

**EAST LAMPETER TOWNSHIP
PARKS AND RECREATION BOARD
September 27, 2023**

The East Lampeter Township Parks and Recreation Board met on Wednesday, September 27, 2023 at the Township Office: 2250 Old Philadelphia Pike, Lancaster, PA 17602. The statement of recorded meetings was played for all in attendance. Board members present were: Chairperson Jim Everhart, Diane Tyson, Frank Hollingsworth and Bruce Hess. Board members absent were: Chris Chretien. Also present was Ralph Hutchison, Township Manager, Ms. Tara Hitchens, Assistant Township Manager and Charles Thomas, Public Works Director. The meeting was called to order by Chairperson Jim Everhart at 4:00pm followed by the Pledge of Allegiance.

The meeting was also held using Zoom, an internet web conferencing tool. A recorded statement was played regarding the use of Zoom for this public meeting which included instructions for the public to use in order to participate in the meeting via zoom.

Public Present in Public Meeting Room

None

Public Present via Zoom

Jonathan Naff – CV Baseball

Approval of Minutes

Motion to approve the minutes of the regular meeting of the Parks and Recreation Board which was held on August 23, 2023 by Bruce Hess and seconded by Frank Hollingsworth. Motion was approved by unanimous voice vote.

Public Concerns and/or Comments

Jonathan Naff, representing Conestoga Valley Baseball Association, asked about the availability of baseball fields in East Lampeter Township in 2024. If the Smoketown Elementary fields are no longer available in 2024, they would lose three 8U fields and one T-Ball field. They currently use the Lafayette Park and Flory Park fields. He wanted to know if the Community Park field would be available for them to use. Mr. Hutchison stated that the softball field at Community Park is made available to people that rent the pavilion. Mr. Naff stated that CV baseball would only need to use that field Monday-Thursday with the occasional Friday in April, May and early June. He also stated that CVBA will allot money to allow for the temporary conversion of the field from softball to baseball. Ms. Tyson stated that this is not something that can be decided now. The Board will note the concern and take it into consideration as they make decisions moving forward.

Reports

- a. Recreation
 - i. No Report.

- b. Grounds, Buildings and Trails
 - i. The 6 cameras for the pavilions have been installed. Mr. Thomas showed the Board views of the cameras.

 - ii. Regular maintenance is being done in the parks.

- c. East Lampeter Township Recreation Program – Updates
 - i. Mr. Hutchison reported that the Township did make an offer to an individual that applied for the Recreation Officer position. The offer was declined. The Township is still actively pursuing to fill this position as soon as possible.

Old Business

- a. Mr. Hollingworth suggested putting additional signs up instructing residents to return the mini disks after they are through playing so they can be enjoyed by everyone. He suggested putting a sign at Hole #1 asking players to return the disks when they are done and an additional sign at Hole #18 reminding players to return the disks to Hole #1. He also suggested letting players know that the park is under surveillance.

New Business

- a. Pavilion Rentals

Ms. Tyson suggested that use of the fields with a pavilion rental should be an additional amenity charge on top of the pavilion rental. Mr. Thomas reported that the Township was down 25 rentals this year which accounts for approximately \$2000. Mr. Hess stated that he feels pavilion rental rates should remain the same in 2024 because of the poor economy. The rest of the Board agreed. The Board further discussed charging an additional amount for the use of fields for pavilion renters. They decided to table a decision until their next meeting.

Motion to not increase the rates for pavilion rentals for 2024 by Bruce Hess and seconded by Frank Hollingsworth. Motion was approved by unanimous voice vote.

Adjournment

A motion to adjourn the meeting at 4:55pm was made by Frank Hollingsworth and seconded by Bruce Hess. Motion was approved by unanimous voice vote.

Respectfully submitted,
Diane Tyson
Secretary