

January 3, 2022

The East Lampeter Township Board of Supervisors met on Monday, January 3, 2022 at 7:30 pm. at the East Lampeter Township Office: 2250 Old Philadelphia Pike, Lancaster, PA 17602. The meeting was called to order by Chairman Corey Meyer. In addition to Mr. Meyer, Supervisors present were: John Blowers, Ethan Demme, Mike Thornton and Roger Rutt. Also, present was Ralph Hutchison, Township Manager and Ms. Tara Hitchens, Assistant Township Manager.

The meeting was held using Zoom, an internet web conferencing tool. A recorded statement was played regarding the use of Zoom for this public meeting including instructions for the public to use in order to participate in the meeting.

Also, In attendance:

Lynn Commero, representing LNP via Zoom
Reuben F. King, representing Echo Unit
Leroy F. King representing Echo Unit
Dave Buckwalter

Mr. Meyer welcomed the two new members of the Board of Supervisors, Mr. Rutt and Mr. Thornton.

Board of Supervisors Reorganization

a. Appointment of Temporary Chairman

Mr. Meyer asked Mr. Demme to serve as Temporary Chairman for the election of Chairman. Mr. Demme agreed.

b. Election of Chairman

Mr. Demme asked for nominations for the position of Chairman of the Board of supervisors for 2022. Mr. Meyer made a motion to nominate Mr. John Blowers for the position of Chairman of the Board of Supervisors. Mr. Rutt seconded the motion and it was passed by unanimous voice vote. Mr. Demme announced that Mr. Blowers would serve as the Chairman of the Board of Supervisors for 2022.

c. Election of Vice Chairman

Chairman Blowers asked the Board for nomination for the position of Vice Chairman of the Board of Supervisors for 2022. Mr. Blowers made a motion to nominate Mr. Corey Meyer to position of Vice Chairman of the Board of Supervisors. Mr. Demme seconded the motion and it was passed by unanimous voice vote. Chairman Blowers announced that Mr. Meyer would serve as the vice Chairman of the Board of Supervisors for 2022.

Public Comment (non-agenda items)

There was no public comment.

Annual Appointments

a. Appointment of Solicitor – Blakinger Thomas Law Firm, Susan Peipher, Esq.

- b. Appointment of Twp. Engineer & Alternates – David Miller & Assoc., Becker Engineering, HRG Inc., Grove Miller Engineering and McMahon Associates
- c. Appointment of Vacancy Board Chairman – Mr. Dave Buckwalter
- d. Appointment of Depositories – PLGIT, M&T Bank; CNB Bank and Univest Bank
- e. Resolution re: Appointment of CPA firm to perform 2021 Audit – Maher Duessel
- f. Appointment of PSATS Conference Delegates & Voting Delegate
- g. Appointments to LCTCB Board – Representative and Alternate
- h. Appointments to Central Lancaster County COG – Board Representative and Alternate
- i. Appointments to Vacant Positions & Reappointments

Chairman Blowers reviewed the annual appointments to be considered as listed on the meeting agenda, including the firm of Blakinger Thomas Law Firm, with Susan Peipher, Esquire as the Township Solicitor; David Miller & Associates, Becker Engineering, HRG Inc., Grove Miller Engineering and McMahon Associates Township engineers and alternates; Mr. Dave Buckwalter to serve as Vacancy Board Chairman for 2022; PLGIT, M&T Bank, CNB Bank and Univest Bank as Township Depositories for 2022; Mr. Ralph Hutchison as the voting delegate and all the Supervisors as delegates for the PSATS Conference Voting Delegate and Delegates, Mr. Ralph Hutchison will continue to serve as the Representative and West Earl Township's Manager as the alternate to the LCTCB Board, Mr. Demme will continue to serve as Representative, Mr. Meyer will continue to serve as the alternate and Mr. Hutchison will continue to be the voting representative to the Central Lancaster County COG, and Marvin Stoner & Dale High, respectively, as SEO and alternate.

Mr. Meyer made a motion to approve the appointment a-d & f-i as stated by Chairman Blowers. Mr. Thornton seconded the motion and it was passed by unanimous voice vote.

Mr. Meyer made a motion to approve item e Resolution re: Appointment of CPA firm to perform 2021 Audit – Maher Duessel. Mr. Roger Rutt seconded the motion and it was passed by unanimous voice vote.

Mr. Demme suggested that the Board of Supervisors consider the good practice of changing the auditor every so many years or that the principal within Maher Duessel be changed every so many years. Mr. Meyer and Mr. Rutt agreed.

Resolution 2022-01

Appointments to Vacant Positions & Reappointments

- a. Emergency Services Committee – Two Year Terms ending 12/31/23
 - i. Hand In Hand Fire Co. Alternate Representative – Don Boyer
 - ii. Hand In Hand Fire Co. Citizen Representative – Jim Martin
 - iii. Lafayette Fire Co. Representative – Dave Keens
 - iv. Ronks Fire Co. Alternate Representative – Dave Gribble
 - v. Ronks Fire Co. Citizen Representative – Melanie McHenry
 - vi. Witmer Fire Co. Representative – Greg Sherman
 - vii. Township Supervisor Representative – Mike Thornton
 - viii. Township Supervisor Alternate Representative Filling unexpired term through 12/31/22 – Ethan Demme
 - ix. Township Citizen Representative – Board of Supervisors will take action at the 1/17/2022 meeting

- b. Industrial & Commercial Development Authority – 5 year term ending 1/16/27

Chairman Blowers reviewed the list of appointments / reappointment for the Emergency Services Committee for two-year term ending 12/31/23 and the appointment for the Industrial & Commercial Authority 5 year term ending 1/16/27.

Mr. Demme made a motion to appoint Emergency Services Committee members as listed above and the appointment of Mr. Rutt to the Industrial & Commercial Development Authority for a 5-year term ending 1/16/27. Mr. Rutt seconded the motion and it was passed by unanimous voice vote.

Established of Treasurer's Bond Amount - \$740,000

Mr. Hutchison stated that amount of the bond is based upon Auditor recommendation. He stated as Township Manager the bond is in his name and protects the Township from any theft or negligence. Mr. Hutchison recommends that the Board approve the amount of the bond used in prior years so that the Township has one in place.

Mr. Meyer made a motion to approve the Treasurer's Bond in the amount of \$740,000. Mr. Thornton seconded the motion and it was passed by unanimous voice vote.

Consent Agenda

- a. Approval of the January 3, 2022 Board of Supervisors meeting agenda
- b. Approval of the Minutes of the Monday, December 20, 2021 Regular Meeting
- c. Approval to pay invoices from all funds: Total - \$147,703.88

Mr. Meyer made a motion to approve the consent agenda as presented by Chairman Blowers. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

Old Business

- a. Request for Financial Security Release: Miller – 317 Strasburg Pike

Mr. Hutchison stated that the Board has a letter from Township's engineer that went out and inspected the completion of the improvements and they are recommending full release of the remaining balance which is \$2,775.00. He also mentioned that the Township's engineer did make comments as conditions for stormwater elements that should be completed before the release. Township staff would also suggest that the applicant be required to fully fund their escrow for invoices and charges that they have to pay for.

Mr. Meyer made a motion to approve Request for Financial Security Release – Miller – 317 Strasburg Pike full release conditioned up David Miller's letter dated December 20,2021 and the applicant paying any amounts due from the applicant's escrow account. Mr. Demme seconded the motion and it was passed by unanimous voice vote.

- b. Request for Financial Security Reduction: New CVMS – 2110 Horseshoe Rd.

Chairman Blowers stated that Township's engineer is looking at reducing the Financial Security by 1.5 million leaving a remaining balance of 2.757 million.

Mr. Demme made a motion to approve Request for Financial Security Reduction: New CVMS – 2110

Horseshoe Rd. conditioned upon David Miller's letter dated December 28, 2021. Mr. Rutt seconded the motion and it was passed unanimous voice vote.

New Business

a. ECHO Agreement – 263 Clearview Road

Mr. Rueben King stated that the agreement is for his mother and sister to reside in an ECHO unit on the property and he understands that when the unit is no longer needed, it will need to be removed.

Mr. Rutt made a motion to approve ECHO Agreement – 263 Clearview Road. Mr. Meyer seconded the motion and it was passed by unanimous voice vote.

Action Items

a. Resolution re: Police Officer Contributions to Police Pension Plan (5%)

Chairman Blowers stated that the Resolution calls for the officers to contribute 5% of their gross pay into the pension plan by payroll deduction for the year 2022.

Mr. Rutt made a motion to approve Resolution re: Police Officer Contributions to Police Pension Plan (5%). Mr. Meyer seconded the motion and it was passed by unanimous voice vote.

Resolution 2022-02

b. Resolution re: Non-Uniform Employees Contributions to Pension Plan (1.96%)

Chairman Blowers stated that the Resolution calls for the Non-Uniform Employees to contribute 1.96% of their gross pay into the pension plan by payroll deduction for the year 2022

Mr. Thornton made a motion to approve Resolution re: Non Uniform Employees Contributions to Pension Plan (1.96%). Mr. Demme seconded the motion and it was passed by unanimous voice vote.

Resolution 2022-03

c. Mileage Rate approval – IRS Rate (\$0.585 / mile)

Mr. Demme made a motion to approve Mileage Rate -IRS Rate (\$0.585 / mile). Mr. Rutt seconded the motion and it was passed by unanimous voice vote.

Manager's Report

a. Regional Recreation Steering Committee

Mr. Hutchison mentioned that the Steering Committee that is working with the peer consultants on the Regional Recreation efforts scheduled their third meeting for Wednesday, January 12, 2022. It stated that so far it is going well and they the township has received sample agreement that other regions have been using. Mr. Hutchison also mentioned that the consensus seems to be that as for as trying to name this entity is that the name would likely not be CV Recreation they felt it should be something that would appeal to a broader community.

There was a brief discussion.

Adjournment

A motion was made by Mr. Meyer and seconded by Mr. Demme to adjourn the meeting at 8:04 pm. The motion was passed by unanimous voice vote. The next regularly scheduled meeting is to be held on Monday, January 17, 2022 beginning at 7:30 pm.

Respectfully submitted,
Ralph Hutchison
Township Manager

EAST LAMPETER TOWNSHIP
Board of Supervisor's Meeting _ APPROVALS
2250 Old Philadelphia Pike, Lancaster PA 17602
(717) 393-1567, FAX (717-393-4609
January 03, 2022

BPs# _ \$
Checks# _ \$
Highway Aid Fund
Ck# \$

BMO/MasterCard ac#4055/Nov'21State _ \$7,429.98

GreatAmerFinancial/Inv#30729487/ PreauthWDMT#19191 _ \$431.72

H.S.AEEContrib/AutoWDMT#19191

PR#26 _ \$3,639.00

PR#26 _ \$150.00 / Heistand missed

ICMA-EE Contrib ACHd to ICMA from Plgit#6011

PR#26 _ \$4,752.97

IICMed/Den/ClaimsDeposits/ACHdGFPlgit#6011ToJShore#2803

Jan'2022 _ \$106,270.82

ACHdToMorganStanleyCustodial-UMBBank/PRPensionDeductions:

Non Unif: PR#26 _ \$1,186.00 / Police: PR#26 _ \$6,919.21

OneAmerica/Life,LTD/Dec'21/PreAuthWDMT#19191 _ \$1,924.18

PreauthACHWD/MT#19191/UGI accounts:

a/c 24432 _ due12/10/21 _ \$

a/c 24077 _ due12/10/21 _ \$

a/c 24291 _ due12/10/21 _ \$

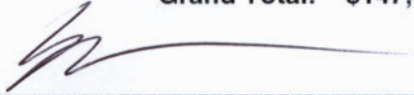
a/c 73860 _ due12/10/21 _ \$

a/c 92632 _ due12/01/21 _ \$

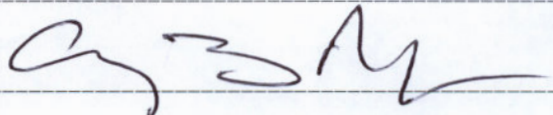
Replenish ELSA/Admin Account PLGIT ac#1616211 _ \$15,000.00

Grand Total: \$147,703.88

SIGNATURE 1:



SIGNATURE 2:



110.00 -
0-C
7,429.98 +
431.72 +
3,639.00 +
150.00 +
4,752.97 +
106,270.82 +
1,186.00 +
6,919.21 +
1,924.18 +
15,000.00 +
147,703.88 *