

**EAST LAMPETER
SEWER AUTHORITY
2250 Old Philadelphia Pike
Lancaster, PA 17602
(717) 393-1567
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**Minutes of Regular Meeting
February 8th 2023**

The East Lampeter Sewer Authority met on Wednesday, February 8th, 2023 at 4:00PM at the Township Building 2250 Old Philadelphia Pike, Lancaster, PA. 17602

The meeting is being conducted virtually utilizing Zoom, which is a cloud-based platform for remote video and audio conferencing. The meeting is being recorded.

The meeting was called to order with the Pledge of Allegiance by Chairman, Mr. Rick Robinson.

Members Present: Mr. Rick Robinson, Mr. Todd Stumpf, and Mr. Vinod Patel

Members Present via Zoom: Mr. Fred Clark, Mr. Brent Stoltzfus

Members Absent: None

Present were: Mr. Matt Cichy, HRG, Mr. Charlie Thomas, Public Works Director, Ms. Tara Hitchens, Assistant Twp. Manager, and Mr. Ralph Hutchison Twp. Manager

Present via Zoom: None

Guest were: Mr. Scott Shearer, PFM Financial Advisor LLC
Ms. Rhonda Lord, Saxton & Stump (Bond Counsel)

The minutes of the regular Wednesday January 11th, 2023 meeting were approved.

The treasurer's report was:

\$ 6,936.50 ELSA PLGIT-Admin checking account as of 1/31/2023.

\$ 872,362.24 Storm water PLGIT-Class checking account as of 1/31/2023.

A. Sanitary Sewer:

The following administrative bills were presented for payment:

Report of Approval for Checks dated February 8th, 2023 totaling \$125.00

The following requisitions were presented for payment:

03-613 Descoco	Stauffer Run PS Improvements-Const. AFP#2	\$275,688.52
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TOTAL= \$275,688.52

Motion 1st by Mr. Patel to pay the Sewer Bills/Requisitions. 2nd by Mr. Clark.

Motion carried.

B. Storm water:

The following bills were presented for payment:

Report of Approval for Checks/Transfers dated February 8th, 2023 totaling \$4,803.00

Motion 1st by Mr. Clark to pay the Storm water Bills and 2nd by Mr. Patel. Motion carried.

Old Business:

A. Sanitary Sewer:

i. Capital Borrowing

Mr. Shearer went over the hand out Bank Loan Sale Document dated February 8, 2023.

Ms. Lord handed out Resolution 2023-01 for discussion.

Motion 1st by Mr. Stumpf to approve Resolution #2023-01 authorizing issuance and accepting a purchase proposal from M&T Bank relating to the sale of \$5,000,000 maximum aggregate principal amount guaranteed sewer revenue note, series of 2023. 2nd by Mr. Clark. Motion carried.

ii. Stauffer Run Upgrade

Mr. Cichy informed that the contractor is planning to complete some mixing pump piping work; however the majority of the work will not be done until the MCC's arrive sometime in May 2023.

iii. Cedar Acres

Mr. Thomas informed that the contractor has started the work this week and will have staff check on it.

iv. Extenders Agreement

Mr. Hutchison informed the board that Mr. Matt Crème did check into it and is ok with an extenders agreement. Staff will get a survey out to the homeowners in the area so that there would be more information for the board to consider.

B. Storm water: None.

New Business:

A. Sanitary Sewer:

i. City's Flow Monitoring Project

Mr. Hutchison discussed that there was no escrow agreement in place for this project from the beginning. The City is looking to have an escrow agreement prepared soon. The metering data indicated that the Conestoga Gardens interceptor will not need to be changed in size. However the City temporary metering and the Susan Avenue Meter Pit as well as Bridgeport Meter Pit has a discrepancy between 30% to 50%. HRG and township staff will investigate the issue.

ii. Capital Projects

Motion 1st by Mr. Stumpf to approve Escrow Agreement Amendment No. 1 WWTP Special and Emergency Capital Improvements (Revised Allocations) which the authority share is \$37,325.00. 2nd by Mr. Clark. Motion carried.

Mr. Cichy discussed that the Commonwealth Financing Authority has made some changes to the Covid 19 ARPA H2O Pa water supply, sanitary sewer and stormwater projects program budgets. They have revised the budget to make all engineering/inspection costs allocated as grant match dollars, which increase the grant dollars. However the bottom line remains the same for the budget.

PennDot Route 30 Pequea Creek Bridge Replacement-Sewer relocation project. Motion 1st by Mr. Stumpf to approve Resolution #2023-02 to authorize the Public Works Director to sign a Utility Reimbursement Agreement with PennDot on behalf of the Authority. 2nd by Mr. Patel. Motion carried.

B. Storm Water:

i. Update on MS4 Program

Ms. Hitchens briefly updated the board and went over the hand out ELSA Stormwater Report dated February 8, 2023.

Other Business: None

Public Comments: None.

Adjournment at 4:55 P.M. Motion 1st by Mr. Stumpf. 2nd by Mr. Patel. Motion carried.

The next regular scheduled meeting is March 8th, 2023 at 4:00 P.M. at the Township building 2250 Old Philadelphia Pike.

Respectfully submitted- Vinod P. Patel-Secretary