

ACTIVITY CHECKLIST

PERMIT YEAR: _____

Construction Site Run-off Control Plan (MCM #4)

<input type="checkbox"/> Annual Construction Site Run-off Control Plan (MCM #4) Update	Task	Document(s)
Changes/updates/focus area notes from assessment	<input type="checkbox"/>	<input type="checkbox"/>
Plan review process matches Section 800 requirements	<input type="checkbox"/>	
Process for receiving and addressing complaints still valid	<input type="checkbox"/>	
Process for site inspections matches Section 800 requirements	<input type="checkbox"/>	
Process/follow-up of sites without a permit still valid	<input type="checkbox"/>	
Schedule for construction site inventory updates set	<input type="checkbox"/>	
Plan review checklist valid and accurate?	<input type="checkbox"/>	
Site inspection checklist valid and accurate?	<input type="checkbox"/>	
Complaint tracking spreadsheet up-to-date and used	<input type="checkbox"/>	<input type="checkbox"/>
Independent goals of MCM 4 identified/selected	<input type="checkbox"/>	
Roles and responsibilities for implementation	<input type="checkbox"/>	
Schedule for implementation	<input type="checkbox"/>	
Updated notes/documents inserted into the plan	<input type="checkbox"/>	<input type="checkbox"/>

<input type="checkbox"/> Field (site) Inspections		
Inspections logged	<input type="checkbox"/>	
LCCD summary of permits and inspections acquired	<input type="checkbox"/>	<input type="checkbox"/>
Construction site inventory updated	<input type="checkbox"/>	<input type="checkbox"/>
Follow-up actions completed	<input type="checkbox"/>	<input type="checkbox"/>