

**EAST LAMPETER
SEWER AUTHORITY
2250 Old Philadelphia Pike
Lancaster, PA 17602
(717) 393-1567
FAX (717) 393-4609**

**Minutes of Regular Meeting
January 11th 2023**

The East Lampeter Sewer Authority met on Wednesday, January 11th, 2023 at 4:00PM at the Township Building 2250 Old Philadelphia Pike, Lancaster, PA. 17602

The meeting is being conducted virtually utilizing Zoom, which is a cloud-based platform for remote video and audio conferencing. The meeting is being recorded.

The meeting was called to order with the Pledge of Allegiance by Chairman, Mr. Rick Robinson.

Members Present: Mr. Rick Robinson, Mr. Todd Stumpf, Mr. Brent Stoltzfus, and Mr. Vinod Patel

Members Present via Zoom: Mr. Fred Clark

Members Absent: None

Present were: Mr. Matt Cichy, HRG, Mr. Charlie Thomas, Public Works Director, Ms. Tara Hitchens, Assistant Twp. Manager, and Mr. Ralph Hutchison Twp. Manager

Present via Zoom: None

Guest were: Mr. Scott Shearer, PFM Financial Advisor LLC
Mr. Brandon Umble, Glen Valley Excavating

Reorganization-

Motion 1st by Mr. Stumpf to keep the ELSA officers the same as 2022.

Chairman-Mr. Rick Robinson

Vice Chairman-Mr. Fred Clark

Secretary- Mr. Vinod Patel

Treasurer-Mr. Todd Stumpf

Asst.Secretary/Asst.Treasurer-Mr. Brent Stoltzfus

2nd by Mr. Stoltzfus. Motion carried.

Motion 1st by Mr. Stumpf to retain HRG engineering. 2nd by Mr. Clark. Motion carried.

Motion 1st by Mr. Stumpf to retain Herbein & Co. as the accounting firm. 2nd by Mr. Stoltzfus.

Motion carried.

Motion 1st by Mr. Stumpf to retain Matthew J. Crème of Nikolaus & Hohenade LLP as the Solicitor. 2nd by Mr. Stoltzfus. Motion carried.

The minutes of the regular Wednesday December 14th, 2022 meeting were approved.

The treasurer's report was:

\$ 10,397.35 ELSA Admin checking PA Local Government Investment Trust (PLGIT) as of 12/31/2022.

\$ 260,446.66 Storm water PLGIT-Class checking account as of 12/31/2022.

A. Sanitary Sewer:

The following administrative bills were presented for payment:

Report of Approval for Checks dated January 11th, 2023 totaling \$3,493.34

The following requisitions were presented for payment:

03-612 Garden Spot Electric, Inc Stauffer Run PS Improvements-Const. \$31,627.69

TOTAL= \$31,627.69

Motion 1st by Mr. Patel to pay the Sewer Bills/Requisitions. 2nd by Mr. Stoltzfus. Motion carried.

B. Storm water:

The following bills were presented for payment:

Report of Approval for Checks/Transfers dated January 11th, 2023 totaling \$8,084.42

Motion 1st by Mr. Patel to pay the Storm water Bills and 2nd by Mr. Stoltzfus. Motion carried.

Old Business:

A. Sanitary Sewer:

i. Capital Borrowing-Scott Shearer

Mr. Shearer presented the board with a handout dated January 11, 2023 for discussion.

After a lengthy discussion, Motion 1st by Mr. Stumpf to authorize PFM financial advisors to lock the rate with M&T Bank as long as the rate is below 3.885%. 2nd by Mr. Clark.

Motion carried.

ii. Stauffer Run Upgrade

Mr. Cichy gave an update of the project. The contractor has completed what they can and are now waiting for the MCC's arrival in May 2023.

iii. Cedar Acres Inflow removal

Mr. Hutchison informed that the City anticipates the contractor is to start the work next week and will keep the board informed as to how things are going.

iv. Penn Dot Projects

Mr. Cichy questioned if the new resolution was taken care of. Ms. Hitchens informed that indeed it was taken care of at the last board meeting.

B. Storm water: None.

New Business:

A. Sanitary Sewer:

i. Partners Meeting

Mr. Hutchison discussed that he attended the meeting and has been updated on the many different projects. Staff will get the board the status of the City projects.

ii. Pa Small Water and Sewer Program Applications

Mr. Cichy informed the board that the application was submitted; however another document will need to be submitted as well.

iii. Greenfield North Sewer Replacement

Mr. Cichy informed that the Pa. DEP WQM Permit for the project has been received.

B. Storm Water:

i. Update on MS4 Program

Ms. Hitchens briefly updated the board.

Other Business:

Mr. Brandon Umble with Glen Valley Excavating was present to discuss the failing on lot system for his customer along Strasburg Pike and Pitney Road. After a lengthy discussion, Mr. Hutchison will look into the possibility of an extenders agreement and how that would work. Mr. Hutchison will get back to Mr. Umble and the board with more information.

Motion 1st by Mr. Stumpf to approve the stormwater agreement with Mr. Frederick Steudler & Mr. Richard Steudler Parcel No. 310-49455-0-0000. 2nd by Mr. Stoltzfus. Motion carried.

Mr. Hutchison informed the board that there was a court case in West Chester Boro related to stormwater. The staff will keep the board informed as things move forward.

Public Comments: None.

Adjournment at 5:10 P.M. Motion 1st by Mr. Stumpf. 2nd by Mr. Stoltzfus. Motion carried.

The next regular scheduled meeting is February 8th, 2023 at 4:00 P.M. at the Township building 2250 Old Philadelphia Pike.

Respectfully submitted- Vinod P. Patel-Secretary