

October 4, 2021

The East Lampeter Township Board of Supervisors met on Monday, October 4, 2021 at 7:30 pm. at the East Lampeter Township Office: 2250 Old Philadelphia Pike, Lancaster, PA 17602. The meeting was called to order by Vice Chairman John Blowers. In addition to Mr. Blowers, supervisors present were: Dave Buckwalter and Ethan Demme. Also, present was Ralph Hutchison, Township Manager, Ms. Tara Hitchens, Assistant Township Manager and Alecia Hair, Administrative Assistant. Mr. Corey Meyer and Mr. Glenn Eberly were absent.

The meeting was held using Zoom, an internet web conferencing tool. A recorded statement was played regarding the use of Zoom for this public meeting including instructions for the public to use in order to participate in the meeting.

Also, In attendance:

Lynn Commero, representing LNP  
Jamie Hall, representing Lancaster Public Library  
Wanda Lee Reed, 125 Highview Dr.  
Margaret Stoner, 124 Highview Dr.  
Sherry Schoenberger, 120 Highview Dr.  
Patty Bathurst, 121 Highview Dr.  
Ramon Matos, 1709 Old Philadelphia Pike  
Chad Pickel, 130 Crestmont Ave  
Grant & Emily Clelan, 132 Highview Dr.  
Brian Rodgers, representing Family Chiropractic of Lancaster  
Brenda Winebarger, representing Family Chiropractic of Lancaster  
Eric & Liz Reardon 129 Crestmont Ave  
Aaron Shamz, representing Lancaster Public Library  
Jeff Mill, 110 Highview Dr.  
Eva Dombrowski, representing Lancaster Public Library

#### Public Comment (non-agenda items)

Mr. Jeff Miller owner of 110 Highview Drive still would like to know about the No Parking issue. He would like to be able to park in front of his property. Supervisor Blowers noted this item is on the agenda if Mr. Miller would be kind enough to wait until that item is further discussed.

Mr. Nathan Kimmel of 2259 Creek Hill Road stated that the water runoff is terrible, his basement's now getting to the point where it's been flooded. The yard has been washed out lately. Comcast or PPL put new poles in & revealed a drainage pipe of some sort just short of his driveway. He stated that about 20 years ago he had the same problem and installed curb buffer that is now not working. Mr. Kimmel would like to install new driveway and wants to solve the stormwater problem. His property is located between Hornig and Hartman Station.

#### Consent Agenda

- a. Approval of the October 4, 2021 Board of Supervisors meeting agenda
- b. Approval of the Minutes of the Monday, September 20, 2021 Regular Meeting
- c. Approval to pay invoices from all funds: Total - \$699,262.92

Vice Chairman Blowers presented the bills to be paid from various funds for the total amount of \$699,262.92. He mentioned the large payment amount of \$328,726.97 to City of Lancaster for 2020 and 2<sup>nd</sup> quarter 2021 flow charges, \$114,800.52 to Fire Companies for 2021 Fire relief Grant Distribution (\$28,700.13 ea.) and \$86,110.00 to WatchGuard Video for Body Cams.

Mr. Buckwalter made a motion to approve the consent agenda with one modification to item #5 striking it from the agenda Mr. Demme seconded the motion and it was passed by unanimous voice vote.

#### Police Recognition – Chief Zerbe

Removed from the agenda

#### Presentation – Lancaster Public Library

Ms. Jamie Hall, Director of Donor Relations at Lancaster Public Library and Ava Dombrowski, Volunteer member for Lancaster Public Library were in attendance to give a presentation and are requesting funding support of \$1.50 per capita for 2022. This request will help them get closer to the \$5 per capita suggestion from the state.

After the presentation there was a brief discussion between the Board and the representatives of Lancaster Public Library.

#### Old Business

##### a. Discussion re: On Street Parking – Highview Drive & Crestmont Avenue

Vice Chairman Blowers mentioned that residents raised concerns about interaction given that there was parking by a business in their neighborhood. There was also concern of the bus stops at the end of Highview and Crestmont on Route 340 and general egress from the neighborhood that is accessed from Highview Dr. & Crestmont Ave. Township staff was charged to look at standards of state which led to adopting ordinance for no parking. Mailer was sent out to the community following the 9/20/21 meeting to have this discussion.

Mr. Hutchison stated that he went out to Highview/Crestmont and looked specifically at Mr. Miller's property. In his view the parking signage could be moved without safety issue to allow parking in front of 110 Highview Dr.

Mr. Demme stated that the Township has restricted parking beyond business given the traffic to the business, even the business owner noted that there was a lot of traffic at the business. Mr. Demme believes the distance of the no parking is too far and should allow Mr. Miller to park in front of his dwelling. There maybe enough room but just because there's no accidents doesn't mean there's no close calls. Mr. Demme also stated that based off of that he believes the Township made the right call of restricting parking but the distance he thinks was pushed back a little to far. He's in favor of bringing it back down to allow parking in front of 110 Highview.

Vice Chairman Blowers mentioned that the two businesses that came up at the last meeting were the in-home Childcare business with driveway onto Crestmont and Family Chiropractic of Lancaster.

Ms. Patty Bathurst of 121 Highview Dr. stated that she was in attendance in support of Mr. Miller. She mentioned the day the signs went up she was surprised to see that there was parking limited in front of a person's house. Her and other residents of Highview felt really bad but they didn't want to make waves because they got what they wanted with the installation of the signage. The issues have been removed and the neighborhood is much safer now thanks to the Board pushing this through. Ms. Bathurst did mention that some of the folks from the Chiropractor's office are now parking down in front of people's houses and walking up to their office which she doesn't understand why that would be occurring. She said it looks like it has subsided for now.

Mr. John Miller of 110 Highview Drive would like to know if the sign be changed to park on his side of street. Just want to park in front of house his in-laws live there.

Ms. Elizabeth Reardon of 129 Crestmont Ave. thanked the Board for putting the signs up and stated that it is much safer. She mentioned that on multiple occasions there have been people coming out of the chiropractic business feeling they have the right of way where the people on the actual street had to stop. There was no room for them, bus and people parked. She wanted to know if moving the sign how is that going to prevent the Chiropractic people from parking in front of Mr. Miller's house.

Mr. Ramon Matos of 1709 Old Philadelphia Pike concerned about no parking on Crestmont.

Vice Chairman Blowers stated that in hearing, Zoning Hearing Board stipulated using driveway not Crestmont.

Mr. Chad Pickel of 130 Crestmont Ave stated that through the business he works for he comes through with long trucks, bucket trucks, and he has a 35' camper and has had no issues with people parking on Highview and Crestmont. He does not want all portions of neighborhood with no parking signs.

Mr. Bryan Rogers in attendance representing Family Chiropractic of Lancaster stated that they attempted to get more parking at Motor Lodge and Cedar Acres with no luck. There's a discriminatory layout of the No Parking signs. Presumably those not happy with us parking there along the street are those that are parking there for their children to get on at the bus stop. The assumptions of the parking signs are discriminatory. There could be a reasonable resolution maybe we could come to some resolution that serves both the residents and chiropractor business. Mr. Rogers stated it seems the signs are targeted at the chiropractor business. Safety studies show that narrower streets slow people down. Trying to be a good neighbor but wants some rights and fair treatment.

Ms. Wanda Reed of 125 Highview Drive mentioned it's a safety hazard because when you turn off of Old Philadelphia Pike with cars parked and shrubbery. She stated the shrubbery has been taken care of which she appreciates. The signs being put up she appreciates as well. Parents have some kids walking others do drive but only there a few minutes. She is not happy with the business at the end of the roadway.

Ms. Brenda Winebarger representing Family Chiropractic was in attendance and stated that she appreciates neighbors views and wants to be a good neighbor. A number of patients are older which takes a bit more time. They moved employees off of the parking lot to allow older customers to be able to park close enough to the facility. They've allowed neighbors to use the parking area for parties, holidays, etc. and never denied them. Ms. Winebarger stated she knows there's traffic at the business and wants to accommodate the traffic on-site. She mentioned there's very little traffic overall on Highview and Crestmont and wants to park a few employees on the street to allow customers to use parking area.

Ms. Margaret Stoner of 124 Highview Dr. stated that she doesn't really have anything new to add she thinks

the important part of all of this is that it was unsafe for them to turn on to their street and also have people pulling out of business. She doesn't have any personal feelings about business, she's just concerned about the safety issue.

Mr. Grant Clelan of 132 Highview Dr. stated the no parking signs seems to be working out. He mentioned it would be good to have a dead-end sign at his property because people attempt to drive to Cedar Acres through the grass.

Mr. Hutchison stated that the Township could look at appropriate placement of no outlet or dead-end signage.

Mr. Bryan Rodgers stated that Family Chiropractic have moved trees to make spots on site and that safety is really not an issue here, it's a preference and this is preferential treatment of the residents.

Ms. Wanda Reed of 125 Highview wanted to know if portion of front yard could be parking as well.

Mr. Buckwalter stated that safety concerns required the sign and that this isn't preferential treatment.

Mr. Demme stated that if you pull trailers and drive fire trucks, you can do it on that road but for average driver this cannot be done safely. Township has made a number of roadways no parking. Stormwater issues would make parking on lot cost prohibitive in the front yard of the business. He stated he is in favor of moving signs to business generator egress. Chiropractor could look at making it a one-way in and one-way out so people are only making right turns and they're not crossing any lanes of traffic to enter or exit. Mr. Demme supports modification of ordinance to say up to the egress points of the business and maintain no parking no further than that is necessary. This will also give plenty of space for the employees to park on the street.

Vice Chairman Blowers wanted to know is there a way to adjust distance on both roadways to egress.

Mr. Hutchison stated that on Crestmont, location of sign is just north of egress of Chiropractor. The signs on Highview go beyond the egress. The amount of activity southside of chiropractor on Highview allows for sight distance and passage safely thus would suggest that the Board only change westside of Highview.

After some ongoing discussion:

Vice Chairman Blowers stated that the Township is not targeting any one business or property. They hear on a regular basis complaint from residents. Businesses are an asset to the community and these things present change to an older neighborhood. He would prefer that conversations happen before coming the Supervisors.

Mr. Demme made a motion to direct staff to draft a modification of the ordinance based on moving the no parking signs on Highview to the property line of the Chiropractic Business and 110 Highview and keep the signage on Crestmont as it is. Mr. Buckwalter seconded the motion and it was passed by unanimous voice vote.

### New Business

- a. 1724 Lincoln Highway Stormwater Management Plan #21-21 time extension

Mr. Hutchison stated that the applicant is asking for a time extension in order to complete the stormwater planning process. They are working through the engineering comments. Township staff recommends providing the time extension requested.

Mr. Buckwalter made a motion to approve 1724 Lincoln Highway Stormwater Management Plan #21-21 time extension until December 2, 2021. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

### Action Items

#### a. Approval of Peer Consulting Agreement re Regional Recreation

Mr. Hutchison stated that the Board had made application for a peer-to-peer technical assistance grant from the state to allow the township to have a recreation professional as a peer consultant with the region to help develop a regional entity focused on recreation programming. He stated that the township is at the point now where a recreation professional has been selected and the state requires the township to enter into an agreement for those services and asking the Board to approve of that agreement so that the township can proceed.

Mr. Buckwalter made a motion to approve the Peer Consulting Agreement re Regional Recreation. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

#### b. Appointment of Steering Committee Representatives re Regional Recreation

Mr. Hutchison mentioned that there needs to be a committee made up of the participants from the region which would be representatives from the school district, Upper Leacock Township and East Lampeter Township. The representatives for East Lampeter Township should be name by the Board of Supervisors. Mr. Hutchison suggest that there be three people from each entity to participate in the process with the consultants. The sooner the names are provided by each entity the sooner the process can be started. Mr. Hutchison mentioned he doesn't know the timing of the school district and Upper Leacock meetings so he's not sure when they will be acting on this matter. Mr. Hutchison made a recommendation of no later than the seconded Board of Supervisors meeting in October that representatives be appointed by the Board. He mentioned that Ms. Diane Tyson of East Lampeter Township's Park Board has expressed interest. There's still a need of two more and it could be anyone from the Board of Supervisors, township staff, or anyone from the community. Mr. Buckwalter suggested considering Mr. Mike Thornton given he is likely to be joining the Board of Supervisors in 2022 and has been involved in the school district.

There was a brief discussion.

### Manager's Report:

#### a. MS4 Report

Mr. Hutchison stated that township staff has provided the Board with an update on its activities for the MS4 program. Mrs. Hitchens mentioned that the annual report was submitted on time to DEP.

Mr. Hutchison also mentioned that last meeting the Board adopted the MMO for the pension plan and that he indicated that the calculation would indicate a change to the non-uniform employee's contribution rate

to be 2.76%. The Township received the actual state aid contribution which changed the contribution slightly so, the actual rate for 2022 for the non-uniform employees will be 2.62%

Vice Chairman Blowers wanted to know if there was any follow-up on Greenfield North project? Mr. Hutchison stated No.

Adjournment

A motion was made by Mr. Buckwalter and seconded by Mr. Demme to adjourn the meeting. The motion was passed by unanimous voice vote. The next regularly scheduled meeting is to be held on Monday, October 18, 2021 beginning at 7:30 pm.

Respectfully submitted,  
Ralph Hutchison  
Township Manager

**EAST LAMPETER TOWNSHIP**  
**Board of Supervisor's Meeting \_ APPROVALS**  
 2250 Old Philadelphia Pike, Lancaster PA 17602  
 (717) 393-1567, FAX (717-393-4609  
October 04, 2021

BPs#68898-68950 \_ \$79,235.54  
 Cks#68951-68967 \_ \$557,971.86  
 Highway Aid#687-688 \_ \$10,396.75

Improvement Guarantees

Ck#1093 \_ Full Release \_ #2020-09 \_ \$22,397.49

AFSCME/GFP IgitToWellsFargoac[REDACTED]/PRs16-17 \_ \$303.74

GreatAmerica/Inv#30153673/ACHdFromMT#[REDACTED] \_ \$431.72

H.S.AEEContrib/AutoWDMT#[REDACTED]  
 PR#19 \_ \$3,779.00

HSA/AdminFees//AutoWDMT#[REDACTED] Sept' 2021 - \$174.20

ICMA-EE Contrib ACHd to ICMA from Pgit#[REDACTED]  
 PR#19 \_ \$4,844.76

**ACHdToMorganStanleyCustodial-UMBBank/PRPensionDeductions:**  
 Non Unif: PR#19 \_ \$1,255.64 / Police: PR#19 \_ \$7,668.44  
 Non Unif: PR \$ / Police: PR# \_ \$

OneAmerica/Life,LTD/AutoWDMT[REDACTED] September,2021 \_ \$1,700.34

PPL/GFStLight,ac#[REDACTED]/AsOf08/31/21 AutoWDFFromMT#[REDACTED] \_ \$2,128.80  
 PPL/StLightFnd,ac#[REDACTED]/AsOf08/31/21,AutoWDFFromMT#[REDACTED] \_ \$6,476.35

**PreauthACHWD/MT#19191/UGI accounts:**

a/c [REDACTED] \_ due 09/13/2021 \_ \$24.44  
 a/c [REDACTED] \_ due 09/13/2021 \_ \$23.55  
 a/c [REDACTED] \_ due 09/13/2021 \_ \$89.00  
 a/c [REDACTED] \_ due 09/13/2021 \_ \$326.77  
 a/c [REDACTED] \_ due 08/30/2021 \_ \$34.53

**Grand Total: \$699,262.92**

**SIGNATURE 1:** \_\_\_\_\_

**SIGNATURE 2:** \_\_\_\_\_

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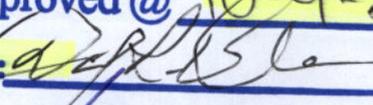
Range of Checking Accts: GENERAL to GENERAL      Range of Check Ids: 68898 to 68950  
Report Type: All Checks      Report Format: Super Condensed      Check Type: Computer: Y      Manual: Y      Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
68898	10/04/21	ALLEG005 ALLEGRA PRINT & IMAGING INC	75.90		633
68899	10/04/21	AMAZO005 AMAZON.COM	26.84		633
68900	10/04/21	AMERI020 AmericanAssocPolicePolygraph	125.00		633
68901	10/04/21	ASSOC010 ASSOC BUILDING INSPECTIONS LLC	507.00		633
68902	10/04/21	ATLAN005 ATLANTIC TACTICAL INC	377.65		633
68903	10/04/21	BLAKI010 BLAKINGER THOMAS PC	6,344.64		633
68904	10/04/21	BMOYE005 B. MOYER RADIO	274.00		633
68905	10/04/21	BROWN005 BROWN BEARING & DRIVE SOLUTION	149.57		633
68906	10/04/21	CAPIT005 CAPITAL ELECTRIC	165.08		633
68907	10/04/21	CDWGO005 CDW GOVERNMENT INC	22.65		633
68908	10/04/21	DAVID005 DAVID MILLER ASSOCIATES INC	0.00	10/04/21 VOID	0
68909	10/04/21	DAVID005 DAVID MILLER ASSOCIATES INC	13,075.81		633
68910	10/04/21	DIANA005 DIANA L NETHERTON, RPR, MBIVR	125.00		633
68911	10/04/21	EAWSE005 EAW SECURITY	573.75		633
68912	10/04/21	GRAHA005 GRAHAM'S FYR-FYTER	92.50		633
68913	10/04/21	GROVE005 GROVE MILLER ENGINEER INC	3,245.00		633
68914	10/04/21	HAJOC005 HAJOCA CORPORATION	185.61		633
68915	10/04/21	HERBE005 HERBERT ROWLAND & GRUBIC INC	778.60		633
68916	10/04/21	HUMAN005 HUMANE PENNSYLVANIA	800.00		633
68917	10/04/21	INSIG005 INSIGHT	5,077.29		633
68918	10/04/21	JERRE005 JERRE MARTIN REPAIR	844.89		633
68919	10/04/21	JFCTE005 JFC TEMPS INC	2,811.13		633
68920	10/04/21	JOHNR005 JOHN R. LANDIS JR-SNAP ON TOOL	1,101.60		633
68921	10/04/21	KIMBA005 KIMBALL MIDWEST	301.28		633
68922	10/04/21	LANCN005 LNP MEDIA GROUP	1,478.12		633
68923	10/04/21	LEADS005 LEADSONLINE	3,226.99		633
68924	10/04/21	LEFFL005 LEFFLER ENERGY	1,375.54		633
68925	10/04/21	LOWES005 LOWES	8.44		633
68926	10/04/21	MCPMAH005 MCPMAHON ASSOCIATES INC	4,657.50		633
68927	10/04/21	METZL005 METZLER MOWER SALES & SERVICE	57.04		633
68928	10/04/21	MICHA015 MICHAEL L ABEL	450.00		633
68929	10/04/21	MILLE005 MILLER&SONS SALT/WATERCOND INC	70.00		633
68930	10/04/21	MORGA015 MorganHallgrenCrosswell&KanePC	4,616.94		633
68931	10/04/21	PARUR005 PA RURAL WATER ASSOCIATION	210.00		633
68932	10/04/21	PEQUE005 PEQUEA ALTERNATOR & STARTER	181.39		633
68933	10/04/21	PERSO005 PERSONALIZED COMM. CLEANING	1,497.00		633
68934	10/04/21	PROVI005 PROVIDENCE ENGINEERING CORP	812.00		633
68935	10/04/21	ROBSO005 ROBSON FORENSIC, INC.	2,799.69		633
68936	10/04/21	RSHOL005 R. S. HOLLINGER & SONS INC	266.20		633
68937	10/04/21	SERVI010 SERVICE TIRE TRUCK CENTERS INC	3,660.58		633
68938	10/04/21	SMUCK005 SMUCKER WELDING SHOP	757.47		633
68939	10/04/21	STEPH020 STEPHENSON EQUIPMENT INC	192.00		633
68940	10/04/21	SUMMI005 SUMMIT TECH CONSULT GRP LLC	645.05		633
68941	10/04/21	SUPER005 SUPERIOR PAINT & COLLISION	9,029.64		633
68942	10/04/21	TELCO005 TELCO INC	4,135.00		633
68943	10/04/21	TONYS005 TONY'S TRUCK & TRAILER REPAIR	144.69		633
68944	10/04/21	TRITE005 TRITECH FORENSICS INC	394.65		633
68945	10/04/21	TWTRA005 T&W TRAFFIC CONTROL	183.00		633
68946	10/04/21	UNIFI005 UNIFIRST CORPORATION	171.44		633
68947	10/04/21	WATER010 WATER TREATMENT BY DESIGN	710.00		633
68948	10/04/21	WITME035 Witmer Automation	154.55		633

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
68949	10/04/21	YORGE005 YORGEYS FINE CLEANING INC	97.05		633
68950	10/04/21	ZIMME010 ZIMMERMAN'S HDWR & VARIETY INC	172.78		633

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	52	1	79,235.54	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	52	1	79,235.54	0.00

BOS Approved @ 10-21-21

Signature 1: 

Signature 2: 