

**EAST LAMPETER TOWNSHIP  
PARKS AND RECREATION BOARD**

**August 23, 2023**

The East Lampeter Township Parks and Recreation Board met on Wednesday, August 23, 2023 at the Township Office: 2250 Old Philadelphia Pike, Lancaster, PA 17602. The statement of recorded meetings was played for all in attendance. Board members present were: Chairperson Jim Everhart, Diane Tyson, Chris Chretien, Frank Hollingsworth and Bruce Hess. Also present was Ralph Hutchison, Township Manager, Ms. Stephanie Leakway, Administrative Assistant and Charles Thomas, Public Works Director. The meeting was called to order by Chairperson Jim Everhart at 4:00pm followed by the Pledge of Allegiance.

The meeting was also held using Zoom, an internet web conferencing tool. A recorded statement was played regarding the use of Zoom for this public meeting which included instructions for the public to use in order to participate in the meeting via zoom.

**Public Present in Public Meeting Room**

None

**Approval of Minutes**

Motion to approve the corrected minutes of the regular meeting of the Parks and Recreation Board which was held on July 26, 2023 by Frank Hollingsworth and seconded by Chris Chretien. Motion was approved by unanimous voice vote.

**Public Concerns and/or Comments**

None

**Reports**

- a. Recreation
  - i. There is a new president for the CV Baseball Association. Mr. Thomas spoke to him regarding field improvement projects proposed in the past such as adding batting cages at Flory Park and dugouts at Lafayette park. He will be in touch with him this week to get things started again.
  
- b. Grounds, Buildings and Trails
  - i. The 6 cameras for the pavilions have arrived. The IT department will begin to install them next week.
  
  - ii. Mr. Thomas gave the Board the rental numbers for the summer. Rentals are still coming in. Rentals are a little behind compared to last year. At this time last year, there were 215 rentals versus 184 rentals this year.

- c. East Lampeter Township Recreation Program – Updates
  - i. Mr. Hutchison reported that the Township received one resume so far. The deadline is Friday, August 25<sup>th</sup>. They hope to receive more by then. Mr. Everhart asked if the Board of Supervisors had any expectations on how the Park Board will interact with the new Recreation Director. Mr. Hutchison answered that regular communication with the Park Board is listed in the position description.

### **Old Business**

a. Mr. Chretien asked about the recent fire at the Millhouse. Mr. Hutchison explained that a neighbor brought in tree cutting services. A branch fell where it was not intended to fall and hit adjacent electric lines on the Township's property which caused an arc and ultimately causing a small fire inside of the Mill Building basement. The fire was relatively small but there was damage. Mr. Hutchison stated that the Township was fortunate that employees were at the sight when it happened and addressed the fire right away or it could have been much worse.

b. Mr. Thomas reported that the Lancaster Heritage Pathway is still on schedule and will have a ribbon cutting ceremony on September 29<sup>th</sup>. The Trail head is paved. The remainder of the trail is base paved to Greenfield Road and the top coat is ready to begin. The bridge is the only area that is still being worked on.

### **New Business**

None

### **Public Comment**

None

### **Adjournment**

A motion to adjourn the meeting at 4:15pm was made by Bruce Hess and seconded by Frank Hollingsworth. Motion was approved by unanimous voice vote.

Respectfully submitted,  
Diane Tyson  
Secretary