

April 19, 2021

The East Lampeter Township Industrial and Commercial Development Authority met on Monday, April 19, 2021 at 7:00 pm. at the East Lampeter Township Office: 2250 Old Philadelphia Pike, Lancaster, PA 17602. The meeting was called to order by Mr. John Blowers, Chairman. In addition to Mr. Blowers members present were Mr. Corey Meyers, Mr. Ethan Demme and Mr. Dave Buckwalter. Mr. Glenn Eberly was absent. Also present was Mr. Ralph Hutchison, Township Manager and Tara Hitchens, Director of Planning/Zoning Officer.

The meeting was held using Zoom, an internet web conference tool. A recording was played regarding the use of Zoom for this public meeting including instructions for the public to use in order to participate in the meeting.

The following persons signed in as being present in the audience:

Approval of the Minutes of the Monday, January 4, 2021 Authority Meeting

A motion was made by Mr. Buckwalter to approve the minutes as presented. Mr. Meyer seconded the motion, and it was passed by unanimous voice vote.

Old Business

- a. Report on Branding, Gateway Signage & Wayfinding Program

Mr. Hutchison stated that he distributed to the Board some preliminary information the consultant had put together since the branding survey had been out to the public and closed a couple of weeks ago. The consultant is working on developing a variety of ideas on what might be suggested by the information gained through the survey and that Township staff will be preparing that in the form of a document that will be presented to the Authority and the other steering committee members and stakeholder committee members that have been participating in the efforts. This will be forthcoming in the coming weeks.

- b. Approval of Invoice for payment to consultant (Merje)

Mr. Hutchison stated that Merje had presented their first invoice to the Authority in the amount of \$7,697.50. Township staff has reviewed it and feel that it is appropriate under the scope of work and the stage of work that they're at. So, Township staff recommends approval of this payment.

Mr. Meyer made a motion to approve the payment to consultant (Merje) for invoice in the amount of \$7,697.50. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

New Business

- a. Report on PADOT Contribution Agreement re 30/896 intersection improvements

Mr. Hutchison stated that Township staff recently had a meeting including representatives of PennDOT and their consultant team who are currently working on a project that was initially put together as a safety project and it begins at the intersection of 896 and Lincoln Highway Route 30 and continues to the east through a number of Townships. The Township's portion of it is mainly improvements to that intersection and then they are going to resurface Lincoln Highway East of the intersection through East Lampeter Township and beyond. What Township staff talked most about with them was that intersection in particular

they were already aware of the streetscape plan that had already been prepared and staff also talked to them about making sure that the project would include the improvements that were recommended by that plan. Mr. Hutchison mentioned that Ms. Hitchens brought up an image from the streetscape plan which depicts what was recommended in that plan as far as the improvements to the intersection.

Mr. Hutchison went over the image with the Authority and discussed the different improvements that will be taking place. There was a brief discussion between the Authority and Mr. Hutchison.

Mr. Hutchison stated that what the representatives of PennDOT and their consultant team discussed was the difference in cost between a regular traffic signal equipment and the decorative equipment would be the Township's cost. He stated that township staff would hope that they would be able to utilize the TIF funds that the Authority is receiving each year with the version of real estate taxes into the TIF fund. Mr. Hutchison stated he will have to see what the cost would be and how much is available in the TIF fund and whether the authority wants to do that or he will work with the Board of Supervisors to figure out exactly how that's going to be paid for. These two items would be the limits of the reimbursement agreement PennDOT. This project is supposed to go to construction in 2023.

Public Comment

None

Adjournment

A motion was made by Chairman Blowers and seconded by Mr. Meyer to adjourn the meeting. The motion was passed by unanimous voice vote.

Respectfully submitted,

Ralph Hutchison