

Planning Commission Meeting Minutes

August 11, 2020

The regular meeting of the East Lampeter Township Planning Commission was held on Tuesday, August 11, 2020 at the East Lampeter Township Office, 2250 Old Philadelphia Pike, Lancaster, PA 17602. Chairman Keylor called the meeting to order via Zoom at 7:30 pm followed by the Pledge of Allegiance. Other Commissioners present via ZOOM were Mr. Darrel Siesholtz, Mr. Roger Rutt, Mr. Dan Przywara, and Mr. Dan McCuen. Ms. Tara Hitchens was present in the public meeting room.

Public Present via ZOOM:

None in the public meeting room nor via zoom

Announcement:

Please be reminded it is CENSUS 2020 time, please fill out the forms online.

Minutes:

The minutes of the July 14, 2020 meeting were approved as written on a motion by Mr. Przywara and a second by Mr. Rutt with all verbally voting in favor and raising their hands.

Old Business:

a. None at this time.

New Business:

a. **#2020-11 Melvin Stoltzfoos Lot Add-on Plan** – There was no one present to represent the applicant. Ms. Hitchens indicated that the plan represented the transfer of approximately 1.3 acres from a property partially within Leacock and East Lampeter Townships to a property again partially within both Leacock and East Lampeter Townships. The resultant lot would be just over 2 acres in size. Mr. Keylor noted that the Township was in receipt of a review letter from David Miller Associates dated July 22, 2020 indicating that a waiver of preliminary plan should be sought in writing by the applicant prior to moving forward to the Board of Supervisors for action. Further, that a deferral of roadway improvements, widening, sidewalk, and curbing should be requested in writing by the applicant with a deferral agreement prior to moving forward to the Board of Supervisors for action. Additionally, Mr. Keylor and Mr. McCuen indicated that structures and paving or concrete areas that seem to encroach on the Stoltzfoos property from the south must be dealt with by the landowners prior to recording the plan.

Mr. Siesholtz questioned the need for a sketch of the remaining lands, however Mr. Keylor noted it was required by the ordinance.

Mr. Keylor would like notification from Leacock Township as to any actions taken by their boards/commissions.

On a motion by Mr. Siesholtz and second by Mr. McCuen with all verbally voting and raising hands in favor of conditionally approving the plan subject to the applicant providing writing requests for the waiver of preliminary and deferral of roadway improvements, roadway widening, sidewalk, and curbing with a deferral agreement prior to moving forward to the Board of Supervisors for action, further satisfying all comments of July 22, 2020 David Miller Associates review letter and the July 28, 2020 Lancaster County Planning Commission review letter and requiring that the applicant inform East Lampeter Township of actions taken by the Leacock Township boards and commissions.

Briefing Items:

- a. **None at this time**

Other Business:

- a. LUAB was cancelled for the month of August.

Announcements:

- a. Again, please be reminded to fill out the CENSUS 2020 forms online.

Adjournment:

On a motion by Mr. Rutt and a second by Mr. Przywara with all verbally voting in favor, the meeting was adjourned. The next Planning Commission meeting will be held on Tuesday, September 8, 2020 at 7:30pm in the East Lampeter Township Office, 2250 Old Philadelphia Pike, Lancaster, PA 17602 and via the Township website at www.eastlampetertownship for information to attend via ZOOM.

Respectfully submitted,
Tara A. Hitchens, AICP
Director of Planning/Zoning Officer