

May 3, 2021

The East Lampeter Township Board of Supervisors met on Monday, May 3, 2021 at 7:30 pm. at the East Lampeter Township Office: 2250 Old Philadelphia Pike, Lancaster, PA 17602. The meeting was called to order by Chairman Corey Meyer. In addition to Mr. Meyer, supervisors present were: Mr. John Blowers, Mr. Ethan Demme via Zoom & Mr. Glenn Eberly via Zoom. Mr. Dave Buckwalter was absent. Also, present was Mr. Ralph Hutchison Township Manager.

The meeting was held using Zoom, an internet web conferencing tool. A recorded statement was played regarding the use of Zoom for this public meeting including instructions for the public to use in order to participate in the meeting.

Also, In attendance:

Lynn Commero, representing LNP via Zoom
Dave Bitner via Zoom
Robert Visniski via Zoom

Public Comment (non-agenda items)

None

Consent Agenda

- a. Approval of the Minutes of the Monday, April 19, 2021 Regular Meeting
- b. Approval to pay invoices from all funds: Total \$716,582.19

Chairman Meyer presented the bills to be paid from various funds for the total amount of \$716,582.19. He mentioned the large payment amount of \$358,490.00 To Lafayette Fire Company for new fire truck purchase contribution, \$48,205.00 to E. M. Kutz Inc. to furnish and install truck body and related equipment for a new dump truck, \$15,697.56 to 10-8 Emergency Vehicle Service to outfit vehicle for police operations, \$11,916.53 to Axon Enterprise Inc. for tasers and related equipment, \$7,081.49 to Stevenson Equipment Inc. for repairs to belt loader.

Mr. Blowers made a motion to approve the consent agenda as presented. Mr. Eberly seconded the motion and it was passed by unanimous roll call vote.

Old Business

- a. Request for Time Extension to record plan #15-38: Devon's Creek Phase 2

Mr. Dave Bitner was in attendance via Zoom. He stated that they are asking for approximately an additional six-month time extension for this project. It's a 189-day extension and they are working towards getting all the conditions approved. Mr. Bitner stated that one of the things that is holding them up right now is PennDOT. The traffic consultant had to submit an amendment to PennDOT for some of the changes that the Township was asking for and Devon Creek is also working through their HOA agreement or HOA documents and getting all the agreements in place as well. The Sewer comments have been resubmitted or under review and everything is moving along just need additional time to get everything wrapped up.

Mr. Blowers made a motion to approve the Request for 189-days' Time Extension to record plan #15-38: Devon's Creek Phase 2 which goes out to November 23, 2021. Mr. Eberly seconded the motion and it was passed by unanimous roll call vote.

b. Kunkle Stormwater Management Plan #21-04: 821 Hornig Road

Mr. Robert Visniski with RAV Associates was in attendance via Zoom to present the plan for 821 Hornig Road. He stated that this is an unusual stormwater plan and that they're not proposing any new impervious area. There's not really any construction that's happening instead what this is, there are two neighbors that both have detention basins in their backyard and the intent of the plan is to combine the two detention basins into one basin. Mr. Visniski stated that what they are proposing to do is put an inlet on the Manthei property, pipe all the stormwater over to the Kunkel property where they will enlarge the basin and reshape it so that it can accommodate all the stormwater. What it will do is make the backyard of both property owners more usable. The Manthei property right now most of the backyard is taken up by the basin so they'll be able to just grade that so that they'll have a flatter backyard. With the Kunkle property although the basin will be larger they will be able to better drain the back yard and then also make even though it's a detention basin it would still be open space or usable space in the backyard. Mr. Visniski mentioned that they do have one modification request. The modification request is that the Township has an ordinance that has a requirement for six inches of free board in a swale and they are asking for a modification of that. He stated that the one issue that they have with this project is that they are crossing a gas line easement and because of that they are not able to go any deeper with their swale so they can't gain any extra capacity. He mentioned that the Township engineer is recommending that waiver requests be approved. They are also requesting Conditional plan approval.

Mr. Blowers made a motion to conditionally approve the Kunkle Stormwater Management Plan #21-04: 821 Hornig Road subject to the Township Engineer's review comments in the DMA 04/21/21 review letter. Mr. Demme seconded the motion and it was passed by unanimous roll call vote.

New Business

a. Time Extension for action re: Miller Land Development Plan #21-06: 679 Hartman Station Road

Mr. Eberly made a motion to approve Time Extension 90days for Miller Land Development Plan #21-06: 679 Hartman Station Road. Mr. Demme seconded the motion and it was passed by unanimous roll call vote.

b. High Associates Stormwater Management Plan #21-12: Zook Yoder Esh Phase 2

Mr. Hutchison stated that the primary activity that's involved is that the applicant wants to create a landscape berm in the area to help screen one portion of the property on that Greenfield north area from another. There are stormwater implications, but the applicant is able to address them through the plan and the Township engineers' comments.

Mr. Blowers made a motion to approve High Associates Stormwater Management Plan #21-12: Zook Yoder Esh Phase 2 conditioned on the DMA's 5/3/21 letter. Mr. Eberly seconded the motion and it was passed by unanimous roll call vote.

Action Items

- a. Resolution to Authorize Chairman to sign DCNR Peer Grant Agreement

Mr. Hutchison stated that the Township had jointly applied for this grant with CV School District and Upper Leacock Township and that it has been awarded and the Township received notification of it and they're just looking for this resolution as the next step in the process moving forward.

Mr. Blowers made a motion to approve the Resolution to Authorize Chairman Meyer to sign DCNR Peer Grant Agreement. Mr. Demme seconded the motion and it was passed by unanimous roll call vote.

Resolution 2021-12

Manager's Report:

- a. MS4 Report

Mr. Hutchison provided the Board with an updated stormwater management report from the Township's Stormwater Coordinator Mr. Hayes. It reviews their activities on the Township's MS4 required permit activities as well as provides the score card as to where the Township is with pollution reduction requirements. Township staff is working with the Township engineer on a design for stormwater improvement in the area of Greenfield Road and North Eastland Drive and also looking at other projects to help the Township with its pollution reduction requirements.

- b. Lincoln Highway Streetscape Implementation Report

Mr. Hutchison stated that for the Lincoln Highway Streetscape Implementation there was a zoom meeting that morning with the township engineer who is doing the design work there. The next step in that process is going to be to complete the final design proposal that the Township will get through PennDOT. The other projects have had little activity township staff is still waiting on the agreement with the County for the trail project from Strasburg Pike over to Oakview Road. Mr. Hutchison also mentioned that the Township has not yet heard back from McDonald's as to their acceptance of the condition that the Board modified at its last meeting and the Township is still waiting to hear from the owners of the Shoppes at Rockvale regarding the redevelopment concept plan for the property this is preventing the Township from moving forward with the Rockvale Trail design and project. Township staff did hear from the consultant on the Branding Gateway feature and Wayfinding project today they are going through their design process and the township expects to hear from them next week and probably want to set up meeting with the stakeholder's committees again towards the end of the month.

Adjournment

A motion was made by Mr. Demme and seconded by Mr. Eberly to adjourn the meeting. The motion was passed by unanimous voice vote. The next regularly scheduled meeting is to be held on Monday, June 7, 2021 beginning at 7:30 pm.

Respectfully submitted,
Ralph Hutchison
Township Manager

EAST LAMPETER TOWNSHIP
Board of Supervisor's Meeting _ APPROVALS

2250 Old Philadelphia Pike, Lancaster PA 17602
(717) 393-1567, FAX (717-393-4609

May 3, 2021

BPs#68300-68348 _ \$144,706.90
Cks#68349-68363 _ \$448,851.93

Highway Aid Fund
Ck#681 \$12,000.00

AFSCME/GFPIgitToWellsFargoac [REDACTED] /PRs5-6 _ \$303.74

GreatAmerica/Inv#29198516/ACHdFromMT# [REDACTED] _ \$333.40

HAS/AdminFees/April'21/AutoWDMT# [REDACTED] _ \$171.60

ICMA-EE Contrib ACHd to ICMA from Plgit# [REDACTED]
PR#08 _ \$4,510.93

2021 HSA/EEContrib/Preauth MT# [REDACTED]
PR#08- _ \$3,771.00

ACHdToMorganStanleyCustodial-UMBBank/PRPensionDeductions:
Non Unif: PR#8 _ \$1,212.81 / Police: PR#08 _ \$7,073.37

OneAmerica/Life,LTD/AutoWDMT [REDACTED] April,2021 _ \$1,674.88

WilmingtonTrust/MT# [REDACTED] Trust [REDACTED] ForELT19 D.S. _ \$35,412.50
WilmingtonTrust/MT# [REDACTED] Trust [REDACTED] ForELT19A D.S. _ \$23,465.63
WilmingtonTrust/MT# [REDACTED] Trust [REDACTED] ForELT16A D.S. _ \$33,093.50

Grand Total: \$716,582.19

SIGNATURE 1: _____

SIGNATURE 2: _____

0 • C

144,706.90 +
448,851.93 +
12,000.00 +
303.74 +
333.40 +
171.60 +
4,510.93 +
3,771.00 +
1,212.81 +
7,073.37 +
1,674.88 +
35,412.50 +
23,465.63 +
33,093.50 +
716,582.19 *



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Purchases

Initiate ACH Purchase

- [Single Entry Form](#)

- [Multi-entry Form](#)

- [Flexible Batch Form](#)

Wire Purchase Notify

Redemptions

Initiate ACH Redemption

- [Single Entry Form](#)

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Initiate Wire Redemption

Transfers

Transfer

Exchange

Participant to Participant

Miscellaneous

Stop Payment Request

Pending Trans Manager

Transactions - Transaction Complete

Please print this page for your records.

The reference number for this transaction is: 3280877

Transaction Type

ACH Redemption

Entry Date

4/19/2021

Transaction Date

4/20/2021

Account

- GENERAL FUND

Investment Type

PLGIT-Class

ACH Instruction

Wells Fargo -

Amount

\$303.74

BOS Approved @ 5-3-21

Signature 1:

Signature 2:

ATSCME
PRs 5-6



GreatAmerica Financial Svcs.
PO Box 660831
Dallas, TX 75266-0831

Remittance Section

310

Invoice Number: 29198516
Agreement Number: [REDACTED]
Invoice Print Date: 04/26/2021
Due Date: 05/19/2021
Total Due: \$333.40

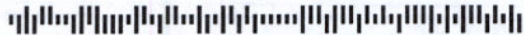
FORWARDING SERVICE REQUESTED

☐ Check here for change of address (see reverse for details)

Use enclosed envelope and make check payable to:

ATTN: KATHY TREIER
EAST LAMPETER, TOWNSHIP OF
2250 OLD PHILADELPHIA PIKE
LANCASTER PA 17602-3417

GreatAmerica Financial Svcs.
PO Box 660831
Dallas, TX 75266-0831



00001413383270000000000291985160000000000333409

Keep lower portion for your records - Please return upper portion with your payment



GreatAmerica Financial Svcs.
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 29198516
Due Date: 05/19/2021
Total Due: \$333.40

Important Messages

We currently have your authorization on file to debit all open charges from your applicable bank account.

Please contact Account Support, prior to your due date, at the toll-free number on this invoice to change the amount being deducted.

Thank you! We value your business.

Invoice Detail

| Agreement | | Amount | Tax | Total |
|-------------------------------------------------------|--------------------|--------|------|----------|
| Mitel (3) 8568 Phones (13) 8528 Phones (1) 5 Year SWA | | | | |
| | 1 Standard Payment | 333.40 | 0.00 | 333.40 |
| | | | | \$333.40 |

For more information about your invoice, please:

- Call us at 866-803-2653
- Email us at customersupport-16@accountservicing.com
- Visit www.accountservicing.com



Total Due

\$333.40

Dishonored Checks, Drafts Or Orders Shall Be Subject To A Surcharge Of \$30

BOS Approved @ 5-3-21

Signature 1:

Signature 2:



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Purchases

Initiate ACH Purchase

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- [Multi-entry Form](#)

- [Flexible Batch Form](#)

Wire Purchase Notify

Redemptions

Initiate ACH Redemption

- [Single Entry Form](#)

- [Multi-entry Form](#)

- [Flexible Batch Form](#)

Initiate Wire Redemption

Transfers

Transfer

Exchange

Participant to Participant

Miscellaneous

Stop Payment Request

Pending Trans Manager

Transactions - Transaction Complete

Please print this page for your records.

The reference number for this transaction is: 3282115

| | |
|------------------|----------------|
| Transaction Type | ACH Redemption |
| Entry Date | 4/21/2021 |
| Transaction Date | 4/22/2021 |
| Account | GENERAL FUND |
| Investment Type | PLGIT-Class |
| ACH Instruction | M & T Bank - |
| Amount | \$4,510.93 |

BOS Approved @ 5-3-21

Signature 1:

Signature 2:

ICMA
PR#8

Employee Contributions

PR #8

Ck date 4/22/2021

PreHSA21 - PreHSA21

Employee

Emp Id SSN

Location

Amount

| | | |
|--|------------|--------|
| | PolOff | 100.00 |
| | WagesStaff | 50.00 |
| | Park Supt | 40.00 |
| | AsstRdFrmn | 150.00 |
| | SgtSal | 55.00 |
| | SgtSal | 50.00 |
| | PolOff | 25.00 |
| | LtSal | 100.00 |
| | PolOff | 85.00 |
| | PolOff | 80.00 |
| | PolOff | 40.00 |
| | PolOff | 50.00 |
| | PolOff | 40.00 |
| | PolOff | 50.00 |
| | SgtSal | 150.00 |
| | WagesStaff | 15.00 |
| | PolOff | 150.00 |
| | ZoneCler | 15.00 |
| | PT Stormwa | 30.00 |
| | PolOff | 110.00 |
| | ParkMaint | 22.00 |
| | LtSal | 75.00 |
| | WagesStaff | 25.00 |
| | ZoneOff | 50.00 |
| | FinDir | 30.00 |
| | PolOff | 50.00 |
| | PolOff | 100.00 |
| | PolOff | 90.00 |
| | SgtSal | 75.00 |
| | Clerical | 40.00 |
| | PolOff | 10.00 |
| | Clerical | 20.00 |
| | PolOff | 20.00 |
| | PublWksMnt | 10.00 |
| | PolOff | 50.00 |
| | PolOff | 100.00 |
| | PolOff | 75.00 |
| | SgtSal | 125.00 |
| | WagesStaff | 30.00 |
| | PolClerk | 60.00 |
| | PolOff | 214.00 |
| | PolOff | 75.00 |
| | PublWksMnt | 25.00 |
| | PolOff | 150.00 |
| | CaptSal | 50.00 |
| | PolClerk | 30.00 |
| | PublWksMnt | 10.00 |
| | LtSal | 200.00 |
| | PolOff | 50.00 |
| | PolOff | 75.00 |
| | PolOff | 150.00 |
| | PT Stormwa | 25.00 |
| | PolOff | 50.00 |
| | PolOff | 75.00 |
| | PolOff | 100.00 |
| | ChiefPol | 50.00 |

BOS Approved @ 5-23-21

Signature 1:

Signature 2:

Totals for PreHSA21 - PreHSA21

56 Employees

3,771.00



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Purchases

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Wire Purchase Notify

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Initiate Wire Redemption

Transfers

Transfer

Exchange

Participant to Participant

Miscellaneous

Stop Payment Request

Pending Trans Manager

Reports

Transactions

Tools / Forms



Transactions - Transaction Complete

Please print this page for your records.

The reference number for this transaction is: 3282158

| | |
|------------------|---------------------------|
| Transaction Type | ACH Redemption |
| Entry Date | 4/21/2021 |
| Transaction Date | 4/22/2021 |
| Account | [REDACTED] - GENERAL FUND |
| Investment Type | PLGIT-Class |
| ACH Instruction | UMB Bank - [REDACTED] |
| Amount | \$7,073.37 |

BOS Approved @ 5-3-21

Signature 1: _____

Signature 2: _____

UMB Bank
Police for
PR#8



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Purchases

[Initiate ACH Purchase](#)

- [Single Entry Form](#)

- [Multi-entry Form](#)

- [Flexible Batch Form](#)

[Wire Purchase Notify](#)

Redemptions

[Initiate ACH Redemption](#)

- [Single Entry Form](#)

- [Multi-entry Form](#)

- [Flexible Batch Form](#)

[Initiate Wire Redemption](#)

Transfers

[Transfer](#)

[Exchange](#)

[Participant to Participant](#)

[Miscellaneous](#)

[Stop Payment Request](#)

[Pending Trans Manager](#)

▶ Reports

▶ Transactions

▶ Tools / Forms



Transactions - Transaction Complete

Please print this page for your records.

The reference number for this transaction is: 3282157

| | |
|------------------|---------------------------|
| Transaction Type | ACH Redemption |
| Entry Date | 4/21/2021 |
| Transaction Date | 4/22/2021 |
| Account | ██████████ - GENERAL FUND |
| Investment Type | PLGIT-Class |
| ACH Instruction | UMB Bank - ██████████ |
| Amount | \$1,212.81 |

BOS Approved @ 5-3-21

Signature 1:

Signature 2:

UMB Bank
New Unit Pen
PR #8

**AMERICAN UNITED LIFE
INSURANCE COMPANY**

a ONEAMERICA Company
One American Square PO Box 6123
Indianapolis, IN 46206-6123



Group Name: East Lampeter Township
Group Policy No: [REDACTED]
Premium Due Date: 04/01/2021
Coverage Period: 04/01/2021 - 04/30/2021
Invoice Date: 04/07/2021

| | | |
|----------------------------|---|------------|
| Current Group Premium Due: | | \$1,674.88 |
| Employee Adjustments: | + | \$0.00 |
| Premium Due: | | \$1,674.88 |
| Administrative Fee: | + | \$0.00 |
| Prior Balance: | + | \$0.00 |
| Total Amount Due: | | \$1,674.88 |
| Group Premium Due: | | \$1,674.88 |

BOS Approved @ 5-3-21

Signature 1:

Signature 2:

**East Lampeter Township
ATTN: Kevin Hostetter
2250 Old Philadelphia Pike**

Lancaster, PA 17602

NOTE: Any other communications and requests should be sent to:

American United Life Insurance Company, PO Box 6123, Indianapolis, IN 46206-6123; or email GroupContactCenter@OneAmerica.com; or call us at 1-800-553-5318.

If your contract has coverage provisions based on salary, please update any salary changes in iBill or submit a current census to the Contact Center.

See Exhibit A for IMPORTANT NOTICE AND INSTRUCTIONS

Notes Section

Your April 2021 premium draft will be initiated on May 6th, 2021.

Detach and return the bottom portion of this page with your payment in the enclosed envelope to ensure timely receipt and processing by American United Life Insurance Company.

Fold and Tear Here

Remit payment and coupon to:
American United Life Insurance Company
Group Premium
5870 Reliable Parkway
Chicago, IL 60686-0058

| | |
|-------------------|-------------------------|
| Group Name: | East Lampeter Township |
| Group Policy No: | |
| Premium Due Date: | 04/01/2021 . |
| Coverage Period: | 04/01/2021 - 04/30/2021 |
| Invoice Date: | 04/07/2021 |
| Total Amount Due: | \$1,674.88 |

Total Amount Paid: \$

[illegible]

K 0 1 0 0 5



WILMINGTON TRUST

Wilmington Trust Company
Corporate Trust
285 Delaware Avenue, 3rd Floor
Buffalo, NY 14202-1885

Date: 04/12/2021

Administrator: ITUZE, PINA
Phone: (716)842-4332
Trust Acct No: [REDACTED]
Name: EAST LAMPETER TWP 19

EAST LAMPETER TOWNSHIP
222 OLD PHILADELPHIA PIKE
LANCASTER PA 17602



Please see below Debt Service Invoice for your upcoming Payment.

Debt Service Due: 05/15/2021

Registered interest due: 35,412.50
Registered principal due: 0.00

Total 35,412.50

Please return a copy of this notice with your remittance. If you have any questions, please contact your Relationship Manager.
Please note that funds must be received by 10:00 am on payment date for timely payment to Bondholders on payment date.

Please select a payment method below that is most convenient for you.

Payment by Wire:
M&T Bank

Account: Your Trust Account Number listed above.

Payment by ACH:
M&T Bank

FFC: Your Trust Account Number listed above.

Payment by Check:
Please refer to the address in the top right corner of this Invoice.

Please Charge M&T Account:
Please complete the information and return this letter to the address in the top right corner of this Invoice.

Checking (☒) Savings (☐)

Account# [REDACTED]

Trust Account No. (Listed above): [REDACTED] Charge Date: 5/3/21

BOS Approved @ 5-3-21

Signature 1: [Signature]

Signature 2: [Signature]

Ralph M. Hutchinson



WILMINGTON TRUST

Wilmington Trust Company
Corporate Trust
285 Delaware Avenue, 3rd Floor
Buffalo, NY 14202-1885

Date: 04/12/2021

Administrator: ITUZE, PINA
Phone: (716)842-4332
Trust Acct No: [REDACTED]
Name: EAST LAMPETER TWP 19A

EAST LAMPETER TOWNSHIP
2250 OLD PHILADELPHIA PIKE
LANCASTER PA 17602



Please see below Debt Service Invoice for your upcoming Payment.

Debt Service Due: 05/15/2021

Registered interest due: 23,465.63
Registered principal due: 0.00

Total 23,465.63

Please return a copy of this notice with your remittance. If you have any questions, please contact your Relationship Manager.
Please note that funds must be received by 10:00 am on payment date for timely payment to Bondholders on payment date.

Please select a payment method below that is most convenient for you.

Payment by Wire:
M&T Bank

Account: Your Trust Account Number listed above.

Payment by ACH:
M&T Bank

FFC: Your Trust Account Number listed above.

Payment by Check:

Please refer to the address in the top right corner of this Invoice.

Please Charge M&T Account:

Please complete the information and return this letter to the address in the top right corner of this Invoice.

Checking (☒) Savings (☐)

Account# [REDACTED]

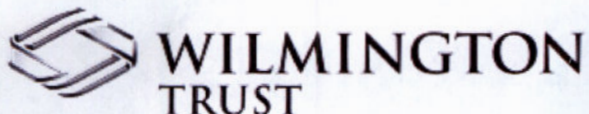
Trust Account No. (Listed above): [REDACTED] Charge Date: 5/4/21

BOS Approved @ 5-3-21

Signature 1: [Signature]

Signature 2: [Signature]

[Signature]
Ralph M. Hutchinson



Wilmington Trust Company
Corporate Trust
285 Delaware Avenue, 3rd Floor
Buffalo, NY 14202-1885

Date: 04/12/2021

Administrator: CAMPISE MARK
Phone: (716)842-2325
Trust Acct No: [REDACTED]
Name: EAST LAMPETER 16A

TOWNSHIP OF EAST LAMPETER
ATTN: MANAGER
2250 OLD PHILADELPHIA PIKE
LANCASTER PA 17602



Please see below Debt Service Invoice for your upcoming Payment.

Debt Service Due: 05/15/2021

Registered interest due: 33,093.50
Registered principal due: 0.00

Total 33,093.50

Please return a copy of this notice with your remittance. If you have any questions, please contact your Relationship Manager.
Please note that funds must be received by 10:00 am on payment date for timely payment to Bondholders on payment date.

Please select a payment method below that is most convenient for you.

Payment by Wire:
M&T Bank

Account: Your Trust Account Number listed above.

Payment by ACH:
M&T Bank

FFC: Your Trust Account Number listed above.

Payment by Check:

Please refer to the address in the top right corner of this Invoice.

Please Charge M&T Account:

Please complete the information and return this letter to the address in the top right corner of this Invoice.

Checking (☒) Savings (☐)

Account# [REDACTED]

Trust Account No. (Listed above) [REDACTED]

Charge Date: 5/5/21

BOS Approved @ 5-3-21
Signature 1: [Signature]
Signature 2: [Signature]

Ralph M. Hutchison