March 2, 2020

The East Lampeter Township Board of Supervisors met on Monday, March 2, 2020 at 7:30 pm. at the East Lampeter Township Office: 2250 Old Philadelphia Pike, Lancaster, PA 17602. The meeting was called to order by Chairman Meyer. In addition to Mr. Meyer, supervisors present were: Mr. John Blowers, Mr. Dave Buckwalter and Mr. Ethan Demme. Mr. Glenn Eberly was absent. Also, present was Mr. Ralph Hutchison Township Manager.

The following persons signed in as being present in the audience:

Kenneth Hornbeck, representing High Real Estate Group Vicki Phillips, representing Granny N Pops Place Darrin Phillips, representing Granny N Pops Place Freddie Ambrozik, representing Granny N Pops Place Charles E Adam, representing Granny N Pops Place Mark Crawford, representing Granny N Pops Place Emmanuel V. Velane, representing Granny N Pops Place Lonny J Pacana, representing Granny N Pops Place Lynn Commero, representing Granny N Pops Place Steve Gribble, representing Ronks Fire Co. Dave Gribble, representing Ronks Fire Co Tim Mekeel, representing LNP Eric Rhine, representing E.M.R.A

Public Comment (non agenda items)

Mr. Ken Hertz of Eastwood Meadows was in attendance to apologize to the Board about the previous meeting were there was discussion about the speeding concerns at Eastwood Meadows. Mr. Hertz stated that he knows that a lot of time and money is being spent to try and correct the problem. He wanted the Board to know that he really appreciates the efforts. He also wanted to know who should he contact about the maintenance and repair the fire hydrants.

Mr. Hutchison stated the City Water Bureau takes care of the water system, including fire hydrants and that the Township would be happy to make a phone call for him.

Mr. Eric of Eastwood Meadows also thank the Board. He wanted to know the timeline for the painting of new street lines.

Mr. Hutchison stated that it is weather dependent. So, sometime in the Spring.

Ms. Vicki Phillips was in attendance representing Granny & Pops Place. She asked the Board to please have mercy on them and stated that she has 15 tenants that are on the verge of losing their housing and that they can not afford anymore than what they have and that they are wonderful people. She would like to keep the Boarding house running and will do anything they need to do with the help of the Township.

Mr. Darrin Philips then stated that he and Vicki own the boarding house and that they are not looking to make a million dollars off of it. He stated that they have tried to upgrade the place to make it better and that they have done a lot of work to the place.

Mr. Hutchison stated that this is matter of ongoing litigation. The last decision by the courts has been appealed by the Phillips'. Mr., Hutchison stated that any opportunity for discussions should go through legal counsel.

Consent Agenda

- a. Approval of the Minutes of the Monday, January 20, 2020 Regular Meeting
- b. Approval of the Minutes of the Saturday, February 1, 2020 Special Meeting
- c. Approval of the Minutes of the Monday, February 10, 2020 Regular Meeting
- d. Approval to pay invoices from all funds: Total \$451,018.17
- e. Request for Financial Security Release Pine Hill Trailers: 2975 Lincoln Hwy E
- f. Time Extension to record conditionally approved plan Turkey Hill Car Wash: 5 Strasburg Pike

Chairman Meyer presented the bills to be paid from various funds for the total amount of \$451,018.17. He mentioned the large payment amounts of \$8,970 to Paradise Masonry for Public Works Building floor sealing, \$62,500 to Township Fire Companies for 1st quarter contributions (\$15,625 to each fire company), \$9,250 to Public Libraries for 1st contributions (\$4,255 to Lancaster; \$3,145 to Manheim Twp.; \$1,850 to Pequea) and \$8,732 to Smoketown Associates, LLC for off site frontage improvements along Old Philadelphia Pike.

Chairman Meyer also said that a Request for Financial Security Release for Pine Hill Trailers: 2975 Lincoln Hwy E. was received and that the Township engineer has provided a letter recommending a full release of the remaining financial security for the project. Chairman Meyer also indicated that a 60 day Time Extension request to record the conditionally approved plan for Turkey Hill Car Wash: 5 Strasburg Pike has been received and that Township staff has no objection to the request.

Mr. Blowers made a motion to approve the consent agenda as presented. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

Old Business

None

New Business

a. High Assoc. Subdivision & Land Development Plan #19-22 – Ben Franklin Blvd.

Mr. David Miller of Rettew Associates was in attendance along with Mr. Kenneth Hornbeck of

High Real Estate Group and Mr. Mark Stanley, Esq. Mr. Miller stated that he wanted to give a brief overview of what the project entails. He mentioned that this project is referred to as the Zook Esh Yoder project in the Greenfield Corporate Center. He also said that the site of the project is about 110 acres in size and that it is all located within the Business Park (BP) Zoning District. He also indicated that all of the uses that they are proposing are permitted within the BP Zoning District. He stated that they are here before the Board to request preliminary / final plan approval for this land development plan. He said that Phase one of the project involved the construction of what is known as the Ben Franklin Blvd east of Greenfield Road. Phase 2 is the extension of Ben Franklin Blvd to Willow Rd. across from Forry Road. Mr. Miller stated that according to the Township Engineer's letter dated February 28, 2020 there are a number of modifications, waivers and deferrals that are requested as part of the proposal. Mr. Miller reviewed each of these waivers, deferrals and modifications with the Board.

After some discussion between the Board, the applicant and Mr. Hutchison, Mr. Blowers made a motion to conditionally approve High Assoc. Subdivision & Land Development Plan #19-22 - Ben Franklin Blvd. subject to all preliminary plan requirements being included on the plans per the Lancaster Co. Planning Commission letter dated 12/17/19 and all review comments provided in the Township Engineer's letter dated 2/28/20, also including conditional approval of the two additional modifications submitted by David Miller at the meeting and subject to the applicant providing accommodations for all of the issues raised by neighbors in the private meeting that High Associated held as per the letter dated 1/16/20 from Mr. Hornbeck. As an additional condition of approval, the completion of the a detailed traffic analysis for all intersections, up to Greenfield Rd at Wm. Penn Blvd. if the Walnut Street extension project is not under construction before a building permit is requested for the second multi use building, and finally work with the Township to address stormwater conditions along Willow Road between Willow Rd and the warehouse facility. Mr. Buckwalter seconded the motion and it was passed by unanimous voice vote.

b. Resolution re Sewer Planning Module: SSN Hotel Management - 2017 LHE

Mr. Hutchison stated that this Resolution is related to the project that was heard at the conditional use hearing previously. He said that the applicant is submitting a component three full planning module for the project which involves two extended stay hotels.

Mr. Buckwalter made a motion to approve Resolution re Sewer Planning Module: SNN Hotel Management – 2017 LHE. Mr. Blowers seconded the motion and it was passed by unanimous voice vote.

Resolution 2020-05

c. Shoppes @ Rockvale C-3 Overlay Zoning Amendment – Informal Discussion

Mr. Mark Stanley along with Mr. Isaac Massry and Mr. Chris Venarchik of RGS were in attendance representing the current owner and developer of the Shoppes @ Rockvale. Mr. Stanley mentioned that he was in attendance on an informal basis about the draft amendment to the C-3 Regional commercial zoning district. He further indicated that once they get into

submitting a formal petition to amend the ordinance, there are certain steps that need to be taken both under the ordinance and under the municipalities planning code. He said that discussions regarding the C-3 regulations and specifically their impacts on the Shoppes @ Rockvale have been going on for months with Township staff.

Mr. Stanley said that the main concepts included in the draft amendment are to allow shopping centers with significant vacancy conditions to redevelop their properties through an overlay zone that would require the submission of a master plan for redevelopment of the site and would allow certain other uses to be included in the redevelopment, uses that are not currently permitted in the underlying C-3 zone. He said that these uses would include residential uses, medical uses, office uses and others.

After Mr. Stanley's presentation there was a lengthy discussion among the Board members regarding the draft amendment. All Board members viewed the concepts favorably and encouraged the owner to continue to work with Township staff on the details of the amendment prior to submission as a formal application.

d. Township Planning Commission 2019 Annual Report

Mr. Hutchison mentioned this report is required every year and that it's a summary of activities for the prior year. No action is required it is presented for the Board's acceptance.

Action Items:

a. Resolution re Dial 811/Safe Digging Month

Mr. Hutchison stated that anyone who wishes to dig anywhere in Pennsylvania, they must call the 811 system at least three days before they start. He also mentioned that the Township's Public Works Staff responded to approximately 1300 notifications to mark Township owned underground facilities in 2019.

Mr. Blowers made a to adopt Resolution re Dial 811 / Safe Digging Month. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

Resolution 2020-06

b. Resolution re Disposal of Township Records (PD)

Mr. Buckwalter made a motion to approve Resolution re Disposal of Township Records (PD). Mr. Blowers seconded the motion and it was passed by unanimous voice vote.

Resolution 2020-07

c. Resolution authorizing the execution of PADOT Multimodal Grant Agreement

Mr. Hutchison stated that "Phase 3" of the Township's Lincoln Highway Streetscape

implementation plan is that section east of the new Tanger intersection at Dutch Wonderland and going east from there. This agreement is for the second of the two Multimodal grants that were awarded to the Township. The other one was from the Commonwealth Financing Authority and this one is from PADOT. He said that the Township receive the agreement from PADOT last week and that PADOT requires that the Township adopt a Resolution to authorize execution of the agreement.

Mr. Blowers made a motion to approve the Resolution authorizing the execution of PADOT Multimodal Grant Agreement. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

Resolution 2020-08

Manager's Report:

a. MS4 Report

Mr. Hutchison stated that Ms. Hitchens put together the MS4 report with a list of activities that are taking place. The Township continues to work on identifying pollution reduction projects so requirement can be met by the end of 2023. Township is moving forward with the documents that will be necessary to transfer the stormwater system to the Sewer Authority to enter into an operations and maintenance agreement between the Authority and the Township and to ultimately have the authority establish a fee along with a credit policy go along with that fee to get property owners to partner with the Township to improve stormwater discharges and reduce the fee charged. Board member will see those documents at the 3/16/20 Board of Supervisors meeting and the East Lampeter Sewer Authority will take action at their meeting on 03/19/20.

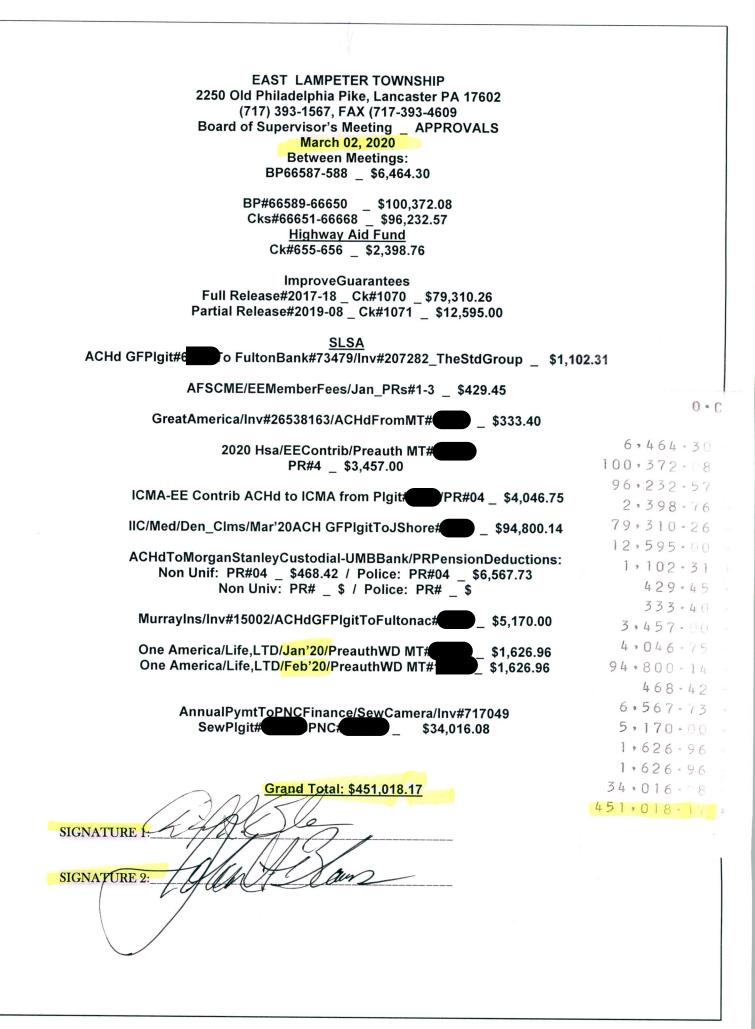
b. Greater Lancaster Heritage Pathway Implementation Report

Mr. Hutchison stated that Township staff continues to work on this project. The Township is working High Associates on the design of the pathway in conjunction with the Walnut Street Extension project. He said that he still feels that the cost of the trail and the amenities that go along with it will be approximately \$2 million. He said that Township staff is still working to find resources that will help to pay for it. He said that at this time he is proceeding with the assumption that this section of the pathway will be owned and maintained by the Township unless the Board wants staff to approach it in a different way.

Adjournment

A motion was made by Mr. Blowers and seconded by Mr. Buckwalter to adjourn the meeting. The motion was passed by unanimous voice vote. The next regularly scheduled meeting is to be held on Monday, March 16, 2020 beginning at 7:30 pm.

Respectfully submitted, Ralph Hutchison Township Manager





Deb Scott

Remit to: The Standard Group, PO Box 4684, Lancaster, PA 17604 For Billing Inquiries Call: 610-375-6174

Customer Copy Invoice 207282

JAN 2 1 2020

Page 1 of 1

Attention Invoice To	Accounts Payable East Lampeter Township		Invoice Date 1/16/2020
	2250 Old Philadelphia Pike Lancaster, PA 17602		Invoice Due 2/15/2020
		(1 c A)	Job Number 166148
Shipped To	Post Office	OZSH	Your Order #
Shipped io	Post Office		

Sal	lesrep	
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Quantity Description	Setup	Min	Unit Price	U/M	Sub Total	Tax	Total
5,894 Print & Fold SLSA 4Q19 Invoices			599.76		599.76	0.00	599.76
5,894 Mail Service			502.55		502.55	0.00	502.55
Postage Used			2,255.54		2,255.54	0.00	2,255.54
Postage Received			2,255.54		(2,255.54)	0.00	(2,255.54)

BOS Approved @ 03 2020 mty. Signature 1: Signature 2:

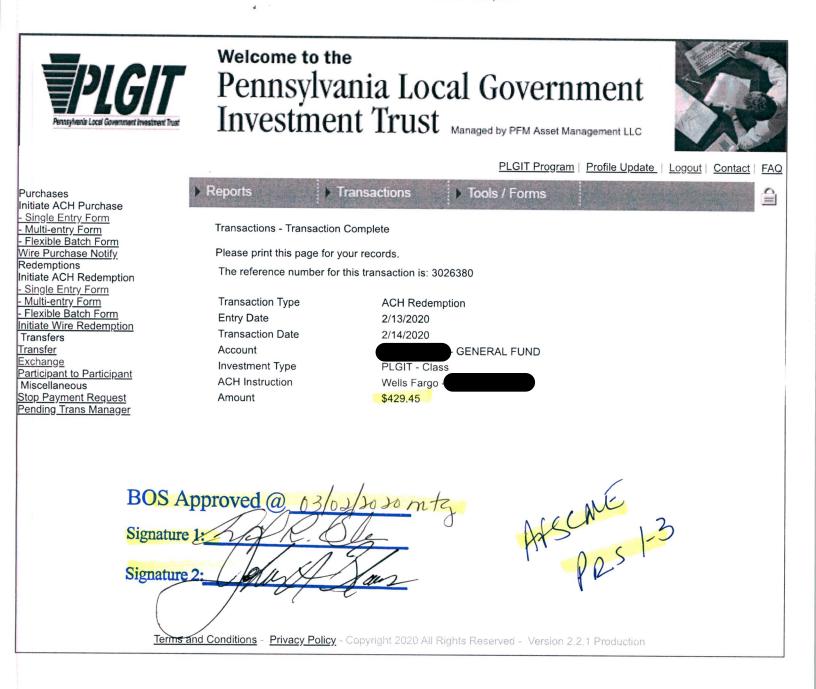
 TERMS: PLEASE NOTE OUR TERMS ARE NET 30 DAYS FROM DATE OF INVOICE.
 Sub Total
 \$1,102.31

 A Service charge of 1.5% per month, (which is an Annual Percentage Rate of 18%) will be applied to all past due accounts.
 Sales Tax

 NOTICE: All Artwork, type, composition, negatives, photographs, separations, plates, etc., not supplied by the customer but used to produce the completed product are included in this invoice.
 TOTAL DUE

 TOTAL DUE
 \$1,102.31

Tax # :



90165484YNNNN

GreatAmeri

GreatAmerica Financial Svcs. PO Box 660831 Dallas, TX 75266-0831

Return Service Requested

Remittance Section

Invoice Number: Agreement Number: Invoice Print Date: **Due Date: Total Due:**

02/24/2020 03/19/2020 \$333.40

26538163

Use enclosed envelope and make check payable to:

GreatAmerica Financial Svcs. PO Box 660831 Dallas, TX 75266-0831

00001413383270000000026538163000000000333405

Keep lower portion for your records - Please return upper portion with your payment



GreatAmerica Financial Svcs. PO Box 660831 Dallas, TX 75266-0831

Invoice Number:	26538163
Due Date:	03/19/2020
Total Due:	\$333.40

Important Messages

We currently have your authorization on file to debit all open charges from your applicable bank account.

Please contact Account Support, prior to your due date, at the toll-free number on this invoice to change the amount being deducted.

Thank you! We value your business.

Invoice Detail				
Agreement	Mitel (3) 8568 Phones (13) 8528 Phones (1) 5 Year SWA	Amount	Tax	Total
	1 Standard Payment	333.40	0.00	333.40
				\$333.40

For questions about these charges, please call 866-803-2653 or visit www.AccountServicing.com (Para Español. pida la extensión 2344.)

Total Due

\$333.40

Dishonored Checks, Drafts Or Orders Shall Be Subject To A Surcharge Of \$30

BOS Approved @ 03 0 0 Signature 1: Signature 2:

6)

HARD WORK . INTEGRITY . EXCELLENCE

Check here for change of address (see reverse for details)

ATTN: KATHY TREIER EAST LAMPETER, TOWNSHIP OF 2250 OLD PHILADELPHIA PIKE LANCASTER PA 17602-3417

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WealthCare Admin: Create Contributions

2/12/2020	vvea	incare Admin. Create C			
Admin		Enter Employee I	D Find Adva	nced Search	Last Login:
	EMPLOYER / Contribution Manager Create Contributions Deposit submitted successfully.				
EMPLOYEE Y					
EMPLOYER ^	Admin: Spending Account Processing 😒	Employer: IIC-East	Lampeter Towns IIC-East Lampete	er Township 🖂 🔲 List All	1
Contribution Manager ^					
Contribution Manager	Plan Year: Plan Year: Current 💙	Benefit Plan:	All items checked		
Create Contributions			1. Second association one of the property of the control of the	a character of a construction of the	
Contribution Import & Results	Billing Group: 🤝 All items checked	▼ Account Segment: ♀	All items checked	Division:	Select Divisi
HSA Funding Account	Use this tool to make contributions to employee a	ccounts, using a payroll date of	today, in the future or in the past.		

REPORTS

Please review the Contribution Manager page under Pending Contributions for any possible duplicate contributions. Contributions made to this account type are placed in a status of "Pending - Future Deposit." Based on the payroll date provided, the system will post the deposits to payroll date specified or if the payroll date requested is today or in the past, then the payroll deposit will post to the account the next day.

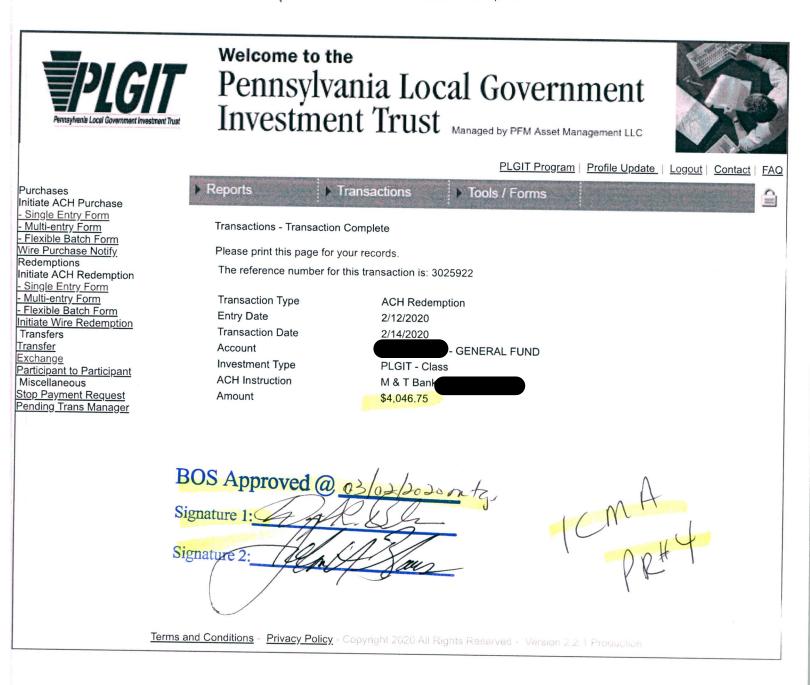
1. Select Payroll Date:	2/13/2020	HEA - DAtty
2. Select Method to Auto-Populate Contributions:	Per Pay Period Amounts 🗸	ISA FIC I
3. Select Accounts to Receive Contributions:	All Accounts 🗸	EE Contrid.
Display Contributions		CK date 02/13/2020
Contribution Results		\$ 3457

Contribution Results

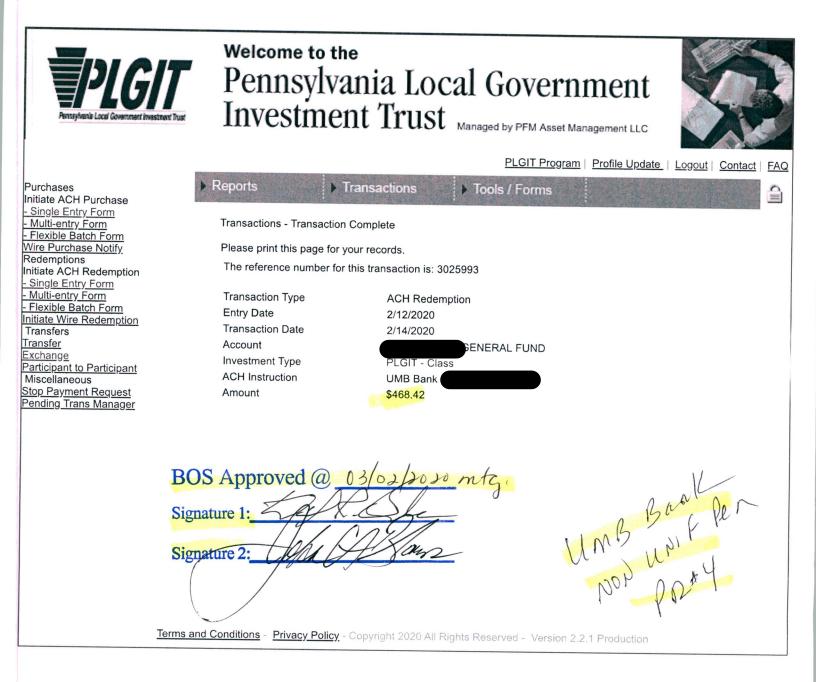
The table below lists the contributions pending for the payroll date above, including payroll contributions previously loaded. To load additional contributions, please click r Contributions'

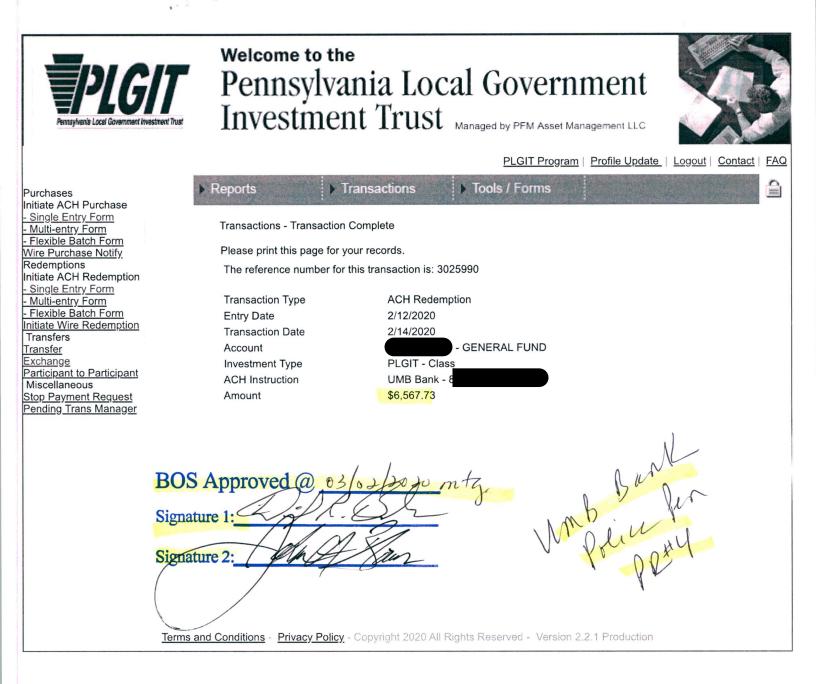
The 'Expedite Processing of Pending Contributions' button will process contributions for up to 8 minutes or up to 3000 records. During processing, the expedite option will processing of the expedited contributions is complete. Once completed, the contributions that have been processed will no longer appear under 'Pending Contributions' a Processing of Pending Contributions' option will be available again to expedite remaining contributions. Showing 51 records

<u>Employee</u> ID	Name	<u>Display</u> <u>Date</u>	<u>Account</u> <u>Type</u>	<u>Deposit</u> <u>Type</u>	Status	Employee Amount	Employer Anisani	
XXXXX0010 🜻		2/13/2020	PNC	Payroll	Pending - Funding Deposit	\$100.00	\$0.00	Edit
XXXXX0010 💭		2/13/2020	PNC	Payroll	Pending - Funding Deposit	\$55.00	\$0.00	Edit
XXXXX0010 🗭		2/13/2020	PNC	Payroll	Pending - Funding Deposit	\$50.00	\$0.00	Edit
XXXXX0010 💬		2/13/2020	PNC	Payroll	Pending - Funding Deposit	\$65.00	\$0.00	Edit
XXXXX0010 💬		2/13/2020	PNC	Payroll	Pending - Funding Deposit	\$50.00	\$0.00	Edit
XXXXX0010 💭		2/13/2020	PNC	Payroll	Pending - Funding Deposit	\$100.00	\$0.00	Edit
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XXXXX0010 💭		2/13/2020	PNC	Payroll	Pending - Funding Deposit	\$ 0.00	\$0.00	Edit
XXXXX0010 💬		2/13 Sign	ature 2:	Payroll	Mending Funding Decisit	\$159.00	\$0.00	Edit
XXXXX0010 💭		2/13/2020	PNC	Payroll	Pending - Funding Deposit	\$100.00	\$0.00	Edit
XXXXX0010 💬		2/13/2020	PNC	Payroll	Pending - Funding Deposit	\$150.00	\$0.00	Edit
XXXXX0010 💬		2/13/2020	PNC	Payroll	Pending - Funding Deposit	\$50.00	\$0.00	Edit
XXXXX0010 🖓		2/13/2020	PNC	Payroll	Pending - Funding Deposit	\$80.00	\$0.00	Edit
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XXXXX0010 💭		2/13/2020	PNC	Payroll	Pending - Funding Deposit	\$50.00	\$0.00	Edit



Intergovernmental I East Lampeter Township 325		cooperative Si	BOS App		o 3/02/ E	bo 20 mtg.	Coverage Dates: Invoice ID: Invoice Created Date: Invoice Due Date: Open Balance: Invoice Amount: Surplus Credit: Amount Due:	01-Mar-2020 to 31-Mar-2020 24170-0 02/18/20 03/01/20 \$0.00 \$94,800.14 \$0.00 \$94,800.14	
			Medie	cal			Ancillary		Total
	Month	Admin	Stop Loss	Claim Fund	Total	Dental		Total	
Medical									
	Retro	\$0.00	(\$104.89)	(\$362.29)	(\$467.18)				(\$467.18)
	Mar 2020	\$2,201.40	\$16,136.36	\$37,995.73	\$56,333.49	\$151.20		\$151.20	\$56,484.69
	Mar 2020	\$61.15	\$205.98	\$440.92	\$708.05				\$708.05
	Mar 2020	\$1,589.90	\$8,796.16	\$19,993.19	\$30,379.25	\$109.20		\$109.20	\$30,488.45
	Mar 2020	\$61.15	\$205.98	\$440.92	\$708.05				\$708.05
Sub-Total		\$3,913.60	\$25,239.59	\$58,508.47	\$87,661.66	\$260.40	·	\$260.40	\$87,922.06
Miscellaneous Expe	enses					e			
January UCCI Den									\$6,878.08
Sub-Total									\$6,878.08
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	2250 Old	npeter Townshi d Philadelphia F er, PA 17602-34	Pike 417		INVOICE **	Please make checks pa Remit to: P.O. Box 1728 Lancaster, PA 1760 Phone: 1-800-533-	8-1728	
	COM Cyb	er Liability	PolicyNumber:			Effective:	1/1/2020	to 1/1/2021
Item #		Trans Eff Date	Due Date	Trans	Description			Amount
	117702	1/1/2020	1/9/2020	NEWB	New Business	- Cyber		\$5,170.00
						Total Invoice Balance:		\$5,170.00

BOS Approved @ 03/02/2020 mtg.
Signature 1: Starter Starter
Signature 2: Colon Saus

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NOTE: A Americar GroupCo	Any other communicati In United Life Insurance IntactCenter@OneAme	Company, PO Box 61 rica.com; or call us at 1	23, Indianapolis, IN 46206-6123; or ema -800-553-5318.	il	
See Exhib		Notes Se			
and proces	d return the bottom portio sing by American United	Life Insurance Company	payment in the enclosed envelope to ensure the		
Group Na Group Po	me: East Lampet licy No: Due Date: 01/01/2020 Period: 01/01/2020 ate: 01/08/2020	er Township	Remit payment to: American United Life Insurance Co Group Premium 5870 Reliable Parkway Chicago, IL 60686-0058 Total Amount Paid: \$	~	

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AMERICAN UNITED LIFE INSURANCE COMPANY a ONEAMERICA Company

One American Square PO Box 6123 Indianapolis, IN 46206-6123

Group Name:	East Lampeter Township		
Group Policy No:			
Premium Due Date:	02/01/2020		
Coverage Period:	02/01/2020 - 02/29/2020		
Invoice Date:	02/09/2020		

		/
Current Group Premium Due:		\$1,626.96
Employee Adjustments:	+	\$0.00
Premium Due:		\$1,626.96
Administrative Fee:	+	\$0.00
Prior Balance:	+	\$0.00
Total Amount Due:		\$1,626.96
Group Premium Due:		\$1,626.96

FEB 1 3 2020

BOS Approved @ Signature 1: Signature 2

East Lampeter Township ATTN: Kevin Hostetter 2250 Old Philadelphia Pike

Lancaster, PA 17602

NOTE: Any other communications and requests should be sent to: American United Life Insurance Company, PO Box 6123, Indianapolis, IN 46206-6123; or email GroupContactCenter@OneAmerica.com; or call us at 1-800-553-5318.

See Exhibit A for IMPORTANT NOTICE AND INSTRUCTIONS

Notes Section

Your February 2020 premium draft will be initiated on March 6th, 2020.

Detach and return the bottom portion of this page with your payment in the enclosed envelope to ensure timely receipt and processing by American United Life Insurance Company.

Group Name: Group Policy No: Premium Due Date: Coverage Period: Invoice Date: Total Amount Due:

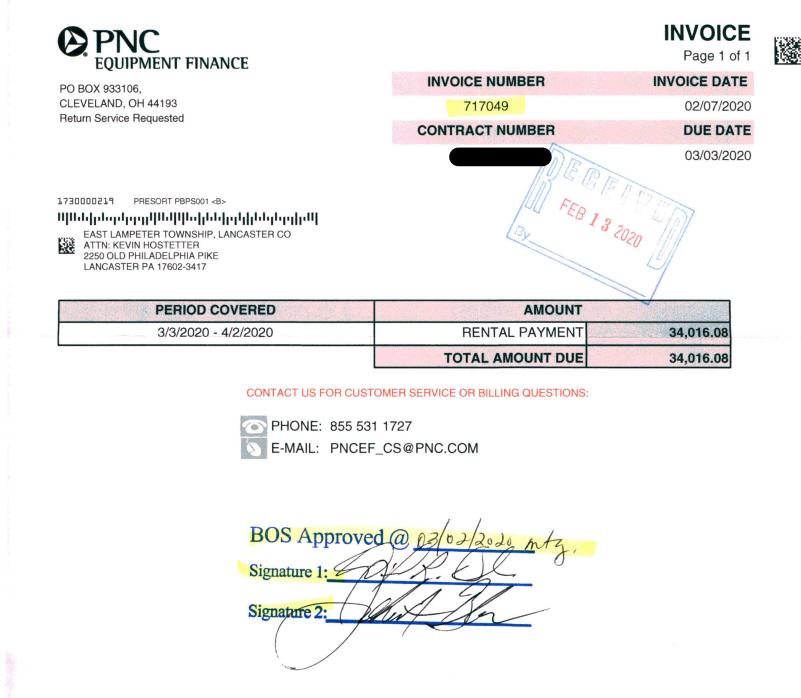
East Lampeter Township

02/01/2020 02/01/2020 - 02/29/2020 02/09/2020 \$1,626.96 American United Life Insurance Company Group Premium 5870 Reliable Parkway Chicago, IL 60686-0058

Remit payment to:

Total Amount Paid: \$



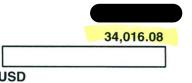


Please return this portion with your payment.

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EAST LAMPETER TOWNSHIP, LANCASTER CO ATTN: KEVIN HOSTETTER 2250 OLD PHILADELPHIA PIKE LANCASTER, PA 17602

CONTRACT NUMBER:
TOTAL AMOUNT DUE:
AMOUNT ENCLOSED:
All amounts shown are in I



PNC Equipment Finance PO Box 933106 CLEVELAND, OH 44193-0004

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