



East Lampeter Township
 2250 Old Philadelphia Pike, Lancaster, Pennsylvania 17602
 Phone: (717) 393-1567 / Fax: (717) 393-4609

Annual Stormwater Management BMP Self-Inspection Form

Complete & submit to East Lampeter Township upon completion or by June 1st of each year

Form Instructions: Use separate forms for each Best Management Practice (BMP). Use a unique name/ID for each BMP if there is more than one at the same address. Complete this form while inspecting the stormwater management system and BMPs. Take pictures (If feasible) of the BMP(s) to show the overall condition and/or major issues and repairs. Write notes to explain your inspection results and/or follow-up maintenance activities on separate sheets of paper. **Send the completed form(s), pictures, and any notes to the East Lampeter Township Stormwater Department by mail, email, fax, or hand-delivery by June 1 of each year.**

Inspection Instructions: Inspect the BMPs only when the ground is not frozen or snow covered, and when there has not been any rain, sleet, or snow within the last 72 hours (3 days). Please remember to take pictures of basins, swales, structures and or plants as applicable. Do not crawl or enter into any structure, underground area, or other confined space. Be very careful with metal lids and grate tops as they are very heavy; do not move or lift them unless you have the equipment to do so safely, and only if such is needed. Most underground infiltration systems may be inspected via the observation pipe access, manhole, and or sump riser.

Section 1: General Information	
Owner/Inspector Name:	
Mailing Address:	
Phone/Email:	
Inspection Date:	BMP Address:
BMP Name/ID, Description, & its location on the property:	

Section 2: BMP Type (circle the BMP that you are inspecting; call us if unsure of the type)				
Holding Areas	Planting Areas	Infiltration Areas	Landscapes	Filter Devices
Dry Detention Basin	Rain Garden	Infiltration: Beds, Pits, Trenches, Dry Wells	Level Spreaders	Oil-Grit Separator
Wet Retention Pond	Rain Garden Swale/ Ditch		Retentive Berms/ Check Dams	
Constructed Wetlands	Grass Swale/ Ditch	Underground Chambers (infiltration)	Filter strips	Inlet Hoods
Runoff Capture & Reuse/ Cistern	Stream Buffer Planting Areas	Curtain Drain/Open Trenches	Streambank Restoration	
Underground Chambers (Detention)	Amended Soils, Bio-Swales	Porous Paving, or Permeable Pavers	Stream channel Restoration	Manufactured Filters
Parking Lot / Roof Top Retaining Areas			Regenerative Conveyance	
Other (please write in):				

This Form Continues On The Back, Turn This Page Over.

Section 3- BMP Inspection- Circle Your Answers

BMP Function

1) Is the BMP working like it should?

Yes/Good Yes/Minor issues Somewhat/Needs Repair No, Does Not Work Unsure

2) Is there water pooled across the surface of the BMP, or up above the bottom of the clean-out pipe (if present)?

No No, but muddy Yes, a little Yes, several inches

3) Is there damage to the BMP surface, like erosion, channels, slumps, collapsing areas, or holes?

No Yes, less than 6" deep Yes, more than 6" deep Big Hole/Collapse Last service date: _____

4) Have you followed your O&M plan and/or manufacturer's directions including cleaning out the sump catch basin?

Yes Unsure No (why not?) _____

Easement/System Area

5) Are there any buildings, or non-stormwater related structures in the BMP?

No Yes Unsure

6) Is there any impact/damage/compaction from vehicles, animals, or people to the area?

No Yes Last repair date: _____

7) Is there any trash, debris, chemicals, oils, or other pollutants getting into the area?

No Yes, trash/debris Yes, chemicals/oils/other Last service date: _____

BMP Structures

8) Have the Inlet boxes, Sump Basins, Clean outs, Traps, Baffles been cleaned and free of any debris, silt, sediment etc.?

Yes Not Applicable No Last service date: _____

9) Has the permeable paver and or porous pavement system been vacuumed and maintained per the O&M Plan?

Yes Not Applicable No Last service date: _____

10) Are all pipe openings/trash racks, & drain grates clean, in place, and not damaged?

Yes Not Applicable No Last service date: _____

11) Are all pipe grouting joints, headwalls and or other concrete items in good condition?

Yes Not Applicable No Last service date: _____

12) Are the dam embankments, side slopes, ditches/swales, rock outlets free of trees and woody vegetation?

Yes Not Applicable No Last service date: _____

13) Is the BMP free of any invasive or noxious weeds, and/or inappropriate plantings?

Yes Not Applicable Unsure No Last service date: _____

Rock Covered Areas

14) Is there sediment, debris, grass clippings, or plants covering or growing through the rocks?

No Not Applicable Yes Last service date: _____

15) Are the rocks functioning with the correct placement per the design?

Yes Not Applicable Unsure No Last service date: _____

Plant Health

16) Are the Buffer trees/shrubs and or Rain garden plants healthy, and or does the planting density meet the Operations & Maintenance (O&M) Plan?

Yes Not Applicable Unsure No Last service date: _____

