

**EAST LAMPETER TOWNSHIP  
BOARD OF SUPERVISORS**

**Resolution No. 2019 -11**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF EAST LAMPETER TOWNSHIP,  
LANCASTER, COUNTY, PENNSYLVANIA DISPOSING OF RECORDS ACCORDING TO  
STATUTORY REQUIREMENTS

WHEREAS, a Local Government Records Committee was created by Act 28  
of 1968 and empowered thereby to make rules and regulations for records  
disposition; and,

WHEREAS, the municipal Records Manual was approved by said  
committee on December 16, 2008 and then amended July 23, 2009; and,

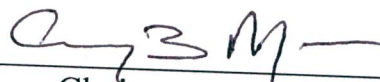
WHEREAS, East Lampeter Township intends to follow the schedules and  
procedures for disposition of records as set forth in the Municipal Records Manual  
approved on December 16, 2008

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of  
East Lampeter Township, Lancaster County, Pennsylvania that it intends to  
dispose of the following records:

**Financial Records**

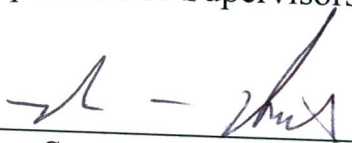
<u>Year</u>	<u>Type of Record</u>
Prior to 2018	Municipal Liens for sewer and street light accounts which have been filed by the Township and subsequently satisfied by customer – AL-25
Pre-6/1/2012	Miscellaneous Accounts Receivable – Invoices for Alarm Fees, Engineering Fees, etc. and supporting documents

RESOLVED, this third day of June 2019.

  
Chairman

**CERTIFICATION**

I hereby certify that the foregoing is a true and correct copy of Resolution No.  
2019- enacted by East Lampeter Township Board of Supervisors on the third  
day of June 2019.

  
Secretary