

**EAST LAMPETER  
SEWER AUTHORITY  
2250 Old Philadelphia Pike  
Lancaster, PA 17602  
(717) 393-1567  
FAX (717) 393-4609**

**Minutes of Regular Meeting  
November 10<sup>th</sup> 2021**

The East Lampeter Sewer Authority met on Wednesday, November 10th, 2021 at 4:00PM at the Township Building 2250 Old Philadelphia Pike, Lancaster, PA. 17602

The meeting is being conducted virtually utilizing Zoom, which is a cloud-based platform for remote video and audio conferencing. The meeting is being recorded.

The meeting was called to order with the Pledge of Allegiance by Chairman, Mr. Rick Robinson.

**Members Present:** Mr. Rick Robinson, Mr. Fred Clark, Mr. Todd Stumpf, Mr. Brent Stoltzfus, and Mr. Vinod Patel

**Members Present via Zoom:** None

**Members Absent:** None

**Present were:** Mr. Matt Cichy, HRG, Mr. Charlie Thomas, Public Works Director, Ms. Tara Hitchens, Assistant Twp. Manager, Mr. Ralph Hutchison Twp. Manager, Ms. Lashawnda Martin, Administrator Assistant

**Present via Zoom:** None

**Guest were:** None

The minutes of the regular Wednesday October 13th, 2021 meeting were approved.

The treasurer's report was: \$14,320.14 PA Local Government Investment Trust (PLGIT) as of 10/31/2021.

**A. Sanitary Sewer:**

**The following administrative bills were presented for payment:**

Report of Approval for Checks dated November 10th, 2021 totaling \$7,883.78

**The following requisitions were presented for payment:**

|  |               |
|--|---------------|
| Requisition 03-587 HRG Stauffer Run PS Elec. Upgrade Design      | \$ 9,405.00   |
| SR30-132 Bridge Replace Sewer Reloc                              | \$ 1,345.50   |
| Requisition 03-588 City of Lancaster WWTP Oxygen Plant Improv.   | \$ 171,695.00 |
| City of Lancaster Special & Emerg. Cap- Deposit 6                | \$ 37,325.00  |
| Requisition 03-589 Optimum Controls Corp SCADA Upgrade Inv043597 | \$4,500.00    |

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Total = \$224,270.50

Motion 1<sup>st</sup> by Mr. Clark to pay the Bills and Requisitions. 2<sup>nd</sup> by Mr. Stoltzfus. Motion carried.

**B. Storm water:**

**The following bills were presented for payment:** Totaling \$3,274.67

Motion 1<sup>st</sup> by Mr. Clark to pay the Bills and Requisitions. 2<sup>nd</sup> by Mr. Stoltzfus. Motion carried.

**Old Business:**

A. Sanitary Sewer:

i. Stauffer Run upgrade

Mr. Cichy informed that staff comments were incorporated and finalizing the revisions and should be ready for advertise soon. They anticipate bids sometime in January 2022.

B. Storm water:

i. Greenfield Road (Amtrak) Storm Sewer Project

Mr. Thomas informed that they are trying to get vendors to provide the material and then try to get a contractor to just do the installation. Most likely this will be a Spring 2022 project.

**New Business:**

A. Sanitary Sewer:

i. Tree House Discussion:

Mr. Cichy informed that the lines were cleaned and tested. Kline's will provide the staff with a copy of the video inspection of the cleaning. Treehouse Foods have contracted with E.L. Heim to reroute the building sewer line to separate the waste pipes from the pretreatment process. The contractor has been instructed to submit plans to the township for review and approval prior to any work beginning. There was discussion that they want to install a flow meter; however more detail needs to be provided.

ii. Draft Budget

Mr. Hutchison discussed the draft East Lampeter Sewer Authority 2022 Budget Summary. Mr. Clark questioned that the sewer balance would be negative. Mr. Hutchison explained that was due to the City project estimated cost and the fact that the projects would be delayed. It was included in the budget in case the authority was looking to borrow soon. Mr. Cichy briefly discussed the City projects.

iii. 6<sup>th</sup> Amendment to 1983 Agreement

Mr. Cichy discussed the 6<sup>th</sup> amendment and will look into the amendment in more detail so see how it may or may not impact the authority.

B. Stormwater:

i. Update of MS4

Ms. Hitchens discussed the ELSA Board Update Report: November 10, 2021. Mr. Stumpf questioned the bills from David Miller. Ms. Hitchens informed that it was due to the initial review of the system and to get the program going. There will be a self reporting form that would need to be filled out by the property owners each year to show that the BMP of the retention ponds are being done.

**Other Business:** Mr. Thomas informed the board that all records from the prior solicitor are now in the township staff possession.

**Public Comments:** None

Adjournment at 4:46 P.M. Motion 1<sup>st</sup> by Mr. Clark. 2<sup>nd</sup> by Mr. Stoltzfus. Motion carried.

The next regular scheduled meeting is December 8th, 2021 at 4:00 P.M. at the Township building 2250 Old Philadelphia Pike.

Respectfully submitted- Vinod P. Patel-Secretary