

**EAST LAMPETER
SEWER AUTHORITY
2250 Old Philadelphia Pike
Lancaster, PA 17602
(717) 393-1567
FAX (717) 393-4609**

**Minutes of Regular Meeting
May 13th 2020**

The East Lampeter Sewer Authority met on Wednesday, May 13th, 2020 at 4:00PM at the Township Building 2250 Old Philadelphia Pike, Lancaster, PA. 17602

Due to COVID-19 virus, the meeting is being conducted virtually utilizing Zoom, which is a cloud-based platform for remote video and audio conferencing. The meeting is being recorded. The Township building is NOT open for this meeting so that all participants can observe and maintain social distancing.

The meeting was called to order with the Pledge of Allegiance by Chairman, Mr. Rick Robinson.

Members Present: Mr. Rick Robinson, Mr. Todd Stumpf, Mr. Brent Stoltzfus, and Mr. Vinod Patel

Members Present via Zoom: None

Members Absent: Mr. Fred Clark

Present were: Mr. Charlie Thomas, Public Works Director, and Mr. Ralph Hutchison, Twp. Manager.

Present via Zoom: Mr. Matt Cichy, HRG

Guest were: None.

The minutes of the regular Wednesday April 8th, 2020 meeting were approved.

The treasurer's report was: \$18,519.98 PA Local Government Investment Trust (PLGIT) as of 4/30/2020.

The following administrative bills were presented for payment:

Report of Approval for Checks dated May 13, 2020 totaling \$4,577.50

The following requisitions were presented for payment:

03-543 HRG Fertility PS Wet Well Mixing-Bidding	\$ 680.00
Fertility PS Wet Well Mixing-Construction Admin	\$ 300.00
Stauffer Run PS Pump Replacement Design	\$ 9,064.00
03-544 CDW Government SCADA Upgrade-Invoice#XMJ4845	\$ 4,105.10
03-545 Optimum Controls Corporation SCADA Upgrade-042848	\$42,337.00

Total	\$56,486.10

Motion 1st by Mr. Patel to pay the Bills and Requisitions. 2nd by Mr. Stoltzfus. Motion carried.

Old Business:

- A. Fertility Upgrade (Chopper Pump)
Mr. Cichy gave update. Motion 1st by Mr. Stoltzfus to issue the Notice To Proceed (NTP) to the contractor. 2nd by Mr. Patel. Motion carried.

- B. Stauffer Run upgrade
Mr. Cichy gave update that they will need to go onsite to collect information. HRG will coordinate with the staff. Mr. Thomas requested that HRG coordinate with Mr. Larry Frankford at the Twp. Also Mr. Thomas informed that the comminutor failed; however there was a new one and they replaced it quickly so that everything was back up and running properly.

- C. SCADA Update
Mr. Cichy gave update.

New Business:

- A. Partners Meeting
Mr. Cichy gave update. The city is required by DEP for the Township to submit a full sewage planning module. City has appealed DEP CSO.

Other Business:

- A. Mr. Cichy discussed COVID-19 funding maybe available for projects from government. HRG may be able to assist to help secure the funding. Mr. Cichy will prepare a list of sanitary/storm water sewers projects.
- B. Mr. Cichy informed that the city issued a letter to Treehouse Foods for waste discharge that blocked the sewer lines. Staff will reach out to the Treehouse Foods to request a meeting to discuss the issue further.
- C. Mr. Hutchison reminded the board in regard to the storm water fee that is scheduled for July 1, 2020. Mr. Hutchison received phone calls from business that are shut down asking for a quarterly bill relief (Apr, May, Jun).
- D. Mr. Hutchison reminded Mr. Robinson and Mr. Stumpf that their terms will be ending September 2020 and to let him know their interest in renewing them.
- E. Mr. Hutchison reminded that the Census is going on and that it was important to fill out the Census documents.

Public Comments: None

Adjournment at 4:45 P.M. Motion 1st by Mr. Stoltzfus . 2nd by Mr. Stumpf.
Motion carried.

The next regular scheduled meeting is on June 10th, 2020 at 4:00 P.M. at the Township building 2250 Old Philadelphia Pike.

Respectfully submitted- Vinod P. Patel-Secretary