

**EAST LAMPETER
SEWER AUTHORITY
2250 Old Philadelphia Pike
Lancaster, PA 17602
(717) 393-1567
FAX (717) 393-4609**

**Minutes of Regular Meeting
June 14th 2023**

The East Lampeter Sewer Authority met on Wednesday, May 10th, 2023 at 4:00PM at the Township Building 2250 Old Philadelphia Pike, Lancaster, PA. 17602

The meeting is also being conducted virtually utilizing Zoom, which is a cloud-based platform for remote video and audio conferencing. The meeting is being recorded.

The meeting was called to order with the Pledge of Allegiance by Chairman, Mr. Rick Robinson.

Members Present: Mr. Rick Robinson, Mr. Fred Clark, Mr. Todd Stumpf

Members Present via Zoom: None

Members Absent: Mr. Vinod Patel, Mr. Brent Stoltzfus

Present were: Mr. Matt Cichy, HRG, Mr. Ralph Hutchison Twp. Manager, Ms. Tara Hitchens, Assistant Twp. Manager, and Mr. Charlie Thomas, Public Works Director

Present via Zoom: None

Guest were: None

The minutes of the regular Wednesday May 10th, 2023 meeting were approved.

The treasurer's report was:

\$ 4,165.65 ELSA PLGIT-Admin checking account as of 5/31/2023.

\$ 760,018.85 Storm water PLGIT-Class checking account as of 5/31/2023.

A. Sanitary Sewer:

The following administrative bills were presented for payment:

Report of Approval for Checks dated June 14th, 2023 totaling \$4,799.11

The following requisitions were presented for payment:

03-619	HRG PennDOT Bridge and Strasburg Pike Concept	\$3,860.50
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TOTAL= -----
\$3,860.50

Motion 1st by Mr. Clark to pay the Sewer Bills/Requisitions. 2nd by Mr. Stumpf.

Motion carried.

B. Storm water:

The following bills were presented for payment:

Report of Approval for Checks/Transfers dated June 14th, 2023 totaling \$9,004.83.

Motion 1st by Mr. Clark to pay the Storm Water Bills and 2nd by Mr. Stumpf. Motion carried.

Old Business:

A. Sanitary Sewer:

i. Cedar Acres

Mr. Cichy reported that Township staff did a temporary flow meter evaluation at Cedar Acres from April 28, 2023 to June 7, 2023 and compared it to the evaluation they did from September 15, 2021 to January 26, 2022. The use of 32,618 gallons/day, that was measured during 2021 and 2022, went down to 21,103 gallons/day in 2023. Cedar Acres worked with a contractor to remove the inflow sources that were found. There is currently no major evidence of inflow getting into the system.

ii. Stauffer Run Upgrade

No update. Still waiting for MCC units with contractors to proceed. They are anticipated to be received next month.

iii. Possible System Extension on Strasburg Pike

Mr. Hutchison provided a draft letter, as requested at the last meeting, to be sent to the property owners along Strasburg Pike. The property owners will be invited to the public meeting on July 12th. East Lampeter Township's Ordinances state that the property owner is responsible for 150' from the system to either the main or the Right of Way. Mr. Hutchison will check the wording in the ordinance before sending out the letter. The average range for a connection fee has been \$10 per foot in the past. Resident cost would also be impacted by whether they install the grinder pump themselves or if the Township installs them. The cost needs to be reasonable. The extension is intended to keep Mill Creek and the ground water cleaner.

iv. Tree House Update

Klines started cleaning and videotaping sewer line from Treehouse down to the Route 30 Interceptor on Monday, June 12th. As of today, they are on Buckwalter Road. Public Works is spot checking the process.

B. Storm water:

i. HACC Streambank Construction Project

Ms. Hitchens reported that the project has started. The northeastern side of the bridge area has been cleared. They will continue toward Cedar Acres and then clear the other side of the bridge. All the agreements are in place. After six weeks of construction, stabilization will occur and planting will happen in the Fall. It will amount to 248,745 pounds of sediment reduction. The project is 2100 linear feet of streambank restoration.

New Business:

A. Sanitary Sewer:

i. City's Flow Monitoring Project

Still waiting on a copy of the report from the city and CDM on flow models during evaluations. The meter at the Susan Avenue meter chamber was replaced on June 1st along with a new flow sensor. Data will be collected and compared to previous data. Public Works is unsure if the city has moved the meter in Bridgeport, as requested. Mr. Thomas will follow up and see that it happens. The next project will be a cleaning and inspection effort.

ii. Capital Projects

Waiting for July 18, 2023 CFA meeting for funding announcement.

B. Storm Water:

i. Update on MS4 Program

The PRP revision will be sent to DEP by the end of the week. The Township is resubmitting to address the prior comments.

Other Business:

Mr. Clark stated that the financial report he received is not showing the assets in the 2023 Construction Fund that is earning money. He would like to see the interest rate on the savings accounts as well as a revenue report. Mr. Hutchison stated that the report given is only showing the balances in the accounts. He will get Mr. Clark the revenue report as well as the interest rate that the accounts are currently earning. Mr. Clark wants to be sure nothing is being overlooked and that the Township is getting the best rates available. Mr. Clark also stated that there is a discrepancy on the final page of the financial report. Though fault of his own, one of the three checks listed in outstanding checks is actually missing. He would like the Township to please check on this.

Mr. Cichy of HRG reported that there is a new upcoming land development project where the developer approached, HRG, the Township's Sewer Authority Engineer for assistance with the project. One of the parcels is in East Lampeter Township. A lateral on the site would tie into the Township's Sewer System. The Sewer Authority was asked if they believe this is a conflict. The Authority considered the precedent they would be setting if they took a hard line and said it is a conflict of interest, it is not allowed and that business would be taken away from HRG as well as the developers having less options between good engineering firms. After discussion, the East Lampeter Township Sewer Authority recommended that it is a conflict for HRG to work on Township land for a private developer. They told Mr. Cichy to take the recommendation back to his headquarters and have them make their own decision.

Public Comments: None.

Adjournment at 4:58 P.M. Motion 1st by Mr. Stumpf. 2nd by Mr. Clark. Motion carried.

The next regular scheduled meeting is July 12th, 2023 at 4:00 P.M. at the Township building
2250 Old Philadelphia Pike.

Respectfully submitted,

Tara Hitchens
Assistant Township Manager