

**EAST LAMPETER TOWNSHIP  
BOARD OF SUPERVISORS**

**Resolution No. 2017 - 24**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF EAST LAMPETER TOWNSHIP,  
LANCASTER, COUNTY, PENNSYLVANIA DISPOSING OF RECORDS ACCORDING TO  
STATUTORY REQUIREMENTS

WHEREAS, a Local Government Records Committee was created by Act 28  
of 1968 and empowered thereby to make rules and regulations for records  
disposition; and,

WHEREAS, the municipal Records Manual was approved by said  
committee on December 16, 2008; and,

WHEREAS, East Lampeter Township intends to follow the schedules and  
procedures for disposition of records as set forth in the Municipal Records Manual  
approved on December 16, 2008

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of  
East Lampeter Township, Lancaster County, Pennsylvania that it intends to  
dispose of the following records:

**Financial Records**

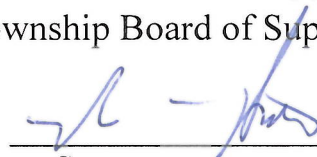
<u>Year</u>	<u>Type of Record</u>
Through 2015	Satisfied municipal liens AL-25
2003-2005	Tax payment information TA-15
1999-2009	Real estate tax records AL-6
1992-1999	Assessment appeal papers TA-19
2013-2014	Park Use records PR-7
2014-2015	Visitors log AL-1
2004-2009	Vehicle and equipment correspondence AL-22
2003-2007	Employee COBRA PS-6
2004-2011	Labor contract files PS-11

RESOLVED, this second day of October, 2017.

  
Chairman

**CERTIFICATION**

I hereby certify that the foregoing is a true and correct copy of Resolution  
No. 2017- 24 enacted by East Lampeter Township Board of Supervisors on the  
second day of October 2017.

  
Secretary