MCM 1 Public Education & Outreach Plan (PEOP)

East Lampeter Sewer Authority (ELSA)

East Lampeter Township, Lancaster County, PA

MS4 Permit #: PAG133541

Permit Cycle: 2018-2023

Revision: 06/29/2021

Annual Reporting Year: 7/1/2020-6/30/2021

Planning Year: 7/1/2021-6/30/2022

PEOP Written Plan

Education is an important step in working toward improving receiving water quality, both locally and regionally. By increasing public awareness and encouraging a change in the general public's approaches to reducing stormwater pollution, the township may reduce, eliminate, or prevent stormwater pollution caused by common daily activities. The PEOP is the portion of the SWMP related to public education and outreach efforts. It describes relevant results of the decision process and procedures for program development and implementation. The plan is a stand-alone summary that supports SWMP focal areas and goals.

The following are the standard baseline considerations that need to be addressed within the PEOP, per the U.S. Environmental Protection Agency (EPA) "Protocol":

- plans to inform individuals/groups about involvement with the stormwater program
- target audiences and why they are selected
- plans to inform individuals/households about reducing stormwater pollution
- targeted pollutant sources
- how the measurable goals were selected
- the number of people expected to be reached by the strategy in the permit term and/or permit years
- who is responsible for management and implementation of the program/BMPs
- how the success of the minimum measure will be evaluated
- the outreach strategy and methods that will be used to reach target audiences

ELSA, will review and update the PEOP throughout the Annual SWMP Review and Assessment process. The existing PEOP is reviewed and assessed with an outline of potential changes and modifications developed during the Annual SWMP Review and Assessment (based on Section 800-1, SMWP goals, and encountered conditions from the previous permit year). Following the annual review (and per the SWMP schedule), the outline is finalized and the PEOP is updated with primary activities updated/reflected in the SWMP schedule. Section 500-4 summarizes primary activities and items addressed during the PEOP update and reflected in the SWMP schedule.

The following outlines considerations, decision processes, and details, associated with the primary items updated during each annual PEOP revision:

- PEOP annual update
 - follows the Annual Stormwater Management Program (SWMP) Review and Assessment, which is based on processes described in Sections 500, 800-1, and other section of the SWMP that may have been tied to an individual plan in the PEOP previously
 - o includes:
 - results of the assessment(s)
 - master target audience groups (TAGs)
 - basis of selection of outreach materials/methods
 - basis of stormwater information on the website
 - focus areas of SWMP goals, other MCM Plans, etc. the PEOP will support
 - PEOP is aligned with the USEPA "Protocol" and the issued permit
- Master Target Audience Group (TAG) listed updated
 - o General TAGs are established or carried over into a new permit year where:
 - an individual SWMP or PEOP goal is on-going and includes the General TAG,
 - appropriate rationale has been established to keep or generate a General TAG listed, or
 - a General TAG represents a larger and a broader audience associated with a Priority TAG.
 - o Priority TAGs are established or carried over into a new permit year where:
 - a new SWMP goal specifically identifies the Priority TAG(s),
 - an individual SWMP goal is on-going that includes the Priority TAG, or
 - appropriate rationale has been established that may not be supported by a SWMP goal that requires a Priority TAG to assist with investigation and SWMP goal development.
 - The master TAG list is marked and noted during the Annual SWMP Review and Assessment for changes and rationale. Following the annual review, and with the PEOP update:
 - Changes and rationale are selected based on the overall review of the PEOP and finalized SWMP goals for the permit yea (e.g. selected outreach materials, targeted pollutants and sources, etc.).
 - The list is updated and inserted into the PEOP.
 - A matrix (or similar) is updated to reflect selected outreach materials and methods associated with individual TAGs and inserted into the PEOP.
- Outreach materials/methods for corresponding permit year selected
 - The outline generated for the PEOP update during the Annual SWMP Review and Assessment will include notes regarding the need to carry over or establish new plans to inform groups, TAGs, and individuals, associated with:
 - Pollutants of Concern,
 - pollutant sources,
 - an on-going or new SWMP goal, or
 - a potential and general PEOP goal based on appropriate rationale.
 - The outline is used to establish or support on-going and new plans for the permit year during the PEOP revision process.

- The SWMP schedule identifies the PEOP update timeframe and date outreach materials are selected. The date for selecting materials/methods is best described as shortly after the PEOP annual update.
- One outreach method/material shall include IDD&E-related information.
- Materials/methods selected for outreach can be:
 - existing templates, information, or activities available for use,
 - existing templates, information, or activities available for use that have been modified to reflect local conditions, SMWP goal, etc. more accurately, or
 - new information or activities generated to reflect local conditions, SWMP goal, etc. more accurately.
- Outreach materials/methods are "tagged" with the following considerations at a minimum as a basis for content:
 - pollutants selected from the Pollutants of Concern List in Section 500
 - targeted pollutant sources
 - General and/or Priority TAGs
- The number of persons, households, businesses, others the outreach material/method will reach will be identified for the permit year.
- Measurement of effectiveness will be identified or confirmed with each outreach material/method. Several outreach materials/methods may be combined with a single measurement. Measurement of effectiveness may be selected from any of the following:
 - survey (or similar) associated with the individual outreach method,
 - supported by the progress and measurement of effectiveness tied with a SWMP goal,
 - documented participation for an active outreach method/activity, or
 - any other method deemed appropriate and with supporting rationale.
- o Follow-up activities will be outlined for each outreach material/method. Follow-up activities are denoted in the SWMP schedule. Follow-up activities may include:
 - measuring effectiveness and/or progress
 - notes for modification for future use
- The person(s) responsible for development, distribution, and follow-up for each outreach activity is identified.
- Passive outreach methods are selected to support general goals and outreach to General TAGs.
- Active and passive outreach methods are selected to support focused SWMP goals and outreach to Priority TAGs.
- Results of the outreach materials/methods selection process are incorporated into the PEOP.
- Outreach materials/methods distribution/implementation
 - Based on the results of the selection of outreach materials/methods and corresponding PEOP update, the SWMP schedule will be updated either immediately or at the next consecutive monthly program documentation update to reflect distribution/implementation dates.
 - Additional development milestones may be identified for individual outreach materials/methods, and are reflected in the SWMP schedule.
 - Outreach materials/methods are itemized as individual activities in the SMWP schedule.
 - The matrix (or similar) is denoted when an outreach method, activity, or similar occurs.
- Stormwater information on website is updated

- This is denoted on the SWMP schedule and follows the Annual SWMP Review and Assessment and PEOP revision.
 - The person(s) or entity(s) responsible for the website update is noted during the PEOP update process.
- The update occurs annually.
- The information to be included (or updated annually) on the website is outlined during the PEOP update. Information included on the website that may be updated on an annual basis includes, at a minimum:
 - SWMP goals
 - summary of focused efforts for the upcoming permit year
 - summary of events, results, etc. associated with SWMP goals, focused efforts, etc. from the previous permit year
 - annual public meeting date regarding SWMP implementation and progress
 - public participation activities
- Information that is generally found on the website on a continuous basis includes, at a minimum:
 - directions to report spills, dumping, illicit discharges, etc.
 - links to the PADEP and the USEPA websites
 - general stormwater pollution information
 - SWMP contact information for questions, inquiries, etc.
 - Municipal Separate Storm Sewer (MS4) Permit requirements

The following are considered also with plan development, review, facilitation, and updates:

- SWMP goals will indicate public education and outreach BMPs that are/will be used for facilitation of the goal.
 - BMPs included in active SWMP goals will be assessed and measured per Section 800-1, based on the previously established individual measurement reference.
 - o BMPs included in new or modified SWMP goals will include an individual measurement reference.
- Measurement references may be included in an overall numeric SWMP goal tied with discharge monitoring and MEP methodology.
- TAGs are divided into sub-groups:
 - Priority TAGs are tied to a specific identified and/or confirmed source within an MS3 (e.g. a specific residential sub-division, a specific commercial complex, a specific restaurant, etc.).
 - General TAGs are based on groups determined under "targeted pollutant sources" (e.g. private owners of PCSM facilities discharging to the regulated MS4, construction firms, restaurants, etc.).
- Active outreach involves direct communications, interaction, and activities. Passive outreach
 involves indirect communications (e.g. mailing a pamphlet or making a pamphlet available at
 municipal offices).
- An outreach activity may become available after the PEOP update and during the permit year (from an identified partner or similar). If the activity supports overall program objectives and goals, it is defined per PEOP protocols and incorporated into the plan.

- Use the minimum MS4 Permit requirements for selection of BMPs to implement and facilitate a SWMP goal.
 - The MS4 Permit requires the following at a minimum:
 - BMP #1: written plan
 - BMP #2: list of TAGs
 - BMP #3: annually publish a newsletter, pamphlet, flyer or website that includes general stormwater educational information, a general description of the SWMP, and/or information about the township's stormwater management activities
 - BMP #4: distribute annually two stormwater educational materials and/or information to TAGs in addition to the newsletter, website, etc., including displays, posters, booklets, fact sheets, etc.
 - Example:
 - A delineated Municipal Storm Sewershed (MS3) that is primarily comprised of residential land uses is classified as a High Priority Area due to elevated nutrients and sediment in discharges.
 - The residents (home owners) are a Priority TAG.
 - Distribute a pamphlet under BMP #4 that focuses on nutrients and sediment related to homeowners. Distribute to the Priority TAG (indicate number of households that will be reached by the effort).
 - Measure effectiveness annually through the measurement reference (e.g. public survey) or progress towards the overall SWMP goal (e.g. numeric reduction at the MS4 Outfall).
- IDD&E-related items are included in public outreach efforts (e.g. how to report a spill, what are illicit discharges, and so on).

PEOP Responsible Persons						
Role	Name/Title	Contact				
	East Lampeter Township Manager Ralph Hutchison	2250 Old Philadelphia Pike, Lancaster, PA 17602 (717) 393-1567 rhutchison@eltwp.org				
	East Lampeter Township Assistant Township Manager Tara Hitchens, AICP	2250 Old Philadelphia Pike, Lancaster, PA 17602 (717) 393-1567 thitchens@eltwp.org				
	East Lampeter Township Director of Public Works Charles Thomas	2250 Old Philadelphia Pike, Lancaster, PA 17602 (717) 393-1567 cthomas@eltwp.org				
Primary (MSA Committee)	East Lampeter Township Director of Planning Colin Siesholtz	2250 Old Philadelphia Pike, Lancaster, PA 17602 (717) 393-1567 csiesholtz@eltwp.org				
 (MS4 Committee) Advises ELSA Develops & Implements PEOP Conducts annual review, assessment, & revision 	East Lampeter Township Engineer Scott Hain, PE	David Miller Assoc. Inc. 1075 Centerville Road, Lancaster, PA 17601 (717) 898-3402 shain@dmai.com				
Tracks/Assesses PEOP and Individual Plans status and effectiveness	East Lampeter Township Stormwater <u>Coordinator</u> Charles Hayes	2250 Old Philadelphia Pike, Lancaster, PA 17602 (717) 393-1567 chayes@eltwp.org				
	East Lampeter Township Stormwater Technician A.J. Wasilewski	2250 Old Philadelphia Pike, Lancaster, PA 17602 (717) 393-1567 awasilewski@eltwp.org				
	East Lampeter Township Supervisor of Roads John Brooks	2250 Old Philadelphia Pike, Lancaster, PA 17602 (717) 393-1567 jbrooks@eltwp.org				
	<u>SWMP Consultant</u> LandStudies, Inc	LandStudies, Inc. 315 North Street, Lititz, Pennsylvania 17543 (717) 627-4440 Mike@landstudies.com				
Secondary (ELSA)	East Lampeter Sewer Authority (ELSA)	2250 Old Philadelphia Pike, Lancaster, PA 17602 (717) 393-1567				
PEOP Implementation	ELSA Engineer of Record HRG, Inc	<u>HRG, Inc</u> 369 East Park Drive Harrisburg, PA 17111 (717) 564-1121				

	PEOP Annual Pro	ogram Review & Assessment Summary
Component	Assessment	Notes
PEOP Written Plan	Effective- Modify	 Reviewed, Assessed, & Revised June 2021 Updated Persons Responsible Updated Master TAGs Updated Individual Plans
Master TAG List	N/A- Modify	 Reviewed June 2021 New TAG: Non-resident Property Owners proposed New TAG: Pequea Group Modified TAGs, 'Farmers' changed to 'Ag Owners/Operators' & 'Community/Watershed/NGOs' changed to "Partners Groups'. 'Neighboring Municipalities' now included in the 'Partners Groups'. Eliminated TAG Stormwater Fee Advisory Group, as it's function was served.
Individual Plan: Quarterly Newsletter	Goals not met- Maintain	 Township newsletters (sent quarterly) included seasonally applicable IDD&E, MS4, BMP O&M, and Water Quality information. New assessment criteria based on comments received ID'd need for new TAG to reach non-resident property owners
Individual Plan: Pequea Creek Newsletter	Maintain	An article may be submitted in the next reporting year.
Individual Plan: Mini-golf Fundraiser Tournament Signage	N/A- Maintain	Cancelled, COVID-19Will attempt to participate if being held.
Individual Plan: Mill Bridge Camp Resort Signage	Goals not met, Maintain	Signage installed in 2019No comments received
Individual Plan: BMP O&M Verification Forms & Outreach	Effective, Modify	 Sections 1-4 inspected and initial outreach complete Self-Verification and inspection forms under revision. Ongoing PCSMF remediation.
Individual Plan: Information with Building Permits	Effective, Modify	Information on flyers will be updated.
Individual Plan: Educational Brochure	N/A- Maintain	 New Plan developed mid-2019. Educational brochure about upstream activities and related downstream impacts mailed along with a Township newsletter. Effectiveness evaluation is pending.
Individual Plan: Public Presentation Materials	N/A	New Plan proposed to create a cache of presentation materials and handouts for use at public events, such as fairs.
Individual Plan: Public Education SW Fee	N/A	5 township personnel assigned to answer resident stormwater fee questions and education about the SWMP and MS4
Township MS4 Webpage	N/A- Maintain	Township MS4 website reviewed and updated in 2020.

			MCM 1 Master TAG List- June 2021		
TAG Name	Location	Class.	Why a TAG?	PEOP Efforts	PIPP Efforts
General Public	Township Wide	Priority	Represents all citizens in the Township (visitors included)	Х	Х
Township Staff	ELT Office	General	Implements components of the SWMP, regularly interact and educate the public	х	
Elected Officials	N/A	General	Provide accurate information to assist with making decisions	x	
Developers/ Contractors	N/A	General	Active construction sites, regardless of size, pose a substantial water quality pollutant risk from sediment laden runoff, and discharge of chemicals.		
Commercial/ Industrial Community	Township Wide	General	Encourage sound PPGH for water quality protection.	х	
PCSMF/BMP Owners	Township Wide	Priority	Responsible for long term O&M of facilities and BMPs, includes individuals, corporations, and groups.	Х	х
IDD&E Related Groups	TBD	Priority	Most are unaware if an activity is actually an illicit discharge; Level 1 IDDE is education	Р	
Ag Owners/ Operators	TBD	Priority	Most are unaware of changes to the MS4 stormwater program. Largest sector of land use in ELT for sediment and nutrient impact to the Chesapeake Bay.	Р	Р
Food Services	TBD	General	Multiple outreach and enforcement cases related to food service operations and water quality/MS4 pollution prevention across ELT.		
Auto Services	TBD	General	Observed concerns related to PPGH of private industries related to automotive services.		
Non-Resident Property Owners	N/A	General	Township newsletters & SWMP/MS4 information is reportedly not reaching some property owners.		
Partners Groups	N/A	Priority	Partners in SWMP, PRP, and MCM implementation	Х	Х

							PEOP/PI	PP Outre	ach Sur	nmary N	/latrix l	lune 2	021								
			Target Audience Groups							Media											
	Description	General Public	Township Staff	Elected Officials	Non-Resident Property Owners	PCSM/BMP Owners	Developers/ Contractors	Commercial/ Industrial	IDDE Related Entities	Ag Owners/ Operators	Food Services	Partners Groups	Auto Services	Website	BMP Facts Sheets	Pamphlet/	Letter/Email	Newsletter	Flyers/Similar	Booklets/ Similar	Manual/ Guide/ similar
	IDDE General Reqs.							Р	Р		Р	Р	Р			Р	Х	х			
ations	Primary MS4 Permit Reqs.	х				Р						Р		х							
Regulations	Construction NPDES Permits						Р					Р									
	PCSM/BMP Facility Reqs.		Р	Р		х				х	Р	Р	Р	Р	Р	Р	Х				
ts	Gen. SWM Awareness	х	Х	Х		Х				х	Р	Р	Р	Х		х		Х			
General Concepts	IDDE & Dumping		Х	Р		Х		Р	Р	Р	Р	Р	Р	Р		Р		Х			
eneral (PCSM BMPs O&M		Р			Х				х	Р	Р	Р			Р	Х				
Ō	E&S Controls						Р									Р		Р			

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	Water Conservation	х								х		Р					Х			
	PPGH		Р		Р						Р	Р	Р			Р				
	Current SWMP Goals	х	Х	Х						х				Р		Р				
ocus	IDDE Enforcement Processes										Р		Р			Р				
SWMP Focus	Sediment issues						Р			х						Р				
15	Regional watershed efforts	Р							Р	х		Р					х			
	Volunteer efforts	х						Х			Р	Р	Р	Р			Х			
	Mowing/ Grass Clippings	х							Р			Р		Р	Р		х			
	Inlet Protection	х					Р		Р			Р		Р	Р		Х			
BMPs	Landscape Waste	х							Р			Р		Р	Р		Х			
<u>B</u>	Swimming Pool Discharges	Р							Р					Р	Р		х			
	PCMs/ IDD&E				Р	Р					Р		Р		Р					

lı .	ndividual Plan: General Awareness/IDDE- Quarterly Township Newsletter
Description	Quarterly newsletter distributed to Township residents which includes a write up regarding
'	stormwater issues related to the MS4 permit
Purpose	To provide education to property owners within the Township regarding stormwater issues,
	the MS4 program, and pollutants of concern
Pollutants of Concern	All (Nutrients, Pathogens, Sediment, Phosphorous, Chlorine)
TAG(s)	General Public
Outreach Target #	All Township Residents
Outreach Method(s)	Newsletter- hard copy mailing, digital edition on ELT website
Measurable Goal(s)	 33% reduction in level 1 IDDE & Enforcement actions in 2020. Goal met, there was a 41% reduction in the number of new enforcement cases started in the 2020 calendar year compared to the 2019 calendar year. New Goal- 33% reduction in Level 1 IDDE & Enforcement Actions in 2021
Assessment Criteria	Total number of level 1 or escalated IDDE enforcement actions (does not include accidental or exempt discharges such as S.O. and fire company activities):
	 2017 Enforcement Cases- 20 New Cases, 2 IDDE Cases. 1 Case Carryover from 2016 2018 Enforcement- 15 New Cases, 1 IDDE Case. 4 Case Carryover from 2017 2019 Total Enforcement- 21 New Cases, 1 IDDE Case. 9 Case Carryover from 2018 2020 (01-05) Total Enforcement- 0 New Cases. 15 Case Carryover from 2019
	• 7/1/2020-6/30/2021- 10 New Cases. 21 total Case Carryover to next year.
	Several cases have carried over from the start of the permit cycle, as they await review by the Township solicitor. Additional cases were added as MCM 5 PCSMF inspections continue through the Township.
Schedule & Milestones	Mailed quarterly each season (Spring, Summer, Winter, Fall).
Notes	The plan is to continue next year.

Individual	Plan: General Awareness/IDDE – Pequea Creek Watershed Newsletter
Description	Newsletter distributed by the Pequea Creek Watershed Association. Topics are specific to water quality and stream health issues and are distributed via email and print to the general public as well as individuals interested in water quality. We contribute an article once for the spring newsletter.
Purpose	To provide education to Township property owners regarding stormwater issues, the MS4 program, and pollutants of concern. This newsletter reaches a broader spectrum of people than just township property owners as well.
Pollutants of Concern	All (Nutrients, Sediment, Phosphorus)
TAGs	General Public, Industry Individuals
Outreach Target #	N/A
Outreach Methods	Newsletter (digital & print)
Measurable Goal	 33% reduction in level 1 IDDE & Enforcement actions in *2020 An article was not submitted for the newsletter, and therefore cannot be evaluated for this year. New Goal- 33% reduction in Level 1 IDDE & Enforcement Actions in 2021-2022
Assessment Criteria	Total number of level 1 enforcement actions.
Schedule & Milestones	Mailed in Spring
Other Notes	

	Individual Plan: Mini Golf Tournament Signage
Description	Township sponsors a water quality sign at the annual Pequea Creek Watershed
	Association Mini Golf Tournament
Purpose	To inform children and adults about a water quality issue via the message at the mini
	golf hole. Usually a fact that is easy to remember that homeowners and younger
	children can relate to.
Pollutants of Concern	All (Nutrients, Sediment, Phosphorus)
TAGs	School age children, General Public
Outreach Target #	N/A
Outreach Methods	Signage
Measurable Goal	N/A
Assessment Criteria	N/A
Schedule & Milestones	Yearly in October
Other Notes	2020 event was cancelled due to COVID. 2021 event TBD.

	Individual Plan: Signage at Mill Bridge Camp Resort Project
Description	1 informational sign displayed as part of the Mill Bridge Village Camp Resort Project
Purpose	Inform the general public and anyone patronizing the Mill Bridge Village Camp Resort
	about our joint project, and about projects that impact the MS4 and reduce pollutants.
Pollutants of Concern	All (Nutrients, Sediment, Phosphorus)
TAGs	General Public, Campers, Amish locals
Outreach Target #	At least 1 person
Outreach Methods	Signage – 1 large
Measurable Goal	Have at least one comment or question per camping season about the BMP project on
	the Mill Bridge Campsite.
Assessment Criteria	Follow-up with Brian Kopan yearly on the amount of inquiries about the project
Schedule & Milestones	Minimum 5 per cycle
Other Notes	Sign was installed in Fall 2019, data collection for plan evaluation to continue into
	next year.
	The Mill Bridge Camp Resort's Facebook page shows the streambank is visited
	regularly.

Ir	dividual Plan: O&M Verification Forms & Outreach (SWMP Goal)
Description	Part of initial educational outreach effort to support the O&M verification Forms SWMP goal for ensuring long term operation and maintenance of PCSM facilities and BMPs
Purpose	Improve understanding by private PCSM facility and BMP Owners regarding requirements and expectations. The SWMP goal is aimed at implementing an annual verification process to ensure maintenance is occurring. The intent is to help private PCSM facility/BMP owners understand their obligations and communicate the O&M program that is being developed.
Pollutants of Concern	All (dependent on the facility and BMP design)
TAGS	Private PCSM & BMP facility owners
Outreach Target #	All PCSM/BMP owners/operators in ELT (increases yearly)
Outreach Method	Schedule and hold individual and/or group meetings with private PCSM & BMP owners to reinforce educational information distributed
Measurable Goal	100% contact with all owners
Assessment Criteria	SWMP Goal determined
Schedule & Milestones	 SWMP goal determined (first meetings anticipated in spring 2018, following educational information distributed in late 2017) Plan is ongoing in accordance with MCM 5 and SWMP schedule. Sections 1-4 have established initial BMP inspection and follow-up with relevant owners.

Inc	Individual Plan: MS4 Information Sheet Included with Building Permits					
Description	MS4 information sheet handed out as part of every building permit application.					
Purpose	Inform residents/builders filing permit paperwork about the MS4 and how to reduce pollutants.					
Pollutants of Concern	Nutrients, Sediment, Phosphorus					
TAGs	General Public, permit applicants, contractors					
Outreach Target #	All building permit applicants					
Outreach Method	Pamphlet					
Measurable Goal	N/A					
Assessment Criteria	N/A					
Schedule & Milestones	Update information in the handout yearly.					

Individual Plan: Educational Brochure- Connecting To The Stream						
Description	Brochure about water quality and MS4 information					
Purpose	Intended to connect residents to local waterways; and discourage illegal dumping.					
Pollutants of Concern	All, but focused on illegal dumping					
TAGs	General Public, IDDE related					
Outreach Target #	All Township Residents					
Outreach Method	Color Brochure					
Measurable Goal	Receive at least 1 comment regarding the brochure					
Assessment Criteria	Comments Received					
Schedule & Milestones	Brochure mailed out with the Spring 2020 Quarterly Newsletter					
	50 Brochures placed at Township office reception window					

	Individual Plan: MS4 Webpage					
Description	Brochure about water quality and MS4 information					
Purpose	Intended to connect residents to local waterways; and discourage illegal dumping.					
Pollutants of Concern	All, but focused on illegal dumping					
TAGs	General Public					
Outreach Target #	N/A					
Outreach Method	Webpage: https://eastlampetertownship.org/departments/stormwater/>					
Measurable Goal(s)	 Create and Maintain a public resource webpage specific to ELSA MS4 activities Annually review and update the MS4 webpage with relevant MS4 Permit information and Water Quality education 					
Assessment Criteria	N/A					
Schedule & Milestones	 At least annually- update the MS4 webpage with the most recent Annual Report, PRP and projects status, SWMP goals & progress summaries, public participation summary, and the Annual Public Meeting date. At least annually- assess and revise general IDD&E information, & update links to other resources. 					

	Individual Plan: Kid's Water Quality Activity Sheet
Description	Maze and coloring page for children related to Water Quality
Purpose	Provide an educational activity page about MS4 and Water Quality to young children.
Pollutants of Concern	All
TAGs	General Public- Children <13 years of age
Outreach Target #	N/A
Outreach Method	Flyer- Activity Page
Measurable Goal(s)	N/A
Assessment Criteria	N/A
Schedule & Milestones	Copies provided at the Township Office for future use.

	Individual Plan: Public Presentation Materials Development
Description	Develop a collection of displays, handouts, posters, and/or other public education visuals for
	use at different events.
Purpose	To better prepare and equip Township staff for public outreach opportunities at public events.
Pollutants of Concern	All
TAG(s)	General Public
Outreach Target #	N/A
Outreach Method(s)	Posters, flyers, handouts, TBD
Measurable Goal(s)	Development of sufficient materials to supply a standard folding table.
	Utilization of the developed materials in at least 1 public event by June 30, 2023.
	Education of at least 5 individuals, using the presentation materials, at said event.
Assessment Criteria	Participation in a public event.
	Number of participants
Schedule & Milestones	Mailed quarterly each season (Spring, Summer, Winter, Fall).
Notes	The plan is to continue next year.

	Individual Plan: Stormwater Fee Education
Description	Direct customer assistance with MS4 information and education to 100% of parties inquiring
	about storm water fee.
Purpose	Provide stormwater education as needed to facilitate the understanding and implementation
	of the new stormwater fee.
Pollutants of Concern	All
TAG(s)	Township Property Owners
Outreach Target #	N/A
Outreach Method(s)	Phone, Email, Mail
Measurable Goal(s)	N/A Assist 100% of stormwater inquiries as necessary.
Assessment Criteria	N/A
Schedule & Milestones	As Needed
Notes	Staff provided direct educational assistance to over 1720 property owners and tenants
	throughout the four quarterly billing cycles, with the primary activity between August -October
	2020.

The East Lampeter Township Board of Supervisors held their regular meeting on Monday, July 20, 2020 beginning at 7:30 pm at the East Lampeter Township Office: 2250 Old Philadelphia Pike, Lancaster, PA 17602. The meeting was called to order by Chairman Corey Meyer. In addition to Mr. Meyer, supervisors present were: Mr. Blowers, Mr. Ethan Demme and Mr. Glenn Eberly (via zoom). Mr. Dave Buckwalter was absent. Also, present was Mr. Ralph Hutchison Township Manager.

The meeting was held using Zoom, an internet web conferencing tool. Chairman Meyer read a statement regarding the use of Zoom for this public meeting including instructions for the public to use in order to participate in the meeting.

The following persons joined the meeting via Zoom and were present for the meeting:

Rob Lewis, Esq. representing the Devon Creek development Lynn Commero, LNP Bill Briegel, Keystone Custom Homes Chris Venarchick, RGS Associates Ken Hornbeck, High Associates Larry Miller, Miller & Sons Salt & Water

Public Comment (non agenda items)

None

Consent Agenda

- a. Approval of the Minutes of the Monday, June 15, 2020 Regular Meeting
- b. Approval to pay invoices from all funds: Total \$901,870.83
- c. Financial Security Release Tru Hotel Land Development 2310 LHE
- d. Financial Security Release: Stormwater Management Plan 110 Hartman Br. Rd.

Chairman Meyer presented the bills to be paid from various funds for the total amount of \$901,870.83. He mentioned the large payment amount of \$178,915.49 to Allan Myers, L.P. for milling and in place paying materials, \$14,000 to Maher Duessel for 2019-year audit services, \$19,585.17 to Town Planning Partnership for Bridgeport Mobility Plan consulting services, \$23,089.85 to Alpha Space Control for painted traffic markings and \$145,855.62 to Martin Paying, Inc. for 2020 road surface treatments (double oil & chip).

Chairman Meyer also mention the Financial Security Release for Tru Hotel; Land Development - 2310 LHE and the Financial Security Release for the Stormwater Management Plan -110 Hartman Bridge Road. Applicants have completed all the required public improvements for the developments and the Township engineer has provided letters indicating acceptance of the construction and recommending release of the financial securities for these projects.

Mr. Blowers made a motion to approve the consent agenda as presented. Mr. Demme seconded the motion and it was passed by unanimous roll call vote.

Old Business

a. Conditional Use Decision re: Devon Creek – New Holland Pike

Ms. Susan Peipher, Township Solicitor was in attendance to give some comments pertaining to this item. She stated that after the close of the public hearing process for this application, she spoke with Board members individually to hear their thoughts on a decision for this project. Based on these individual conversations, she said that she prepared a draft decision for the Board to consider. She stated that the decision has thirty-eight (38) findings of fact, it has a discussion section, a conclusion and a decision the end result of which is that it approves the request of the applicant subject to twenty-seven (27) conditions that were agreed upon between township staff and the applicant. Ms. Peipher stated that at this point the decision is up for the Board's consideration.

Mr. Eberly was not able to participate in this decision due to the fact that he had not been able to participate in the hearing process for the application.

Mr. Demme expressed a number of concerns regarding the draft decision. He indicated that he felt that there were conflicts between certain findings of fact and conditions of approval in the decision. He also expressed a desire to have multiple decision options prepared for the Board to consider. In addition, Mr. Demme indicated that he felt that the decision draft should have been circulated to Board members earlier in order to provide more time for review.

After some discussion between the Board members and Ms. Peipher:

Mr. Blowers made a motion to approve the draft decision as presented to the Board including all of the conditions of approval for the alternative plan for the provision of water for all but phase one of the Devon Creek development. Mr. Meyer seconded the motion and it was passed by a roll call vote of two in favor and one opposed. Mr. Demme voted against the motion.

b. Police Department Use of Force Statistics – Chief Zerbe

Chief Zerbe was in attendance to discuss the Police Department Use of Force Statistics. He stated that he wanted to give more information as to the statistical value of why the numbers are what they are and to further explain what is driving these numbers. Board members thanked Chief Zerbe for the information and his leadership of the department. It was agreed that the review of these statistics and use of force events would be done on a regular basis with members of the Board and the Township Manager.

New Business

a. High Associates Stormwater Management Plan #20-10: 1740/1770 Hempstead Rd.

Mr. Chris Venarchick RGS Associates and Mr. Ken Hornbeck of High Real Estate Group were in attendance to talk to the board about the stormwater management plan for this location. Mr. Venarchick stated that this is a stormwater management plan application for 1740 Hempstead Road identified as building #380 which is about a 3.7 acre parcel which is located in the BP - business park district of the township. The location is along the east side of Hempstead. He also said that 1740 Hempstead Road is what is really driving the stormwater management application. He further indicated that the reason 1770 Hempstead Rd is part of the rendering is because of improvements to be made in order to provide pedestrian connectivity between the two buildings. He stated that their goal for the project is that they're seeking stormwater management approval along with the associated modifications of which there are two and upon satisfying the outstanding letter from David Miller & Associates revised on 7/20/20. They are looking at essentially an expansion of the parking lot introducing impervious area which will be managed by a facility on the property of 1740 Hempstead Road.

Mr. Hornbeck stated that Armstrong Flooring Inc. is going to be the new tenant that is going to occupy these two buildings. They are also taking some space in a third existing building. He stated that there are two phases to the site work, the stormwater management plan that is in front of the board and a submission that they will come back before the board in regards to a building that sits to the north with some additional site improvements and some vehicular connectivity between the two parcels.

Mr. Blowers made a motion to approve High Associates Stormwater Management Plan #20-10: 1740/1770 Hempstead Rd based upon David Miller & Associates letter dated 7/16/20 and the the revised DMA letter 7/20/20 with the two modifications. Mr. Demme seconded the motion and it was passed by unanimous roll call vote.

Action Items:

a. Stormwater Management Ordinance Amendment

Mr. Hutchison stated that at the 6-15-20 Board meeting the board asked that the stormwater management ordinance be changed so that the threshold for exemption would increase from 500 square feet to 1,000 square feet. He indicated that the necessary advertising of the ordinance had been completed and that the Ordinance is ready for Board action.

Mr. Demme made a motion to adopt the stormwater management ordinance amendment as presented. Mr. Blowers second the motion and it was passed by unanimous roll call vote.

Ordinance No. 349

b. Resolution re: PADOT Winter Maintenance Agreement – 5 years

Mr. Hutchison stated that every five years PADOT has the Board consider an agreement for winter maintenance services that the Public Works Department performs on certain state highways in the Township where it makes operational sense for the Township forces to provide winter maintenance services there. Roads that are involved are Greenfield road where it goes over Route 30, Mount Sidney Road, North Ronks and Pitney Road. PennDOT pays the Township a flat rate for the lane miles involved.

Mr. Demme made a motion to adopt a Resolution re: PADOT Winter Maintenance Agreement – 5 years. Mr. Blowers seconded the motion and it was passed by unanimous roll call vote.

Resolution 2020-17

Manager's Report:

a. MS4 Report

Mr. Hutchison stated that the Township is working on the MS4 program and is looking to hire a stormwater management coordinator. The Township has received resumes expressing interest. Interviews are being schedule. The stormwater fee utility billing has been implemented and has gone out with the July quarterly billing with the sanitary sewer charges as well. Township staff is working hard to assist property owners with the questions that they have regarding this new fee.

b. Lincoln Highway East Streetscape Plan Implementation Report

Mr. Hutchison stated that the Township continues to meet with its engineer on the Lincoln Highway Projects that the Township has underway. The Rockvale Trail project has taken a little bit of a pause. Township staff is waiting for the Shoppes at Rockvale plan to come forward now that the Board has moved forward with the Zoning amendment for redevelopment of the site. Township staff is expecting to see the plan in the coming months. The phase 3 project which is the section of highway east of the intersection of Dutch Wonderland and the new Tanger intersection is moving forward. The surveyors have been out gathering survey information on the highway to facilitate the design. The township is expecting the process to be completed in roughly the middle of August. Then the preliminary design will move forward. The Western Gateway project which the Township is not directly involved in but is included in the process, is also moving forward. It's a PennDOT project being designed through the County's cooperative agreement that they have with PennDOT. They're in the process of getting certain approvals from PennDOT so they can move into preliminary design and it looks like it will be completed on time. The Township will need to work with PennDOT on allocating the construction dollars needed once the design and permitting process is completed. At the present time, the only dollars that are allocated for the project are for the preconstruction activities related to the project. The other project in the corridor is the trail between Strasburg Pike and Oakview Road. The Township was allocated funding through the County's Smart Growth Transportation program. The agreement is not yet in place but Township staff was told that it will come early in 2021.

c. Walnut Street Extension / Great Lancaster Heritage Pathway Report

Mr. Hutchison stated that High Associates staff are working very hard to complete the design for the Walnut Street Extension. They are designing the Greater Lancaster Heritage pathway at the same time as part of the process and seeking approvals to use the right-of-way from PennDOT for both the road extension and the pathway. There are some issues that have to be resolved as part of the process, including who is going to own the pathway and who is going to maintain it etc. Township staff is working to find construction dollars for the pathway.

d. Pandemic Response

Mr. Hutchison stated that Township staff is working everyday in the office and that there's a system set up for people that come to the building to screen them and take care of their needs in the vestibule area without having to come into the building. Staff is following the orders that come from Harrisburg on social distancing and wearing masks. Park facilities are open. The Township continues to monitor the current year budget due to the economic impact of the COVID–19 virus. Township staff expects to begin looking at the preparation of the 2021 budget. Township is waiting for the County to provide information on their federal CARES dollars that the Township can apply for in order to have certain COVID – 19 related expenses reimbursed.

Adjournment

A motion was made by Mr. Demme seconded by Mr. Blowers to adjourn the meeting. The motion was passed by unanimous voice vote. The next regularly scheduled meeting is to be held on Monday, August 3, 2020 beginning at 7:30 pm.

Respectfully submitted, Ralph Hutchison Township Manager

EAST LAMPETER TOWNSHIP 2250 Old Philadelphia Pike, Lancaster PA 17602 (717) 393-1567, FAX (717-393-4609 Board of Supervisor's Meeting _ APPROVALS July 20, 2020

BP#67082-67157 _ \$150,407.06 Cks#67158-67183 _ \$95,353.56	0 • 0
Highway Aid Fund	150,407.6
Ck#663-667 _ \$303,625.59	95.353-56
Improvement Guarantees Full Release-#2017-04	303,625-59
Ck#1073 - \$4,630.65	4,630-65
	303-74
AFSCME/EEMemberFees/June'20_PRs#12-13 _ \$303.74	2 • 226 • 00
CNB/ELTac6598ToM1 01/22/2020 DRAW/Projects \$2,226.00	
CNB/ELTac6598ToM(06/05/2020 DRAW/Projects \$8,486.00	8 • 4 8 6 - 110
	333-40
GreatAmerica/Inv#27297199/ACHdFromMT# \$333.40	3 . 4 7 7 - 00
2020 Hsa/EEContrib/Preauth MT#	3 • 477 • 00
PR#13 _ \$3,477.00	3,477-00
PR#14 _ \$3,477.00	3.896.79
PR#15 _ \$3,477.00	3 + 607 - 75
ICMA-EE Contrib ACHd to ICMA from Plgit# 1/PR#13 _ \$3,896.79	3 . 7 4 3 - 5 9
ICMA-EE Contrib ACHd to ICMA from Plgit# PR#14 _ \$3,607.75 ICMA-EE Contrib ACHd to ICMA from Plgit# I/PR#15 _ \$3,743.59	91 - 163 - 24
TOMA-LE CONTRIB ACTION TO TOMA HOME FIGURE 15 _ \$5,145.55	90.767-71
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IIC/Med/Den/DenClms,Aug'20_ACHdGFPlgitToJShore	7,887-7
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Grand Total: \$901,870.83

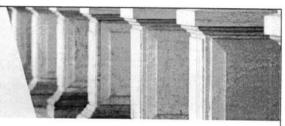
SIGNATURE 1:_

SIGNATURE 2:

\$



Existing Solely for Your Success



PLGIT Program | Change Client / Program | Profile Update | Logout | Contact

Purchases Initiate ACH Purchase

Single Entry Form Multi-entry Form

- Flexible Batch Form Wire Purchase Notify

Redemptions Initiate ACH Redemption

Single Entry Form

- Multi-entry Form - Flexible Batch Form

Initiate Wire Redemption

Transfers Transfer Exchange

Participant to Participant Miscellaneous

Stop Payment Request Pending Trans Manager Transactions

Tools / Forms

ASSEME PRS 12-13

Transactions - Transaction Complete

Please print this page for your records.

The reference number for this transaction is: 3118586

Transaction Type

Entry Date

Transaction Date

Account

Reports

Investment Type

ACH Instruction

Amount

ACH Redemption

7/16/2020

7/17/2020

GENERAL FUND

PLGIT - Class

Wells Fargo

\$303.74

BOS Approved @

Signature 1:

Signature 2

Terms and Conditions

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PO Box 42 Clearfield PA 16830 (844) 300-0777



Wire Transfer of Funds Notice **Outgoing Domestic Wire Deposit Account**

EAST LAMPETER TOWNSHIP 2250 OLD PHILADELPHIA PIKE LANCASTER, PA 17602-3417

Processing Date:

1/22/2020

Time:

9:41AM

The Following Information Was Sent For: Regular Transfer of Funds

Originator:

ID#:

East Lampeter Township

Wire Amount:

\$2,226.00

2250 Old Philadelphia Pike Lancaster, PA 17602-3417

Beneficiary:

ID#:

East Lampeter Township 2250 Old Philadelphia Pike Lancaster, PA 17602

Wire Charged To:

IMAD:

Additional Wire Information:

Receiving Bank

MANUFACTURERS & TRADERS TRUST CO Branch: 210

BOS Approved @_

Signature 2:

Signature 1:

Src: FEDLINE

Verified By: TBRESSLER02 Ref #:



PO Box 42 Clearfield PA 16830 (844) 300-0777

Wire Transfer of Funds Notice

Outgoing Domestic Wire



Deposit Account



EAST LAMPETER TOWNSHIP 2250 OLD PHILADELPHIA PIKE LANCASTER, PA 17602-3417

Processing Date:

6/05/2020

Time:

9:56AM

The Following Information Was Sent For: Regular Transfer of Funds

Originator:

ID#: 1 East Lampeter Township

Wire Amount:

\$8,486.00

Beneficiary:

ID#:

East Lampeter Township 2250 Old Philadelphia Pike Lancaster, PA 17602

2250 Old Philadelphia Pike Lancaster, PA 17602-3417

Wire Charged To:

IMAD:

Additional Wire Information:

Reference:

eceiving Banks

MANUFACTURERS & TRADERS TRUST CO Branch: 210

BOS Approved @ 07/20

Signature 1:_

Signature 2:

Src: FEDLINE

Verified By: BMILLER02

Ref#:

30

98836982YNNNN

GreatAmerica Financial Svcs. PO Box 660831

Dallas, TX 75266-0831

FORWARDING SERVICE REQUESTED

Check here for change of address (see reverse for details)

MDG2015 00038786 1 AB 0.41 ATTN: KATHY TREIER EAST LAMPETER, TOWNSHIP OF 2250 OLD PHILADELPHIA PIKE LANCASTER PA 17602-3417

JUL 0 6 2020

հոհումիկիսկականեր հարդակին ինկինի հումին հայարական

Remittance Section

27297199

310

Invoice Number: Agreement Number: Invoice Print Date: Due Date:

Total Due:

06/24/2020 07/19/2020 \$333.40

Use enclosed envelope and make check payable to:

GreatAmerica Financial Svcs. PO Box 660831 Dallas, TX 75266-0831

իրակարիկիրությունիի արտանակիրակիրության

000014133832700000000272971990000000000333408

Keep lower portion for your records - Please return upper portion with your payment

HARD WORK . INTEGRITY . EXCELLENCE

GreatAmerica Financial Svcs. PO Box 660831 Dallas, TX 75266-0831

Invoice Number: Due Date: Total Due:

27297199 07/19/2020 \$333.40

Important Messages

We currently have your authorization on file to debit all open charges from your applicable bank account.

Please contact Account Support, prior to your due date, at the toll-free number on this invoice to change the amount being deducted.

Thank you! We value your business.

Invo		

Agreement	0: Mitel (3) 8568 Phones (13) 8528 Phones (1) 5 Year SWA	Amount	Tax	Total
	1 Standard Payment	333.40	0.00	333.40
				\$333.40

For more information about your invoice, please:

- Call us at 866-803-2653
- Email us at customersupport-16@accountservicing.com Visit www.AccountServicing.com. (Para Español, pida la extensión 2344.)

Total Due

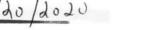
\$333.40

Dishonored Checks, Drafts Or Orders Shall Be Subject To A Surcharge Of \$30

BOS Approved @ 07/20

Signature 1:

Signature 2:



Invoice # 27297199

Check Date 06/18/2020 2020061801 Page

Amount

100 00

30 00

40.00

100.00

55 00

50.00

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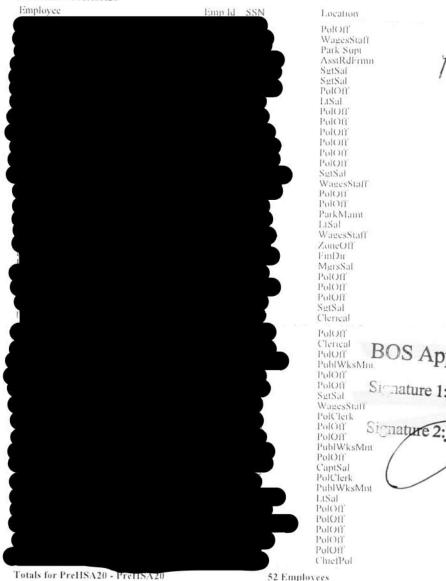
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150.00

15 00

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PreHSA20 - PreHSA20



PR#13 HSA-EE Setup ON 6/18/2020

Signature 1:

52 Employees

BOS Approved @_07/20/2020

40 00 75 00 100.00 50.00

3,477.00

Contribution Results

Display Contributions

2. Select Method to Auto-Populate Contributions:

3. Select Accounts to Receive Contributions:

The table below lists the contributions pending for the payroll date above, including payroll contributions previously loaded. To load additional contributions, please click r

Per Pay Period Amounts >

All Accounts

The 'Expedite Processing of Pending Contributions' button will process contributions for up to 8 minutes or up to 3000 records. During processing, the expedite option will processing of the expedited contributions is complete. Once completed, the contributions that have been processed will no longer appear under 'Pending Contributions' a Processing of Pending Contributions' option will be available again to expedite remaining contributions. Showing 52 records

<u>mployee</u> D	Name	<u>Display</u> <u>Date</u>	Account Type	<u>Deposit</u> <u>Type</u>	Status	Employee Amount	Employer Amount	A
XXXXX0010 [©]		7/2/2020	PNC	Payroll	Pending - Funding Deposit	\$100.00	\$0.00	E
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XXXX0010 🗇		7/2/2020	PNC	Payroll	Pending - Funding Deposit	\$100.00	\$0.00	

payroll date specified or if the payroll date requested is today or in the past, then the payroll deposit will post to the account the next day.

All Accounts

Contribution Results

Display Contributions

1. Select Payroll Date:

2. Select Method to Auto-Populate Contributions:

3. Select Accounts to Receive Contributions:

REPORTS

The table below lists the contributions pending for the payroll date above, including payroll contributions previously loaded. To load additional contributions, please click r

7/16/2020

Per Pay Period Amounts ✔

The 'Expedite Processing of Pending Contributions' button will process contributions for up to 8 minutes or up to 3000 records. During processing, the expedite option will processing of the expedited contributions is complete. Once completed, the contributions that have been processed will no longer appear under 'Pending Contributions' a Processing of Pending Contributions' option will be available again to expedite remaining contributions.

Employee ID	Name	<u>Display</u> <u>Date</u>	Account Type	<u>Deposit</u> <u>Type</u>	Status	Employee Amount	Employer Amount	Acti
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XXXXX0010 👨		7/16/2020	PNC	Payroll	Pending - Funding Deposit	\$40.00	\$0.00	Edi
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(XXXX0010 [©]		7/16/2020	PNC	Payroll	Pending - Funding Deposit	\$21.00	\$0.00	Edi
XXXX0010 🦈		7/16/2020	PNC	Payroll	Pending - Funding Deposit	\$50.00	\$0.00	Edi
XXXX0010 🗩		7/16/2020	PNC	Payroll	Pending - Funding Deposit	\$20.00	\$0.00	Edi
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PR#15 - HSA

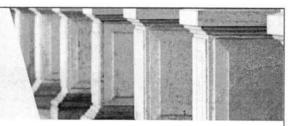
\$3477.

CKdate 07/16/30

EE Contribs



GIT Existing Solely for Your Success



Purchases Initiate ACH Purchase

Single Entry Form - Multi-entry Form

 Flexible Batch Form Wire Purchase Notify

Redemptions Initiate ACH Redemption

Single Entry Form - Multi-entry Form

Flexible Batch Form

Initiate Wire Redemption Transfers

Transfer Exchange

Participant to Participant Miscellaneous

Stop Payment Request Pending Trans Manager

PLGIT Program | Change Client / Program | Profile Update | Logout

Reports

Transactions

Tools / Forms

Transactions - Transaction Complete

Please print this page for your records.

The reference number for this transaction is: 3100312

Transaction Type

Entry Date

Transaction Date

Account

Investment Type

ACH Instruction

Amount

ACH Redemption

6/17/2020

6/18/2020

ENERAL FUND

PLGIT - Class

M & T Bank

\$3,896.79

1cmA DR#13

BOS Approved @ 07/20/2020

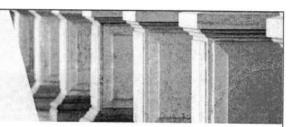
Signature 1:

Signature 2:

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Existing Solely for Your Success



1CMA nox14

PLGIT Program Change Client / Program

Profile Update | Logout | Contact

Purchases Initiate ACH Purchase Single Entry Form

- Multi-entry Form - Flexible Batch Form

Wire Purchase Notify Redemptions

Initiate ACH Redemption Single Entry Form

Multi-entry Form

- Flexible Batch Form Initiate Wire Redemption

Transfers Transfer

Exchange Participant to Participant Miscellaneous

Stop Payment Request Pending Trans Manager

Tools / Forms

Reports Transactions

Transactions - Transaction Complete

Please print this page for your records.

The reference number for this transaction is: 3108860

Transaction Type

ACH Redemption

Entry Date

6/30/2020

Transaction Date

Account

7/1/2020

\$3,607.75

Investment Type

ACH Instruction

Amount

GENERAL FUND PLGIT - Class

M & T Bank

BOS Approved @ 07/20/2020

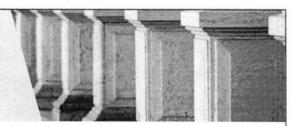
Signature 1:

Signature

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Existing Solely for Your Success



Purchases Initiate ACH Purchase

Single Entry Form

- Multi-entry Form

Flexible Batch Form Wire Purchase Notify

Redemptions

Initiate ACH Redemption Single Entry Form

Multi-entry Form

Flexible Batch Form

Initiate Wire Redemption

Transfers Transfer

Exchange

Participant to Participant

Miscellaneous Stop Payment Request

Pending Trans Manager

PLGIT Program | Change Client / Program | Profile Update | Logout | Contact | FAQ

Reports

Transactions

Tools / Forms



Transactions - Transaction Complete

Please print this page for your records.

The reference number for this transaction is: 3117390

Transaction Type

Entry Date

Transaction Date

Account

Investment Type

ACH Instruction

Amount

ACH Redemption

7/15/2020

7/16/2020

GENERAL FUND

PLGIT - Class

M & T Bank

\$3,743.59

BOS Approved @ 07/20/2020

Signature 1:

Signature 2:

1CMA 20415

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Intergovernmental Insurance Cooperative

East Lampeter Township 325

Coverage Dates: 01-Jun-2020 to 30-Jun-2020 Invoice ID: 30789-0 Invoice Created Date: 05/18/20 Invoice Due Date: 06/01/20 Open Balance: \$0.00 Invoice Amount: \$91,163.25 Surplus Credit: \$0.00 **Amount Due:** \$91,163.25

			Med	lical		Ancill	ary	Total
	Month	Admin	Stop Loss	Claim Fund	Total	Dental	Total	
Medical								4 10 A DECEMBER 111
	Jun 2020	\$2,201.40	\$16,136.36	\$37,995.73	\$56,333.49	\$151.20	\$151.20	\$56,484.69
	Retro	\$0.00	\$400.24	\$866.30	\$1,266.54			\$1,266.54
	Jun 2020	\$1,651.05	\$9,202.26	\$20,867.26	\$31,720.57	\$113.40	\$113.40	\$31,833.97
	Jun 2020	\$61.15	\$205.98	\$440.92	\$708.05			\$708.05
Sub-Total		\$3,913.60	\$25,944.84	\$60,170.21	\$90,028.65	\$264.60	\$264.60	\$90,293.25

Miscellaneous Expenses April UCCI Dental Claims

INVOICE GRAND TOTAL

Sub-Total

\$264.60 \$264.60

\$3,913.60 \$25,944.84 \$60,170.21 \$90,028.65

BOS Approved @ 07/20/2020

Signature 1:

Signature 2:

Page 1 of 1

05/19/2020

\$870.00

\$870.00

ENTERCOVERAMENTAL
BRITANNER
CONFERENTIVE
BRITANNER
TOTAL

Intergovernmental Insurance Cooperative

East Lampeter Township 325



Coverage Dates: 01-Jul-2020 to 31-Jul-2020 Invoice ID: 32615-0 Invoice Created Date: 06/12/20 Invoice Due Date: 07/01/20 Open Balance: \$0.00 Invoice Amount: \$90,767.71 Surplus Credit: \$0.00 **Amount Due:** \$90,767.71

			Med	ical			Ancillary	Total
	Month	Admin	Stop Loss	Claim Fund	Total	Dental	Total	
Medical								
	Retro	\$61.15	\$205.98	\$440.92	\$708.05	\$4.20	\$4.20	\$712.25
	Jul 2020	\$2,262.55	\$16,342.34	\$38,436.65	\$57,041.54	\$155.40	\$155.40	\$57,196.94
	Jul 2020	\$1,651.05	\$9,202.26	\$20,867.26	\$31,720.57	\$113.40	\$113.40	\$31,833.97
	Jul 2020	\$61.15	\$205.98	\$440.92	\$708.05			\$708.05
Sub-Total	•	\$4,035.90	\$25,956.56	\$60,185.75	\$90,178.21	\$273.00	\$273.00	\$90,451.21
Miscellaneous								
May UCCI D	ental Claims							\$316.50
Sub-Total								\$316.50
INVOICE GRAND	TOTAL	\$4,035.90	\$25,956.56	\$60,185.75	\$90,178.21	\$273.00	\$273.00	

BOS Approved @ 17/20/2020

Signature 1:

Signature 2:

Intergovernmental Insurance Cooperative

East Lampeter Township 325

Coverage Dates:	01-Aug-2020 to 31-Aug-2020
Invoice ID:	34864-0
Invoice Created Date:	07/14/20
Invoice Due Date:	08/01/20
Open Balance:	\$0.00
Invoice Amount:	\$91,479.98
Surplus Credit:	\$0.00
Amount Due:	\$91,479.98

		Medical				Ancillary		Total
	Month	Admin	Stop Loss	Claim Fund	Total	Dental	Total	
Medical								
	Aug 2020	\$2,262.55	\$16,342.34	\$38,436.65	\$57,041.54	\$155.40	\$155.40	\$57,196.94
	Aug 2020	\$1,651.05	\$9,202.26	\$20,867.26	\$31,720.57	\$113.40	\$113.40	\$31,833.97
	Aug 2020	\$61.15	\$205.98	\$440.92	\$708.05			\$708.05
ub-Total		\$3,974.75	\$25,750.58	\$59,744.83	\$89,470.16	\$268.80	\$268.80	\$89,738.96

Miscellaneous Expenses June UCCI Dental Claims

Sub-Total

INVOICE GRAND TOTAL

\$3,974.75 \$25,750.58 \$59,744.83 \$89,470.16

\$268.80

BOS Approved @ 07/20

Signature 1:

Signature 2:

\$1,741.02

\$1,741.02



GIT Existing Solely for Your Success



Purchases Initiate ACH Purchase Single Entry Form - Multi-entry Form - Flexible Batch Form Wire Purchase Notify Redemptions Initiate ACH Redemption Single Entry Form - Multi-entry Form - Flexible Batch Form Initiate Wire Redemption Transfers Transfer **Exchange**

Participant to Participant

Pending Trans Manager

Miscellaneous Stop Payment Request

PLGIT Program | Change Client / Program Profile Update | Logout | Contact Tools / Forms Transactions

Transactions - Transaction Complete

Please print this page for your records.

The reference number for this transaction is: 3100720

Transaction Type

ACH Redemption

Entry Date

6/17/2020

Transaction Date

6/18/2020

Account

Reports

GENERAL FUND

Investment Type

PLGIT - Class UMB Bank

ACH Instruction

\$447.77

Amount

BOS Approved @ 07/20/2020

Signature 1:

Signature 2:

UMB BRAIL Pension

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Purchases

Transfers Transfer

Exchange

Miscellaneous Stop Payment Request

Initiate ACH Purchase Single Entry Form

Wire Purchase Notify Redemptions

- Flexible Batch Form

Initiate Wire Redemption

Participant to Participant

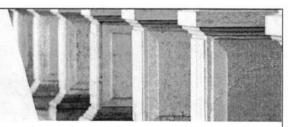
Pending Trans Manager

Initiate ACH Redemption Single Entry Form - Multi-entry Form

 Multi-entry Form - Flexible Batch Form



Existing Solely for Your Success



PLGIT Program | Change Client / Program | Profile Update | Logout | Contact |

Reports

Transactions

Tools / Forms

- GENERAL FUND



Transactions - Transaction Complete

Please print this page for your records.

The reference number for this transaction is: 3100721

Transaction Type

ACH Redemption

Entry Date

6/17/2020

Transaction Date

Account

6/18/2020

PLGIT - Class

Investment Type

UMB Bank

ACH Instruction

Amount

\$7,887.07

BOS Approved @ 07/20/20 20

Signature 1:

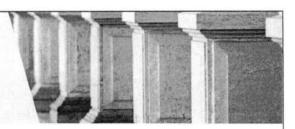
Signature 2:

Umb Ball police Pension pn #13

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GIT Existing Solely



Purchases Initiate ACH Purchase Single Entry Form Multi-entry Form - Flexible Batch Form Wire Purchase Notify Redemptions Initiate ACH Redemption Single Entry Form - Multi-entry Form - Flexible Batch Form Initiate Wire Redemption Transfers Transfer Exchange | Participant to Participant Miscellaneous

Stop Payment Request Pending Trans Manager for Your Success

Transactions Tools / Forms

Transactions - Transaction Complete

Please print this page for your records.

The reference number for this transaction is: 3109079

Transaction Type

ACH Redemption

Entry Date

Reports

6/30/2020

Transaction Date Account

7/1/2020

NERAL FUND

PLGIT Program | Change Client / Program | Profile Update | Logout | Contact |

Investment Type

PLGIT - Class UMB Bank

ACH Instruction

\$461.40

Amount

Signature 1:

BOS Approved @ 07/20/2020

Signature 2:

MM B BONG PEN NON UNIT PEN

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Purchases

Transfers Transfer

Exchange

Miscellaneous Stop Payment Request

Initiate ACH Purchase Single Entry Form

Multi-entry Form Flexible Batch Form

Wire Purchase Notify Redemptions

- Flexible Batch Form

Initiate Wire Redemption

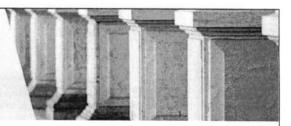
Participant to Participant

Pending Trans Manager

Initiate ACH Redemption Single Entry Form Multi-entry Form



Existing Solely for Your Success



PLGIT Program | Change Client / Program | Profile Update | Logout | Contact | FAQ

Reports

Transactions

Tools / Forms

GENERAL FUND



Transactions - Transaction Complete

Please print this page for your records.

The reference number for this transaction is: 3109082

Transaction Type

ACH Redemption

Entry Date

6/30/2020

Transaction Date

7/1/2020

Account

PLGIT - Class

Investment Type

UMB Bank -

ACH Instruction

\$6,918.65

Amount

BOS Approved @ 07/20/2020

Signature 1:

Signature 2:

Um Bringer 14

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GIT Existing Solely for Your Success



PLGIT Program | Change Client / Program | Profile Update | Logout | Contact

Purchases Initiate ACH Purchase Single Entry Form Multi-entry Form

Flexible Batch Form Wire Purchase Notify Redemptions Initiate ACH Redemption

Single Entry Form Multi-entry Form

Flexible Batch Form Initiate Wire Redemption

Transfers Transfer **Exchange** Participant to Participant

Miscellaneous Stop Payment Request Pending Trans Manager

Reports Transactions Tools / Forms

Transactions - Transaction Complete

Please print this page for your records.

The reference number for this transaction is: 3117332

Transaction Type

Entry Date Transaction Date

Account

Investment Type

ACH Instruction

Amount

ACH Redemption

7/15/2020

7/16/2020

GENERAL FUND

PLGIT - Class

UMB Bank

\$482.31

BOS Approved @ 07/20/20 20

Signature 1:

Signature 2:

ums Brail

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Purchases

Initiate ACH Purchase Single Entry Form

- Multi-entry Form - Flexible Batch Form

- Multi-entry Form - Flexible Batch Form

Transfers Transfer

Exchange Page 1

Miscellaneous Stop Payment Request

Wire Purchase Notify Redemptions

Initiate ACH Redemption Single Entry Form

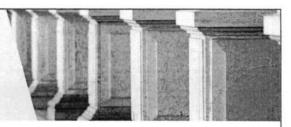
Initiate Wire Redemption

Participant to Participant

Pending Trans Manager



Existing Solely for Your Success



PLGIT Program | Change Client / Program | Profile Update | Logout | Contact | FAQ

Transactions

Tools / Forms

Transactions - Transaction Complete

Please print this page for your records.

The reference number for this transaction is: 3117333

Transaction Type

Entry Date

Transaction Date

Reports

Account

Investment Type **ACH Instruction**

Amount

ACH Redemption

7/15/2020

7/16/2020

ENERAL FUND

PLGIT - Class

UMB Bank

\$8,066.51

BOS Approved @ _ 07

Signature 1:

Signature 2:

umb Brall
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5068365

CUSTOMER NO: 1097

INVOICE NO:

NATIONAL VISION ADMINISTRATORS, LLC.

(973) 574 - 2400 RECEIVED 2400



JUL - 8 2020

EAST LAMPETER TOWNSHIP 91/1/80

KATHY TREIER EAST LAMPETER TWP 2250 OLD PHILADELPHIA PIKE

	LANC	CASTER, PA 17602				
	7-1-2020 C	HARGES, FEES	AND ADJUSTMENTS	For The I	Month Of :June	
		CHARC	GE DESCRIPTION		COUNT	AMOUNT
			CLAIMS PROCESSED CYCLI		2 0	\$64.00 \$0.00
			MONTHLY	CLAIM SUBTOTAL	: 2	\$64.00
		ASO - 0	BOS Approv	ed @ _07/	20/2020	\$78.75
			Signature 1:	ant?	Monthly Total =	\$142.75
	PAYMENT I	DUE DATE:	DUE UPON RECEIPT	***	PAY THIS AMOUNT :	\$142.75
lease	contact Col	lections @ 973-57	4-2549 if you have past	due balances	that you have not yet paid	d.
	BALANCES	\$142.75	<u>Current</u> \$142.75	- 60 Days \$0.00	61 - 90 Days \$0.00	90 Days \$0.00
ease e	enclose a copy o	of this invoice with yo	ur remittance.			
INVO	turn this portion DICE NO: 50	068365	National Vision Administ	rators Remittance		rtion with payment) DUE UPON RECEIPT \$142.75
INVO	DICE DATE: 7-	1-2020			AMOUNT REMITTED:	\$
**	Please Remit to	: National Vision A	dministrators, LLC, P.C). Box 28144, I	New York, NY 10087-8144	
** A	CH Instructions	: JPMorgan Chase	e Bank, ABA#	Account#		



AMERICAN UNITED LIFE INSURANCE COMPANY

a **ONEAMERICA** Company One American Square PO Box 6123 Indianapolis, IN 46206-6123

		(
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Group Name: East Lampeter Township
Group Policy No:

Premium Due Date: 06/01/2020

Coverage Period:

06/01/2020 - 06/30/2020

Invoice Date:

06/12/2020

 Current Group Premium Due:
 \$1,651.74

 Employee Adjustments:
 +
 \$0.00

 Premium Due:
 \$1,651.74

 Administrative Fee:
 +
 \$0.00

 Prior Balance:
 +
 \$0.00

 Total Amount Due:
 \$1,651.74

 Group Premium Due:
 \$1,651.74

BOS Approved @

Signature 1.

Signature 2

East Lampeter Township ATTN: Kevin Hostetter 2250 Old Philadelphia Pike

Lancaster, PA 17602

NOTE: Any other communications and requests should be sent to:

American United Life Insurance Company, PO Box 6123, Indianapolis, IN 46206-6123; or email

GroupContactCenter@OneAmerica.com; or call us at 1-800-553-5318.

If your contract has coverage provisions based on salary, please update any salary changes in iBill or submit a current census to the Contact Center.

See Exhibit A for IMPORTANT NOTICE AND INSTRUCTIONS

Notes Section

Your June 2020 premium draft will be initiated on July 6th, 2020

Detach and return the bottom portion of this page with your payment in the enclosed envelope to ensure timely receipt and processing by American United Life Insurance Company.

Fold and Tear Here

Remit payment and coupon to:

American United Life Insurance Company Group Premium

5870 Reliable Parkway Chicago, IL 60686-0058

Group Name:

East Lampeter Township

Group Policy No:

06/01/2020

Premium Due Date:

06/01/2020

Coverage Period:

06/01/2020 - 06/30/2020

Invoice Date:

06/12/2020

Total Amount Due:

\$1,651.74

Total Amount Paid: \$



018150 1/2



Questions? Please call our Business Accounts help line by Jul 28. 1-888-220-9991 Opt 4

Bill Acct. No. Due Date Amount Due
90401 Auto Pay

businessaccounts@pplweb.com

Your	Electric	Usage	Profile

Service to: E LAMPETER TWP LANCASTER, PA 17602



Billing Summary	(Billing deta	ils on back)
Balance as of Jun 30, 2020	\$2,009.91	
Charges:		
Total Distribution Charges	\$1,649.21	1
Total Generation & Transmission Charges	\$1,649.21 \$330.95	>1980.16
Total Current Charges	\$3,990.07	

Automatic Bill Payment	\$3,990.07
Account Balance	\$3,990.07

How To Shop For Electricity		
You can choose the company that supplies your electricity.		
Visit papowerswitch.com or www.oca.state.pa.us for supp	olier offers.	
If you are shopping, know your contract expiration date.		

Here's the information you need to shop:

Bill Account Number: 90401 Rate Schedule: SHS
Current Supplier: Constellation NewEnergy (7)

PPL Electric Utilities price to compare for your rate is \$0.06079 per kWh. This changes the 1st of June and December.

BOS Approved @ 07/20/2020

Signature 1:

Signature 2:

Manage Your Account

	Pay Your Bill	Online Options (pplelectric.com)
Online: Phone: Mail: Card:	Visit pplelectric.com Call 1-800-342-5775 Use envelope provided MasterCard, Discover, Visa or debit, call 1-844-278-3310 (service fee applies)	 Report an outage/check outage status Make a payment, view your bill and usage history. Sign up for alerts. Enroll in paperless billing, automatic bill pay, budget billing. View your rate schedule at: pplelectric.com/rates

Correspondence:

Customer Services, 827 Hausman Road, Allentown, PA 18104-9392

Other important information on the back of this bill >

ppl PL Electric Utilities

Bill Acct. No.	Due Date	Amount Due
90401		Auto Pay

AV 01 018150 05489E 83 B**5DGT

րկիիդակիայիլարությունկնուկությիլու

E LAMPETER TWP 2250 OLD PHILADELPHIA PIKE LANCASTER, PA 17602-3417

018149



Questions? Please call our Business Accounts help line by Jul 28. 1-888-220-9991 Opt 4

businessaccounts@pplweb.com

Bill Acct. No.	Due Date	Amount Due
90201		Auto Pay

Your Electric Usage Profile

Service to: E LAMPETER TWP STREETLIGHT FUND LANCASTER, PA 17602



Billing Summary (Billing details on b		(Billing details on back)
	Balance as of Jun 30, 2020	\$6,102.68
	Charges:	10 150 to 1100000
	Total Distribution Charges	\$5,220.36
	Total Generation & Transmission Charges	\$805.65 > 6026.01

Total Current Charges	\$12,128.69
Automatic Bill Payment	\$12,128.69

Account Balance \$12,128.69

How To Shop For Electricity

You can choose the company that supplies your electricity.

Visit papowerswitch.com or www.oca.state.pa.us for supplier offers.

If you are shopping, know your contract expiration date.

Here's the information you need to shop:

Bill Account Number: 90201 Rate Schedule: SHS

Current Supplier: Constellation NewEnergy (7)

PPL Electric Utilities price to compare for your rate is \$0.06079 per kWh. This changes the 1st of June and December.

BOS Approved @ 07/20/2020

Signature 1:

Signature 2:

Manage Your Account

	Pay Your Bill	Online Options (pplelectric.com)
Online: Phone: Mail: Card:	Visit pplelectric.com Call 1-800-342-5775 Use envelope provided MasterCard, Discover, Visa or debit, call 1-844-278-3310 (service fee applies)	 Report an outage/check outage status Make a payment, view your bill and usage history. Sign up for alerts. Enroll in paperless billing, automatic bill pay, budget billing. View your rate schedule at: pplelectric.com/rates

Correspondence:

Customer Services, 827 Hausman Road, Allentown, PA 18104-9392

Other important information on the back of this bill >

ppl

Bill Acct. No.	Due Date	Amount Due
90201		Auto Pay

AV 01 018149 05489E 83 B**5DGT

գապլիիները բարարդիներին արդարդութ

E LAMPETER TWP 2250 OLD PHILADELPHIA PIKE LANCASTER, PA 17602-3417



Billing Summary for Service to: EAST LAMPETER TWP PUBLIC WORKS 2250 OLD PHILA PIKE APT 1 LANCASTER PA 17602-3417

Rate Classification (NT):

Commercial Heating Service-CC

Billing Period:

05/29/2020 to 06/26/2020 (29 days)

Actual Read

Questions?

Call (800) 276-2722 or write to UGI at

PO Box 13009

Reading, PA 19612-3009

*Your current UGI charges include State taxes totaling about \$0.20.

Past Bill Information

The balance on your last bill was

,	723.03	MANUFACTURE TO A STANDARD MIT
Thank you for your payment of	-23.05	Account Numbe
Amount due as of 06/26/2020	0.00	
Current Bill Information		411000
Customer Charge	23.50	5
Supplier Commodity (1 CCF at \$0.31000)	0.31	
Distribution Charges	0.36	
Natural Gas System Improvement Charge	0.02	
Tax Relief Credit	-1.13	
Current Charges	23.06	
Utility charges owed this bill		\$23.06

\$23.05

Current Bill Information - UGI ENERGY SERVICES, LLC UGI ENERGY SERVICES, LLC natural gas costs are shown in the supplier charges above.

Total Amount Due By 07/13/2020

\$23.06

Meter Information - Next Read Date July 28, 2020				
Meter Number	Previous	Present	Meter	
werei Humber	Paading	Ponding	Multiplian	

Meter Number	Previous Reading	Present Reading	Meter Multiplier	CCF Used		MCF Used
1368162	247	248	1.121	1	=	0.1

Shopping Information Box

When shopping for natural gas with a Natural Gas Supplier, please provide the following data below. If you are already shopping, know your contract expiration date.

Account Number: 411000

Rate Schedule: NT_H

Supplier Information

■ UGI ENERGY SERVICES, LLC 835 KNITTING MILLS WAY WYOMISSING PA 19610 or Phone Number 610-373-7999



■ Commodity prices and charges are set by the natural gas supplier you have chosen. The Public Utility Commission regulates distribution prices and services.

IG

Energy to do more®

If you pay at a payment agent please take your entire bill. Make check payable to UGI. Keep this part for your records. Important information is on the back of this bill.

UGI Utilities, Inc. PO Box 15503 Wilmington, DE 19886-5503

Account Number

The amount due will be deducted from your account on July 13, 2020.

BOS Approved @ 07/20/2020

EAST LAMPETER TWP PUBLIC WORKS GARAGE 2250 OLD PHILA PIKE APT 1

LANCASTER PA 17602-3417

Signature 1:_

Signature 2:

July 13, 2020

Amount Due

AUTO PAY

Due Date

With Late Charge

AUTO PAY



Billing Summary for Service to: EAST LAMPETER TWP PUBLIC WORKS

2250-1 OLD PHILA PIKE **LANCASTER PA 17602-3417**

Rate Classification (NT):

Commercial Heating Service-CC

Billing Period:

05/29/2020 to 06/26/2020 (29 days)

Actual Read

Questions?

Call (800) 276-2722 or write to UGI at

PO Box 13009

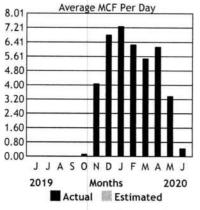
Reading, PA 19612-3009

*Your current UGI charges include State

taxes totaling about \$0.60.

Past Bill Information

Total Amount Due By 07/13/2020		\$107.40
UGI ENERGY SERVICES, LLC charges owed this bill		\$40.48
Current Charges	40.48	
Commodity Charge (131 CCF at \$0.30000)	40.48	
Current Bill Information - UGI ENERGY SERVICES, LLC		
Amount due as of 06/26/2020	0.00	
Thank you for your payment of		
The balance on your last bill was	\$303.97	
Past Bill Information - UGI ENERGY SERVICES, LLC		\$66.92
Utility charges owed this bill		
Current Charges	66.92	
PA State Tax Surcharge	0.01	
Tax Relief Credit	-3.29	
Natural Gas System Improvement Charge	46.64 0.06	
Customer Charge Distribution Charges	23.50	
garing and a grant markets.	22.50	
Current Bill Information	0.00	411000
Amount due as of 06/26/2020	0.00	
Thank you for your payment of		Account Number
The balance on your last bill was	\$365.93	Distriction with the supplier



Average	Last Year	This Year
MCF/Day	0.00	0.45
Daily Temperature	71°F	71°F

Meter Number	Previous Reading	Present Reading	CCF Used	MCF Used
1149660	241334	241465	131	 13.1

Shopping Information Box

When shopping for natural gas with a Natural Gas Supplier, please provide the following data below. If you are already shopping, know your contract expiration date.

Account Number: 41100

Rate Schedule: NT_H

If you pay at a payment agent please take your entire bill. Make check payable to UGI. Keep this part for your records. Important information is on the back of this bill.



UGI Utilities, Inc. PO Box 15503 Wilmington, DE 19886-5503

Account Number 41100

The amount due will be deducted from your account on July 13, 2020.

BOS Approved @ 07 EAST LAMPETER TWP PUBLIC WORKS GARAGE

2250 OLD PHILA PIKE **LANCASTER PA 17602-3417** Signature 1:

Signature 2:

July 13, 2020 **Amount Due**

Due Date

AUTO PAY

With Late Charge

AUTO PAY



Billing Summary for Service to: EAST LAMPETER TWP 2250 OLD PHILA PIKE LANCASTER PA 17602-3417

Rate Classification (NT):

Commercial General Service-CC

Billing Period:

05/29/2020 to 06/26/2020 (29 days)

Actual Read

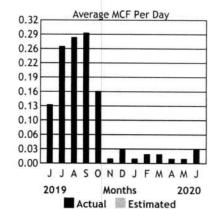
Questions? Call (800) 276-2722 or write to UGI at

PO Box 13009

Reading, PA 19612-3009

Past Bill Information

The balance on your last bill was	\$23.68	
Thank you for your payment of	-23.68	Account Number
Amount due as of 06/26/2020	0.00	THE RESIDENCE OF THE PARTY OF T
Current Bill Information		411000
Customer Charge	23.50	•
Supplier Commodity (9 CCF at \$0.31000)	2.79	
Distribution Charges	3.20	
Natural Gas System Improvement Charge	0.02	
Tax Relief Credit	-1.26	
Current Charges	28.25	
Utility charges owed this bill		\$28.25
Current Bill Information - UGI ENERGY SERVICES, LLC UGI ENERGY SERVICES, LLC natural gas costs are shown in th supplier charges above.	e	
T		



Average	Last Year	This Year
MCF/Day	0.13	0.03
Daily Temperature	71°F	71°F

Meter Information - Next Read Date July 28, 2020

Meter Number	Previous Reading	Present Reading	CCF Used		MCF Used
1175373	4882	4891	9	=	0.9

Shopping Information Box

When shopping for natural gas with a Natural Gas Supplier, please provide the following data below. If you are already shopping, know your contract expiration date.

Account Number: 41100

Rate Schedule: NT_G

Supplier Information

■ UGI ENERGY SERVICES, LLC 835 KNITTING MILLS WAY WYOMISSING PA 19610 or Phone Number 610-373-7999



\$28.25

Commodity prices and charges are set by the natural gas supplier you have chosen. The Public Utility Commission regulates distribution prices and services.

If you pay at a payment agent please take your entire bill. Make check payable to UGI. Keep this part for your records. Important information is on the back of this bill.

Energy to do more®

UGI Utilities, Inc. PO Box 15503 Wilmington, DE 19886-5503 Account Number 411000

The amount due will be deducted from your account on July 13, 2020.

EAST LAMPETER TWP 2250 OLD PHILA PIKE LANCASTER PA 17602-3417 BOS Approved @ 07/20 5000

Signature 1:

Signature 2

Due Date
July 13, 2020

Amount Due

AUTO PAY

With Late Charge

AUTO PAY

411000



Billing Summary for Service to: EAST LAMPETER TWP 2250 OLD PHILA PIKE LANCASTER PA 17602-3417

Rate Classification (NT): Commercial Heating Service-CC

Billing Period:

05/29/2020 to 06/26/2020 (29 days) Actual Read Questions?

Call (800) 276-2722 or write to UGI at PO Box 13009 Reading, PA 19612-3009

*Your current UGI charges	include	State
taxes totaling about \$1.92.		

Past Bill Information

Total Amount Due By 07/13/2020		\$386.36
UGI ENERGY SERVICES, LLC charges owed this bill		\$173.33
Current Charges	173.33	
Commodity Charge (561 CCF at \$0.30000)	173.33	
Current Bill Information - UGI ENERGY SERVICES, LLC		
Amount due as of 06/26/2020	0.00	
Thank you for your payment of	-211.66	
The balance on your last bill was	\$211.66	
Past Bill Information - UGI ENERGY SERVICES, LLC		\$213.03
Utility charges owed this bill		£242.02
Current Charges	213.03	
PA State Tax Surcharge		
Tax Relief Credit	-10.42	
Natural Gas System Improvement Charge	0.20	
Distribution Charges	199.73	
Customer Charge	23.50	
Current Bill Information		411000
Amount due as of 06/26/2020	0.00	
Thank you for your payment of	-261.63	Account Numbe
The balance on your last bill was	\$261.63	I CONTRACTOR DE LA CONT

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	SOND	JFM	AMJ
2019	Month	ns	2020

Average	Last Year	This Year
MCF/Day	1.55	1.93
Daily Temperature	71°F	71°F

Meter Number	Previous Reading	Present Reading	CCF Used		MCF Used
1158141	248625	249186	561	_	56.1

Shopping Information Box

When shopping for natural gas with a Natural Gas Supplier, please provide the following data below. If you are already shopping, know your contract expiration date.

Account Number: 41100

Rate Schedule: NT_H

If you pay at a payment agent please take your entire bill. Make check payable to UGI. Keep this part for your records. Important information is on the back of this bill.



UGI Utilities, Inc. PO Box 15503 Wilmington, DE 19886-5503

Account Number 411000 The amount due will be deducted from your account on July 13, 2020.

EAST LAMPETER TWP 2250 OLD PHILA PIKE LANCASTER PA 17602-3417 BOS Approved @ 17/20/2020

Signature 1:

Signature 2:

Due Date

July 13, 2020

Amount Due

AUTO PAY

With Late Charge

AUTO PAY

411000



Billing Summary for Service to: EAST LAMPETER TWP 2235 HAMPSHIRE AVE LANCASTER PA 17601-5765

Rate Classification (NT):

Commercial Heating Service-CC

Billing Period:

05/14/2020 to 06/12/2020 (30 days) Actual Read

Questions?

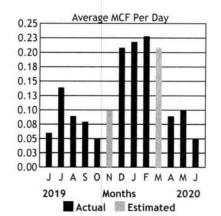
Call (800) 276-2722 or write to UGI at PO Box 13009

Reading, PA 19612-3009

*Your current UGI charges include State Total Amount Due By 06/29/2020 taxes totaling about \$0.25.

Past Bill Information

-40.48 0.00 23.50 4.56	41100
4.56	41100
4.56	5 1
F 24	
5.34	
0.03	
-1.36	
32.07	
	\$32.07
	-1.36



Last	This
Year	Year
0.06	0.05
69°F	69°F
	Year 0.06

Meter Information - Next Read Date July 14, 2020

Meter Number	Previous Reading	Present Reading	CCF Used		MCF Used
1244118	2902	2917	15	=	1.5

Shopping Information Box

When shopping for natural gas with a Natural Gas Supplier, please provide the following data below. If you are already shopping, know your contract expiration date.

Account Number: 41100

Rate Schedule: NT_H

Supplier Information

■ UGI ENERGY SERVICES, LLC 835 KNITTING MILLS WAY WYOMISSING PA 19610 or Phone Number 610-373-7999



\$32.07

■ Commodity prices and charges are set by the natural gas supplier you have chosen. The Public Utility Commission regulates distribution prices and services.

If you pay at a payment agent please take your entire bill. Make check payable to UGI. Keep this part for your records. Important information is on the back of this bill.

Energy to do more®

UGI Utilities, Inc. PO Box 15503 Wilmington, DE 19886-5503

Account Number 41100

The amount due will be deducted from your account on June 29, 2020.

EAST LAMPETER TWP 2250 OLD PHILADELPHIA PIKE **LANCASTER PA 17602-3417**

BOS Approved @ 17/20/2020

Signature 1:

Signature 2:

June 29, 2020

Due Date

Amount Due

AUTO PAY

With Late Charge

AUTO PAY

41100





Invoice Statement

INVOICE NUMBER: ACCOUNT NAME:

East Lampeter Township

10.11

ACCOUNT NUMBER CREDIT LIMIT DAYS THIS PERIOD BILL CLOSING DATE PAYMENT DUE DATE AMOUNT DUE

26,000.00 30 JUN-30-2020 JUL-24-2020 6,773.25

DATE		ACTIVITY DESCRIPTION		CHARGES / DEBITS	PAYMENTS / CREDITS
IUN-01-2020 IUN-30-2020	Payment - Thank You Fuel Purchases			6,773.25	8,299.84
		REMINDER PLEASE BE SURE TO INCLUDE REMITTANCE STUB WITH PAYMENT. MAIL TO THE ADDRESS SHOWN IN THE RIGHT PORTION OF THE REMITTANCE STUB.			
			DOG A		
			BOS Appro	ved @	20.20
			Signature 1:	m	
			Signature 2:	Mint	la

The Finance Charge is determined by applying a periodic rate of 0%
PURCHASES, RETURNS AND PAYMENTS MADE JUST PRIOR TO BILLING DATE MAY NOT APPEAR UNTIL THE NEXT INVOICE/STATEMENT.

PREVIOUS BALANCE	(-)PAYMENTS	(+)ACTIVITY THIS PERIOD	(-)SAVINGS THIS PERIOD	(=)NEW BALANCE
8,299.84	8,299.84	6,773.25	0.00	6,773.25

CALL CUSTOMER SERVICE TO PAY BY PHONE FEDERAL TAX ID: 841425616

SEE REVERSE SIDE FOR IMPORTANT INFORMATION AND TERMS.
TO ENSURE PROPER CREDIT, TEAR AT PERFORATION AND INCLUDE BOTTOM PORTION WITH YOUR PAYMENT

Sunoco Universal

P.O. Box 639 Portland, ME 04104-0639

ACCOUNT NAME	East Lampeter Twnshp	
ACCOUNT NUMBER		
INVOICE NUMBER	66228890	
BILL CLOSING DATE	JUN-30-2020	
AMOUNT DUE	6,773.25	
AMOUNT ENCLOSED		
PAYMENT DUE DATE	JUL-24-2020	

Make check payable to: WEX BANK To avoid processing delays, remit all payments to:

Ralph Hutchinson East Lampeter Township 2250 Old Philadelphia Pike Lancaster, PA 17602

الطيط الطيط المستطالية	انتيانالينينالياليانييا
WEX BANK	
P.O. BOX 6293	
CAROL STREAM IL	60197-6293

Summer 2020

- Stormwater Fee,Credit, and ImperviousSurface Area
- 2 PA House Legislative Update
- 3 A Gold Star in East Lampeter
- 4 Through Thick and Thin
- 5 Recycling right doesn't have to be hard
- 6 Thank you

Public Meeting Arrangements

July, September, and November Supervisors' Meetings will be held on the 3rd Monday of the month

August, October, and December Supervisors' Meetings will be held on the 1st and 3rd Monday of the month

All regular meetings begin at 7:30 pm



Stormwater Fee, Credit, and Impervious Surface Area

A new billing system has been implemented for the quarterly sanitary sewer bills. In addition, for the first time, these bills include the newly adopted Stormwater fee. Where properties are not connected to the Township's Sanitary Sewer system, the only charges reflected on the bill are for Stormwater services. You can find more information about the Stormwater Fee on the Township's web site: www.eastlampetertownship.org. These new bills were sent out at the beginning of July, 2020. If you haven't received this bill, please contact the Township office immediately.

The Stormwater fee for each property is based upon the amount of impervious area (hard surface) existing on that property. As a part of the Stormwater fee program, a credit policy has also been adopted. Property owners who take certain actions, as outlined in the credit policy, can reduce the amount of their Stormwater fee charges. The application process for these credits is also described within the credit policy.

As a part of the Township's effort to provide access to information on the Stormwater Fee program, impervious surface area mapping on a public platform is currently being worked on by Township staff. This platform will allow property owners to view the information being used by the Township in determining the amount of impervious area (IA) on each property. The amount of IA on each property determines which billing Tier is used for each property. It is anticipated that this mapping platform will be available for your use in the near future.

For more information on the types of credits you may qualify for, actions you can take to assist in reducing pollution going to local waterways, or access to the mapping function (when it becomes available) please visit the Township website at www. eastlampetertownship.org.

The stormwater fees that are being collected will be utilized to maintain and improve the Township's stormwater infrastructure, to administer the Township's Stormwater Management program and to complete projects that will reduce the amount of pollution flowing into our local streams and waterways. These activities are all mandated in order to meet the requirements of both Federal and State government permit standards for the Township's MS4 (Municipal Separate Storm Sewer System).

State Representative Keith J. Greiner, CPA

PA House Legislative Update

State Rep. Keith J. Greiner, CPA

As our counties begin to move closer to fully reopening, the House has continued our push to reopen businesses safely so people can return to work and provide for their families.

In addition, the General Assembly sent a responsible interim budget to Gov. Tom Wolf, which he signed May 29. The budget fully funds for the entire Fiscal Year of 2020-21: early education, K-12 education and higher education, pension obligations and debt service, and food and nutrition support programs.

The plan is based on the current year's budget. Getting our students back in their classrooms this fall is a top priority for all of us, and this budget provides the necessary resources to help our schools reopen safely. It provides certainty and stability for the next several months while we await more information about how revenues have been impacted by the Wolf administration's COVID-19 business shutdown mandate. With personal income tax, and corporate income tax collection dates changed to July and August respectively, we need more time to ensure we have the data necessary to make smart budgeting decisions for the remainder of the fiscal year. The \$25.8 billion budget includes no new or increased taxes.

I also wish to notify constituents that my district office is here to help you with any state-related issues and Unemployment Compensation applications. You can call my office at 717-464-5285 and my staff or I will be sure to return your message. You can also email me at kgreiner@ pahousegop.com. We can assist you virtually this way or we

can schedule in-person meetings in advance at our office while following all CDC recommendations.

During Session days, you can also watch House proceedings online as we work to safely reopen Pennsylvania at pahousegop.com. Please also be sure to follow me on Facebook.com/RepGreiner and keep on the lookout for important updates regarding the "reopening" process on my website RepGreiner.com. I also encourage you to sign up for my weekly E-Newsletter at RepGreiner.com/Email-Signup.

There are a number of important updates regarding state services and government news during this time, so I encourage you to follow my E-Newsletter updates.

In the coming months, I encourage you to reach out to my office with any state-related concerns and questions. I will continue to provide updated information as I receive it.

Respectfully yours,

Rep. Keith J. Greiner, CPA



Ralph Hutchison Stephen Zerbe Kevin Hostetter Tara Hitchens David Sinopoli Alecia Hair Charlie Thomas Larry Frankford John Brooks Troy Bresch Alex Wasilewski Jeffrey Shirk Kathy Treier Stephanie Leakway Admin. Assistant Lashawnda Martin

Township Manager Chief of Police Finance Director Dir. of Planning/Zoning Officer **Assistant Zoning Officer** Zoning Admin. Assistant **Public Works Director** Sewer Superintendent Road Superintendent Parks Superintendent Stormwater Technician System Administrator Bookkeeper

Admin. Assistant

BOARD OF SUPERVISORS

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August, October, and December Supervisors' Meetings will be held on the 1st and 3rd Monday of the month

All regular meetings begin at 7:30 pm

PLANNING COMMISSION

Meets 2nd Tuesday of each month at 7:30 pm

SEWER AUTHORITY

Meets 2nd Wednesday of each month except for November when they meet on the 1st Wednesday All regular meetings begin at 4 pm

PARK BOARD

Meets 4th Wednesday of each month at 7 pm (NO MEETINGS in November and December)

ZONING HEARING BOARD

Meets 2nd and 4th Thursday of each month at 7 pm

(NO MEETING on 4th Thursday in November and December)

This newsletter is funded by the sale of advertising. Your ad will reach every address in the Township, and your support will be greatly appreciated by the township and our residents.

Please contact:

Carla Snyder at 717-669-0914 or e-mail: carlas@spectrumprintpartner.com



In the photo left to right: Maureen Leary; Lisa Colon, president of the Red Rose Blue Star Moms; Denise Torbert (a Gold Star Mom); and Barbara Hershey.

A Gold Star in East Lampeter

Eva and Jacob Good of Witmer lost their son Walter in the Battle of the Argonne Forest during World War I. As the mother of a soldier who died in service, Eva became a Gold Star Mother. Mothers with sons or daughters in active service are Blue Star Mothers.

Many years later a US government program made it possible for mothers who had lost family members in the war to travel to Europe to visit their graves and in some cases to bring the remains of their loved ones back home. Eva brought the remains of her son back to Lancaster and eventually she, Jacob, and Walter were interred together in Mellinger Mennonite Cemetery.

On Memorial Day this year, in the midst of the COVID crisis, four mothers from Lancaster's Red Rose Chapter of Blue Star Mothers of America gathered at the cemetery to place a Gold Star Mother marker for Eva, and a U. S. Veteran marker for her son, Walter.



Craig A. Stafford, D.M.D.

General Dentistry including:

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· White Fillings · Extractions ·

717-399-3311

1940 Old Philadelphia Pike Lancaster, PA 17602





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717 291-0133 · fax 717 509-3697 198 Greenfield Rd., Lanc, PA 17601

ARTiresales@aol.com

Waste Tire Transport # WTT0199

Residential Trash Collection NEW CUSTOMER SPECIAL!

Goods Disposal Service.com

50 Years of Service

717-859-1879





Through Thick and Thin!

Support from these area businesses helps us bring you all the important news about East Lampeter Township. During the forced COVID closings many of them continued their support even when they were unable to benefit from your patronage.

Please support them now!
They help pay for YOUR newsletter!

- A & R Tire
- **■** Bird-in-Hand Bake Shop
- **■** Bird-in-Hand Fire Company
- CV Education Foundation
- Eagle Disposal and Recycling
- Edgerly & Associates
- Great Clips
- **■** Good Disposal Service
- **■** Highland Carwash
- **■** Lancaster Archery Supply
- **■** Manor Buffet
- Mr. Sticky
- Rita's Ice
- Rottmund, Cheek, Hyle & Co., LLC
- Siegrist Excavating
- Grocery Outlet Bargain Market
- Wall to Wall Floor Covering, Inc.
- Craig A. Stafford, D.M.D.





Stay calm.
Stay home.
Stay safe.



Recycling right doesn't have to be hard.









JUST FOCUS ON THE **BIG 4!** PLACE ONLY THESE ITEMS IN YOUR BIN.









Emptied, Rinsed, & Lids Removed

All other items, such as those below, do not belong in your recycling bin.



It's okay to throw everything else away. It will be turned into energy.

Lancaster County has an advanced waste-to-energy process that converts these materials into renewable energy, powering local homes and businesses and helping to reduce our reliance on non-renewable sources of energy. So, when in doubt, throw it out.

Visit recyclerightlancaster.org for more tips.



Powered by LCSWMA







EAST LAMPETER TOWNSHIP Newsletter

Fall 2020

- 1 Charles Hayes is East Lampeter Township's new Stormwater Coordinator.
- 1 Reminder: Clear your storm drains.
- Public Meeting Arrangements
- 2 Fall BMP Maintenance:
- 2 Penalty and Interest Charges Waiver on 2nd Quarter Sanitary Sewer bills
- 2 Trick or Treat Night
- 3 Nolt's Mill 2551 Old Philadelphia Pike
- 4 Are you looking for a new way to give back to your community?
- 4 Where Does Rainwater Go?
- 5 PEST ALERT! Spotted Lanternfly
- 6 Ensuring the Security of PA Elections
- 7 Got Yard Waste?
- 7 Daylight Saving Time Ends November 1
- 7 Change Your Batteries
- 8 Thank you from the Police



Charles Hayes is East Lampeter Township's new Stormwater Coordinator.

Charles is a Lancaster County native graduating from Elizabethtown College with a BS in Business Administration and a background in farming and excavation. He has worked for a conservation district in erosion and sediment control, stormwater management, conservation planning and BMP installations for over 24 years. Mr. Hayes'

responsibilities will include administration and enforcement of the Township's stormwater ordinance, compliance, MS4 permit, site inspections, fee, education and outreach. Charles can be contacted at 717-393-1567 x 3528 for inquires related to stormwater.

Reminder: Clear your storm drains.

The days are growing shorter, and the nights cooler; which means Fall is starting to come back around to Lancaster. As we go about our seasonal getting-ready-for-winter checklists, such as sealing windows, storing garden hoses, collecting leaves, let's also remember to take a minute to clear our nearby storm drain, drainage pipe, or drainage channel of leaves and debris.



Storm drains, pipes, and channels continue to move rainwater, and snow melt, throughout the colder months. Keeping storm drainage ways clear of debris keeps the water moving down and away from homes and roads; which in winter can mean less ice, and less freeze-thaw damage.

Public Meeting Arrangements

The Township is exploring options for the handling of public meetings during the time of the COVID-19 crisis. Please go to the Township web site, www.eastlampetertownship.org for information and instructions regarding these meetings.

Fall BMP Maintenance:

Several members of our community have received letters over the past few years about inspecting and maintaining stormwater Best Management Practices (BMPs) on their properties. Regularly checking and maintaining your BMPs can prevent or reduce major BMP repair needs. While maintenance can be very specific to your individual BMP, here are a few general maintenance tips for the fall months:

Inspect

Now is a good time to thoroughly look over your BMP for any repairs or plantings that need to happen either before the first frost, or early next spring.

- Clean openings, drainage ways, and traps Leaves and sticks can be very effective at blocking pipes, and keeping water from draining well. The BMP will still be dealing with rainwater and snowmelt through the fall and winter months, so making sure water can drain out is important.
- Patch or Repair Concrete

Freeze-thaw cycles can cause heavy damage to concrete structures, now is the time to patch cracks and remortar crumbling connections to prevent expensive future repairs.

■ Trim, re-seed, and replace vegetation Depending on your BMP, now may be the time to trim back your plantings, or replace any dead plantings, so it is ready for spring.

If you have any questions about how to maintain your BMP, please give us a call!

Penalty and Interest Charges Waiver on 2nd Quarter Sanitary Sewer bills

Sanitary Sewer charges billed in July 2020, for the Second Quarter of 2020 (April-June) will not be assessed Penalty and Interest Charges if they have not yet been paid. The decision to waive penalty and interest charges was made by the Board of Supervisors at their regular meeting held on Monday, September 21, 2020. The waiver of penalty and interest charges decision has been made in response to the current economic impact that the COVID-19 pandemic is having on the community. This waiver will end on December 31, 2020. A decision on penalty and interest charges for the Third Quarter of 2020 (July – September) Sanitary Sewer charges has not been made. These charges were billed at the beginning of October.



Trick or Treat Night

Friday, October 30, 2020 6:00 pm to 8:00 pm

Ralph Hutchison Stephen Zerbe Kevin Hostetter Tara Hitchens David Sinopoli Alecia Hair Charlie Thomas Larry Frankford John Brooks Troy Bresch Charles Hayes Alex Wasilewski Jeffrey Shirk Kathy Treier Stephanie Leakway Admin. Assistant Lashawnda Martin

Township Manager Chief of Police Finance Director Dir. of Planning/Zoning Officer **Assistant Zoning Officer** Zoning Admin. Assistant **Public Works Director** Sewer Superintendent Road Superintendent Parks Superintendent Stormwater Coordinator Stormwater Technician

System Administrator

Bookkeeper

Admin. Assistant

BOARD OF SUPERVISORS

Meets 1st and 3rd Monday of each month except for February, May, July, September and November when they only meet on the 2nd Monday All regular meetings begin at 7:30 pm

PLANNING COMMISSION

Meets 2nd Tuesday of each month at 7:30 pm

SEWER AUTHORITY

Meets 2nd Wednesday of each month except for November when they meet on the 1st Wednesday All regular meetings begin at 4 pm

PARK BOARD

Meets 4th Wednesday of each month at 7 pm (NO MEETINGS in November and December)

ZONING HEARING BOARD

Meets 2nd and 4th Thursday of each month at 7 pm

(NO MEETING on 4th Thursday in November and December)

This newsletter is funded by the sale of advertising. Your ad will reach every address in the Township, and your support will be greatly appreciated by the township and our residents. Please contact:

Carla Snyder at 717-669-0914 or e-mail: carlas@spectrumprintpartner.com





The Township was provided with an opportunity to acquire the "Nolt's Mill" property located at 2551 Old Philadelphia Pike. This property is located adjacent to the property acquired by the Township in 2015 which is being developed as a new Township Park to be called "Gibbons Park at Nolt's Mill." The property includes the Mill building, a residence and a barn structure on about 0.83 acres of land. The purchase price is based upon the appraised value of \$318,000. The acquisition of this property will also provide the Township with control of the dam structure on Mill Creek along with the mill race.

The mill building itself was originally built in 1770 and holds significant historic value. The acquisition of the property will provide opportunities to preserve and celebrate the historic significance of this property and may include the establishment of new cooperative relationships for this purpose.

The location of the property along with the related water rights will provide beneficial Park development design advantages as Gibbons Park at Nolt's Mill moves forward. There may be additional recreation opportunities that will be able to be developed.

The water rights which go along with the Mill are expected to provide the Township with valuable opportunities to design and implement projects that will reduce pollution in Mill Creek. These pollution reducing projects are anticipated to facilitate the Township's ability to achieve the MS4 permit required pollution reductions in future years.

The Township is currently in the purchase agreement due diligence period and is gathering additional information about the property. Unless issues arise during this period, settlement on the property is expected to take place before the end of 2020.









Are you looking for a new way to give back to your community?

Your local fire companies are 100% VOLUNTEER organizations that provide a core service to the Community.

They are always looking for new Firefighting Recruits!

Firefighter (minimum 18 years of age, all training provided and paid for, answer alarms from home and work, if permitted, when they come in and when said member is available)

Junior Firefighter (Age 14-18, EXCELLENT learning opportunity and training for those interested in becoming a firefighter)

Fire Police Officer (minimum 18 years of age, responsible for directing traffic in and around emergency scenes, while ensuring the safety of working crew members on the fire ground)

Duty Crew Member (Experience preferred; member staffs station, completes station chores, answers any alarms)

But did you know your local Fire Company is also looking for persons interested in helping with non-firefighting positions?

Here are a few areas we could use volunteers from the community to help us with:

Hall Rentals ■ Information Technology

Pre-Incident Planning I Fundraising

Capital Campaigning Social Media/Marketing

Station Maintenance Open House Planning

Fire Prevention Public Education

Business Leadership Community Outreach

These are ALL VOLUNTEER positions that you could easily work into your schedule during your free time, as all of our members do. Most of our members work full time jobs and still make time to provide for our community. You can too!

East Lampeter Township is home to and is served by four (4) Volunteer Fire Companies. All of them provide excellent opportunities to serve the community. Please reach out to them to find a match with your desire to help.

Hand in Hand Fire Company

Lafayette Fire Company

Ronks Fire Company

Witmer Fire Company

Where Does Rainwater Go?

You have likely heard it from us before, but the Township has two types of sewer systems. The first type is the "sanitary sewer", also called the "public sewer". The sanitary sewer collects sewage and wash water from toilets and sinks and sends it to the Lancaster City sewage treatment plant to be filtered and cleaned.

The second type of sewer in the township is the "stormsewer", which is the complex system of above and below ground rainwater collection and transfer points throughout the Township. Unlike the "sanitary sewer", rainwater collected by the "stormsewer" is not treated, and instead is routed either to areas to soak into the ground, or directly into a local stream. Anything that goes into the stormsewer system will eventually end up in our local waterways.

The Township inspects a portion of the roadway storm drains, on-site best management practices (BMPs), and drainage pipes that empty to streams every year; but we need your help to keep an eye out for illegal dumping. Please give us a call if you see what could be an instance of illegal dumping to our waterways or stormsewer, thank you!







Pest Alert: Spotted Lanternfly Lycorma delicatula (WHITE) (Hemiptera: Fulgoridae)

The Spotted Lanternfly, Lycorma delicatula (White), an invasive planthopper, has been discovered in Berks County. It's native to China, India, Vietnam, and introduced to Korea where it has become a major pest. This insect attacks many hosts including grapes, apples, stone fruits, and tree of heaven and has the potential to greatly impact the grape, fruit tree, and logging industries. Early detection is vital for the protection of Pennsylvania businesses and agriculture.

Identification: The Spotted Lanternfly adult is approximately 1" long and 1/2" wide at rest. The forewing is grey with black spots and the wings tips are reticulated black blocks outlined in grey (A, B, C). The hind wings have contrasting patches of red and black with a white band (A). The legs and head are black; the abdomen is yellow with broad black bands. Immature stages are black with white spots, and develop red patches as they grow (D,E).

Hosts: In the fall, adults congregate on tree of heaven (*Ailanthus altissima*) (F), willows (*Salix* sp.), and other trees, in groups of up to 20. Egg masses will be laid on medium to large trees, on trunk, branches, and limb bases. After hatching in the spring, nymphs will move off the tree and search out new hosts, including several kinds of agricultural crops. In Korea it has been reported to attack 65 different species, 25+ of which are known to grow in Pennsylvania.

Signs and Symptoms: Trees, such as tree of heaven and willow, will develop weeping wounds. These wounds will leave a greyish or black trail along the trunk (G). This sap will attract other insects to feed, notably wasps and ants. In late fall adults will lay egg masses on host trees and nearby smooth surfaces like stone, outdoor furniture, vehicles, and structures. Newly laid egg masses have a grey mud-like covering which can take on a dry cracked appearance over time (H). Old egg masses appear as rows of 30-50 brownish seed-like deposits in 4-7 columns on the trunk, roughly an inch long (I).

What to do if you: See eggs: Scrape the eggs off, double bag them, and throw them away. You can also place the eggs into alcohol or hand sanitizer to kill them. Please report all destroyed egg masses on our website listed below.

Collect a specimen: Specimens or egg masses can be turned in to the Pennsylvania Department of Agriculture's Entomology lab for verification.

Take a picture: A photograph of any life stage (including egg masses) can be submitted to Badbug@pa.gov.

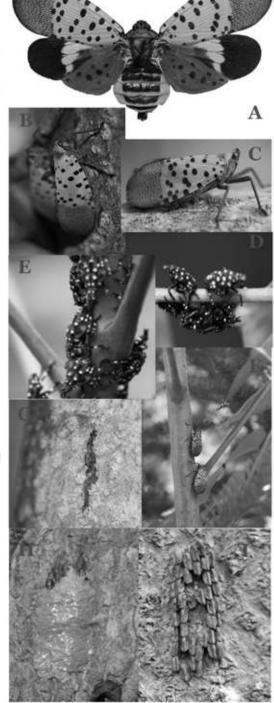
Report a site: If you can't take a specimen or photograph call the Automated Invasive Species Report Line 1-866-253-7189 and leave a message detailing your sighting and contact information.

For up to date information visit:

www.pda.state.pa.us/spottedlanternfly



By: Lawrence Barringer, Entomologist Pennsylvania Department of Agriculture



(A) Spotted Lanternfly showing the fore and hind wings (B) Resting against bark (C) Lateral view (D) Early nymphs (E) Late nymphs (F) On young tree of heaven with wasps (G) Weeping sap trail on tree (H) Egg mass covered in waxy coating (I) Old hatched egg masses on a trunk.

State Representative Keith J. Greiner, CPA

Ensuring the Security of PA Elections

State Rep. Keith J. Greiner, CPA

I joined a majority of lawmakers in the state House in September in approving several updates to our laws to ensure the integrity of our elections in Pennsylvania.

Based on a report assessing issues that arose during the June primary election, House Bill 2626 seeks to ensure timely

results by adjusting the timelines for applying for and returning absentee and mail-in ballots, and allowing county boards of elections to begin verifying and processing (also known as pre-canvassing) the absentee and mail-in ballots as early as the Saturday before the election. To ensure integrity, pre-canvassing and canvassing meetings would be recorded and made available to the public, and a chain of custody would be required for ballots being canvassed at a site other than the county board of election's offices.

To improve election security, the bill would clarify that absentee and mail-in ballots may be returned in only one of four ways: by mail; in person to the county board of election's main office; in person to a location in the courthouse designated by the county board of election; or in person to the voter's polling place on election day. The measure also would require establishing a procedure to notify a voter whose signature on an absentee or mail-in ballot does not match the signature on file with the person's voter registration; require establishing a bar code system to track absentee and mail-in ballots issued and to verify that the ballot has not been previously returned; and double all criminal penalties for any violation of the Election Code.

In addition, the bill would allow poll watchers to be appointed from the entire Commonwealth, not just the county they are registered to vote in. It would also require that the Department of State issue a report on each election, similar to what was done in Act 35 of 2020.

As of the writing of this article, this bill is now being considered by the Senate. Please contact your state senator and the Governor's Office if you wish to express your support for the legislation being signed into law.

The legislation would be the seventh substantive election-related piece of legislation that the General Assembly has approved this legislative session.

In other election security news, voters can be assured that the federal CARES Act, signed into law by President Donald Trump, included grant funds that are helping provide precinct protection kits containing masks, sanitizers, and other supplies to all counties in Pennsylvania. It is safe to vote in person at the polls if you choose to do so.

Don't wait until the Oct. 19 deadline to register to vote. You can do so easily at Register.VotesPA.com. VotesPA.com also has helpful information for you about voting in person at a polling place. You can also visit PAVoterServices.pa.gov to check your registration status, request a mail-in ballot, and check your mail-in ballot status. Please remember if you choose to vote with a mail-in ballot to do so early and to check the status of your ballot online.

You can read more about our efforts to improve election security in Pennsylvania at pahousegop.com/ electionsecurity. You can also sign up for important legislation news updates from my office at RepGreiner. com/email-signup.





1,AMD

Got Yard Waste?

It's that time again to start raking up the leaves and cleaning up the yard. Please remember that in East Lampeter Township, leaves and other yard waste are considered to be recyclable and therefore CANNOT BE BURNED. A citation can be given for not obeying this ordinance. If you wish to report any burning violations, please contact the East Lampeter Township Police Department at 291-4676.

So where should you go with all the leaves and other yard waste? First, you can contact your trash hauler. They are required to pick up yard waste. They usually will provide you with a yard waste tag or bag for a small fee. Contact your trash hauler for more information. You could also compost your yard waste. If you are interested in learning about home composting, contact the Lancaster County Solid Waste Management Authority at 717-397-9968 or www.lcswma.org for more information.



Daylight Saving Time Ends November 1

It's that time of year again to fall back. Remember to turn your clocks back one hour on Saturday night, October 31 before you go to bed. Daylight savings time officially begins at 2:00 AM on

November 1, 2020



Change Your Batteries

With the time change occurring on Sunday, November 1, this is always an

excellent time to change the batteries in your smoke alarms and carbon monoxide detectors. Taking a moment to do this could result in saving a life.



Try our Touchless Laser Washes.
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717-299-9274

1962 Old Philadelphia Pike, Lancaster, PA 17602 (at Routes 30 & 340)

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Thank you from the Police

The East Lampeter Township Police Department would like to thank the residents and local businesses who have graciously supported our agency. We have received cards, letters, gifts and food from many families and business owners or managers. We are blessed to have your support and are very grateful for your kindness and your thoughts & prayers.

The Police Department would also like to remind everyone that school is back in session. Please take care and be cautious while driving through our developments and on our roads, as young people will be walking or waiting for buses.

Lastly, a reminder that the Township does have a burning ordinance which can be located on the Township web site. Please keep this in mind as you make plans for fall yard waste or evening campfires.

Thank You!

Chief Stephen B. Zerbe, East Lampeter Township Police Department





EAST LAMPETER TOWNSHIP

Newsletter

Winter 2020/2021

- 1 Snow is upon us
- 1 Winter Maintenance
- 1 Public Meeting Arrangements
- 2 Police Recognition
- 3 Walnut Street Extension and Greater Lancaster Heritage Pathway Update
- 4 Commonwealth's COVID Comeback Efforts Underway
- **4 Christmas Tree Recycling**
- **5 Winter Stormwater Tips**
- 5 Low Salt Diet for Our Waterways
- 6 Inclement Weather Closings and Cancellations
- 6 Happy New Year!!



Snow is upon us

Snow and ice must be cleared by private property owners within twenty-four (24) hours after the end of a snow or ice event. A 30 inch path width along sidewalks and 5 foot radius around fire hydrants must be removed.

Winter Maintenance

When snow arrives, our Public Works Department will be busy performing snowplowing of your roadway. You will see a plow pass in front of your home at least twice in both directions. The second pass is what we refer to as widening out. What this means is we will push the snow back from curb to curb or edge of cart way to edge of cart way. This will allow us to push more snow if we would happen to get another storm. So please don't shovel your driveway until you see that your street has been plowed curb to curb. By doing this you will avoid having to clean your driveway more than once. If possible, park your vehicles in your driveway during a snowstorm. This will help us to push the snow back to open the cart way from curb to curb or the edge of the cart way.

East Lampeter Township's ordinance requires sidewalks to be cleared of snow and ice within 24 hours after the end of a snow or ice event. Snow must also be cleared for a radius of 5 feet from around any fire hydrant bordering your property. Remember that no person shall dispose of any snow or ice within the cart way of any public roadway.

When winter season is over, top soil will

be placed on any yards that were affected by the plowing operations. Please call the Township office at 393-1567 and give your name, address, and phone number. Your name will be placed on a list which our Public Works Department will take care of in the spring.

Public Meeting Arrangements

The Township is exploring options for the handling of public meetings during the time of the COVID-19 crisis. Please go to the Township web site, www.eastlampetertownship.org for information and instructions regarding these meetings.

Police Recognition

East Lampeter Township recognized three officers for career milestones, one officer as the Officer of the Year and another officer received a Life Saving Award.

At right (left to right): Officer Nathan Westerman was recognized for 25 years of Service, Detective Joseph Edgell was recognized for 30 years of Service and Detective Preston Gentzler was recognized as the 2019 Officer of The Year.

At right: Chief Stephen Zerbe presents **Officer Sam Goss** with a Life Saving Award.

Far right: **Detective Scott Eelman** was recognized for 25 years of Service.











ARTiresales@aol.com

Ralph Hutchison Stephen Zerbe Kevin Hostetter Tara Hitchens David Sinopoli Alecia Hair Charlie Thomas Larry Frankford John Brooks Trov Bresch **Charles Hayes** Alex Wasilewski Jeffrey Shirk Kathy Treier Stephanie Leakway Lashawnda Martin

Kurt Vivaldi

Township Manager
Chief of Police
Finance Director
Dir. of Planning/Zoning Officer
Assistant Zoning Officer
Zoning Admin. Assistant
Public Works Director
Sewer Superintendent
Road Superintendent
Parks Superintendent
Stormwater Coordinator
Stormwater Technician
System Administrator
Bookkeeper

Admin. Assistant

Admin. Assistant

IT Support Specialist

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PARK BOARD

Waste Tire Transport # WTT0199

Meets 4th Wednesday of each month at 7 pm (NO MEETINGS in November and December)

ZONING HEARING BOARD

Meets 2nd and 4th Thursday of each month at 7 pm

(NO MEETING on 4th Thursday in November and December)

This newsletter is funded by the sale of advertising. Your ad will reach every address in the Township, and your support will be greatly appreciated by the township and our residents.

Please contact:

Carla Snyder at 717-669-0914 or e-mail: carlas@spectrumprintpartner.com

Walnut Street Extension and Greater Lancaster Heritage Pathway Update

We've been through a lot over the past year, as a community and each of us individually. About one year ago, High Associates and East Lampeter Township provided an update on the planning efforts for the Walnut Street Extension and Greater Lancaster Heritage Pathway (GLHP) at a public meeting. Those in attendance heard about the motivations for these projects, asked questions and provided valuable feedback.

Over the last year, the Board of Supervisors, East Lampeter Township staff, High Associates staff, Lancaster County Planning Commission, and the Pennsylvania Department of Transportation continued the planning efforts for these projects. The Board of Supervisors invites you to attend their regular meeting scheduled for Monday February 1, 2021 beginning at 7:30pm. Due to COVID-19 related meeting limitations, your attendance will have to be virtual through the use of Zoom. This virtual platform will still provide you with opportunity to see and hear the presentation, ask questions and provide feedback. The Zoom link for the meeting will be available on the Township website calendar of events.

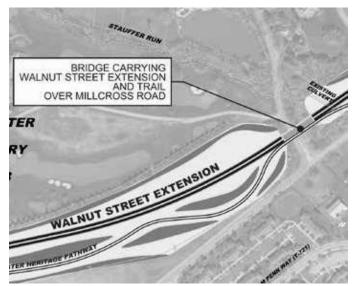
If you are unable to attend the meeting on February 1st, but you wish to ask questions and/or provide input regarding either the Walnut Street Extension, the Greater Lancaster Heritage Pathway or both of these, please submit any comments, questions or concerns to the Township using the following email address: publiccomments@eltwp.org. This address can be used before, during or after the meeting.

The GLHP is proposed as a commuter and recreational route for bicyclists and pedestrians. When completed in its entirety, the pathway will traverse over 12 miles from east to west through the center of Lancaster County. The section within East Lampeter will be situated on the public lands owned by PennDOT which many call "the goat path" and will connect with the bicycle trail and lane system currently being developed in the City of Lancaster at the Route 30 and Walnut Street interchange. A trail head with parking facilities is currently planned for the area behind the Pennsylvania College of Health Sciences in East Lampeter Township. The funding for this project continues to be pursued by Township and Lancaster County Planning Commission staffs.

The Walnut Street Extension has also moved forward in the planning and design stages. The roadway infrastructure consists of a one-mile extension of Walnut Street from the existing interchange at Rt. 30 to a point near the PA College of Health Sciences. The Walnut Street Extension was presented as an alternative to significant improvements to Greenfield Road which supports one of East Lampeter's critical business and employment centers and provides a great deal of tax base to the Township.

One of the reasons that the Walnut Street extension is preferred is because of the lack of disruption that construction will present while providing additional transportation system capacity. The public/private funding and project administration partnership will also provide advantages in efficiency and delivery of a project that will improve the community's public infrastructure.

East Lampeter Township's Board of Supervisors continues to support both the GLHP and the Walnut Street Extension as alternative solutions for commuters as a true multi-modal opportunity. The Board of Supervisors of East Lampeter Township are excited about the public benefits that these combined projects will provide our community. With a commitment to governing East Lampeter Township according to the vision put forward in the Regional Comprehensive Plans that the Township has been party to, the County Comprehensive Plan, and our local ordinances, it is with great enthusiasm that these projects move forward.



For a more detailed map visit

https://eastlampetertownship.org/wp-content/uploads/bsk-pdf-manager/2020/12/WSE-Project-Concept-Plan.pdf





Commonwealth's COVID Comeback Efforts Underway

35

State Representative Keith J. Greiner, CPA

State Rep. Keith J. Greiner, CPA

I am proud to inform constituents that my colleagues and I are working on a pro-jobs, recovery-focused legislative package designed to achieve a better normal. The initiative, "Commonwealth's COVID Comeback," would rebound the economy by incentivizing manufacturing with no new taxes or fees. Our businesses and workers deserve a break from onerous regulations and taxes that

are impeding the investment and growth necessary to rebound our economy and bring jobs back to Pennsylvania.

The "Reshore to Restore" bill in the COVID Comeback package would allow the Commonwealth Financing Authority to designate strategic and targeted zones in the state to be used as the base of operations for manufacturing. Businesses in those zones would receive tax abatements for state and local taxes and would be eligible for targeted job creation tax credits. An early lesson of the COVID-19 pandemic was that critical supplies need to once again be "made in America." This bill seeks to put us on the path to incentivizing the creation of critical products here in the Commonwealth.

Another bill would encourage entrepreneurs and businesses to create more jobs in the Commonwealth by lowering the Corporate Net Income Tax (CNIT) from 9.99% to 5.99% by Jan. 1, 2025. Sadly, Pennsylvania entrepreneurs face an uphill battle when they want to operate here and have to compete with other businesses in the Northeast where the CNIT is lower. We currently have one of the highest CNIT rates in the country which is a major setback for our state economy.

In addition, the resolution in the package would create a committee to review opportunities for the development of new industries in the Commonwealth, including advanced manufacturing. Another bill in the package would ensure Department of Environmental Protection (DEP) permitting decisions are made promptly and reliably by requiring the department to render a decision on any permit application without an affidavit within 45 days. The final bill would provide commonsense protections via limited liability to the critical suppliers, health care providers and employers operating during the pandemic.

The package of bills is also supported by Pittsburgh Works, a partnership between the business community and labor unions in the Pittsburgh area focused on job growth and economic development. I look forward to working with my colleagues on moving this legislation forward and continuing to support Pennsylvania workers and families in these trying times.

I hope you are staying healthy and safe and I encourage you to reach out to my office with any state-related concerns and questions.

Christmas Tree Recycling

From Michelle Mathason, Recycling Manager, LCSWMA

The following are some suggested Christmas Tree Drop-Offs. All trees must be contaminant-free. No tree stands or plastic (including bags), wire, ornaments, lights, nails, tinsel, etc. may remain on the trees. No yard waste is accepted.

Lancaster County Central Park — main entrance located along Chesapeake Street, Lancaster. Call the Park Office at 717-299-8215 during regular business hours for additional information and instructions. Trees may be dropped off daily from December 26 through January 31 dawn to dusk. Mulch will be available free to the public beginning January 7 on a first come, first served basis. Persons desiring free mulch should provide their own pitchfork or shovel and a bag or trailer for transporting the mulch. There is a three (3) tree per vehicle limit and a \$1.00/tree donation is requested and appreciated to support the Dr. John Moss Native Tree Nursery in the park. Not for commercial collection.

Martin Mulch Products — located at 55 Woodcrest Drive, Ephrata. Call 717-733-1602 with questions. Trees may be dropped off Monday through Saturday between dawn and dusk. Single trees are \$2.00 each; the price varies for larger deliveries.

Many municipalities offer curbside collection of trees through their contract program; other municipalities offer drop-off locations for residents. Residents are encouraged to contact their municipal office for specific information about programs in their community.





Winter Stormwater Tips

Just like any winter-time building or property, stormwater management areas still need some attention to keep working well. Here are a few winter time stormwater BMP maintenance tips to keep in mind:

- Keep storm drains, roof gutter pipes, and road grates clear of leaves, ice, and snow so that melt water can drain away instead of freezing over.
- Drain out and disconnect rain-barrels until the spring thaw to prevent damage to the rain-barrel.
- Do not dump plowed snow, debris, fireplace ash, or Christmas trees or trimmings in or near waterways or stormwater management areas.
- Plowed snow should not generally be stockpiled in stormwater holding areas due to the large amounts of salts, dirt, and roadway pollutants scraped up with the snow. Ideally, plowed snow should be stockpiled in a usually well-grassed, level, and well-draining area up above stormwater holding areas; so that as much of the pollutants can be filtered out before the stormwater holding area as possible.

Please be careful when applying sand and/or anti-skid materials around pervious or permeable paving or paver surfaces, as the anti-skid materials can badly clog the pores in the surfacing. Pervious surfacing that becomes clogged, and no longer drain rainwater, may need multiple rounds of deep cleaning with a regenerative-air sweeper/vacuum truck; or may need to be resurfaced or replaced.



Low Salt Diet for Our Waterways

Using Deicers & Water Quality-Deicing compounds are important tools against wintery weather slip and fall hazards, however they can also be a hazard to the health of fish and aquatic plants. Deicing products used in the winter-time do not just evaporate away into the air, they are instead temporarily trapped in grassy areas until slowly flushed out by rainwater in the spring and summer, and/or drain directly into our local waterways by snow and ice melt. Using the right amount of deicing product, at the right time, can help lessen polluted runoff year-round.

Tips:

Always follow the manufacturer's directions for the product, and try to use only as much product as necessary at any given time.

Consider using products that have been labeled by the EPA as "Designed for the Environment," or labeled as an EPA "Safer Choice."

Have an idea of the expected air temperature, surface temperature, and weather forecast before spreading the product, so you are only applying it when it will actually be effective.

Safety is of course priority, but try to avoid using deicing products over or near stormwater drains and management areas as reasonable.

Keep nearby storm drains clear of snow and debris so when ice and snow melt, the water drains away; instead of pooling and re-freezing.

Did You Know?

The United States Environmental Protection Agency (US EPA) has a list of products, including deicing products, that are less toxic to humans, animals, and plants? The EPA Safer Choice program, found at www.epa.gov/saferchoice, has a searchable catalogue of Safer Choice approved products for home and commercial use, only products that meet the Safer Choice standards are allowed to display the Safer Choice logo. Even small, everyday choices about the products we use can make a great, big difference.



Inclement Weather Closings and Cancellations

When inclement weather forces the Township to close their office or cancel meetings, we will now post the closing or cancellations on three of our local television stations and on our Township website. Please tune into the following television stations or log onto their websites for updates.

- **WGAL Channel 8**
- WPMT Fox 43
- CBS 21

Happy New Year!!

Spring 2021

- 1 Tips for Environmentally Friendly Lawns and Gardens
- 2 Recycling Yard Waste
- 3 Police News
- 3 2021 Budget Highlights
- 4 Lancaster Public Library News
- 5 What is an MS4?
- 5 What is Stormwater?
- 6 House Appropriation Budget Hearings Conclude in March
- 6 Public Works Road Paving Alerts
- 7 How Long Will it Take to Get My Permit?
- 7 Board Approves 10%
 Credit on Quarterly Sewer
 Bills
- 8 Garage/Yard Sales

Tips for Environmentally Friendly Lawns and Gardens:

- You may be able to save yourself a bit of money and frustration if you have a soil test done before planting or applying fertilizers. Plants, including yard grasses, need the right levels of acidity or alkalinity, phosphorous, potassium, and nitrogen to thrive. These need to be in the right balance for the nutrient needs of the specific area you will be planting in. Adding more fertilizers, or the wrong type of fertilizer for the area, may damage your plants, or just runoff into our local waterways. A soil test can help identify what levels of which nutrients you need to get your plants growing well. Soil tests are usually readily available through garden centers and university extension offices.
- The use of fertilizers for lawns and gardens should be minimized as much as possible, or outright eliminated. Please consider avoiding fertilizers with phosphorous, and only using slow-release nitrogen fertilizers. Fertilizer should not be applied when rain is soon expected, and is not to be applied within at least 15 feet of any stormwater management area, road drain, stream, or pond. Fertilizer must be swept off of any hard surfaces, such as sidewalks and driveways, so it does not wash into storm drains.
- Seed using a regionally appropriate grass-seed mix. Seeding yard or turf areas with grass seed intended for the mid-west or south, may not do as well as seed mixes developed for our climate in the north-east. Additionally, a seed-mix that has more than one type of grass seed will be more resistant to pests and diseases than grass seed of only one type of grass.
- When mowing grass, consider using a mulching set-up on your mower; and leaving the grass clippings on the lawn. Mulched grass clippings act as an all-natural and free fertilizer for your lawn, meaning less time and money applying chemical fertilizers.
- Mowing grass at the highest cutting setting will help the grass to outcompete weeds without having to use chemical weed killers. Keeping the grass longer also reduces, or eliminates, watering needs for the grass to stay green; even through the hottest days of the summer.

Continued on page 2

Public Meeting Arrangements

The Township is exploring options for the handling of public meetings during the time of the COVID-19 crisis. Please go to the Township web site, www.eastlampetertownship.org for information and instructions regarding these meetings.

Tips for environmentally friendly lawns and gardens:

Continued from page 1

- Please remember to sweep or blow grass clippings off of all sidewalks, streets, and storm drains. Grass clippings left on streets can be very slick, and may be a hazard to motorists and pedestrians. Grass clippings can also wash into storm drains, and down into nearby streams, polluting our waterways and contributing to algae blooms in the Chesapeake Bay.
- When planting, consider using native species of plants. Plants that are native to PA will generally grow the best, and will provide the most benefit to local wildlife and pollinating insects. Your local nursery, greenhouse, seed store, environmental groups, and/or university extension may be able to help you in selecting and planning the best way to use native plants on your property.
- Now may be a good time to start composting! Composting is a great way to deal with yard waste, reduce waste going to landfills, and save money on buying planting soils. Some composting types for residential properties include: compost piles or bins, vermicomposting (with worms), and fermentation composting. Each type has its own pros, cons, and limitations; but any type can be beneficial to our environment if properly managed.
- Dog Poop Patrol. Perhaps the least pleasant part of owning a pooch is dealing with the half-frozen landmines littering your yard after the snow melts away, but deal with it we must! Dog waste can have high levels of antibiotic resistant bacterium that are both health hazards and are water quality pollutants. Please remember to timely collect and dispose of your dog's leavings, preferably by bagging the waste in bio-degradable bags and placing them in the garbage.

Recycling Yard Waste

State law requires that Yard Waste is to be recycled. It cannot be burned. Township residents currently have options for recycling their yard wastes (tree trimmings, shrub trimmings, leaves, One option is to work through your licensed waste hauler. All Township licensed waste haulers are required to offer their customers a yard waste recycling program. You should contact your hauler regarding how to take advantage of their program. Another option is to take your yard wastes to the West Earl Township compost facility. Before going to their facility, you should contact West Earl Township about how they administer their compost facility operations at westearltwp.org. or 717-859-3201.

Manheim Township is no longer allowing nonresidents to use their yard waste facility.

East Lampeter has requested technical assistance from the Pennsylvania Department of Environmental Protection to evaluate options regarding yard waste recycling in the Township. A consultant has been assigned to complete this evaluation and to present options to the Board of Supervisors by June 1, 2021.

For a number of beneficial reasons, we continue to recommend that residents mulch their grass clippings and allow them to remain on the lawn. (See previous article)

Ralph Hutchison Stephen Zerbe Kevin Hostetter Tara Hitchens David Sinopoli Alecia Hair Charlie Thomas Larry Frankford John Brooks Troy Bresch Charles Hayes Alex Wasilewski Jeffrey Shirk Kathy Treier Stephanie Leakway Admin. Assistant Lashawnda Martin

Township Manager Chief of Police Finance Director Dir. of Planning/Zoning Officer **Assistant Zoning Officer** Zoning Admin. Assistant **Public Works Director** Sewer Superintendent Road Superintendent Parks Superintendent Stormwater Coordinator Stormwater Technician System Administrator

Bookkeeper

Admin. Assistant

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ZONING HEARING BOARD

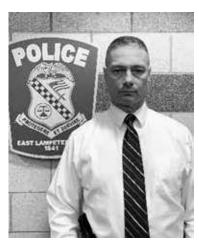
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Carla Snyder at 717-669-0914 or e-mail: carlas@spectrumprintpartner.com





Police News

Captain James Shank recently graduated from Northwestern University's Center for Public Safety following completion of an extensive police management and leadership program that helps prepare mid- and upper-level personnel for senior command positions. Cap-

tain Shank completed the 10-week Staff and Command program offered in Hershey, earning his certification in October 2020. The School of Police Staff and Command provides upper-level college instruction about topics including leadership, human resources, employee relations, organizational behavior, applied statistics, planning and policy development, budgeting and resource allocation



Officer Tyler Auerbeck was selected by his peers as the 2020 Officer of the Year. Officer Auerbeck is a two-year veteran of the police department. He attended Bishop McDevitt High School, Harrisburg Area Community College, and Penn State Univer-

sity. Officer Auerbeck came to East Lampeter Township in 2019, after serving with the Harrisburg City Police Department for two years.

On Sept. 18, 2019, Officer Auerbeck received a Letter of Commendation for his identification and arrest of a known drug dealer. Because of this arrest, over a pound of Methamphetamine was removed from the street.

Over the course of two years, Officer Auerbeck has deployed his sworn duties, faithfully, fairly and without prejudice, in service to the residents of East Lampeter Township. His work ethic had been noticed and commended by his peers as well as Administrative Staff.

2021 Budget Highlights

Late in December 2020, the Board of Supervisors approved the budget for 2021. The Board decided to keep the real estate tax rate for 2021 the same as it was for 2019 and 2020. The budget as approved is expected to result in General Fund spending of approximately \$580,000 more than expected revenues. Through prudent fiscal discipline, the Township has sufficient reserves to cover this deficit amount. The 2021 budget maintains almost all expenditure categories at or below 2020 budgeted levels. Other than a small increase in employee wages, the one category which had a major increase over 2020 is in pension funding costs which was expected and is the result of changes made by the Board in order to further solidify pension funding for future benefit requirements. Overall, the 2021 budget focuses primarily on maintenance of core services to the community.

For a copy of the budget, please go to the Finance Department's section of the Township's website.





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Gelatis • Misto Shakes • Cones • Milkshakes Available at 1951 Lincoln Highway East location only Not valid on gallons, tubs, or with other offers. Expires September 26, 2021

Lancaster Public Library News

Lancaster Public Library is open for Limited Lobby Services. In addition to holds pickup, printer, copier, and fax services are available. A small sample of the collection is available for browsing and staff is on hand to pull items if patrons arrive without holds to retrieve. Building access is limited to areas for pickup and checkout using self-check machines. Public computers are not available at this time. For everyone's safety, face masks must be worn properly while inside the library at all times. Three patrons (or one family) will be allowed inside at a time to allow for adequate social distancing. Patrons who do not wish to enter the building or who cannot wear a face mask, are invited to request a Grab Bag of books and/or DVDs handpicked by our librarians. Visit LancasterPublicLibrary.org/grabbags for more information about this library service.

While our in-person events are on hold, we are offering virtual programming at the Lancaster City and Mountville Branches. To see the library's entire calendar of events and/or to learn more about our Summer Reading Program (begins on Saturday, June 5), please visit LancasterPublicLibrary. org/events. Whether in a building or online, Lancaster Public Library continues to inspire, empower, and strengthen our community by connecting people with information, ideas, and enriching experiences.

- Chronicles of Yarnia: Bring your knit & crochet projects and work in congenial company; it's always more fun to create with friends! For ages 9+
 - Meets most Mondays at 6:30 pm. via Zoom
- Stay Home Storytime: Children of all ages will enjoy interactive learning opportunities in the form of stories, songs, and fun with Alex and Miss Gail.
 - Watch most Tuesdays at 10:30 a.m. via Facebook Live

- Mamma Goosie Story Time: Join Mamma Goosie for stories, puppets, songs, and movement activities!

 Watch most Thursdays at 10:30 a.m. via Facebook Live
- **Discovering Short Stories: A Discussion Group:** The time commitment is low, enjoyment is high, and you're sure to discover some new authors and styles to explore. Meets first Wednesdays at 10:00 a.m. via Zoom.
- Thursday Book Group: Join us and discuss great books with interesting people!
 - Meets second Thursdays at 10:00 a.m. via Zoom
- **TED Circles hosted by TedXLancaster:** Community members come together to watch a TED talk video, then discuss and debate the ideas from the talk.
 - Meets second Thursdays at 2:00 p.m. via Zoom
- Let's Draw Together: Whether you're a beginner, an expert, or somewhere in between, we will help you sharpen your drawing skills. For school-aged children. Meets third Wednesdays at 4:00 p.m. via Zoom.
- Dorothy Height Book Club hosted in partnership with YWCA Lancaster: Join our interactive, insightful book club with a focus on diverse, thought-provoking writers and subjects.
 - Meets third Thursdays at 6:00 p.m. via Zoom.
- Into the Strange: A Sci-Fi Book Club: Celebrate your love of science fiction with like-minded readers!

 Meets fourth Tuesdays at 6:00 p.m. via Zoom.
- Minecrafternoons: Once a month just isn't enough Minecraft.

Meets second and fourth Sundays at 12:00 p.m. via Twitch.tv



LANCASTER CITY BRANCH

125 N. Duke Street | Lancaster, PA 17602 | 717-394-2651 Mon - Thurs 10AM-6PM | Fri 9AM-4PM | Sat 9AM-1PM

MOUNTVILLE BRANCH

120 College Avenue | Mountville, PA 17554 | 717-285-3231 Mon & Wed 11AM-6PM | Tues & Thurs 10AM-6PM | Fri 10AM-5PM | Sat 10AM-1PM



What is an MS4?

MS4 is short for, "Municipal Separate Storm Sewer System", where the word "Municipal" refers to a unit of local government like a borough or a township. And the number 4 refers to the four words that start with the letter "S"; "Separate," "Storm," "Sewer," "System." East Lampeter Township (ELT) is required to operate under a MS4 permit.

A separate storm sewer system is a collection of structures, including retention basins, ditches, roadside inlets and underground pipes, designed to gather stormwater from built-up areas and discharge it into local streams and rivers. It's called a separate system because it's not connected to the sanitary sewer system which drains waste water from inside a home to a sewage treatment facility or a private septic system.

Many rural developments have stormwater management structures, but only municipalities that the Census Bureau classifies as Urbanized Areas (UAs), based on population density, are required to be permitted as a MS4. UAs can contain commercial, industrial, institutional, and/or residential development which produces stormwater runoff. The permit is managed by the Pennsylvania Department of Environmental Protection or DEP, which fulfills this role to comply with federal mandates under the Clean Water Act. The Environmental Protection Agency (EPA) has an oversight role as the federal agency charged with implementing the Clean Water Act.

The authorization that MS4 communities like ELT get from the DEP to legally discharge stormwater into local streams and rivers is called an "NPDES" permit which stands for National Pollution Discharge Elimination System. The word "National" references the connection with the Federal Clean Water Act, and the word "Discharge" refers to the fact that separate storm sewer systems eventually release stormwater into local creeks, rivers, and lakes, untreated. To meet the terms of our NPDES Permit, ELT developed what's called a "Stormwater Management Program" (SWMP). Discharged stormwater within ELT eventually flows to the Chesapeake Bay, thus ELT is required to implement Pollutant Reduction Plans to accomplish additional nutrient and sediment reductions into local streams and rivers.

Every MS4 permittee is required to address the same six focus areas that the Environmental Protection Agency considers essential for success, these focus areas are called Minimum Control Measures or "MCMs":

- Public Education and Outreach
- Construction Site Erosion Control

- Public Participation and Involvement
- Post Construction Stormwater Management
- Illicit Discharge Detection and Elimination
- Pollution Prevention and Good Housekeeping

To find out how ELT is addressing the minimum control measures, visit www.eastlampetertownship.org/departments/stormwater

What is Stormwater?

While you may be familiar with the term, have you ever wondered what stormwater is?

In Pennsylvania, we get an average of 41 inches of precipitation each year. When it rains or the snow melts, where does this water go?

In more natural areas, water is quickly able to infiltrate into the ground. A forested area allows for about 18 inches per hour of infiltration, where an average lawn allows for about 2 inches per hour. Impervious surfaces like pavement and rooftops, offer no infiltration at all. All of the water that doesn't infiltrate flows over the ground, over roofs, through gutters, into storm drains, and into the nearest waterway –our lakes, rivers, and streams. This is stormwater.

Stormwater can be the water running out of the gutters on your home or garage or down your driveway. If a home has 2,000 square feet of impervious surfaces, that is equal to 1,246 gallons of stormwater runoff that needs to be managed during a typical rainstorm. Stormwater can also flow across a farm field, over a highway, through a parking lot, or through a construction site. It's important to be aware of stormwater, where it comes from, and where it goes because it impacts water quality in your local watershed.

There are local ordinances and regulations for the control of stormwater runoff in East Lampeter Township. These ordinances require the management of stormwater based on requirements from the Pennsylvania Department of Environmental Protection (PA DEP). Homeowners, businesses and industries can all work together with municipalities to help manage stormwater and its potential impacts. Understanding stormwater is the first step to making good choices and being a good neighbor in your watershed.

If you have additional questions about stormwater, contact Charles Hayes, Stormwater Coordinator for East Lampeter Township or visit the Township website at www. eastlampetertownship.org/departments/stormwater



State Representative Keith J. Greiner, CPA

House Appropriation Budget Hearings Conclude in March

State Rep. Keith J. Greiner, CPA

The Wolf administration's handling of the COVID-19 pandemic was in the spotlight during state budget hearings with the House Appropriations Committee in February and March, as was the governor's proposed personal income tax increase of 46%.

Pennsylvania is currently trailing the national economy with our unemployment rate standing at 6.7% for December which was 40 basis points higher than the national average. We also lost almost 475,000 jobs over the 12-month period that included business shutdown orders and other regulations instated by the governor and the state Health Department. In addition, Pennsylvania's civilian workforce has shrunk by 3.9% as compared to 2.4% for the national average.

My colleagues and I in the General Assembly were hoping that the governor would propose a budget with policies that would relieve our workers and small businesses from the past year of hardship. However, Governor Wolf proposed an increased personal income tax on families and small businesses, a dramatic increase in the minimum wage, and a new tax on the energy industry. These policies would increase costs and inflationary pressures for families and small businesses at a time when so many are looking for assistance. In addition, the governor wants to increase state spending of taxpayer dollars by \$3 billion, or 8% over the current fiscal year.

Analysts have shared that the 46% increase in personal income taxes alone would cost Pennsylvania families and small businesses an additional \$6 billion. In addition, they shared that overall, Pennsylvania's local rates combined with the governor's proposed increase, our state would have the highest flat-rate subnational income tax in the country at 8.37%. Nearly 80% of the state's businesses will be subject to these additional income taxes, and those operations are already facing serious financial challenges.

Any minimum wage increase discussion must be responsible and factor in the jobs that would be lost, inflationary cost pressures, and the impact on how it will disproportionately hurt smaller businesses. Federal data has shown that last year's lockdown forced 30% of Pennsylvania businesses to close permanently.

Pennsylvania's energy industry has also been hit hard in the past year by the executive branch's regulations that decreased active rigs and wells to their lowest levels since 2012.

As a member of the House Appropriations Committee, I look forward to working with my colleagues to pass a responsible budget in a timely fashion that spends appropriately and does not waste taxpayer dollars, making our Commonwealth the "Envy of the East".

I hope you have a great Spring, and I encourage you to reach out to my office with any state-related concerns and questions.

Public Works Road Paving Alerts

Here is a list of roads in East Lampeter Township that are on the schedule to be paved in 2021.

Pennwick Road from Rt. 23 to dead end.

Tompkins Lane, Stonecrest Drive from Zooks Lane to Dead end, Zooks Lane, Creekview Drive, Ellendale Drive, Joyce Lane, Douglas Drive, Cypress Drive, Willow Hill Drive, Willow Glen Drive, and Alfa Drive.

The Township would ask that all residents on these roads to please remove anything from the Township right of way, including basketball rims, fences, and any landscaping. If you are unsure where the right of way is on your road please call the Township office and we can supply that information.



How long will it take to get my permit?

When a permit application is submitted to the Township for a residential project, an initial review is conducted by Township staff and then, if needed, the permit application is sent to the third-party review and inspection agency. From the time the permit application is received at the Township until a permit is issued for you to begin your project it typically takes between two (2) and three (3) weeks.

Board Approves 10% Credit on Quarterly Sewer Bills

In February of this year, the Board approved a resolution to help offset the ongoing economic impact of COVID-19 on Township sanitary sewer system customers. The Board approved a 10% credit on quarterly billings for sanitary sewer services provided during 2021. Specifically, the 10% credit will be applied to the quarterly bills issued in April, July and October 2021 and January 2022. Most residents will see their quarterly sewer bill decrease by almost \$10 per quarter.





Mention this ad and get a 4 wheel alignment for \$70 + tax (reg. \$95 + tax)

CONESTOGA VALLEY AUTOMOTIVE, LLC

AUTOMOTIVE REPAIR

EMISSIONS • STATE INSPECTION • ALIGNMENTS
 EXHAUST • ENGINE REPAIR • A/C REPAIR

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Mon.-Fri. 7am-5pm · Closed Sat./Sun.







2250 Old Philadelphia Pike Lancaster, PA 17602



Garage/Yard Sales

Yard and garage sales are permitted within any zoning district in the Township, but there are some rules to follow:

- Only 2 garage/yard sales are permitted per property per calendar year.
- No garage/yard sale shall be conducted for a period of longer than 3 consecutive days.
- Garage/yard sales may offer personal possessions for sale; no importing or stocking of inventory is permitted. No commercial merchandise.
- Only one six (6) square foot sign is permitted to advertise the garage/ yard sale. The sign must be located on the property where the sale is taking place and must be removed within six (6) hours of the end of the sale.
- No garage/yard sale is permitted to be conducted within the right of way of any street.







BUILD-YOUR-OWN TERRARIUM KIT

Choose from 16 different themed kits.

Terrariums are a beautiful way to bring nature indoors. Inspired by our Build-Your-Own Terrarium Bar, our Terrarium Kits include everything you need to get growing!



Help Mom in the garden! MUSHROOM SOIL MULCH **DELIVERED TO YOU**

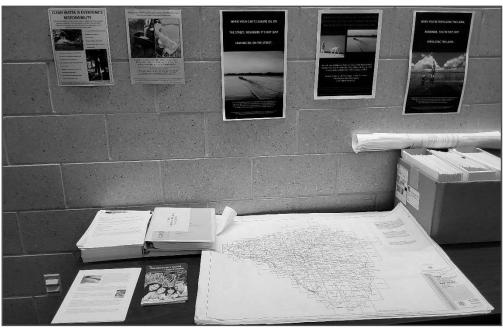
Premium, Black Dyed, or Hardwood



Public Distribution of Educational Materials:

Stormwater information and handouts provided in the Township office atrium and lobby.







Stormwater

East Lampeter Township Map Viewer

Directions to view a map of impervious area for properties (parcels) within East Lampeter Township.

Stormwater Management Program Fees

		Monthly Rate	Quarterly Rate
Tier 0	Less than 500 sq. ft., IA	No Charge	No Charge
Tier 1	500 - 1,499 sq. ft., IA	\$2.60	\$7.80
Tier 2	1,500 - 2,999 sq. ft., IA	\$5.50	\$16.50
Tier 3	3,000 - 4,499 sq. ft., IA	\$9.30	\$27.90
Tier 4	4,500 - 7,999 sq. ft., IA	\$12.70	\$38.10
Tier 5	Greater than or equal	\$12.70 per month plus \$2.10 per month per	See below
TICE D	to 8,000 sq. ft., IA	1 000 sq. ft. over 8 000	See Delow

Tier 5 Quarterly - \$38.10 per quarter plus \$6.30 per quarter per 1,000 sq.ft. over 8,000

Key Terms

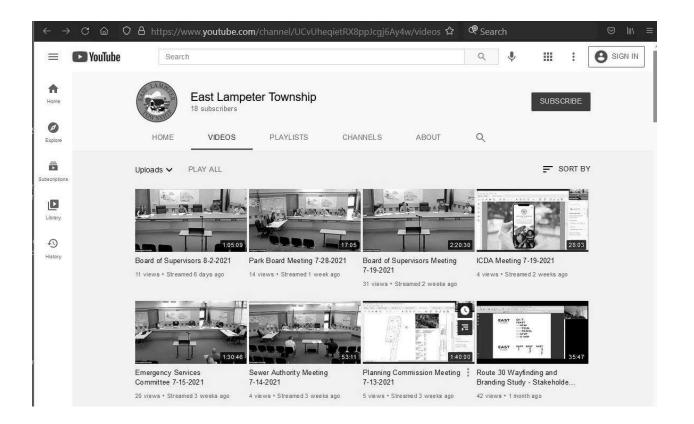
Equivalent Residential Unit (ERU)

The basic unit for the computation off Stormwater Program Fees. An ERU is based on the statistically estimated impervious area found on the average single-family residential parcel and has been established to be two-thousand one hundred)2.100) square feet of impervious area. The ERU is used to assess the Stormwater Program Fees for each parcel of developed property within the Township.

Impervious Area (IA)

Surfaces which prevent the infiltration of water into the ground. All structures, buildings, parking areas, driveways, roads, streets, sidewalks, decks, and any areas of concrete, asphalt, packed stone, and compacted soil shall be considered impervious surface if they prevent infiltration.

Resolution 2020-01 East Lampeter Sewer Authority Stormwater Management Program Fee







Search



Board of Supervisors 7-20-2020

11 views • Streamed live on Jul 20, 2020











East Lampeter Township 18 subscribers



0 Comments



SORT BY





Only Rain Down The Drain

Find the pollutants we should be careful

to keep out of our storm drains

Word Scramble

Each clue has something to do with water

After a rains storm, the water that Runs Off is called	=	=	-	= =	_	= =	=	_	= =	= =	
After a failts storill, the water that Kuns off is called	11	U	В	Υ	M	U	1	C	L	Α	С
(OTRMS)water		0	M	N	1	T	R	A	T	E	0
	II	0	S	0	Α	P	N	Υ	S	S	0
and the first of t	"	M	U	T	T	D	٧	- 1	C	0	K
Water that runs down the drain after washing your	"	G	Α	S	T	0	R	M	Α	T	T.
hands is (TWSAE)water		R	Α	D	Α	0	R	N	M	O T P	N
	11	Α	S	E	E	P	R	0	E	0	G
	11	S	N	N	A	- 1	1	T	- 1	0	G
Fresh water is a very precious resource so it is	П	S	Α	1	Q	U	D	R	R	L W	R
important to save or (SONVCEER)		E	C	C	Н	0	1	Α	A	W	E
it		J	A	1	0	L	R	S	1	A	A
it	'n	Α	D	D	С	W	T	Н	N	T	S
	11	E	0	E	В	Α	S	1	N	T E R	E
Before we can drink water that has gone down the	1	0	S	M	S	U	L	P	Н	R	X
drain it first must go through the water (TENAMRTET)	Ľ	= :	_	= =	= =	==	=	=	_	= =	=
plant		,			£:	الم لـ			11		
				you	Tin	a Tr	iese	Gas	IIUT	ants	1
			aint	r Oil				Pet I	200	Doo	
Rain water that soaks through the soil is called			oap					Med			
(DNOCHE)	Pool Water Dirt										
(DNOGUR)water		C	ooki	ng G	rease	2		Tras	h		
		G	Grass					Soda	Car	15	
The process of rain falling, soaking into the ground,											
evaporating and gathering in clouds, and raining down											
again is called the water (LCYEC)											
							75			1 200	

You can help save our water! Most of the Earth is covered by water, but only a very little bit of that water is safe for us to drink. Here are some ways you can help keep our water clean.

Look out for things being put down the storm drain, only rain should go down the drain.

Ask your family about installing rain barrels or a rain garden where you live, they can reduce the amount of runoff after rain storms.

Plant some trees! Native types of trees help to reduce pollution and runoff from rain storms.



Code Crackers

Break the code below and discover the truth about our drinkable water, numbers in **bold** do not need to be translated.

71% / 19-5 / 17-3-6 / 6-10-12-17-3 / 2-18 / 8-19-13-6-12-6-7 / 9-26 / 11-10-17-6-12. 96% / 19-5 / 10-22-22 / 6-10-12-17-3-18 / 11-10-17-6-12 / 2-18 / 18-10-22-17 / 11-10-17-6-12. 11-6 / 8-10-20 / 19-20-22-26 / 10-8-8-6-18-18 / 22-6-18-18 / 17-3-10-20 / 1% / 19-5 / 10-22-22 / 5-12-6-18-3-11-10-17-6-12 / 19-20 / 6-10-12-17-3.

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z 10 9 8 7 6 5 4 3 2 1 23 22 21 20 19 15 14 12 18 17 16 13 11 24 26 25

Water Maze



Find out more about our local waters

EPA's kids watersense website www3.epa.gov/watersense/kids/

PA's Dept. of Environmental Protection website www.dep.pa.gov

The Chesapeake Bay Foundation's website www.cbf.org

The Lancaster County Conservation District website www.lancasterconservation.org

Lancaster Watersheds website with volunteer information www.lancasterwatersheds.org

Published 3/31/2016 by the Office of the Stormwater Coordinator/ East Lampeter Township/ 2250 Old Philadelphia Pike, Lancaster, PA 17602/ (717) 393-1567/ www.eastlampetertownship.org. (Formatting and Clip Art: Microsoft Office Word 2007. Microsoft, 2007), (Water Facts. Human appropriation of the world's fresh water supply. <www.globalchange.umich.edu>, 2000.)

East Lampeter Township

OBTAINING PERMITS & CERTIFICATES

When DO I need to apply for a Zoning Permit?

A Zoning Permit IS required when:

You are erecting, constructing, reconstructing, enlarging, altering, moving, or demolishing any building or structure, which activities involve adding or removing structural square footage on the property.

When DO I need a Use/Occupancy Certificate?

- 1. Any use of a building or structure erected, structurally altered or extended, or moved.
- 2. Any change of use of a building, structure or land.
- 3. Use of vacant land, except for agricultural purposes.

When DON'T I need to apply for a Zoning Permit?

A Zoning Permit IS NOT required for the following:

- 1. Alterations when there is no change in use and no increase in ground floor exterior dimension such as new facing, replacement siding, chimneys, replacing deck boards, etc. (This does not include additions or enclosures)
- 2. General maintenance work.
- 3. Painting.
- 4. Clearing woodlands.
- 5. Crops, gardening.
- 6. Landscaping and ornamental ponds (including incidental structures such as flagpoles, birdhouses, ornamental windmills, etc.).
- 7. Constructing fences, terraces, steps, non-commercial TV towers or other similar features. (Excluding signs)
- 8. Surfacing or resurfacing existing driveways, parking areas, etc.

How do I apply for a Zoning Permit?

Complete the Zoning Permit Application available from the Township Office and provide the following:

- 1. PLOT PLAN showing;
 - a. **LOT**: The location and dimensions of the lot.
 - b. **STREETS**: Names and widths of abutting streets and highways.
 - c. **SETBACKS**: Distances, in footage, between new construction and the property lines, including front, rear and both sides.
 - d. <u>STRUCTURES & YARDS</u>: Locations, dimensions, and uses of existing and proposed structures, impervious areas (i.e., driveways, concrete slabs), and yards on the lot. Also, as practical, any existing structures, located OFF the lot, that are within one hundred (100) feet of the proposed structure. *Note: Height is measured from lowest grade level to roof peak.
 - e. **WATER WELLS AND SEWAGE DISPOSAL**: Locations of existing and/or proposed water wells, sewage disposal systems on the lot.
 - f. **IMPROVEMENTS**: Proposed off-street parking and loading areas, access drives, and walks.
- 2. Statement of the intended use and any existing use of the structure or land.
- 3. Copy of Septic System Permit (If applicable) and PennDot Highway Occupancy Permit (if state issued)

What fee, if any, is due?

The Zoning Permit fee will be due and collected at the time of release and/or pick-up of Zoning Permit. The applicant will be notified of Zoning Permit fee before the release of Permit.

How long will it take to review the Application and issue a Zoning Permit?

Within ten (10) days, except for holidays, after receipt of a completed Zoning Permit Application, the Zoning Officer must grant or refuse the Permit. If the application conforms to the applicable requirements of the Zoning Ordinance, the Zoning Officer must grant a Permit. If the Permit is not granted, he must state in writing the grounds of his refusal.

Do I need any other Permits?

- 1. A Sewer and Driveway Permit (issued by the Public Works Department and/or Penn Dot) are required prior to the issuance of a Zoning Permit for new construction.
- 2. After you receive your Zoning Permit, you may be required (depending on the proposed work) to obtain a Building Permit prior to starting any work. Building Permit Applications are supplied by the Township for Associated Building Inspections, Inc. The Code inspection fees will be due prior to the release of a Zoning/Building Permit.

East Lampeter Township

Procedure for Applicants to obtain a Building / Zoning Permit will be as follows:

For One & Two Family Residential Building Permits

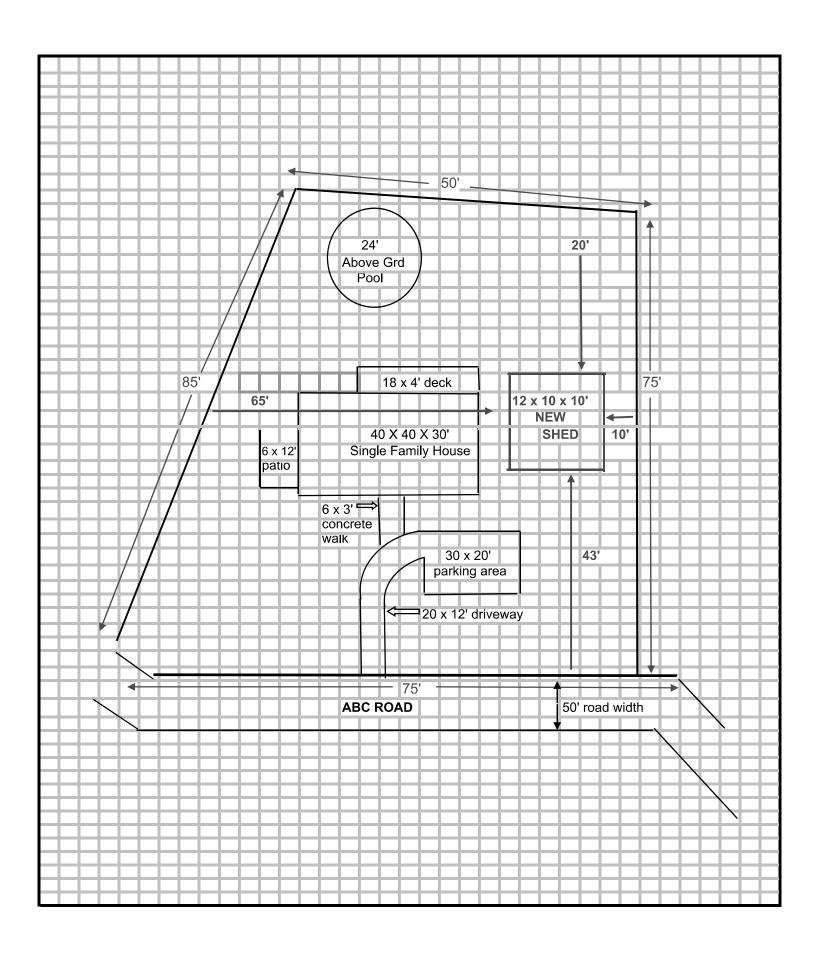
- 1. Applicant for a <u>One or Two Family Residential Building Permit</u> will submit two (2) complete sets of plans along with any accompanying documents & specifications, the competed East Lampeter Township Application for a One or Two Family Zoning Permit, and a plot plan of the property showing the proposed location of the dwelling and/or proposed building addition to the Assistant Zoning Officer for processing. No inspections are to be performed until the Township has released the Building / Zoning Permit without prior approval of the Building Code Official (BCO). If the development has a name, that name must appear on the Building Permit Application.
- 2. Initially, only a Footer & Foundation Deferred Permit will issued for projects involving new building construction or building addition. A Full Building Permit will be issued only after receipt of a certification from a Professional Land Surveyor registered in the Commonwealth of Pennsylvania stating that the footer & foundation of the building are within the approved building envelope and clear of any utility, storm water management or sanitary sewer easements: that the elevations of the footer, foundation & first floor elevation are within the parameters of the approved Storm Water Management Plan; that the footer, foundation & first floor elevations are located in compliance with the approved Land Development Plan for the project; and that the storm water management berm, outlet structure & emergency spillway have been constructed per approved Storm Water Management Plan, all subject to review, verification and approval by appropriate Township staff.
- 3. The Certificate of Use and Occupancy will be issued by East Lampeter Township. The BCO must be notified prior to final inspection of a project to coordinate such final inspection. The BCO must inspect the project prior to issuing a Certificate of Occupancy. Upon such successful inspection and upon receiving a list of all inspection performed and the result of such inspections signed by the inspector who performed the inspections, the Certificate of Use & Occupancy will be issued by East Lampeter Township.

Effective Date: October 1, 2009

SAMPLE OF ACCEPTABLE ZONING PERMIT APPLICATION

PROPERTY OWNER NAME:	JOHN DOE			Phone #	777-777-7777
Present Address: 2 DO	E RUN ROAD		City, State, Zip	DOE, PA	19999
SITE ADDRESS:2 DO	E RUN ROAD		City, State, Zip	DOE, PA	19999
Subdivision Name (If Known)	DOE ESTATES			Lot #_	<u>2</u>
APPLICANT PRINTED NAME:	XYZ CONTRACTORS			Phone #	999-9999
Applicant Address: 22	KYZ ROAD		City, State, Zip	XYZ, PA	19999
Applicant Signature:	<u>Dan Smith</u>			Date _	5/15/06
DATE OF "ESTIMATED" PROJ	IECT COMPLETION (Required	6/25/06	Emailwenger@con	mcast.net	
CONTRACTOR: XYZ CON	NTRACTORS			Phone #	999-999-9999
Contractor Address: 2 XY2	Z ROAD_		City, State, Zip	XYZ, P	A 19999
*********	********	******	******	*****	******
A) TYPE OF USE: RESIDEN	ITIAL (Circle)				
Single Family Two Family Accessory Building (Over 1 Swimming Pool (Electric- N	20 S.F.) (Over 1000 S.F. needs leeds Building Permit)	Building Permit)	Utility Building (120 Deck (Over 30" grade Patio (Footer requires Other:	to floor needs Building Pern	Building Permit) nit)
B) TYPE OF IMPROVEMENT:	Circle)				
1) (New Building)	2) Addition	3) Alte	ration 4) Re	pair/Replacem	ent
5) Wrecking/Demolish	6) Moving	7) Oth	er		
Dimensions of proposed work	(Length X Width X Height):	12' X 10' X 8'	' Utility Building ed from lowest grade leve	1 to peak of roo	of or deck floor)
State in <u>detail</u> all proposed us	es of this building and premi		_	_	·
C) Type of Sewage Disposal: (C	•		Water Supply: (Circle of No	one) Private	or Rublic
*******	*********	*******	******	*****	*******
ESTIMATED COST OF CONSTRUCTION: \$	0. <u>00</u> PR	OPERTY OWNER SI	GNATURE (Required)	John Doe	
The above applicant hereby makes a perjury, that	application for a building permit unde all facts set forth herein are true and o	r all applicable ordinanc correct and the actual wo	es of East Lampeter Township ork will be performed in accord	p, and hereby certification dance with the about	ifies, under the penalties of ove.
********		**************************************		*****	******
Permit #				Darmit East	Paid
		Data of Action:			
	Received:		<u> </u>		
Date Application 1	Ketilled:	Date of Action:	Permit	Granted / Pern	nit Denied

SAMPLE OF ACCEPTABLE PERMIT APPLICATION DRAWING



EAST LAMPETER TOWNSHIP

2250 Old Philadelphia Pike, Lancaster, Pennsylvania 17602 Phone: (717) 393-1567 / Fax: (717) 393-4609

RESIDENTIAL ZONING PERMIT APPLICATION

PROPERTY OWNER NAME:				Phone #	
Present Address:			Cit	y/State/Zip	
SITE ADDRESS:			Cit	y/State/Zip	
Subdivision Name (If Known)				Lot #	
APPLICANT PRINTED NAME:				Phone #	
Applicant Address:			Cit	y/State/Zip	
Applicant Signature:				<u>Date</u>	
DATE OF "ESTIMATED" PROJ	ECT COMPLETION	Email _			
CONTRACTOR:				Phone #	
Contractor Address:			Cit	zy/State/Zip	
*********	*******	*****	****	*******	*****
A) TYPE OF USE: RESIDENTIA	<u>L</u> (Circle Below)				
Single Family Two Family Accessory Building (Over 120 S.I Swimming Pool (Electric- Needs)		Building Permit)	Deck (Ov Patio (Fo	uilding (120 S.F. and Under) ver 30" To Grade Needs Building poter Requires Building Permit)	,
B) TYPE OF IMPROVEMENT: (Circle Below)				
1) New Building	2) Addition	3) Altera	ation	4) Repair/Replacement	
5) Wrecking/Demolish	6) Moving	7) Other	·		
Dimensions of proposed work (State in <u>detail</u> all proposed use		(Height measur	ed from lov	west grade level to peak of roof	or deck floor)
C) <u>Type of Sewage Disposal:</u> (C:	d within a Flood-prone a	rea? (Circle one	e) Yes or	r Supply: (Circle one) Private r No *********	
ESTIMATED COST					
OF CONSTRUCTION: \$	PROPERTY	OWNER SIGNATU	JRE (Require	ed)	
				peter Township, and hereby certifies, under brmed in accordance with the above.	the penalties
********	*******	*****	*****	********	*****
		IING OFFICER USE			
Permit #	_		_	Permit Fee:	
Date Application Received	ed:	Date of Action:		Permit Granted / Permit Denie	ed
Date Application Refilled	d:	Date of Action:		Permit Granted / Permit Denie	ed

INSTRUCTIONS FOR DRAWING

Plan does not need to be drawn to scale, but must show the following:

- 1. Location and dimensions of lot.
- 2. Setbacks: Distances, in footage, between new construction and the property lines, including front, rear and both sides.
- 3. Structures & Yards: Locations, dimensions and uses of all existing and proposed structures and all impervious areas on lot. Also, any existing structures located on a neighboring lot that are within 100' of the proposed structure.
- 4. Location of existing and proposed water wells and sewage disposal systems.
- 5. Names and widths of abutting streets/highways.

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	Total:									Maximum Height:														Re	ar.									

Stormwater Exemption/Small Project Application: Full application and Small Project Guidance Document available at the East Lampeter Township office or on the Township web site (www.eastlampetertownship.org)

Property Owner's Name										
Address of Property										
Email Address										
Phone Number										
New Impervious Area Associated with this ProjectSquare Feet (Some examples: Driveways, Buildings, Patios, Sheds, etc.)										
Total earth moving disturbance Square feet										
Acknowledgement - I declare that I am the property owner, or representative of the owner, and that the information provided is accurate to the best of my knowledge. I understand that stormwater may not adversely affect adjacent properties or be directed onto another property without written permission. I also understand that false information may result in a stop work order or revocation of permits. Municipal representatives are also granted reasonable access to the property for review and/or inspection of this project if necessary.										
Signature Date										
For Township Use Only:										
New Impervious Area Associated with this Project										
Total New Impervious Area since Adoption of SWM Plan										
Stormwater Management Submission Type: Res. Exempt (less than 1000 sq. ft.) Ag. Exempt (less than 1000 sq. ft.) Small Project Stormwater Management Plan										

PLOT PLAN SUBMITTAL CHECKLIST

DOES YOUR PLOT PLAN INDICATE THE FOLLOWING

"REQUIRED" ITEMS:	<u>YES</u>	NO
1) Location of Lot, including dimensions (width & depth) of lot?		
2) (Front setback) footage from property line to new construction?		
3) (Rear setback) footage from property line to new construction?		
4) (Side setbacks) both in footage from property line to new construction?		
5) Locations AND sizes of all existing structures on the lot?		
6) Uses of all existing structures on the lot?		
7) Locations AND sizes of all "EXISTING" impervious areas on the lot?		
(eg; driveways, accessory structures, walkways, patios, decks, etc.)		
8) Uses of all proposed structures on the lot?		
9) Locations AND sizes of all "PROPOSED" structures and impervious		
areas on the lot? (eg: additions, pools, sheds, patios, decks, etc.)?		
10) Location of existing and proposed septic systems?		
11) Names and widths of abutting streets/highways?		
12) Floodplain & Easements (Access, Drainage, Utility, Etc.)		

Workers Compensation Insurance Coverage Information

(Attach to Zoning and/or Building Permit Applications)
(If work is being done by homeowner you are exempt from this form)

Α.	THE APPLICANT IS:											
	A general contractor within the meaning of the Pennsylvania Workers Compensation Law \Box Yes \Box No											
	If the answer is " <u>YES</u> " complete Section (B), If " <u>NO</u> " complete Section (C).											
В.	INSURANCE INFORMATION:											
	Name of applicant:											
	Federal or State employer identification No.											
	Applicant is a qualified self-insurer for workers compensation. Certificate attached											
	Name of Workers Compensation Insurer:											
	Workers Compensation Insurance Policy No											
	Policy Expiration Date:											
C.	C. EXEMPTION: Complete Section C if the applicant is a contractor claiming exemption from providing workers compensation insurance. (MUST GET NOTARIZED).											
	The undersigned swears or affirms that is Compensation Insurance under the proving Compensation Law for one of the following											
	□ Contractor with no employees. Contractor prohibited by law from employing any individual to perform work pursuant to this building permit unless contractor provides proof of insurance to the township.											
	☐ Religious exemption under the Workers	s Compensation Law.										
	Subscribed and sworn to before me this	Applicant Print Name										
	day of20	Address										
	(Signature of Notary Public)											
	My commission expires:	County of										
	Municipality of(SEAL)											

Don't Let Storm Water Run Off With Your Time and Money!

What the Construction Industry Should Know About Storm Water In Our Community

The construction industry plays an important role in improving our community's quality of life by not only providing new development, but also protecting our streams and rivers through smart business practices that prevent pollution from leaving construction sites.

Storm water runoff leaving construction sites can carry pollutants such as dirt, construction debris, oil, and paint off-site and into storm drains. In our community, storm drains carry storm water runoff directly to local creeks, streams, and rivers with no treatment. Developers, contractors, and homebuilders can help to prevent storm water pollution by taking the following steps:

- 1. Comply with storm water permit requirements.
- 2. Practice erosion control and pollution prevention practices to keep construction sites "clean."
- 3. Conduct advanced planning and training to ensure proper implementation on-site.

The remainder of this fact sheet addresses these three steps.

Storm Water Permit Requirements for Construction Activity

Planning and permitting requirements exist for construction activities. These requirements are intended to minimize storm water pollutants leaving construction sites.

- Pennsylvania's Erosion and Sediment Pollution Control Program (25 Pa. Code, Chapter 102) requires Erosion and Sediment Control Plans for all earth disturbing activities.
- The National Pollutant Discharge Elimination System (NPDES)
 Permit Program (25 Pa. Code, Chapter 92) requires that
 construction activities disturbing greater than one acre submit a
 Notice of Intent for coverage under a general NPDES permit.

Knowing your requirements before starting a project and following them during construction can save you time and money, and demonstrate that you are a partner in improving our community's quality of life. For more information about these programs, contact your local county conservation district office or the Department of Environmental Protection.

Erosion Control Practices:

- Perimeter controls (e.g. silt fence)
- Sediment traps
- Immediate revegetation
- · Phased, minimized grading
- Construction entrance
- Protection of streams and drainage ways
- Inlet protection



What is Storm Water?

Storm water is water from precipitation that flows across the ground and pavement when it rains or when snow and ice melt. The water seeps into the ground or drains into what are commonly called storm sewers. These are the drains you see at street corners or at low points on the sides of streets. Collectively, the draining water is called storm water runoff.



Rain that falls onto construction sites is likely to carry away soil particles and other toxic chemicals present on construction sites (oil, grease, hazardous wastes, fuel). Storm water, if not properly managed, carries these pollutants to streams, rivers, and lakes. Erosion and sediment control practices can serve as a first line of defense,

Pollution Prevention Practices:

- Designated fueling and vehicle maintenance area away from streams.
- · Remove trash and litter.
- · Clean up leaks immediately.
- Never wash down dirty pavement.
- Place dumpsters under cover.
- Dispose of all wastes properly.

minimizing clean up and maintenance costs, and the impacts to water resources caused by soil erosion during active construction. Erosion controls can reduce the volume of soil going into a sediment control device, such as a sediment trap, therefore, "clean out" frequencies are lower and maintenance costs are less. When possible, divert water around the construction site using berms or drainage ditches.

In addition, use pollution prevention and "good housekeeping measures" to reduce the pollution leaving construction sites as well. This can be as simple as minimizing the pollution source's contact with rainwater by covering it, maintaining a "clean site" by reducing trash and waste, and keeping vehicles well maintained.

The Best Laid Plans

Plans such as erosion and sediment control plans and storm water pollution prevention plans are important tools for outlining the erosion control and pollution prevention practices that you will use to manage storm water runoff prior to breaking ground. Developing good plans allows for proper budgeting and planning for the life of the project. Proper installation and maintenance of erosion and storm water controls is essential to a plan that works. Training for on-site staff helps to ensure the proper installation and maintenance of erosion controls and pollution prevention practices. Inspect controls and management techniques regularly to ensure they are working, especially after storm events. If polluted storm water is leaving the site, you may need to repair or add additional storm water controls.



The Bigger Storm Water Picture

Your community is preventing storm water pollution through a comprehensive storm water management program. This program addresses storm water pollution from construction, but it also deals with new development, illegal dumping to the storm sewer system, and municipal operations. It will also continue to educate the community and get everyone involved in making sure the only thing that storm water contributes to our streams is . . . water! Contact your community or the Pennsylvania Department of Environmental Protection for more information about storm water management.

For more information:

Pennsylvania Association of Conservation District's: http://www.pacd.org/default.html

Pennsylvania Handbook of Best Management Practices for Developing Areas: http://www.pacd.org/products/bmp/bmp_handbook.html

Storm Water Manager's Resource Center:
http://www.stormwatercenter.net
Pennsylvania Department of Environmental Protection:
http://www.dep.state.pa.us



Sign installed at the Mill Bridge Camp Resort

