's Bond Amount - \$720,000

Mr. Hutchison stated that the amount of the bond is based upon PADOT's requirements for Highway Aid funding. He stated as Township manager the bond is in his name and protects the Township from any theft or negligence. He further stated that the Township's appointed auditor has recommended a review of the requirements of the Township Code with respect to the amount of the Treasurer's Bond. Mr. Hutchison indicated that Township staff will review these requirements and bring additional information back to the Board at a future meeting. In the interim he recommended that the Board approve the amount of the bond used in prior years so that the Township has one in place.

Mr. Meyer made a motion to approve the Treasurer's Bond in the amount of \$720,000.00. Mr. Blowers seconded the motion and it was passed by unanimous voice vote.

Consent Agenda

- a. Approval of minutes of the Monday, December 18, 2017 Regular Meeting
- b. Approval to Pay Invoices from all Funds Totaling \$114,065.58
- c. Release of Financial Security – J&J Merck: Colonial Village Lane

Chairman Buckwalter presented the bills to be paid from various funds for the total amount of \$114,065.58

Mr. Meyer made a motion to approve the consent agenda items. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

Old Business

- a. Request for time extension to review and act on Devon Creek Phase II Final Plan

RGS Associates letter dated December 14, 2017, on behalf of Brookfield Development Corporation, “is requesting a time extension for the Board of Supervisors to act on the Final Land Development Plan for Devon Creek Phase 2. The plans were submitted November 12, 2015. The previous extension will expire on January 2, 2018. The project is being delayed due to temporary inability of the City of Lancaster to provide adequate water service. Brookfield is actively exploring solutions to serve the project with water.” The applicant requested a time extension of an additional 6 months which will extend the expiration date to July 2, 2018.

Mr. Blowers made a motion to approve the time extension for Devon Creek – Phase 2 Final Plan to July 2, 2018. Mr. Meyer seconded the motion and it was passed by unanimous voice vote.

- b. Draft Noise Ordinance Review

Mr. Hutchison indicated that staff is continuing to work on revisions to the draft Noise Ordinance as discussed with the Board at a prior meeting but was not prepared to review these revisions.

New Business

- a. None

Action Items:

- a. Resolution re: Police Officer Contributions to Police Pension Plan (5%)

Mr. Meyer made a motion to adopt the Resolution for the Police Officer Contributions to Police Pension Fund at five percent (5%). Mr. Blowers seconded the motion and it was passed by unanimous voice vote.

Resolution #2018-02

- b. Resolution re: Non-Uniform employees Contributions to Pension Plan (3.5%)

Mr. Meyer made a motion to adopt the Resolution for the Non-Uniformed Employees Contributions to Non-Uniformed Pension Fund at three and a half percent (3.5%). Mr. Blowers seconded the motion and it was passed by unanimous voice vote.

Resolution #2018-03

- c. Resolution re: Opposition to HB 1620

Mr. Hutchison indicated that this proposed Resolution was prepared and distributed by the state association (PSATS) with a request that all Townships adopt it as quickly as possible. The Resolution expresses opposition to House Bill 1620 that, if enacted into law, would remove municipal authority to regulate the installation of Distributed Antenna Systems (DAS) within the Township's rights of way.

After some discussion by the Board, Mr. Blowers made a motion to adopt the Resolution in Opposition to House Bill 1620. Mr. Meyer seconded the motion and it was passed by unanimous voice vote.

Resolution #2018-04

- d. Assessment appeal intervention re: Glass Kitchens / AMT

Mr. Hutchison stated that the Township is given notices of any appeals from the decisions of the County Assessment Board of Appeals. An appeal was made by the property owner of their new 2018 assessed value and it was denied by the Board of Assessment Appeals. The owners have now appealed the decision to the county court. Mr. Hutchison said he likes to present the appeals to the Board when the size of the assessed value is significant so that the Board has the opportunity to intervene which will put the township in the loop with getting all information pertaining to the appeal and give the board the opportunity to participate in the court proceeding. The Board discussed the proposed intervention and decided that they did not wish to intervene in the court proceedings in this matter.

Manager's Report:

- a. MS4

Mr. Hutchison reported on the ongoing activities of the Township to meet the requirements of the MS4 program and the related Township permit. In particular he indicated that staff has been working to prepare the plans for the streambank restoration and riparian buffer project along the Pequea Creek at the Mill Bridge Village campground, completion of the basin retrofit project on the Township campus and public education efforts.

b. Lincoln Highway Streetscape Plan Implementation

Mr. Hutchison said that he normally wouldn't report on these efforts at the first monthly meeting but he wanted to announce the Township's success in being awarded \$500,000 in funding through the Redevelopment Assistance Capital Program (RACP) by the Governor's office. These funds will be used to complete the "Rockvale Trail" portion of the recommended improvements from the Lincoln Highway Streetscape plan. The Township is required to match this funding. He further stated that the Townships application under this program has requested about \$800,000 and so he anticipates that the project will have to be scaled back somewhat. Finally he said that the award needs to be accepted by the Board in order to continue through the process of obtaining these funds.

After some discussion, a motion was made by Mr. Meyer to accept the funding award through the Redevelopment Assistance Capital Program in the amount of \$500,000. The motion was then seconded by Mr. Demme and passed by unanimous voice vote.

Adjournment

A motion was made by Mr. Demme and seconded by Mr. Blowers to adjourn the meeting. The motion was passed by unanimous voice vote. The next regularly scheduled meeting is to be held on Monday, January 15, 2018 beginning at 7:30 pm.

Respectfully submitted,
Ralph Hutchison

EAST LAMPETER TOWNSHIP
2250 Old Philadelphia Pike
Lancaster PA 17602
(717) 393-1567
FAX (717) 393-4609
Board of Supervisor's Meeting
Approval for Checks and ACH Transactions
January 02, 2018

Improvement Guarantee:
Ck#1041/Daniel Fisher [REDACTED] Full Release
\$3,008.61

CNB/ELSA Ser'16 Due 01/2018-[REDACTED]/ACHdSewPlgitToCNB-\$1,122.81

GreatAmericaFinancServiceInc#[REDACTED]/ACH from MT#[REDACTED] \$741.34

2017 HSA Employer Fees/Preauth ACH MT#[REDACTED] 12/2017
\$238.50

ICMA-EE Contrib ACHd to ICMA from Plgit#[REDACTED]
PR#26 - \$3,384.05

Bank of NY/PFM Auto WD/Plgit [REDACTED] or
#1S/F-Dec'17 ELT Interest/Fees \$1,083.01
#2S/F-Dec'17 ELT Interest/Fees \$ 361.00

\$9,939.32

SIGNATURE 1:



SIGNATURE 2:



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3,008.61
1,122.81
741.34
238.50
3,384.05
1,083.01
361.00
9,939.32

Range of Checking Accts: GENERAL to GENERAL Range of Check Ids: 63314 to 63348
 Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
63314	01/02/18	ALLEN005 ALLEN S. BLANK					230
17-01817	1	12/14/17 Reporter Attendance	155.00	01-414-318-000 Court Reporter	Expenditure		1 1
63315	01/02/18	ASSOC010 ASSOC BUILDING INSPECTIONS LLC				01/02/18 VOID	0
63316	01/02/18	ASSOC010 ASSOC BUILDING INSPECTIONS LLC				01/02/18 VOID	0
63317	01/02/18	ASSOC010 ASSOC BUILDING INSPECTIONS LLC					230
17-01845	1	ABI#14132GRSignElexInspFees	105.00	14132 311 SK Tanger #807	Project		33 1
17-01845	2	ABI#17-14049BR2 IspFeesFinal	100.00	14049 386 Dohner Drive	Project		34 1
17-01845	3	ABI#17-14038# 14038 SignInsp	105.00	14038 2249 Lincoln Hwy E	Project		35 1
17-01845	4	ABI#17-14038#14039SignInspFees	105.00	14039 2249 Lincoln Hwy E	Project		36 1
17-01845	5	ABI#17-14040#14040SignInspFees	105.00	14040 2249 Lincoln Hwy E	Project		37 1
17-01845	6	ABI#17-14125#14125SignInspFees	105.00	14125 2040 Lincoln Hwy E	Project		38 1
17-01845	7	ABI#17-14038#14126SignInspFees	105.00	14126 2040 Lincoln Hwy E	Project		39 1
17-01845	8	ABI#17-14127#14127SignInspFees	105.00	14127 2040 Lincoln Hwy E	Project		40 1
17-01845	9	ABI#17-14038 #14128SignInspFee	105.00	14128 2040 Lincoln Hwy E	Project		41 1
17-01845	10	ABI#17-14185#14185SignRevAdmin	55.00	14185 311 SK Tanger 701 Tanger Blvd	Project		42 1
17-01845	11	ABI#17-14185#14185SignInspFees	105.00	14185 311 SK Tanger 701 Tanger Blvd	Project		43 1
17-01845	12	ABI#17-13974#13974SignRevInsp	160.00	13974 2090 LHE	Project		44 1
17-01845	13	ABI#17-14024#14024InspFinal	300.00	14024 2131 Meadow Ridge Drive	Project		45 1
17-01845	14	ABI#17-14024RM#14056RevIns	250.00	14056 262 Brook Farms Road	Project		46 1
17-01845	15	ABI#17-14024RM#14139RevInspFin	200.00	14139 2183 Lois Lane	Project		47 1
17-01845	16	ABI#17-14024RM#14194RevInspFin	120.00	14194 2204 HARMONY HILL DRIVE	Project		48 1
17-01845	17	ABI#14177#14177SignRevAdmin	55.00	14177 355-357 Pitney Rd	Project		49 1
17-01845	18	ABI#14177#14203Sign1RevAdmin	55.00	14203 1480 SK Tanger	Project		50 1
17-01845	19	ABI#14208#14208SignRevAdmin	55.00	14208 311 SKT LEVI'S	Project		51 1
17-01845	20	ABI#14208#14204Sign2RevAdmin	55.00	14204 1480 SK Tanger	Project		52 1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
63317		ASSOC BUILDING INSPECTIONS LLC Continued							
17-01845	21	ABI#14208#14205RevAdmin	55.00	14205 2350 LHE Suite 1000	Project		53	1	
17-01845	22	ABI#14206#14206Sign2RevAdmin	55.00	14206 2350 LHE Suite 1000	Project		54	1	
17-01845	23	ABI#14207#14207Sign3RevAdmin	55.00	14207 2350 LHE Suite 1000	Project		55	1	
17-01845	24	ABI#14208#14209Sign2RevAdmin	55.00	14209 311 SKT LEVI'S	Project		56	1	
17-01845	25	ABI#17-14087BR2#14087InspFinal	118.00	14087 2212 Forry Road	Project		57	1	
17-01845	26	ABI#17-14193#14193RevInspFinal	325.00	14193 721 Fallon Dr	Project		58	1	
17-01845	27	ABI#14070GR#14070SignInspfees	105.00	14070 311 Tanger Hanes Brands	Project		59	1	
17-01845	28	ABI#14135GR#14135ElecInspFees	105.00	14135 311 S.K Tanger GNC	Project		60	1	
17-01845	29	ABI#14117#14117InspAdminCourie	255.00	14117 1 Foal Court	Project		61	1	
17-01845	30	ABI#17-13796RM#13796InspFeeFin	100.00	13796 2338 Stumptown rd	Project		62	1	
17-01845	31	ABI#17-14068#14068InspFeesFina	100.00	14068 524 Garland Drive	Project		63	1	
17-01845	32	ABI#17-14068#14123RevInspFees	400.00	14123 366 Mill Creek Rd	Project		64	1	
17-01845	33	ABI#17-14146#14146RevInspFinal	250.00	14146 2322 Old Philadelphia Pike	Project		65	1	
17-01845	34	ABI#17-14068#14188RevInspFinal	200.00	14188 2623 OPP	Project		66	1	
17-01845	35	ABI#17-14196#14196RevInspFinal	120.00	14196 199 Eastbrook Rd	Project		67	1	
17-01845	36	ABI#17-14118#14118RevInspFinal	250.00	14118 2051 waterford Drive	Project		68	1	
17-01845	37	ABI#14154GR#14154Sign1InspFees	105.00	14154 100 SK Tanger Old Navy	Project		69	1	
17-01845	38	ABI#14154GR#14155Sign2InspFees	105.00	14155 100 SK Tanger Old Navy	Project		70	1	
17-01845	39	ABI#17-13824BR#13824InspFees	165.00	13824 2062 Millstream Road	Project		71	1	
17-01845	40	ABI#17-13824BR#14189InspFeesFi	100.00	14189 111 Red Oak Rd	Project		72	1	
			<u>5,373.00</u>						
63318	01/02/18	BLAKI010 BLAKINGER THOMAS PC							230
18-00003	1	ProfServices 11/1-11/30	1,295.00	01-414-314-001 Legal Expenses General Counsel	Expenditure		74	1	
18-00003	2	ProfServices 11/1-11/30	3,238.50	01-401-314-001 Legal Services-Sewer	Expenditure		75	1	
18-00003	3	ProfServices 11/1-11/30	922.75	01-403-314-000 Legal Services	Expenditure		76	1	

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
PO #	Item	Description							
63318	18-00003	BLAKINGER THOMAS PC 4 ProfServices 11/1-11/30	1,179.93	01-401-314-000 Legal Services	Expenditure		77	1	
			<u>6,636.18</u>						
63319	01/02/18 18-00004	BRENN005 BRENNEMAN PRINTING INC 1 PermitttoConductFireworksDispla	89.00	01-414-342-000 Printing	Expenditure		78	1	230
63320	01/02/18 17-01818	BUSIN010 BusinessElectronics/BEIHoldINC 1 BEIContractforIrecordInterview	3,750.00	01-410-452-000 Software Purchases	Expenditure		2	1	230
63321	01/02/18 17-01820	EAGLE005 EAGLE DISPOSAL OF PA INC 1 Serv#012FrontloadTrashTwnship	490.00	01-409-367-000 Solid waste and Recycling	Expenditure		4	1	230
63322	01/02/18 17-01821	EAWSE005 EAW SECURITY 1 RimCylinderWireRunstrjkt	684.30	01-410-241-000 Materials and Supplies	Expenditure		5	1	230
	18-00006	1 Repairs& Maintenance	27,526.42	01-409-373-000 Building repair & Maintenance Serv	Expenditure		80	1	
			<u>28,210.72</u>						
63323	01/02/18 17-01822	EDMUN005 EDMUNDS & ASSOCIATES INC 1 2018 Hardware maintenance	270.00	01-407-452-001 Software Support	Expenditure		6	1	230
	17-01822	2 2018 Software Maintenance	6,014.00	01-407-452-001 Software Support	Expenditure		7	1	
			<u>6,284.00</u>						
63324	01/02/18 17-01824	EMKUT005 E. M. KUTZ INC 1 CircuitBreaker 50 AMP	40.00	01-430-451-000 vehicle Repair and Maintenance	Expenditure		9	1	230
63325	01/02/18 17-01825	GROVE005 GROVE MILLER ENGINEER INC 1 Rte30AdaptiveSignalSystem	5,530.00	30-433-743-000 Adaptive Traffic Signal System	Expenditure		10	1	230
63326	01/02/18 17-01826	GUTHL005 GUTH LABORATORIES 1 PD Supplies	155.77	01-410-225-000 Laboratory Supplies	Expenditure		11	1	230
63327	01/02/18 17-01827	HIGHS005 HIGH STEEL STRUCTURES INC 1 01/18 Rent Telemetry Space	550.00	08-429-381-000 Rent of Land	Expenditure		12	1	230
63328	01/02/18 17-01828	HUMAN005 HUMANE PENNSYLVANIA 1 Took in stray dog	200.00	01-410-317-002 Humane PA - Stray Dogs	Expenditure		13	1	230

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
63329	01/02/18	JFCTE005 JFC TEMPS INC					230
17-01829	1	Temp:Martin w/E 12/14/17	1,051.46	01-401-317-000	Expenditure		14 1
				Miscellaneous Services			
17-01829	2	Temp:Martin w/E 12/21/17	1,037.71	01-401-317-000	Expenditure		15 1
				Miscellaneous Services			
			<u>2,089.17</u>				
63330	01/02/18	KEVIN005 KEVIN HOSTETTER					230
18-00002	1	ReimbHostetterCPALicense	100.00	01-401-420-000	Expenditure		73 1
				Dues, Subscription, Memberships			
63331	01/02/18	LANCA075 LANCASTER COUNTY PSTC					230
17-01830	1	UsageofFiringRange2017 72hrs	1,224.00	01-410-317-000	Expenditure		16 1
				Miscellaneous Services			
63332	01/02/18	LANCC035 LANC. CO. PURCHASING					230
17-01823	1	TraCS Themat Paper	103.50	01-410-340-000	Expenditure		8 1
				Advertising & Printing			
63333	01/02/18	LANCN005 ClassifiedAccts/LNP MediaGroup					230
17-01819	1	NoticeofPublicMeetings AD	669.68	01-401-341-000	Expenditure		3 1
				Advertising			
63334	01/02/18	LEFFL005 LEFFLER ENERGY					230
18-00005	1	BiodieselULSclearFuel378.8Gal	872.72	01-430-232-000	Expenditure		79 1
				Vehicle Fuel - Diesel			
63335	01/02/18	MCPMAH005 MCPMAHON ASSOCIATES INC					230
17-01831	1	RTE30 Streetscape	2,120.00	30-430-660-001	Expenditure		17 1
				Streetscape Restriping and Crosswalks			
63336	01/02/18	MORGA015 MorganHallgrenCrosswell&kanePC					230
17-01832	1	ProfServ. 11/9-12/13	2,114.54	01-414-314-000	Expenditure		18 1
				Legal Services			
63337	01/02/18	NATLM005 NAT'L MEDICAL SERVICES INC					230
17-01833	1	PD Testing	1,842.00	01-410-317-000	Expenditure		19 1
				Miscellaneous Services			
63338	01/02/18	PORTE005 PORTER LEE CORP					230
17-01834	1	AnnualSoftwareSup.1/18-12/18	834.00	01-410-452-002	Expenditure		20 1
				Computer Licenses			
63339	01/02/18	RAGNA005 RAGNASOFT INC					230
17-01835	1	PlanIt 1 yr Subscription	1,125.00	01-407-452-001	Expenditure		21 1
				Software Support			
63340	01/02/18	SAFEL005 SAFELITE FULFILLMENT INC					230
17-01836	1	Mobile windshield Repair	83.67	01-410-451-000	Expenditure		22 1
				Vehicle Repair and Maintenance			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
63341	01/02/18	SOUTH005 SouthJerseyEnergy Lockbox#6471					230
17-01837	1	GasServ11/1-11/302235Hampshire	64.58	08-429-362-001	Expenditure		23 1
				Gas - Devon Creek Pump Station			
17-01837	2	GasServ11/1-11/30TwpBldg	685.31	01-409-362-000	Expenditure		24 1
				Natural Gas			
			<u>749.89</u>				
63342	01/02/18	SPECT005 SPECTRUM PRINTING INC					230
17-01838	1	StreetLightAssessmentCards	289.00	02-401-342-000	Expenditure		25 1
				Bill Printing			
17-01838	2	PrePrinted SewerBills	950.00	01-401-342-000	Expenditure		26 1
				Printing			
			<u>1,239.00</u>				
63343	01/02/18	STAFF005 STAFFING SERVICE USA					230
17-01839	1	Temp:No11 w/E 12/17/17	970.50	01-401-317-000	Expenditure		27 1
				Miscellaneous Services			
63344	01/02/18	STATE005 STATE WORKER'S INSURANCE FUND					230
17-01840	1	18' WC Down Payment	10,620.00	01-411-195-000	Expenditure		28 1
				Worker's Compensation Insurance			
63345	01/02/18	TWTRA005 T&W TRAFFIC CONTROL					230
17-01841	1	w1-8 18x24 H.I.ChevronSign	108.00	01-433-245-000	Expenditure		29 1
				Sign, Posts & Hardware			
63346	01/02/18	UGIUT005 UGI UTILITIES					230
17-01842	1	11/11-12/13 2235HampshireAve	84.75	08-429-362-001	Expenditure		30 1
				Gas - Devon Creek Pump Station			
63347	01/02/18	VERIZ005 VERIZON					230
17-01843	1	397-6431serv 12/15-01/15/18	37.17	01-433-321-002	Expenditure		31 1
				Closed Loop Phone-Bridgeport			
63348	01/02/18	WEAVE010 WEAVER HAULING & EXCAVATING LL					230
17-01844	1	2006 TopSoil Screener	19,675.00	08-429-740-000	Expenditure		32 1
				Equipment Purchase			

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	33	2	104,126.26	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>33</u>	<u>2</u>	<u>104,126.26</u>	<u>0.00</u>

Totals by Year-Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
General Fund	8-01	70,439.93	0.00	0.00	70,439.93
Street Light	8-02	289.00	0.00	0.00	289.00
Sewer Fund	8-08	20,374.33	0.00	0.00	20,374.33
Capital Reserve	8-30	7,650.00	0.00	0.00	7,650.00
Total of All Funds:		<u>98,753.26</u>	<u>0.00</u>	<u>0.00</u>	<u>98,753.26</u>

Totals by Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
General Fund	01	70,439.93	0.00	0.00	70,439.93
Street Light	02	289.00	0.00	0.00	289.00
Sewer Fund	08	20,374.33	0.00	0.00	20,374.33
Capital Reserve	30	7,650.00	0.00	0.00	7,650.00
Total of All Funds:		<u>98,753.26</u>	<u>0.00</u>	<u>0.00</u>	<u>98,753.26</u>

East Lampeter Township
Breakdown of Expenditure Account Current/Prior Received/Prior Open

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
General Fund	8-01	70,439.93	0.00	0.00	0.00	70,439.93
Street Light	8-02	289.00	0.00	0.00	0.00	289.00
Sewer Fund	8-08	20,374.33	0.00	0.00	0.00	20,374.33
Capital Reserve	8-30	7,650.00	0.00	0.00	0.00	7,650.00
Total of All Funds:		<u>98,753.26</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>98,753.26</u>

Project Description	Project No.	Project Total
2338 Stumptown rd	13796	100.00
2062 Millstream Road	13824	165.00
2090 LHE	13974	160.00
2131 Meadow Ridge Drive	14024	300.00
2249 Lincoln Hwy E	14038	105.00
2249 Lincoln Hwy E	14039	105.00
2249 Lincoln Hwy E	14040	105.00
386 Dohner Drive	14049	100.00
262 Brook Farms Road	14056	250.00
524 Garland Drive	14068	100.00
311 Tanger Hanes Brands	14070	105.00
2212 Forry Road	14087	118.00
1 Foal Court	14117	255.00
2051 Waterford Drive	14118	250.00
366 Mill Creek Rd	14123	400.00
2040 Lincoln Hwy E	14125	105.00
2040 Lincoln Hwy E	14126	105.00
2040 Lincoln Hwy E	14127	105.00
2040 Lincoln Hwy E	14128	105.00
311 SK Tanger #807	14132	105.00
311 S.K Tanger GNC	14135	105.00
2183 Lois Lane	14139	200.00
2322 Old Philadelphia Pike	14146	250.00
100 SK Tanger Old Navy	14154	105.00
100 SK Tanger Old Navy	14155	105.00
355-357 Pitney Rd	14177	55.00
311 SK Tanger 701 Tanger Blvd	14185	160.00

Project Description	Project No.	Project Total
2623 OPP	14188	200.00
111 Red Oak Rd	14189	100.00
721 Fallon Dr	14193	325.00
2204 HARMONY HILL DRIVE	14194	120.00
199 Eastbrook Rd	14196	120.00
1480 SK Tanger	14203	55.00
1480 SK Tanger	14204	55.00
2350 LHE suite 1000	14205	55.00
2350 LHE suite 1000	14206	55.00
2350 LHE suite 1000	14207	55.00
311 SKT LEVI'S	14208	55.00
311 SKT LEVI'S	14209	55.00
Total of All Projects:		<u>5,373.00</u>

Range of Checking Accts: GENERAL to GENERAL Range of Check Ids: 63349 to 63349
 Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
63349	01/02/18	PPLEL005 PP&L ELECTRIC UTILITIES					232
18-00007	1	Service Thru 12/05/17	358.36	01-454-361-000 Electricity	Expenditure		1 1
18-00007	2	Service Thru 12/05/17	376.38	08-429-361-002 Electricity - Amish	Expenditure		2 1
18-00007	3	Service Thru 12/05/17	4,277.44	08-429-361-001 Electricity Pump Stations/metering	Expenditure		3 1
18-00007	4	Service Thru 12/05/17	315.50	08-429-361-000 Electricity - PW Bldg	Expenditure		4 1
18-00007	6	Service Thru 12/05/17	2,092.31	01-409-361-000 Electricity	Expenditure		5 1
18-00007	7	Service Thru 12/05/17	315.50	01-430-361-000 Electric	Expenditure		6 1
			<u>7,735.49</u>				

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	7,735.49	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>1</u>	<u>0</u>	<u>7,735.49</u>	<u>0.00</u>

Totals by Year-Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
General Fund	8-01	2,766.17	0.00	0.00	2,766.17
Sewer Fund	8-08	4,969.32	0.00	0.00	4,969.32
Total of All Funds:		<u>7,735.49</u>	<u>0.00</u>	<u>0.00</u>	<u>7,735.49</u>

Totals by Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
General Fund	01	2,766.17	0.00	0.00	2,766.17
Sewer Fund	08	4,969.32	0.00	0.00	4,969.32
Total of All Funds:		<u>7,735.49</u>	<u>0.00</u>	<u>0.00</u>	<u>7,735.49</u>

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
General Fund	8-01	2,766.17	0.00	0.00	0.00	2,766.17
Sewer Fund	8-08	4,969.32	0.00	0.00	0.00	4,969.32
Total of All Funds:		<u>7,735.49</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7,735.49</u>

Range of Checking Accts: HIGHWAY AID to HIGHWAY AID Range of Check Ids: 584 to 584
 Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
584	01/02/18	PPEL005 PP&L ELECTRIC UTILITIES					231
18-00007	5	Service Thru 12/05/17	1,471.07	35-433-361-000	Expenditure		1 1
				Traffic Signal Electricity			

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	1,471.07	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>1</u>	<u>0</u>	<u>1,471.07</u>	<u>0.00</u>

Totals by Year-Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
Highway Aid	8-35	1,471.07	0.00	0.00	1,471.07
Total of All Funds:		<u>1,471.07</u>	<u>0.00</u>	<u>0.00</u>	<u>1,471.07</u>

Totals by Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
Highway Aid	35	1,471.07	0.00	0.00	1,471.07
Total of All Funds:		<u>1,471.07</u>	<u>0.00</u>	<u>0.00</u>	<u>1,471.07</u>

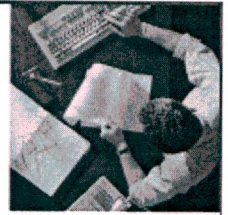
East Lampeter Township
Breakdown of Expenditure Account Current/Prior Received/Prior Open

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
Highway Aid	8-35	1,471.07	0.00	0.00	0.00	1,471.07
Total of All Funds:		<u>1,471.07</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,471.07</u>



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Transactions - Transaction Complete

Please print this page for your records.

The reference number for this transaction is: 2551940

Transaction Type	ACH Redemption
Entry Date	12/28/2017
Transaction Date	1/2/2018
Account	[REDACTED] - SEWER REVENUE FUND
Investment Type	PLGIT - Class
ACH Instruction	CNB Bank - [REDACTED]
Amount	\$1,122.81

BOS Approved @ 01/02/2018

Signature 1: [Signature]

Signature 2: [Signature]

CNB [REDACTED]

Spending Account Processing

Spending Account Invoicing
Suite 1033, Team 1866
120 Fifth Avenue
Fifth Avenue Place
Pittsburgh, PA 15222

ADMINISTRATIVE FEES INVOICE

Phone: (888)334-4184
Fax: (412)544-4625

IIC-EAST LAMPETER TOWNSHIP
2250 OLD PHILADELPHIA PIKE
LANCASTER, PA 17602

INVOICE NUMBER: A17122632039	BILLING PERIOD: 12/01/2017 - 12/31/2017
ACCOUNT NUMBER: [REDACTED]	INVOICE DATE: 12/26/2017
ACCOUNT NAME: IIC-EAST LAMPETER TOWNSHIP	PAYMENT DUE DATE: 1/25/2018
PLAN YEAR: 2017	

Description	Contracts	Rate	Amount
Health Savings Account Monthly	53	\$4.50	\$238.50
Total Amount Due			\$238.50

FSA Administrative Invoice

[Click here for paper payment.](#)

BOS Approved @ 01/02/2018

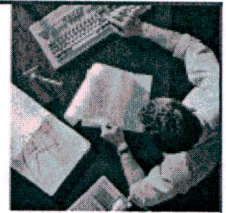
Signature 1: [Signature]

Signature 2: [Signature]



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Transactions - Transaction Complete

Please print this page for your records.

The reference number for this transaction is: 2547589

Transaction Type	ACH Redemption
Entry Date	12/20/2017
Transaction Date	12/21/2017
Account	[REDACTED] GENERAL FUND
Investment Type	PLGIT - Class
ACH Instruction	M & T Bank [REDACTED]
Amount	\$3,384.05

BOS Approved @ 01/02/2018

Signature 1: [Handwritten Signature]

Signature 2: [Handwritten Signature]

PR # 26 [REDACTED]

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One Keystone Plaza
Suite 300
North Front & Market Streets
Harrisburg, PA 17101-2044
717-232-2723
717-232-8610 (FAX)
www.pfm.com

INVOICE/NOTICE OF REDEMPTION

December 31, 2017

TO: Mr. Kevin L. Hostetter
Township Manager
East Lampeter Township
2250 Old Philadelphia Pike
Lancaster, PA 17602
email: khostetter@eastlampetertownship.org
email: ktreier@eastlampetertownship.org
via facsimile: (717-393-4609)

FROM: Glen M. Williard
PFM Financial Advisors LLC
Program Administrator
1996 Emmaus/PLGIT Bond Pool

RE: Emmaus General Authority - 1996 Variable Rate Loan Program
\$3,540,000

BOS Approved @ 01/02/2018

Signature 1: 

Signature 2: 

PAYMENT DUE BY 11:00 A.M. ON: 1/2/2018

Interest payment for the month of:	December '17	\$1,083.01
TOTAL		<u>\$1,083.01</u>

The above amount will be automatically wired from your
PLGIT Acct # [REDACTED] to:

The Bank of New York
ABA: [REDACTED]
Account #: [REDACTED]
Account Name: [REDACTED] E. Lampeter Twp #1 S/F
Attn: Gino Manderino

cc: Judith Wisniewski/Bank of New York
Clay Griffith/PLGIT



One Keystone Plaza 717-232-2723
Suite 300 717-232-8610 (FAX)
North Front & Market Streets www.pfm.com
Harrisburg, PA 17101-2044

INVOICE/NOTICE OF REDEMPTION

December 31, 2017

TO: Mr. Kevin L. Hostetter
Township Manager
East Lampeter Township
2250 Old Philadelphia Pike
Lancaster, PA 17602
email: khostetter@eastlampetertownship.org
email: ktreier@eastlampetertownship.org
via facsimile: (717-393-4609)

FROM: Glen M. Williard
PFM Financial Advisors LLC
Program Administrator
1996 Emmaus/PLGIT Bond Pool

RE: Emmaus General Authority - 1996 Variable Rate Loan Program
\$1,210,000

BOS Approved @ 01/02/2018

Signature 1:

Signature 2:

PAYMENT DUE BY 11:00 A.M. ON: 1/2/2018

Interest payment for the month of:	December '17	\$361.00
TOTAL		<u>\$361.00</u>

The above amount will be automatically wired from your
PLGIT Acct # [REDACTED]

The Bank of New York
ABA: [REDACTED]
Account #: [REDACTED]
Account Name: [REDACTED] E. Lampeter Two #2 S/F
Attn: Gino Manderino

cc: Judith Wisniewski/Bank of New York
Clay Griffith/PLGIT