March 15, 2021

The East Lampeter Township Board of Supervisors met on Monday, March 15, 2021 at 7:30 pm. at the East Lampeter Township Office: 2250 Old Philadelphia Pike, Lancaster, PA 17602. The meeting was called to order by Chairman Corey Meyer. In addition to Mr. Meyer, supervisors present were: Mr. John Blowers, Mr. Dave Buckwalter and Mr. Ethan Demme. Mr. Glenn Eberly was absent. Also, present was Mr. Ralph Hutchison Township Manager and Ms. Tara Hitchens Director of Planning/Zoning Officer

The meeting was held using Zoom, an internet web conferencing tool. A recorded statement was played regarding the use of Zoom for this public meeting including instructions for the public to use in order to participate in the meeting.

Also, In attendance:

Lynn Commero, representing LNP via Zoom Bruce Fry, representing Tanger Outlets via Zoom Mark Stanley via Zoom Ken Hornbeck, representing High Properties via Zoom Dave Bitner, representing RGS Associates via Zoon Doug Glick, via Zoom Mike Huxta, via Zoom Steve Gergely, via Zoom Justin Eby, via Zoom Jennifer Koppel, via Zoom

Public Comment (non-agenda items)

None

Consent Agenda

- a. Approval of the Minutes of the Monday, March 1, 2021 Regular Meeting
- b. Approval to pay invoices from all funds: Total \$745,923.66
- c. Request for Release of Financial Security: High Assoc., 1861 Wm. Penn Way
- d. Request for Release of Financial Security: Sheetz Greenfield Road
- e. Request for Release of Financial Security: Campus Shoppes, 1625 Old Phila Pk.
- f. Request for Release of Financial Security: Mellinger Mennonite, 1916 LHE

Chairman Meyer presented the bills to be paid from various funds for the total amount of \$745,923.66. He mentioned the large payment amount of \$45,432.50 to Susquehanna Municipal Trust for quarterly Workers Compensation program, \$65,500 to quarterly contributions to Township base Fire Companies (\$15,625 each), \$87,994 to River's Truck Center Inc. for Public Works dump truck chassis (to replace a 1997 GMC) and \$24,994.50 to Stephenson Equipment Inc. for new Road crack sealer / equipment.

Chairman Meyer also mentioned the Request for Release of Financial Security for High Assoc., 1861 Wm Penn Way. It is a full release which brings the balance down to \$0.00, Request for Release of Financial Security for Sheetz, Greenfield Rd. also a full release from 2087.25 down to \$0.00, Release of Financial Security for Campus Shoppes. 1625 Old Philadelphia Pk. Also, a full release from \$12,390.00 to \$0.00 and Request for Release of Financial Security for Mellinger Mennonite, 1916 LHE leaving a remaining balance of \$0.00 down from \$118,245.11.

Mr. Blowers made a motion to approve the consent agenda as presented. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

2020 Officer of the Year Presentation – Officer Tyler Auerbeck

Chief Stephen Zerbe of the East Lampeter Township Police Department introduced Mr. Jarrett Faults president of the Lyons club who was in attendance to present Officer Tyler Auerbeck with the 2020 Officer of the Year Award.

2020 Police Department Annual Report - Chief Zerbe

Chief Zerbe was in attendance to present to the Board the 2020 Police Department Annual Report. Copies of the report were provided to Board.

Highlights:

- Responded to 19,847 calls for service (down 4% from previous year)
- 620 arrest (down 20% from previous year)
- 2,030 citations were written
- 961 vehicle accidents
- 100 DUIs
- 19 pursuits
- Crime Statistics 4 Homicides
- 11 robberies
- 24 burglaries (down from 33 the previous year)
- 180 assaults
- 41 Overdose calls (6 resulting in death)

There was a brief discussion amongst the Board and Chief Zerbe.

Old Business

None

New Business

a. High Assoc. SALDO Plan #20-15: 1740 / 1770 Hempstead Road

Mr. Mark Stanley, Mr. Ken Hornbeck of High Properties and Mr. Dave Bitner of RGS Associated were in attendance via Zoom. Mr. Stanley stated that they have two matters before the Board Both 8a and 8b. Mr. Stanley stated that Mr. Hornbeck will be giving a little background on with respect to the property the project and their timeline and Mr. Bitner will briefly review the plan. He stated that they are in receipt of Dave Miller's letter of November 18th. They don't haven any comments or concerns regarding the letter. Mr. Stanley mention that there are number of waivers and deferrals and each one of them has been recommended for approval by both David Miller and the Planning Commission.

Mr. Blowers made a motion to approve the waiver of preliminary plan, plan scale, stormwater runoff

transfer between watersheds, and maximum required parking spaces and modification of the requirements for maximum loading ratio for volume control, curbing requirements with a deferral agreement recorded with the land development plan. Further, the Board of Supervisors approves the land development plan subject to the September 29, 2020 review comments from Lancaster County Planning Commission, the November 18, 2020 review comments from David Miller Associates, and an amendment to the developer's agreement that was required with the approval of the Greenfield North project in that 1740 and 1770 Hempstead Road properties were part of a larger Lot #1 in regards to required traffic improvements at the Hempstead and Greenfield Road intersection. Finally, to approve a six (6) month time extension to record the plans. Mr. Buckwalter seconded the motion and it was passed by unanimous voice vote.

b. Resolution re: Sewer Planning Module, 1740 Hempstead Road

Mr. Buckwalter made a motion to approve Resolution re: Sewer Planning Module, 1740 Hempstead Road. Mr. Blowers seconded the motion and it was passed by unanimous voice vote.

Resolution 2021-07

c. Glick Fire Equipment Land Development Plan #20-21: 350 Mill Creek Road

Mr. Mike Huxta of The ELA Group along with Mr. Doug Glick (the applicant and property owner) was in attendance via zoom. Mr. Huxta stated that the Glick Fire Equipment company is located along Mill Creek Road on the west side of Mill Creek before where Mill Creek goes underneath the railroad tracks. The railroad tracks are located to the north of the site and to the west and the south is the Smoketown airport. The existing site has a manufacturing building, a storage building, parking spaces for fire truck employees and then employee and visitor parking in the front. Some of the existing parking in the front will be removed to allow for the building expansion. The plan is to construct a 2300 square foot building addition to allow for additional office space, conference room, laboratories and a reception area at the front door. With this they will be expanding the parking area to provide an additional 12 parking spaces. There will also be a retaining wall. The stormwater is going to be underneath the new parking lot so it's an underground retention system and the roof downspouts will be connected to the system by way of piping.

Mr. Huxta stated that with this plan they are asking for a few waivers:

- Modification of section 303 the preliminary plan so the plan can be reviewed as a final plan due to the small nature of the improvements
- Section 403.b the plan scale is supposed to be 50 or 100 asking for modification so they can have a larger plan scale for the readability of the plans
- Modifications of improvements to Mill Creek Road. They are asking for these modifications to be deferments of these improvements which is section 503.G.1 street widening, 504.A Curb and 505.A Sidewalks along the road. With the curb modification they are asking that they be allowed not to construct curbing along the parking area. The planting island will be curbed, but the edges will not be. They will \provide concrete wheel stops so vehicles will not back into the grass.

Mr. Huxta also, mentioned that they had a few stormwater modifications:

• Modification of section 307.C.1.8.4 – 15-inch pipe size (they are proposing to use a smaller pipe size to pick up the down spouts. They are going to be 6-inch pipes.

• Section 370.C .3.H asking for a modification to not provide a structure where the cleanouts and all junctions and changes in direction of pipe.

After a brief discussion:

Mr. Blowers made a motion to conditionally approve of plan and waivers as requested all subject to DMA letter dated march 12th excluding waiver #7 & LCPC letter dated January 26, 2021 which recommends a bicycle rack for Glick Fire Equipment Land Development Plan #20-21: 350 Mill Creek Road. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

d. East Lampeter Twp. Land Development Plan #21-02: 2250 Old Philadelphia Pike

Mr. Steve Gergely was in attendance via zoom and he stated that this is a land development plan for some improvements to the campus. The primary improvement is the construction of a new police impound lot just to the north of the existing salt shed. It entails removing some pavement from the existing impound lot because that would become a parking lot and then covering the recessed dumpster area with a roof structure which kicks this into the category of a land development plan as opposed to a stormwater management plan. They are using the existing detention basin on the eastern portion of the site. They are asking for a couple of modifications.

- preliminary plan
- planned scale
- no curbing in the impound lot on the basis that they are providing sheet flow for the stormwater runoff
- The Township not to post financial security with itself for the improvements

Mr. Blowers made a motion to conditionally approve preliminary and final subdivision land development plan for East Lampeter Township Municipal Campus improvements as presented in the David Miller Associates letter dated March 4 2021. Mr. Buckwalter seconded the motion and it was passed by unanimous voice vote.

e. AJ Home Solutions SALDO Plan #21-03: 33 S. Eastland Drive

Mr. Gergely stated that this is subdivision plan for 33 S. Eastland Dr. a little over 1-acre in size. It's on the east side of South Eastland Dr. in the R2 residential district. It contains an existing single-family home that's in really poor condition along the northern property line that's slated to be demolished. What the applicants and the owners are proposing to do is to subdivide it into three lots, a two-unit duplex facing Eastland Dr. and then in the back a flag lot containing a single-family dwelling. He stated that they did relief from the Zoning Hearing Board for reduced lot width at the frontage to 40 feet. The land development plan shows for access management they thought it would be best to have two driveways on the South Eastland Dr. instead of three. The northern duplex unit has its own driveway under the road and then the southern unit and the small family unit to the rear would share a driveway for a portion of that along the flag pole. For the stormwater management they are proposing three underground seepage pits to collect the roof area from the three dwellings and they are also proposing a small above ground bioretention area for some surface area as well. For the driveway everything through the site drains through the property and through the property to the south and there's an existing conveyance collection system in South Eastland Dr. that heads to the west. To prevent any additional perceived runoff from the driveway they are proposing to have an asphalt curb along the southern edge of the drive to capture any un-detained water and that would go to a stormwater inlet that they've set just outside the right-of-way

connect that to additional inlet in South Eastland Dr. which should help with the existing gutter flow rates there and then that ties into the existing storm sewer system. They are asking for:

- Modification for Preliminary Plan & Planned Scale
- Deferrals of road widening, curbing and sidewalk
- One stormwater management waiver which is for the loading ratios for the infiltration facilities.

After a brief discussion:

Mr. Buckwalter made a motion to approve AJ Home Solutions Saldo Plan #21-03: 33 S. Eastland Drive contingent upon David Miller's letter dated February 23rd granting the modifications. Mr. Blowers second the motion and it was passed by unanimous voice vote.

f. Resolution re: Sewer Planning Module, 33 S. Eastland Drive

Mr. Hutchison stated that this is a sewer plan module, the applicant is increasing the number of units on the property. He stated that the Township is currently in a situation where DEP is requiring full-blown modules for anything that's an increase going to the city's sewage treatment plant.

Mr. Buckwalter made a motion to approve Resolution re: Sewer Planning Module, 33 S. Eastland Drive. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

Resolution 2021-08

g. Kunkle Stormwater Management Plan #21-04: 821 Hornig / 2205 Creek Hill

Mr. Demme made a motion to table Kunkle Stormwater management Plan #21-04: 821 Horning / 2205 Creek Hill. Mr. Blowers seconded the motion and it was passed by unanimous voice vote.

Action Items

a. Declaration re: Emergency Housing Program Extension

Mr. Justin Eby & Ms. Jennifer Koppel were in attendance via Zoom. Mr. Eby stated that they were in attendance to give an update from past discussions and Board actions as far as having an emergency declaration to allow them to set up a program within a hotel or hotels that would allow them to house people during this pandemic that otherwise they cannot provide a space in a shelter due to COVID. Mr. Eby stated that the reason for the continuation is because the last time himself and the board had a discussion the eviction moratorium extended until the end of this month.

Ms. Koppal stated that the rental assistance program opened the eviction moratorium was extended until March 31st. She stated they are not hearing anything from the federal government at this point about the extension being moved on. They continue to see is there's a population of folks who are to COVID just really better served at a setting such as the Hotel. Ms. Koppal also stated that they ran a small pilot of this program in the last few months. There are 15 people in that current pilot project, of the 15, 11 of them are making great progress moving forward and nine of them will be housed by the middle of April.

Mr. Hutchison stated that this declaration was modeled after the declaration the Board adopted back in December. It has been updated to reflect current conditions and it would indicate that the program would

be continued for three months which would end at the end of June.

Mr. Bruce Fry, General Manager of Tanger Outlets was in attendance via Zoom to voice his & others concerns. He stated that they are certainly conscious and sensitive to the needs of the homeless community and they applaud the Township for what they've done with this resolution in the past and certainly applaud the agency's actions for trying to address this issue. He stated they are seeing some concern that they feel need to be addressed. In the past several months they have seen a dramatic increase in drug activity at their property. This is drug use, drug sale, overdoses at the property as well as increases in criminal activity including thefts, panhandling etc. What they are hearing from other stores and hotels that are not participating is their employees and their guests are fearful. Some of the hotel properties are locking their front doors. He guest are asking what's going on in the area because they have seen changes in the Township in this area. Mr. Fry stated that if they are looking at a 3-month extension that takes them to the end of June which is in the middle of tourism season and after the 2020 that they've experienced the last thing they need is an issue that could possibly further impede their ability to successfully from that.

After some discussion:

Mr. Buckwalter made a motion to approve Resolution re: Declaration Emergency Housing Program Extension. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

Resolution 2021-09

b. Approval of 2021 Volunteer Fire Service Activities

Mr. Hutchison stated that this is an annual item and the list was reviewed by the Emergency Services Committee at their meeting in January. He stated that this ties into the workers comp. program.

Mr. Blowers to approve the 2021 Volunteer Fire Service Activities. Mr. Buckwalter seconded the motion and it was passed by unanimous voice vote.

Manager's Report:

a. Lincoln Highway Branding / Gateway / Wayfinding project

Mr. Hutchison stated that he wanted to report that through the Township's Industrial Commercial Development Authority we're engaged with a consultant to develop a brand for the corridor, prepare gateway features for the corridor and develop a wayfinding program for the corridor. They've had meetings with the steering committee for the project. Several stakeholder groups have met virtually. The consultant prepared a number of surveys that were sent out to all of the folks on the steering committee and all the folks in the stakeholder group. The Township is making two of the surveys available to the public on the township website and there will be an article published which will include the links.

Adjournment

A motion was made by Mr. Demme and seconded by Mr. Buckwalter to adjourn the meeting. The motion was passed by unanimous voice vote. The next regularly scheduled meeting is to be held on Monday, April 5, 2021 beginning at 7:30 pm.

Respectfully submitted, Ralph Hutchison Township Manager EAST LAMPETER TOWNSHIP Board of Supervisor's Meeting _ APPROVALS

2250 Old Philadelphia Pike, Lancaster PA 17602 (717) 393-1567, FAX (717-393-4609

March 15, 2021

BPs#68102-68156 _ \$132,590.23 Cks#68157-68169 _ \$164,112.00

Improvement Guarantee Ck#1085 – Gibson \$13,762.90

> Highway Aid Fund Ck#678-679 \$112,988.50

Great America/Inv#28808865/ACHdFromMT# \$333.40

ICMA-EE Contrib ACHd to ICMA from Plgit# PR#04 _ \$4,286.43

2021 HSA/EEContrib/Preauth MT# PR#04-2021 _ \$3,771.00 HSA/AdminFees/Feb'21/AutoWDMT _ \$171.60

ACHdToMorganStanleyCustodial-UMBBank/PRPensionDeductions: Non Unif: PR#3 _ \$1,241.31 / Police: PR#04 _ \$6,947.93

Sewer Authority Debt Pmt – Fulton – ELSA Series 2019 \$182,149.89 Sewer Authority Debt Pmt – Fulton – ELSA Series 2019A \$91,326.26 Sewer Authority Debt Pmt – Fulton – ELSA Series 2019B \$22,050.00

> AFSCME – Payroll 1 and 2 \$303.74 AFSCME – Payroll 3 and 4 \$303.74

WEX/Sunoco - Feb 2021 - ACH from M&T# \$7,084.73

Grand Total: \$743,423.66 SIGNATURE 1: SIGNATURE 2:

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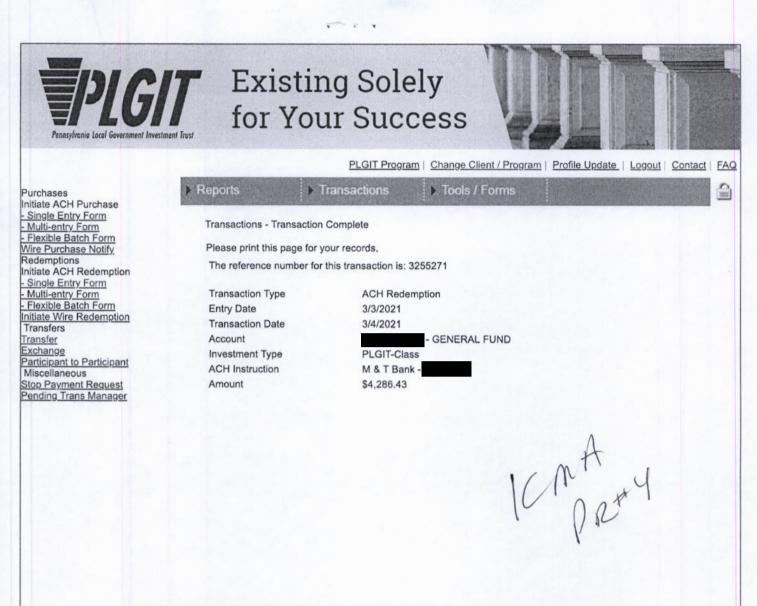
Important Messages

We currently have your authorization on file to debit all open charges from your applicable bank account.

Please contact Account Support, prior to your due date, at the toll-free number on this invoice to change the amount being deducted.

Thank you! We value your business.

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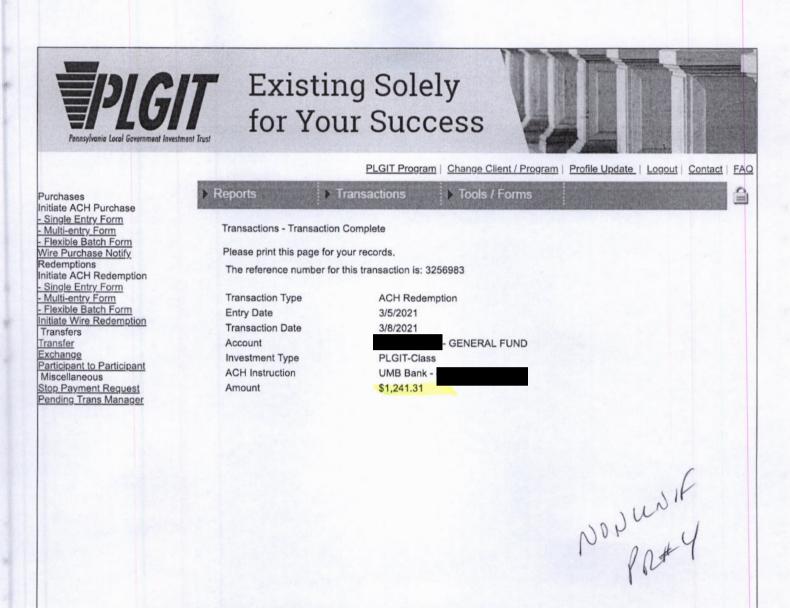
Download This Report: <u>CSV / PDF</u> Highmark Inc PO Box 223680 Pittsburgh, PA 15251-2680

Phone: (888)334-4184

Ending Member Listing

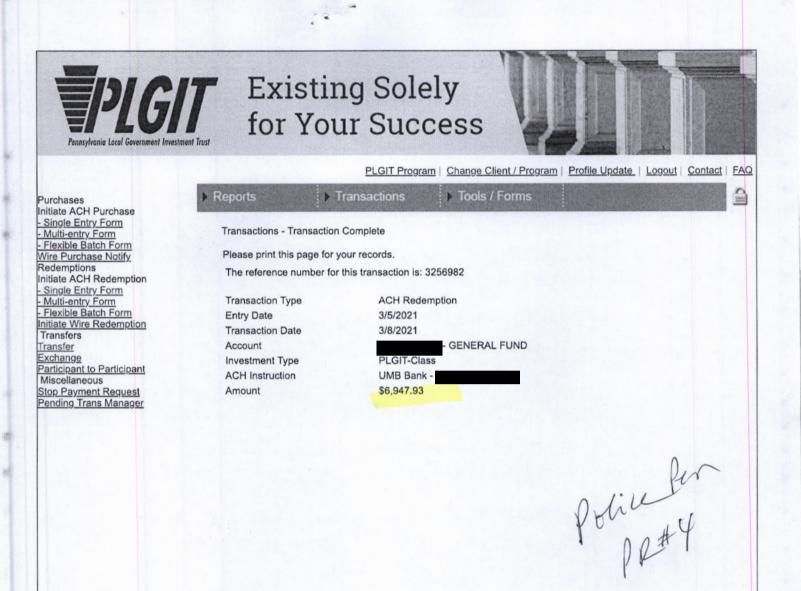
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BILL ACCOUNT NAME:	IIC-East Lampeter Township	INVOICE MONTH(S):	February 2021	
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FULTON FINANCIAL ADVISORS CORPORATE TRUST DEPARTMEN P.O. BOX 3215 LANCASTER PA 17604-321

03/01/2021 EAST LAMPETER SWR AUTHORITY 2019

EAST LAMPETER SEWER AUTHORITY ATTN KEVIN HOSTETTER FINANCE DIRECTOR 2250 OLD PHILADELPHIA PIKE LANCASTER PA 17602

BOS Approved @ Signature 1:___

RE EAST LAMPETER SWR AUTHORITY 2019 Signature 2:

FOR DEBT SERVICE PAYMENT DUE 04/01/2021

REGISTERED PRINCIPAL REGISTERED INTEREST

85,000.00 of 97,150.00 of

SUBTOTAL

Sinking Fund Credit

182,150.00

(\$0.11)

LESS CREDITS

TOTAL

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CA 08120

PRIN 08471 358 \$85,000. -

\$182,149.89

Due 4/1

4,925,000 D1226

Set up ACH Pymt TO FULTON FINAN THEN SEWER REV PLGIT

08 472 358 \$ 97,150,-

FULTON FINANCIAL ADVISORS CORPORATE TRUST DEPARTMEN P.O. BOX 3215 LANCASTER PA 17604-321

03/01/2021 EAST LAMPETER SWR AUTHORITY 2019A

EAST LAMPETER SEWER AUTHORITY ATTN KEVIN HOSTETTER FINANCE DIRECTOR 2250 OLD PHILADELPHIA PIKE L. P. LANCASTER PA 17602

BOS ADDI Signature 1

EAST LAMPETER SWR AUTHORITY 2019A Signature 2 RE

FOR DEBT SERVICE PAYMENT DUE 04/01/2021

REGISTERED PRINCIPAL REGISTERED INTEREST

0.00 91,328.13 oK

SUBTOTAL

LESS CREDITS

TOTAL

Sinking Fund Credit

91,328.13

(\$1.87)

\$91,326.26

Int 08 472 359 \$ 91,328.13 CA 08.120

4,405,000 D1247

Set up Act Pymt TO FULTON FINANKAL THEN SEW REU PLGIT Due 4/1

FULTON FINANCIAL ADVISORS CORPORATE TRUST DEPARTMEN P.O. BOX 3215 LANCASTER PA 17604-321

03/01/2021 EAST LAMPETER SWR AUTH 19B

EAST LAMPETER SEWER AUTHORITY ATTN KEVIN HOSTETTER FINANCE DIRECTOR 2250 OLD PHILADELPHIA PIKE LANCASTER PA 17602

BOS Approved Signature 1: Signature 2

RE EAST LAMPETER SWR AUTH 19B

FOR DEBT SERVICE PAYMENT DUE 04/01/2021

REGISTERED PRINCIPAL REGISTERED INTEREST

SUBTOTAL

LESS CREDITS

TOTAL

INT 08 472 360 \$22,050,-

0.00 22,050.00 or

22,050.00

\$0.00

Due 4/1

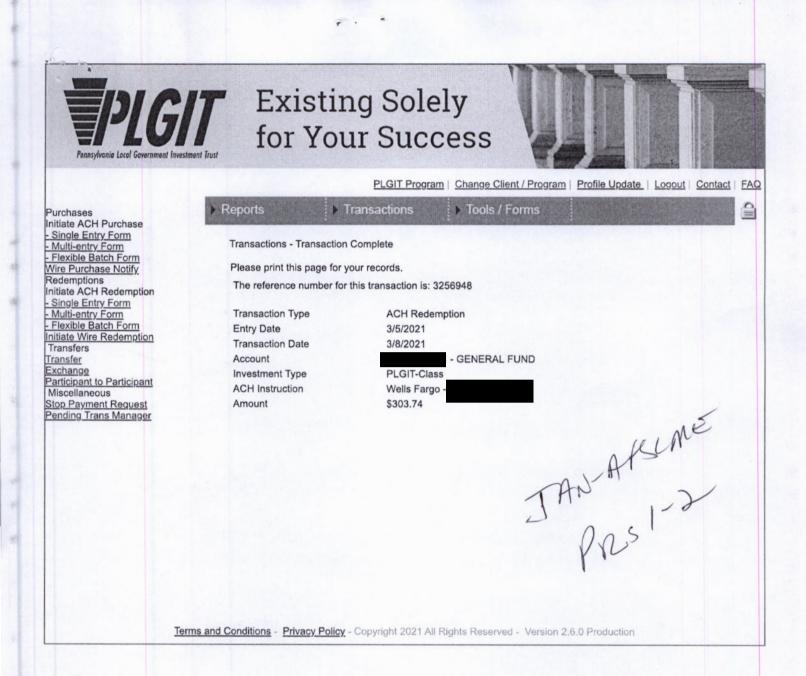
\$22,050.00

2,175,000 D1248

Set up Acit Pymt TO FUCTON FINAN THRU SEW REU PLENT

PLLOIT ACH ELSAZOIGDS - FULTON ALC

CA 08.120



BOS Approved @_ 3-15 Signature 1: Cimoture 2:0



and the second second	
BOS Approved @	3-15-21
Signature 1:	Van
Signature 2:	



Invoice Stateme

70557588

CAROL STREAM IL 60197-6293

INVOICE NUMBER: ACCOUNT NAME:

East Lampeter Township AMOUNT DUE ACCOUNT NUMBER BILL CLOSING DATE PAYMENT DUE DATE CREDIT LIMIT DAYS THIS PERIOD FEB-28-2021 26000.00 28 MAR-26-2021 7084.73 ACTIVITY DESCRIPTION CHARGES / DEBITS PAYMENTS / CREDITS DATE FEB-19-2021 FEB-26-2021 Payment - Thank You Fuel Purchases 6554 23 7084.73 BOS Approved @ Signature 1: The Finance Charge is determined by applying a periodic rate of 0% The Finance Charge is determined by applying a periodic rate of 0.00 PURCHASES, RETURNS AND PAYMENTS MADE JUST PRIOR TO BILLING DATE MAY NOT APPEAR UNTIL THE NEXT INVOICE/STATEMENT. (=)NEW BALANCE (+)ACTIVITY THIS PERIOD (-)SAVINGS THIS PERIOD PREVIOUS BALANCE (-)PAYMENTS 6554.23 7084.73 0.00 7084.73 6554.23 CALL CUSTOMER SERVICE TO PAY BY PHONE FEDERAL TAX ID: 841425616 SEE REVERSE SIDE FOR IMPORTANT INFORMATION AND TERMS. TO ENSURE PROPER CREDIT, TEAR AT PERFORATION AND INCLUDE BOTTOM PORTION WITH YOUR PAYMENT Sunoco Fleet Universal ACCOUNT NAME East Lampeter Twnshp ACCOUNT NUMBER INVOICE NUMBER 70557588 BILL CLOSING DATE FEB-28-2021 P.O. Box 639 AMOUNT DUE 7084.73 Portland, ME 04104-0639 AMOUNT ENCLOSED PAYMENT DUE DATE MAR-26-2021 PAYMENTS RECEIVED AFTER THIS DATE SUBJECT TO A FINANCE CHARGE. ٨ Make check payable to: WEX BANK To avoid processing delays, remit all payments to: Ralph Hutchinson East Lampeter Township 2250 Old Philadelphia Pike WEX BANK Lancaster, PA 17602 P.O. BOX 6293

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