



# Tenant/Landlord Form

## Owner Information

First Name \_\_\_\_\_  
Last Name \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Alt Phone \_\_\_\_\_

## Property Information

Account # \_\_\_\_\_  
Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_

## Tenant Information

Name \_\_\_\_\_  
Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Phone \_\_\_\_\_

I hereby confirm that I am the record owner of the above identified property. I hereby authorize East Lampeter Township to mail the quarterly utility bill for the above-named account to the tenant at the mailing address listed above. I understand ALL bills will be sent to the tenant and duplicate bills will NOT be mailed to me.

I understand that the Township will issue the bills to the tenant as a courtesy to me, but that, as the property owner, I remain legally obligated to pay for all unpaid charges, including penalties, interest, and attorney fees. If the tenant fails to pay the bills, the Township may file a municipal lien claim against my property. My lack of information or knowledge as to the status of the account does not relieve me of my liability for charges to the account.

This authorization shall remain in effect unless revoked or changed by me in writing. I agree to promptly notify the Township of any changes in occupancy or ownership of the property.

Signature 1 \_\_\_\_\_

Signature 2(if needed) \_\_\_\_\_

Signature 3(if needed) \_\_\_\_\_