



East Lampeter Township
2250 Old Philadelphia Pike, Lancaster, Pennsylvania 17602
Phone: (717) 393-1567 / Fax: (717) 393-4609

Annual Stormwater Management BMP Self-Inspection Form

Complete & submit to East Lampeter Township upon completion or by June 1st of each year

Form Instructions: Use separate forms for each Best Management Practice (BMP). Use a unique name/ID for each BMP if there is more than one at the same address. Complete this form while inspecting the stormwater management system and BMPs. Take enough pictures of the BMP(s) to show the overall condition and/or major issues and repairs. Write notes to explain your inspection results and/or follow-up maintenance activities on separate sheets of paper. **Send the completed form(s), pictures, and any notes to the East Lampeter Township Stormwater Department by mail, email, fax, or hand-delivery by June 1 of each year.**

Inspection Instructions: Inspect the BMPs only when the ground is not frozen or snow covered, and when there has not been any rain, sleet, or snow within the last 72 hours (3 days). Please remember to take pictures while inspecting the BMP. Do not crawl, duck, or enter into any structure, underground area, or other confined space. Be very careful with metal lids and grate tops as they are very heavy; do not move or lift them unless you have the equipment to do so safely, and only if such is needed.

Section 1: General Information	
Inspector Name:	Inspector Signature:
Mailing Address:	
Phone/Email:	
Inspection Date:	BMP Address:
BMP ID & its location on the property:	

Section 2: BMP Type (circle the BMP that you are inspecting; call us if unsure of the type)				
Holding Areas	Planting Areas	Infiltration Areas	Landscapes	Filter Devices
Dry Detention Basin	Rain Garden	Infiltration: Beds, Pits, Trenches, Dry Wells	Level Spreaders	Oil-Grit Separator
Wet Retention Pond	Rain Garden Swale/ Ditch		Retentive Berms/ Check Dams	
Constructed Wetlands	Grass Swale/ Ditch	Underground Chambers (infiltration)	Filter strips	Inlet Hoods
Runoff Capture & Reuse/ Cistern	Stream Buffer Planting Areas	Curtain Drain/Open Trenches	Streambank Restoration	
Underground Chambers (Detention)	Amended Soils	Porous Paving, or Permeable Pavers	Stream channel Restoration	Manufactured Filters
Parking Lot / Roof Top Retaining Areas			Regenerative Conveyance	
Other (please write in):				

Section 3- BMP Inspection- Circle Your Answers

Easement Area

1) Are there any buildings, non-stormwater related structures, or animals housed in the BMP?

No Yes Unsure

2) Is there damage from vehicles, animals, or people to the area?

No Yes Last repair date: _____

3) Is there any trash, debris, chemicals, oils, or other pollutants getting into the area?

No Yes, trash/debris Yes, chemicals/oils/other Last service date: _____

Plant Health

4) How healthy do the plants look?

Good/Healthy Okay, no big issues Not O.K., many issues Bad, dead/dying Last service date: _____

5) Are the Buffer trees/shrubs healthy, and does the planting density meet the Operations & Maintenance (O&M) Plan?

Yes No Unsure Last service date: _____

BMP Structures

6) Are the Inlet boxes, Sump Basins, Clean outs, Traps and/or Baffles free of any debris, silt, sediment etc.?

Yes Not Applicable No Last service date: _____

7) Are all pipe openings/trash racks, & drain grates clean, in place, and not damaged?

Yes Not Applicable No Last service date: _____

8) Are all pipe grouting joints, headwalls and or other concrete items in good condition?

Yes Not Applicable No Last service date: _____

9) Are the dam embankments, side slopes, ditches/swales, rock outlets free of trees and woody vegetation?

Yes Not Applicable No Last service date: _____

10) Is the BMP free of any invasive or noxious weeds, and/or inappropriate plantings?

Yes Not Applicable Unsure No Last service date: _____

Rock Covered Areas

11) Is there sediment, debris, grass clippings, or plants covering or growing through the rocks?

No Not Applicable Yes Last service date: _____

12) Are the rocks functioning with the correct placement per the design?

Yes Not Applicable Unsure No Last service date: _____

BMP Function

13) Is the BMP working like it should?

Yes/Good Yes/Minor issues Somewhat/Needs Repair No, Does Not Work Unsure

14) Is there water pooled across the surface of the BMP, or up above the bottom of the clean-out pipe (if present)?

No No, but muddy Yes, a little Yes, several inches

15) Is there damage to the BMP surface, like channels, slumps, collapsing areas, or holes?

No Yes, less than 6" deep Yes, more than 6" deep Big Hole/Collapse Last service date: _____

16) Have you followed your O&M plan and/or manufacturer's directions?

Yes Unsure No (why not?) _____

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There is no text or other markings on the paper.