

January 04, 2021

The East Lampeter Township Industrial and Commercial Development Authority met on Monday, January 4, 2021 at 7:15 pm. at the East Lampeter Township Office: 2250 Old Philadelphia Pike, Lancaster, PA 17602. The meeting was called to order by Mr. John Blowers, Chairman. In addition to Mr. Blowers members present were Mr. Corey Meyers, Mr. Ethan Demme and Mr. Dave Buckwalter. Mr. Glenn Eberly was absent. Also present was Mr. Ralph Hutchison, Township Manager.

The meeting was held using Zoom, an internet web conference tool. A recording was played regarding the use of Zoom for this public meeting including instructions for the public to use in order to participate in the meeting.

The following persons signed in as being present in the audience:

Organization of Authority

a. Appointment of Temporary Chairman

Mr. Dave Buckwalter was appointed temporary Chairman by Mr. John Blowers.

b. Election of Chairman

Mr. Buckwalter asked for nominations for Chairman for 2021. Mr. Meyer nominated Mr. John Blowers as Chairman which was seconded by Mr. Demme. A unanimous voice vote was taken electing Mr. Blowers as Chairman for 2021.

c. Election of Vice Chairman

Chairman Blowers asked for nominations for Vice Chairman for 2021. Mr. Buckwalter nominated Mr. Ethan Demme as Vice Chairman which was seconded by Mr. Meyer. A unanimous voice vote was taken electing Mr. Demme as Vice Chairman for 2021.

d. Appointment of Secretary / Treasurer

Chairman Blowers asked for nominations for appointment of Secretary /Treasurer for 2021. Mr. Meyer made a motion to appoint Mr. Ralph Hutchison as Secretary/Treasurer which was seconded by Mr. Demme. A unanimous voice vote was taken electing Mr. Hutchison as Secretary/Treasurer for 2021.

e. Appointment of Assistant Secretary / Treasurer

Chairman Blowers asked for nominations for appointment of Assistant Secretary/Treasurer for 2021. Mr. Demme made a motion to appoint Mr. Dave Buckwalter which was seconded by Mr. Meyer. A unanimous voice vote was taken electing Mr. Buckwalter as Assistant Secretary/Treasurer for 2021.

Approval of the Minutes of the Monday, December 7, 2020 Authority Meeting

A motion was made by Mr. Buckwalter to approve the minutes as presented. Mr. Demme seconded the motion, and it was passed by unanimous voice vote.

Old Business

- a. Report on Branding, Gateway Signage & Wayfinding Program

Mr. Hutchison reported that the Authority authorized execution of the agreement with a company called Merje at the December meeting. It has been executed and taken care of and a kick off meeting has been planned for Thursday, January 7th.

New Business

- a. Adoption of 2021 Budget for Tax Increment Financing (TIF) Fund #18

Mr. Hutchison stated that Fund#18 has been called the TIF fund the Tax Increment Financing Fund which is a revenue source which was created by the Authority a couple of years ago diverting real estate taxes that would have otherwise gone to the general funds of the taxing bodies. The TIF funds are to be used to support the implementation of the Lincoln Highway Streetscape Plan. The only thing that is anticipated as an expense in 2021 is the contract with Merje to complete the Branding, Gateway, Wayfinding project.

Mr. Demme made a motion to approved the Adoption of the 2021 Budget for Tax Increment Financing (TIF) Fund #18 as presented. Mr. Meyer seconded the motion and it was passed by unanimous voice vote.

Public Comment

None

Adjournment

A motion was made by Mr. Demme and seconded by Mr. Meyer to adjourn the meeting. The motion was passed by unanimous voice vote.

Respectfully submitted,

Ralph Hutchison