

**EAST LAMPETER TOWNSHIP  
BOARD OF SUPERVISORS**

**Resolution No. 2019 - 08**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF EAST LAMPETER TOWNSHIP,  
LANCASTER, COUNTY, PENNSYLVANIA DISPOSING OF RECORDS ACCORDING TO  
STATUTORY REQUIREMENTS

WHEREAS, a Local Government Records Committee was created by Act 28  
of 1968 and empowered thereby to make rules and regulations for records  
disposition; and,

WHEREAS, the municipal Records Manual was approved by said  
committee on December 16, 2008 and then amended July 23, 2009; and,

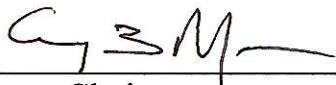
WHEREAS, East Lampeter Township intends to follow the schedules and  
procedures for disposition of records as set forth in the Municipal Records Manual  
approved on December 16, 2008

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of  
East Lampeter Township, Lancaster County, Pennsylvania that it intends to  
dispose of the following records:

**Financial Records**

<u>Year</u>	<u>Type of Record</u>
2011	Resident checks processed as part of remote deposit process – FN-12 and FN-13
2011	Time keeping records and reports PL-14
2011	Preprocessing payroll registers PL-5

RESOLVED, this fifteenth day of April 2019.

  
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Chairman

**CERTIFICATION**

I hereby certify that the foregoing is a true and correct copy of Resolution  
No. 2019- enacted by East Lampeter Township Board of Supervisors on the  
fifteenth day of April 2019.

  
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Secretary